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PART II.—Legal and Judicial.

PART III.—Provincial Administration.

PART IV.—Land Settlement.

PART V.—Mercantile, Marine, Municipal, Local, &c.

Separate paging is given to each Part in order that it may be filed separately.

Part I.—Minutes, Proclamations, Appointments, &c.

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MINUTES BY THE GOVERNOR.

THE following Minute is published for general information.

Colonial Secretary's Office,
Colombo, November 28, 1907.

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Conduct of Public Business.

INTRODUCTION.

IN order to diminish as far as possible the volume of correspondence which at present is addressed to Government prematurely or without any useful purpose being served thereby, HIS EXCELLENCY THE GOVERNOR has been pleased to sanction the following rules for the guidance of Departments.

SECTION I.

1. With the exceptions noted below, Heads of Departments should correspond freely *direct* with each other, only referring to the Colonial Secretary when an issue has arisen on which the ruling of Government is necessary or desirable.

Exceptions.—(a) Questions involving *political* or *religious* considerations must not be referred direct to the Attorney-General, but to the Colonial Secretary (*vide* Circulars No. 197 of October 21, 1898, and No. 176 of December 14, 1901). This does not apply to "actions for ejection," as regards which the procedure laid down by Circular No. 113 of 1904 should still be followed.

(b) Applications for survey for purposes of the Land Acquisition Ordinance must be made to the Colonial Secretary.

2. When papers are endorsed by the Colonial Secretary to another officer for report or advice, any other information required by the officer before tendering his report or advice should, whenever practicable, be obtained direct from the department which is best able to furnish the information. In other words, the endorsement should not be returned to the Colonial Secretary with the request that further information may be obtained, when that information can without difficulty or objection be procured direct. When, on receipt of an endorsement from the Colonial Secretary, necessity arises for correspondence of an inter-departmental character between the recipient and other officers, the endorsement itself may, where necessary, be transmitted from one department to another (an Assistant Agency ranking for this purpose as a separate department), but it must not be transmitted to the subordinate officers of any department. A Government "Minute Paper," on the other hand, must on no account be transmitted to any officer to whom it is not addressed without the sanction of the Colonial Secretary. In returning either an ordinary endorsement or a Minute Paper, the officer to whom it is addressed should record upon it only the *result* of any inter-departmental correspondence to which it may have given rise.

3. Circular No. 181 of 1897 is hereby cancelled.

SECTION II.

The following modifications have been made in respect of promotions and transfers:—

Promotions and Transfers.

1. The authority of Government is necessary for the following:—

Promotions of—	Transfers of—
<i>(a) Provincial and District Agencies—</i>	
Chief Headmen (including Muhandirams)	.. Chief Headmen (including Muhandirams)
Presidents of Village Tribunals	.. Presidents of Village Tribunals.
<i>(b) Public Works Department—</i>	
Provincial and District Engineers	.. Provincial Engineers.
<i>(c) Irrigation Department—</i>	
Irrigation Engineers	.. —
Chief Irrigation Inspectors	.. —
<i>(d) Survey Department—</i>	
Superintendents	.. Superintendents.
Assistant Superintendents	.. —
First and Second Grade Surveyors	.. —
<i>(e) Railway Department—</i>	
Staff Officers as defined in schedule to Sterling Scale	.. —
<i>(f) Medical Department—</i>	
Provincial Surgeons	.. Provincial Surgeons.
Medical Officers, Grades I., II., and III.	.. —
<i>(g) Educational Department—</i>	
Inspectors of Schools	.. —
Masters in Royal College	.. —
Professors and Instructors, Technical College	.. —
Masters in Training College	.. —
<i>(h) Police Department—</i>	
Superintendents	.. Superintendents.
Assistant Superintendents	.. —
Inspectors	.. —
<i>(i) Postal Department—</i>	
Staff Officers	.. —
<i>(k) Forest Department—</i>	
Assistant Conservators	.. —

2. The authority of Government is not required for promotions of officers below the grades mentioned above, except when promotions are made out of seniority or to "Special Classes." In such cases detailed reasons must be given in respect of each officer over whom it is proposed that the officer selected should pass.

3. Departmental transfers must be made with a due regard to the balance available on the Departmental Transport Vote, which must on no account be exceeded during the current Financial Year.

4. The authority of Government is necessary for promotions of all officers in the Clerical Service, or Clerks and Draughtsmen who are included in the combined scheme for the Public Works, Survey, Irrigation, and Railway Departments, or in the schemes for Shroffs and officers in the Salt Department.

5. Exchanges between officers of the Clerical Service from one Department into another require the previous sanction of Government. For the purposes of this paragraph, an Assistant Agency ranks as a separate Department.

6. All promotions, except those of minor headmen, should be reported to Government whether authority is necessary or not.

7. In the case of officers not mentioned in the above schedule the authority of Government must be obtained for promotions to grades the salary of which is not less than Rs. 2,000 or £150.

SECTION III.

Applications for Appointments outside Classes I., II., and III. of the Clerical Service.

Applications for Chief Headmanships, for Clerkships, and other subordinate appointments not included in Classes I., II., and III. of the Clerical Service, must be forwarded direct to the Head of the Department concerned, who will schedule them and then forward the schedule and applications to the Colonial Secretary with his recommendation. The practice of sending such applications to the Colonial Secretary direct must be discontinued, and any received hereafter will be returned.

SECTION IV.

Leave to Officers drawing less than Rs. 3,000 a Year.

1. Section 14 of the Leave Minute dated September 15, 1892, has been amended as follows :—

(a) To Clerks, Shroffs, Interpreters, Presidents of Village Tribunals, Chief and Minor Paid Headmen, and officers in similar positions who are drawing less than Rs. 3,000 a year, Heads of Departments are authorized to grant leave of absence on full pay for a period not exceeding six weeks altogether in any year, whether on account of illness duly certified or any other cause, provided that such leave is to be spent wholly in the Colony, and provided also that proper arrangements are made for the performance of their duties, which it is expected will be carried on by the other officers of the Department. For the satisfactory character of the arrangements made for the performance of the absent officer's duties, the Head of the Department granting the leave will be held personally responsible.

(b) To such officers leave on full pay must not exceed six weeks in any year on any ground, save in very exceptional circumstances, when it may be extended to three months, provided no full pay leave was taken in the previous year; otherwise to such shorter period as together with the full pay leave taken on account of the previous year will make up three months.

(c) Leave for more than six weeks in any one year can be granted only by the Governor.

(d) When extended leave beyond the maximum on full pay allowed (six weeks or thirty-six working days) in any one year is granted on half pay, half the extended period only should be reckoned as service.

2. Rule No. 1 of the rules governing the use of "covering" leave application form (General 96) is hereby cancelled, and the form will be amended accordingly.

SECTION V.

Salaries of "Officiating" Officers and Substitutes.

1. When an officer is appointed to perform duties in a class or grade other than that to which he belongs, he may draw half the initial salary of the class or grade in which he is appointed to officiate (provided it is available) and half his substantive salary. This rule applies to subordinate as well as to staff officers.

2. When a substitute is temporarily engaged to perform the duties of a vacant office until it is permanently filled, he may in like manner be paid half the initial salary of the office, provided it is available.

3. If the duties of a vacant office are temporarily discharged by other officers of the Department working overtime, half the initial salary of the vacant office may be distributed among such officers, payment being made at the rate of one-seventh of a day's pay (the day's pay being calculated at the rate of twenty-six working days a month) for each hour in which the officer has actually worked overtime. It is the duty of the Head of the Department concerned personally to assure himself that such overtime pay has been actually and fairly earned.

4. Officers on leave may receive so much of their allowance for house rent as may not be wanted for the acting officers, the amount so allowed being reported to the Secretary of State; but they must receive no part of their allowance for horse hire (Colonial Office Regulation No. 124).

SECTION VI.

Payment of Increments.

1. Paragraph 2 of Circular No. 9 of January 21, 1902 (requiring the sanction of Government before an officer's increment is stopped or deferred), is hereby cancelled.
2. When the Head of a Department is unable to sign the certificate required by Circular No. 183 of November 13, 1899, he will withhold the increment due, reporting to the Colonial Secretary, for the covering authority of the Governor, whether he has stopped or deferred it, and the reasons therefor. It is the desire of Government to afford to Heads of Departments all possible support which may enable them to maintain proper discipline in their Departments; on their side Heads of Departments must be careful to assure themselves that the reasons for the stopping or deferring of the increments of their subordinates are in all respects good and sufficient.

SECTION VII.

Medical Boards and Pension or Gratuity Papers.

1. In future Medical Boards on officers drawing less than Rs. 3,000 per annum will be nominated by the Principal Civil Medical Officer, to whom application should be made direct by the Heads of Departments. The Principal Civil Medical Officer will report to Government any case in which he considers application has been made unnecessarily.
2. When the Head of a Department considers that any of his officers drawing Rs. 3,000 or over should be retired on the ground of ill-health, he must apply to Government for the appointment of a Medical Board, furnishing full particulars of the officer's health record.
3. In all cases the Principal Civil Medical Officer will forward the report of the Medical Board with his own comments direct to the Head of the Department concerned.
4. If the officer reported on is condemned by the Board, his pension papers, together with the report of the Board, must be forwarded direct to the Controller of Revenue.
5. The Controller of Revenue will as soon as possible report to Government on General Form 135 (see Appendix) the alimentary allowance which may be paid to the officer pending settlement of his case, and subsequently report the pension, long service allowance, or gratuity to which the officer is entitled.
6. The same course with regard to superannuation papers will be followed where an officer retires on account of age.

SECTION VIII.

Annual Draft Estimates of Expenditure.

In order to obviate the delay which at present occurs in the submission by Departments of their Draft Annual Estimates of Expenditure, and at the same time to facilitate the examination of the Estimates in the Secretariat, it has been decided to make the following modifications in the existing system:—

- (a) It will not in future be necessary to obtain the previous authority of Government for the insertion of an increased sum on account of standing items, unless the increase is due to some proposed new departure which has not been sanctioned. If the proposed sum differs largely from the average expenditure of the preceding three years, full reasons must be given *at the time of submitting the Estimates* on General Form 136 (see Appendix), a separate form being used for each sub-head.
- (b) When it is proposed to insert a new item or to increase the scope of an existing item, the previous authority of Government must be sought, but it must be distinctly understood that, save in the most exceptional cases, where it has been manifestly impossible to make the application in time, proposals for new items will not be considered after June 15, *i.e.*, one month before the date when the Estimates are due. Such new items when sanctioned must be indicated in the Draft Estimates by red ink, and reference to the authority made in the column which will be provided for the purpose.
- (c) Previous authority is also necessary for provision of *additional staff*, but all such proposals must be forwarded together under cover of one letter. The proposed additions under each sub-head must be shown and justified separately on the form referred to in (a), and the covering letter must contain a summary of the proposals and a statement of the total additional cost involved. Such of the additions as are sanctioned must be shown in the Draft Estimates in red ink in a separate line immediately below the existing provision.
- (d) In order to obtain a more accurate gauge of the "current year's" expenditure, Departments will fill in the actual amount of the liabilities incurred in the first *four* months instead of the approximate expenditure of the first six months.
- (e) Every increase or decrease in a sub-head must be specifically shown in the columns which will be provided for the purpose.
- (f) In future the estimate forms will be sent out not later than May 15, and must in all cases be returned not later than July 15, to admit of due consideration of doubtful items.

SECTION IX.

Additions and Improvements to Government Buildings.

1. It has been decided to modify the rule requiring all applications for additions and improvements to Government buildings to be made to Government in the first instance.

2. In future when such additions or improvements are desired, the Head of the Department concerned will make his application direct to the Provincial Engineer on General Form 137 (see Appendix), stating his requirements in detail and fully explaining the necessity or desirability of the proposed work.

3. It must be understood that no works that are likely to cost more than Rs. 1,500 are chargeable to the general votes for additions and improvements, and the Provincial Engineer will return the application to the Head of the Department if, in his opinion, the service asked for is likely to exceed that sum. Proposals which will probably entail expenditure exceeding the limit of Rs. 1,500 must continue to be submitted to the Colonial Secretary for consideration in the first instance.

4. On receipt of the application the Provincial Engineer will report as to the necessity for the proposed work, and calculate its approximate cost, and forward the papers, together with rough pencil sketches, to the Government Agent, unless the Government Agent is the applicant. He will not draw any plans or take any further departmental steps at this stage.

5. The Government Agent or, if the Government Agent is the applicant, the Provincial Engineer will then forward the papers to the Director of Public Works with his recommendation or comments.

6. If the Director of Public Works considers that the addition or improvement asked for is reasonable and properly chargeable to the vote, he will proceed to issue the necessary instructions for preparation of plans and estimates.

7. Works which cost not more than Rs. 750 may be carried out without reference to Government, if the Government Agent and Director of Public Works are agreed as to their necessity. In other cases the order of Government will be taken.

8. When forwarding plans and estimates to the Colonial Secretary, the Director of Public Works will certify that the work provided for in the estimate is in accordance with the requirements of the Head of the Department concerned. In most cases the Head of the Department should be asked to sign the first sketch plans before they are handed over to the draughtsman.

9. If the Director of Public Works considers that the addition or improvement is unnecessary or unreasonable, he will return the application to the Head of the Department with a statement of his views, and if the Head of the Department wishes to press for the work, he must then submit all the papers to the Colonial Secretary for decision of Government.

10. The votes referred to in these instructions are as follows :—

	Rs.
(1) For additions and improvements to Government buildings and works	25,000
(2) For additions and improvements to police buildings	.. 6,000
(3) For additions and improvements to prison buildings	.. 3,000
(4) For additions and improvements to Government hospitals and dispensaries	.. 14,000
(5) For additions and improvements to medical aid hospitals	.. 6,000
	54,000

and it must be distinctly understood that no supplementary provision will be allowed. The Director of Public Works will have discretion to reserve a small balance on each vote for works of an urgent and unforeseen nature.

11. As the applications for works chargeable to the vote of Rs. 25,000 for additions and improvements to general Government buildings are very numerous, the Director of Public Works is authorized to decline any further applications when the total amount of unsanctioned applications exceeds the provision for the following year. In no case must the expenditure and liabilities on any of the five services mentioned in paragraph 10 exceed, during the first six months of the financial year, two-thirds of the total sums voted.

12. Circulars No. 181 of October 20, 1897, No. 131 of October 14, 1903, and No. 99 of July 19, 1907, are hereby cancelled.

SECTION X.

Routine Correspondence regarding Land Questions.

1. Applications for authority to issue certificates of quiet possession must in future be made to the Colonial Secretary through the Controller of Revenue. Govt. Agent—A 20a Form (see Appendix) should be used.

2. The following returns must be sent to the Controller of Revenue instead of to the Colonial Secretary :—

- (a) Quarterly Comparative Statement of Land sold (G.A.—A 51).
- (b) Monthly Progress Report of Applications for Survey (G.A.—A 29, 1, 2, 3).
- (c) Monthly Statement showing Extent and Prices realized of Lands sold (G.A.—A 79).
- (d) Statement of Lands granted on Certificates of Quiet Possession (G.A.—A 20).
- (e) Quarterly Return of Sales of Land (prescribed by Circulars No. 208 of 1898 and No. 197 of 1900).
- (f) Returns of "Chena Permits" (*vide* Circular No. 32 of March 15, 1900).

3. Applications for authority to cancel or vary land sales, to refund purchase amount, to accept balance purchase amount after lapse of three months from date of sale, and similar routine applications must be made to the Colonial Secretary through the Controller of Revenue on revised General Form 110 (see Appendix). Applications to accept balance purchase amount (with interest) tendered within three months of date of sale may be granted or refused by Government Agents at their discretion.

4. The Surveyor-General will in future send land sale advertisements to the Colonial Secretary through the Controller of Revenue.

5. If the Controller of Revenue requires further information from Government Agents or Assistant Government Agents, or from the Land Settlement Officers or the Surveyor-General, or the Conservator of Forests or other officer, he will obtain it direct before sending on papers to the Colonial Secretary.

SECTION XI.

Routine Correspondence relating to Waste Lands Ordinance Notices, Final Orders, Settlements, &c.

1. The following rules are to be observed in correspondence relating to the Waste Lands Ordinances :—

- (a) Notices under section 1 (1) of Ordinance No. 1 of 1897, as amended by Ordinance No. 5 of 1900 ;
- (b) Final Orders under section 2 (1) of Ordinance No. 1 of 1897, as amended by Ordinance No. 1 of 1899 ;
- (c) Final Orders and Settlements under section 4 (1) of Ordinance No. 1 of 1897, as amended by Ordinance No. 5 of 1900 ;
- (d) Final Orders and Settlements under section 4 (2) of Ordinance No. 1 of 1897, as amended by Ordinance No. 5 of 1900 ;
- (e) References under section 5 of Ordinance No. 1 of 1897 ;
- (f) Final reports on villages, with proposed settlement for sanction ;

must be forwarded to the Controller of Revenue *with the connected files*. Govt. Agent—A 100 Form (see Appendix) should be used.

2. The Controller of Revenue will, after examination, forward the papers to the Attorney-General.

3. The Attorney-General will forward the Notices, Orders, References, &c., if in order, direct to the Government Printer for publication in the *Gazette*, except in the case of Final Orders or Settlements under the proviso to section 4 (2) of Ordinance No. 1 of 1897, as amended by Ordinance No. 5 of 1900. Such Orders or Settlements must be forwarded to the Colonial Secretary for the approval of His Excellency the Governor. The connected papers will be returned to the Government Agent or Settlement Officer by the office which sends the Notice, Order, &c., to the Government Printer.

4. Should any questions arise between the Attorney-General, the Controller of Revenue, the Government Agents, and the Settlement Officers, the officers concerned will, whenever possible, correspond directly with each other until the question is ripe for the decision of Government.

5. Progress Returns of Reference Cases, prescribed by Circular No. 139 of August 18, 1900, must be forwarded to the Attorney-General, who will transmit them to the Controller of Revenue. The latter officer will not forward them to Government unless there is some special reason therefor. All other returns should be forwarded direct to the Controller of Revenue.

6. Interim Reports on settled villages must be forwarded direct to the Controller of Revenue, who will issue the necessary instructions direct. Any questionable features of the settlement should be referred direct to the officer concerned, and the papers should be forwarded to Government only when a decision between conflicting views is required.

SECTION XII.

*Application Surveys.**

The following procedure is to be observed in future regarding application surveys :—

(a) Application surveys or surveys for certificates of quiet possession will be dealt with by Government surveyors only, except in cases where a licensed surveyor has been specially empowered by the Surveyor-General to make a survey in accordance with the terms of notice dated November 24, 1905, appearing in *Gazette* No. 6,090 of December 1, 1905.

(b) In the case of application surveys falling under the head "Government Agents' Questions," the exact object of each such survey should be clearly stated, and the surveys are accordingly subdivided as follows :—

- (i.) *Encroachments*.—(a) Actual : Applications for survey of these encroachments should be sent direct to the Surveyor-General, who should have the survey made as soon as possible. (b) Precautionary : to prevent encroachments on Crown land. All applications for these surveys should be furnished to the Controller of Revenue with full particulars.
- (ii.) *Speculative Surveys*.—Applications for all such surveys, when there is no application to purchase covered by sale deposit under clause 6 of the Land Regulations, should be forwarded to the Controller of Revenue, stating reasons for considering sale advisable.

* See Circular No. 104 of July 25, 1907.

- (iii.) *Surveys for purposes of Crown Suits.*—Applications should be furnished to the Controller of Revenue.
- (iv.) *Acquisitions.*—No change in the method adopted at present for these surveys will be made.
- (v.) *Definition or re-definition of Boundaries.*—Applications for surveys for these works should be made direct to the Surveyor-General.
- (vi.) *Subdivision of Lots.*—Applications for surveys to give effect to this should be made through the Controller of Revenue.

(c) No applications from private individuals should on any account be forwarded by the Government Agent to the Surveyor-General before sale deposit under clause 6 of the Land Regulations has been made.

(d) Applications on which sale deposit has been made, and Government Agents' questions, should be shown separately in the returns furnished to the Controller of Revenue.

SECTION XIII.

Draft Proclamations, Notifications, By-laws, Leases, Contracts, &c.

1. Government Agents and Heads of Departments who have occasion to send proclamations, notifications, by-laws, leases, contracts, &c., for the approval of Government, will in future send them in the first instance for revision by the Attorney-General, and will not forward them to Government until they have been approved by that officer.

2. When by-laws are sent for revision, the provisions of Circular No. 108 of June 19, 1899, must be carefully followed.

3. Draft leases and other contracts must not be sent to the Attorney-General until the terms have been decided upon; and when sent must be accompanied by a clear statement of those terms and conditions *together with the connected file of papers* to enable the Attorney-General to verify the correctness of the instrument.

SECTION XIV.

Instructions to Judicial Officers.

(a) Confirmation of Sentences of Flogging.

With reference to Circulars noted below,* District Judges and Police Magistrates are directed in future to transmit records and reports in cases when a sentence of flogging has been passed to the Attorney-General instead of to the Colonial Secretary. The Attorney-General will forward the papers to the Colonial Secretary with Judicial C—r 66 Form (see Appendix) for the orders of His Excellency the Governor.

(b) Disposal of Property of Proclaimed Absconders.

When a Police Magistrate has occasion to seek the orders of the Governor under section 60 (6) of the Criminal Procedure Code as to the disposal of property under attachment, he will forward the case to the Colonial Secretary through the Attorney-General on Criminal P. C. 79 Form (see Appendix).

(c) Reports of Convictions of Convicts licensed to be at large.

When a Police Magistrate has occasion to report (under section 15 of Ordinance No. 7 of 1899) the conviction of a convict licensed to be at large, he will make his report to the Colonial Secretary through the Inspector-General of Police on Judicial E 84 Form (see Appendix). The Inspector-General will endorse on the form his recommendation whether the convict's license should be revoked or not.

(d) Lunacy Cases.

District Judges and Police Magistrates who have occasion to submit cases for orders of the Governor, under section 369 (2) of the Criminal Procedure Code or section 6 of Ordinance No. 1 of 1873, must forward the cases to Government through the Attorney-General.

(e) Fines under Section 440, Criminal Procedure Code.†

1. With reference to Circular No. 121 of August 22, 1905, cases in which witnesses have been summarily punished under the provisions of section 440 of the Criminal Procedure Code must be reported to the Attorney-General, the records being forwarded to him for perusal, instead of to the Colonial Secretary. When, in his opinion, such action is necessary, the Attorney-General will report to the Colonial Secretary.

2. Circular No. 28 of March 3, 1900, calling for a monthly return of all cases in which fines are imposed under section 440 of the Criminal Procedure Code, is cancelled.

(f) Youthful Offenders.

With reference to Circular No. 35 of February 11, 1899, Police Magistrates are directed to discontinue sending monthly returns of youthful offenders committed to prison. In future whenever they commit a youthful offender to prison they will transmit the record to the Attorney-General, with a report why the youthful offender has been so committed instead of being whipped or dealt with under Ordinance No. 1 of 1886. When, in his opinion, the circumstances call for such action, the Attorney-General will report to the Colonial Secretary.

* No. 102 of October 29, 1891; No. 24 of March 19, 1896; No. 104 of June 17, 1898.

† *Vide* Circular No. 80 of 1907.

(g) Returns of Work done by Judicial Officers.

District Judges, Commissioners of Requests, and Police Magistrates are directed to send in their diaries and returns of work to the Solicitor-General instead of to the Colonial Secretary.* The Solicitor-General will only bring matters contained in these diaries and returns to the notice of Government by report to the Colonial Secretary when, in his opinion, such action is necessary.

SECTION XV.

Certificates of "No Claim" under Section 10 (1) of Ordinance No. 14 of 1890.

1. All applications for certificates of "no claim," in terms of section 10 (1) of the Security Ordinance, No. 14 of 1890, in respect of Security Bonds furnished by officers, must be sent direct to the Colonial Auditor. That officer will report to the Controller of Revenue if the certificate may issue, and the Controller of Revenue will report the date and description of the bond to the Colonial Secretary, by whom the certificate will be furnished.

2. Circular No. 137 of July 17, 1898, is hereby cancelled.

SECTION XVI.

Diaries.

1. In future the Land Settlement Officer and his Assistants and the Inspectors of Mines and Factories will forward their diaries to the Controller of Revenue instead of to the Colonial Secretary, to whom they will only be forwarded by the Controller of Revenue when they contain some matter which, in his opinion, it is necessary should attract the special notice of Government.

2. The practice of sending the diaries of the Superintendent of Telegraphs to the Colonial Secretary will be discontinued. The Postmaster-General will in future only forward them if there is some special reason for so doing.

3. Government Agents, Assistant Government Agents, the Archæological Commissioner and his Assistant, the Government Veterinary Surgeon, and the Principal and Assistant Mineral Surveyors will continue to submit their diaries to the Colonial Secretary.

SECTION XVII.

Applications for New Printed Forms.

1. Applications for new printed forms must in future be made direct to the Chairman of the Printed Forms Committee and addressed to the office of the Attorney-General.

2. General Form 3 has been amended accordingly (see Appendix).

3. If the desired new form is suitable for other departments as well as for the department making the application, the latter should first circulate it among the heads of the other departments and attach their opinion to the application for the information of the Committee.

SECTION XVIII.

Miscellaneous Applications.

1. Heads of Departments are requested to observe carefully the directions noted below as to the proper Department to which certain applications should be made.

2. Where a "channel" of communication with Government is indicated, the Department through whom the application is forwarded will, when necessary, refer it back *direct* to the applicant for further information, and papers must not be forwarded to the Colonial Secretary until the question is ripe for decision.

3. The form to be used in submitting applications through a "channel" will be revised General Form 110 (see Appendix), but the reasons for the application must be fully set out, if necessary on a separate sheet.

4. The under-mentioned applications should be sent—

(i.) To the Colonial Secretary direct.

Estimates, applications to include new items in.

Leave Minute, questions under.

Salary, applications to increase rates of.

Supplementary votes, applications for.

Surcharges, applications for removal of.

Votes, applications to exceed.

(ii.) To the Controller of Revenue direct.

(a) All applications concerning—

Arrack.

Contracts.

Opium.

Salt.

Tolls.

(b) Applications concerning security bonds.

(The Controller of Revenue will, when necessary, forward the papers to the Colonial Secretary for orders.)

* *Vide* Circulars Nos. 106 and 107 of 1907.

(iii.) *To the Treasurer direct.*

Applications for refunds.
 Applications for instructions as to adjustment of errors in accounts.
 Applications for instructions as to accounting of new items of revenue or expenditure.

(iv.) *To the Postmaster-General direct.*

Applications for authority to use Service Money Orders.

(v.) *To the Conservator of Forests direct.*

Applications for free grants of timber.

Note.—Grants from village forests may be made by the Government Agent or Assistant Government Agent at his discretion, without reference to the Conservator of Forests.

(vi.) *To the Colonial Secretary through the Controller of Revenue.*

Questions under the Pension Minute.
 Applications to carry out works departmentally.
 Applications for exemption from irrigation rates.
 Applications to accept balance purchase amount on land sales after more than three months' delay.

(vii.) *To the Colonial Secretary through the Colonial Auditor.*

Claims for property lost by rail or post, applications to pay.
 Fines on Headmen, returns of.
 Inventory, applications to strike articles off.
 Jurors' expenses, questions as to.
 Revenue, applications to strike off arrears of.
 Travelling Minute, questions under.
 Wastages, applications to write off.
 Witnesses' expenses, questions as to.

(viii.) *Miscellaneous.*

Applications for authority to purchase articles otherwise than through the Government Stores when the article to be purchased costs more than Rs. 50. (For articles costing less than Rs. 50 authority for local purchase will not be required)

Applications to be made to
 Colonial Secretary
 through

Applications for issue of free railway passes
 Applications to exceed allowances for printed forms or binding

Controller of Government
 Stores.
 General Manager, Railway.
 Government Printer.

5. All applications not enumerated above should be made to the Colonial Secretary direct.

6. Circulars of December 14, 1885, No. 78 of May 14, 1898, No. 23 of February 23, 1900, No. 40 of March 18, 1904, and No. 74 of April 26, 1904, are hereby cancelled.

SECTION XIX.

Correspondence Regulations.

The attention of Heads of Departments is invited to the following sections of the correspondence regulations, the frequent disregard of which causes much inconvenience and delay :—

“ 3. Heads of Departments are required to state, in their letters forwarding the communications of their subordinates or of others to Government, *their own opinions and recommendations*. They are required to do the same when reporting on communications made direct to Government and referred to them.

“ 4. Any authority of law, regulation, or standing decision on the point submitted for the consideration or order of Government should be quoted in the letter submitting it.

“ 8. In all cases in which a letter relates to the matter which has formed the subject of previous correspondence, that previous correspondence must be quoted ” (*i.e.*, references must be given).

“ 9. The paragraphs of all communications addressed to the Colonial Secretary must be numbered. *Paragraphs of enclosures must also be numbered.*”

Colonial Secretary's Office,
 Colombo, November 28, 1907.

By His Excellency's command,

HUGH CLIFFORD,
 Colonial Secretary.

APPENDIX OF FORMS.

General 135
(E 2)

[See Section VII.]

ALIMENTARY ALLOWANCE.

From THE HON. THE CONTROLLER OF REVENUE.

To SECRETARIAT.

The pension papers of

having been submitted by the

I have the honour to report that an alimentary allowance of Rs.

per month may be paid to the retiring officer, with effect from

, 19 , pending settlement of his pension.

Date: _____, 19

Controller of Revenue.

THE HON. THE TREASURER:

Please take order accordingly.

Secretariat, _____, 19

for Colonial Secretary.

SECRETARIAT:

Noted and returned through Audit.

Treasury, _____, 19

Treasurer.

General 136
(E 2)

[See Section VIII.]

ESTIMATES, 19

PERSONAL EMOLUMENTS
OTHER CHARGES.*Department :*

Sub-head No.

Reasons for $\frac{\text{increasing}}{\text{decreasing}}$ Sub-head from Rs. to Rs.

For use in Secretariat	Reasons in full

[See Section IX.]

**Form to be used in applying for Additions or Improvements
to Public Buildings.**

From

Note.—This form is to be transmitted in turn to:—

- (1) The Provincial Engineer;
- (2) The Government Agent;
- (3) The Director of Public Works;
- (4) The Colonial Secretary;

in accordance with the instructions laid down in Section IX. of the Minute dated November 28, 1907.

To THE PROVINCIAL ENGINEER,

Govt. Agent—A 20a
(EF)

[See Section X.]

No.

Date: , 19

APPLICATION FOR AUTHORITY TO ISSUE CERTIFICATES OF
QUIET POSSESSION.*From**To THE HON. THE CONTROLLER OF REVENUE.*

Authority is desired to issue Certificates of Quiet Possession
for the lots mentioned in the annexure.

Kachcheri:

Date: , 19 *Government Agent*
or Assistant Government Agent.

Secretariat:—

Date: , 19 *Controller of Revenue.*

To the

By order,

Date: , 19*for Colonial Secretary.*To be returned to the
Secretariat.

[Continued over]

[See Section XI.]

Form to be used in forwarding Waste Lands Ordinance Notices, &c., for approval.

THE HON. THE CONTROLLER OF REVENUE:

1 _____ under Section _____ of the
Waste Lands Ordinances, Nos. 1 of 1897, 1 of 1899, and 5 of 1900, forwarded
herewith for approval.

2. Connected File No. _____ is annexed.

Date:

, 19

*Settlement Officer,
or Government Agent,
or Assistant Government Agent.*

¹ Insert "Notice," "Final Order," "Settlement," "Reference," or as the case may be.

THE HON. THE ATTORNEY-GENERAL:

Date:

, 19

Controller of Revenue.

Judicial C—F 66
(E 2)

[See Section XIV. (a).]

**Form to be used in transmitting Cases for Orders of His Excellency the Governor
as to Sentences of Flogging.**

THE HON. THE ATTORNEY-GENERAL :

Case No. _____ is forwarded herewith for orders of His
Excellency the Governor.

2. The age of the accused is _____

3. He has¹ _____ been² _____ previously convicted of _____

Date : _____, 19

District Judge or Police Magistrate.

¹ Insert "not," if necessary.² Insert "once," "twice," or as the case may be.

SECRETARIAT :

Date : _____, 19

Attorney-General.

[See Section XIV. (b).]

**Form to be used in forwarding Cases for Orders of His Excellency the Governor
under Section 60 (6) of the Criminal Procedure Code.**

From THE POLICE MAGISTRATE,

To THE HON. THE ATTORNEY-GENERAL.

Case No. _____ is herewith forwarded for the orders of His Excellency
the Governor under Section 60 (6) of the Criminal Procedure Code, as to the
disposal of the property of the accused,

who has absconded. His property, description of which is annexed, was attached
on

Date : _____, 19

Police Magistrate.

SECRETARIAT :

Date : _____, 19

Attorney-General.

[See Section XIV. (c).]

Conviction of Convict Licensed to be at Large.*From* THE POLICE MAGISTRATE,*To* THE INSPECTOR-GENERAL OF POLICE.

Under Section 15 of Ordinance No. 7 of 1899, I have the honour to report, for the information of His Excellency the Governor, that Licensed Convict named

was convicted before me on _____, 19____, under Section 13 of Ordinance No. 7 of 1899, in Case No. _____ of this Court.

2. The Record of the Case is sent herewith.

Date : _____, 19____

Police Magistrate.

THE HON. THE COLONIAL SECRETARY :

Inspector-General of Police.

Date : _____, 19____

[See Section XVII.]

General 3 (EF)

No.	
Date :	, 19

From

To THE CHAIRMAN OF THE PRINTED FORMS COMMITTEE.

Application for a New Printed Form.

SIR,

I HAVE the honour to furnish the following particulars in regard to the enclosure (forwarded in duplicate), the printing of which as a Standard Form I request may be submitted to Government for sanction.

Question.	Reply.
(1) Is there no existing Form in use in your own or any other Department which might possibly be adapted to your requirements ?	
(2) Is it a Form suited only to the purposes of your own Department, or is it suitable for general adoption ?	
(3) What are the circumstances that necessitate this application ?	
(4) Will its introduction admit of the supersession of any existing Form ? If so, a specimen of the latter should be attached.	
(5) How many copies per annum do you estimate will be required for your own Department ?	

I am, Sir, your obedient Servant,

THE HON. THE COLONIAL SECRETARY :

THE Committee are of opinion that this application should
 complied with.

Date :

, 19

Chairman, P. F. C.

[See Section XVIII.]

General 110 (EF)

<i>No.</i>	
<i>Date:</i>	, 19

APPLICATION FOR AUTHORITY.

From

*To the **

* Controller of Revenue, or Colonial Auditor, or as the case may be.

Authority is desired

Date: , 19

Secretariat:—

Date: , 19

To be returned to the Secretariat.

APPOINTMENTS, &c., BY THE GOVERNOR.

No. 386 of 1907.

HIS EXCELLENCY THE GOVERNOR has been pleased to make the following appointments:—

Mr. A. R. SLATER to be Extra Assistant Colonial Secretary with effect from December 4, 1907, until further orders.

Mr. DOMINGO DE SILVA to act as Commissioner of Requests and Police Magistrate, Kalutara, for December 6 and 7, 1907, during the absence of Mr. J. E. D'SILVA on leave or until further orders.

Mr. SOLOMON FERNANDO to act as Commissioner of Requests and Police Magistrate, Panadure, for December 3, 1907, during the absence of Mr. T. W. ROBERTS from the station or until further orders.

Mr. T. C. CHANGARAPILLAI to act as Commissioner of Requests and Police Magistrate, Jaffna and Mallakam, and a Visitor of the Jaffna Prison, from December 6 to 14, 1907, inclusive, during the absence of Mr. G. PRINS on leave or until further orders.

Mr. C. P. MARKUS to act as Commissioner of Requests and Police Magistrate, Kurunegala, for December 2, 1907, during the absence of Mr. T. R. E. LOFTUS on leave or until further orders.

Mr. E. B. F. SUETER to be Additional Commissioner of Requests, Kegalla, for December 10, 1907, in addition to his own duties.

Mr. J. ELSTONE, Acting Assistant Superintendent of Police, Central Province, to be a Justice of the Peace for the Central Province and an Unofficial Police Magistrate for the Judicial Divisions of Dumbara, Gampola, Kandy, Matale, and Nuwara Eliya-Hatton with effect from December 6, 1907, until further orders.

Mr. P. A. WERKMEISTER to be an Inspector of Coaches for the Island, *vice* Mr. T. M. HERFT, whose appointment is hereby cancelled.

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Colonial Secretary's Office,
Colombo, December 6, 1907.

No. 387 of 1907.

IT is hereby notified that the following gentlemen have been elected Unofficial Members of the Local Board of Health and Improvement, Kurunegala, for the years 1908 and 1909:—

1. Mr. EDWARD GREGORY GOONEWARDENA. ✓
2. Mr. EDWARD PINTO JAYEWARDANA. ✓
3. Mr. FREDRICK NELL DANIELS. ✓

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Colonial Secretary's Office,
Colombo, December 6, 1907.

No. 388 of 1907.

HIS EXCELLENCY THE GOVERNOR has been pleased, under the provisions of section 8 of Ordinance No. 18 of 1892, to appoint Mr. BABA SHAFIN DOOLE to be an Assessor for the town of Hambantota for the year 1908, *vice* Mr. PHILIP A. KODIPILLY, deceased.

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secret

Colonial Secretary's Office,
Colombo, December 2, 1907.

No. 389 of 1907.

HIS EXCELLENCY THE GOVERNOR has been pleased to appoint the under-mentioned persons to be Assessors for the town of Mailapitiya for the year 1908, under the provisions of section 8 of Ordinance No. 18 of 1892:—

1. Mr. A. B. YATAWARA. ✓
2. Mr. S. B. GALAGODA, Korala. ✓
3. Mr. M. P. W. M. RAN BANDANA. ✓

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Colonial Secretary's Office,
Colombo, December 4, 1907.

No. 390 of 1907.

HIS EXCELLENCY THE GOVERNOR has been pleased to appoint Mr. DON MARTINUS PERERA RAJAPAKSE SENANAYAKE of Balangoda to be a Notary Public throughout Weudawill hatpattu division of the Kurunegala District, with residence and office in Kurunegala town, and to practise as such in the English and Sinhalese languages.

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Colonial Secretary's Office,
Colombo, December 5, 1907.

No. 391 of 1907.

HIS EXCELLENCY THE GOVERNOR has been pleased to appoint Mr. DON PETER SENARATNA SAMARANAYAKE of Nakandapola to be a Notary Public throughout the District of Ratnapura, with residence and office at Balangoda and additional offices at Rakwana and Pelmadulla, and to practise as such in the Sinhalese language.

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Colonial Secretary's Office,
Colombo, December 5, 1907.

APPOINTMENTS, &c., OF REGISTRARS.

HIS EXCELLENCY THE GOVERNOR has been pleased to make the following appointments:—

MR. SAVERIMUTTU RASIAH SUWAMINATHER to be Deputy Registrar of Births and Deaths of the Batticaloa town division, in the Batticaloa District of the Eastern Province, with effect from November 26, 1907, *vice* E. KANDIAH, transferred. His office will be at the Government Civil Hospital.

JAYASUNDARA HERATMUDIYANSELAGE HERATHAMY to act as Registrar of Births and Deaths of Uduruwe korale division and of Marriages (Kandyan and General) of Kalagam palata division, in the Anuradhapura District of the North-Central Province, for two and a half months with effect from December 10, 1907, *vice* J. H. KIRI BANDA on leave. His office will be at Ambagahawatta in Ulpotagama.

By His Excellency's command,

HUGH CLIFFORD,
Colonial Secretary.

Colonial Secretary's Office,
Colombo, December 5, 1907.

THE following appointments under sections 2 and 3 of the Ordinances Nos. 19 and 23 of 1900, respectively, are hereby notified:—

The Provincial Registrar, Anuradhapura, has appointed TAMBAPPU SINNATAMBY to act as Registrar of Births and Deaths of Egoda pattu division and of General Marriages of Tamankaduwa division, in the Anuradhapura District of the North-Central Province, for thirty days from December 1, 1907, during the absence of T. CANDAPPEN on leave. His office will be at Mannampitiya.

The Provincial Registrar, Anuradhapura, has appointed WILLIAM DAWLAGALA to act as Registrar of Births and Deaths of Kanadara korale division and of General Marriages of Nuwaragam palata division, in the Anuradhapura District of the North-Central

Province, for three days from November 27, 1907, during the absence of M. B. DAWLAGALA on leave. His office will be at the Walawwa, Kawarakkulama.

The Assistant Provincial Registrar, Galle, has appointed WICKRAMA ARACHHIGE DON DANIEL GUNAWARDANE to act as Registrar of Births and Deaths of Pahalaganhaya division and of Marriages (General) of Bentota-Walallawiti korale division, in the Galle District of the Southern Province, for two days from December 5, 1907, during the absence of the Registrar DON CORNELIS GUNAWARDANA on leave. His office will be at Malgahawatta at Totakanatta.

The Assistant Provincial Registrar, Nuwara Eliya, has appointed BORAGOLLEGEDARA PUNCHI BANDA to act as Registrar of Births and Deaths of Udapalata division and of Marriages (General) of Walapone division, in the Nuwara Eliya District of the Central Province, for one month from November 20, 1907, during the absence of the Registrar, B. APPUHAMY, on leave. His office will be at Boragolla.

P. ARUNACHALAM,
Registrar-General.

Registrar-General's Office,
Colombo, December 5, 1907.

IT is hereby notified that TALGAHAGODA RAJA-GURU PANDITA MUDIANSSELAGE PUNCHI BANDA, Registrar of Births and Deaths of Matale Udasiya pattu division, and of Marriages (Kandyan and General) of Matale South, No. 5 division, in the Matale District of the Central Province, will, with effect from November 15, 1907, hold his office at Bannekamudianselawatta in Warapitiya, instead of at Walawwewatta in Weligala as notified in the *Gazette* No. 4,591 of May 30, 1884.

P. ARUNACHALAM,
Registrar-General.

Registrar-General's Office,
Colombo, December 5, 1907.

GOVERNMENT NOTIFICATIONS.

IT is hereby notified that HIS EXCELLENCY THE GOVERNOR, in exercise of the powers vested in him by section 9 of "The Holidays Ordinance, 1886," has been pleased to appoint December 28 a public and bank holiday in substitution for "Christmas Eve," a day mentioned in Schedules A and B of the said Ordinance.

Colonial Secretary's Office,
Colombo, December 5, 1907.

By His Excellency's command,
HUGH CLIFFORD,
Colonial Secretary.

IT is hereby notified that the Local Board of Bandarawela has, in terms of sub-section 44 (1) of Ordinance No. 13 of 1898, as amended by Ordinance No. 2 of 1901, levied a rate of six per centum on the annual value of all houses, buildings, lands, and tenements within the limits of the said town of Bandarawela for the year 1908, for the cost and maintenance of the waterworks of the town of Bandarawela.

Colonial Secretary's Office,
Colombo, November 27, 1907.

By His Excellency's command,
HUGH CLIFFORD,
Colonial Secretary.

IT is hereby notified that the Local Board of Health and Improvement of the town of Bandarawela has, in terms of section 30 of the Local Board of Health and Improvement Ordinance, No. 13 of 1898, as amended by section 2 (2) of Ordinance No. 13 of 1905, made and assessed for the year 1908 a rate of four per centum on the annual value of all houses and buildings of every description, and all lands and tenements whatsoever within the limits of the Local Board of Bandarawela, subject to the provisions of the aforesaid section.

Colonial Secretary's Office,
Colombo, November 26, 1907.

By His Excellency's command,
HUGH CLIFFORD,
Colonial Secretary.

IT is hereby notified that HIS EXCELLENCY THE GOVERNOR, in exercise of the powers vested in him by sections 7 and 8 of "The Village Communities' Ordinance, 1889," and with the advice of the Executive Council, has been pleased to approve of the repeal by the sub-committees elected by the inhabitants of the subdivisions set forth in Schedule I. hereto of the rules numbers 1 to 19, both inclusive, and rule 46 of the rules, which were made by the said sub-committees and approved by the Governor in Council on April 19, 1901, and published in No. 5,777 of the *Government Gazette* issued on April 26, 1901.

And it is hereby further notified that HIS EXCELLENCY THE GOVERNOR, in exercise of the powers vested in him by section 7 of the said Ordinance, has been pleased to approve of the rules set forth in Schedule II. hereto, which have been made under section 6 of the said Ordinance by the sub-committees of the said subdivisions.

Colonial Secretary's Office,
Colombo, December 3, 1907.

By His Excellency's command,
HUGH CLIFFORD,
Colonial Secretary.

SCHEDULE I.

Subdivisions.	Chief Headman's Division.
Kuruwiti	Ratnapura
Nawadun	Ratnapura
Atakalan	Ratnapura
Kolonna	Ratnapura
Kadawata	Ratnapura
Meda	Ratnapura
Kukul korale	Ratnapura

SCHEDULE II.

VILLAGE WORKS.

1. *Construction and upkeep.*—The construction, maintenance, regulation, and protection of village works mentioned in section 6 of Ordinance No. 24 of 1889, and of all other works for which the inhabitants of any subdivision may be, by any law at present in force or hereafter to be enacted, empowered to make provision, shall be effected by all males between the ages of 18 and 55 and not exempt from performing labour under the Thoroughfares Ordinance who reside in villages which the Committee may decide under rule 2 to be interested in the work, and the Committee shall determine the number of days' labour that each person liable shall contribute towards it either in person or by substitute or by money payment. Provided that no person shall be required to labour at a distance greater than seven miles from his residence.

2. *List of works.*—Between the first week of November and the last day of December of each year the Village Committee of each subdivision shall hold a meeting at which it shall consider all proposals submitted by the headmen and others for such works, and make a list of those which it considers desirable to undertake during the ensuing year, setting forth the villages interested in each. The list may be amended by the Committee at discretion. The original list, and every amendment thereof, shall be sent to the Government Agent for approval, and when approved shall be returned to the Chairman, who shall at once decide upon the dates on which or within which the various works are to be carried out.

3. *Management.*—If the work concerns only one wasama the Arachchi, if more than one wasama the Korala, if more than one pattuwa the Ratamahatmaya, shall have charge of the work. The Chairman may also appoint and authorize persons to supervise the work under the directions of the headmen aforesaid.

4. *List of people liable to perform labour.*—A full list of all persons liable to labour on communal works under this Ordinance shall be prepared by the Arachchi of each wasama and forwarded to the Ratamahatmaya, who shall certify to its correctness and forward it to the Kachcheri not later than January 15 of each year. Any Arachchi who shall wilfully omit the name of any such person shall be liable to a fine.

5. *Arachchi's labour list.*—The Arachchi shall keep a duplicate list of labourers, on which he shall mark the number of days' labour performed by each man as it is carried out.

6. *Commutation of labour.*—Any person may commute the labour due by him by paying to the headman calling out the labour, on or before the day fixed by the notice for the commencement of the work, the sum of 32 cents for every day's labour due, and such headman shall give a receipt for every sum of money so paid to him.

7. *Failure to labour.*—Every person liable to labour under these rules who shall fail to attend for the performance thereof at the time and place mentioned in the notice, or to commute therefor, or who, having attended, shall fail to do a full day's work, shall be liable to a fine not exceeding one rupee for every day of such failure.

8. *Execution of work.*—In the execution of any public work passed under rule 2, if the Committee decides to employ skilled labour, it shall be competent for the Committee to assess the cost of such work, and call on the inhabitants of the villages interested liable to work to contribute by a cash payment instead of labour due by them. The defaulters shall render themselves liable to prosecution as provided in rule 7.

9. *Notice to work.*—All persons liable to work under this Ordinance shall be given not less than eight days' notice, and such notice may be published by beat of tom-tom or by putting up a list of names in a conspicuous place in the village.

10. *Due and regular discharge of duties by the Chairman and Members of Village Committees, &c.*—The due and regular discharge by the Chairman and members of the Village Committee appointed under section 16 of the Ordinance, and the due discharge by the village headmen of the duties imposed on them by these rules, the due performance of their legitimate duty by the Vel-Vidanes, and the regular publication when required of notices by the village tom-tom beaters shall be held and considered to be a sufficient contribution on their part of labour under these rules, and no further contribution of labour shall be required from them.

11. *Charge of village property.*—All village paths, edandu, ambalam, bridges, wells, bathing places, schools, village tribunal and village committee buildings, and other village properties shall be in charge of the village headman of the wasama, and it shall be the duty of the headman to report to the Committee any obstruction that may be made or repair that may be required in respect of the same. On failure of duty in connection therewith a headman shall on conviction be liable to a fine.

SCHOOLS.

12. *Establishment of schools.*—At the request by petition to the Government Agent of the parents or guardians of twenty-five or more children for the establishment of a school, or if the Committee report to the Government Agent that a site

has been fixed upon for a school where there is likelihood of a good attendance, application shall be made to the Director of Public Instruction for a schoolmaster and the necessary furniture free of charge to the villagers.

13. *Erection, &c.*—If such application be granted, the schoolhouse shall be erected and kept in repair as already provided for by rules 1 and 2.

14. *Attendance.*—The Committee shall fix the limits of the district for each school, and all parents and guardians within that district shall send their children between 7 and 14 years of age to the school thus provided for four days at least in each week and for nine months in each year.

15. *Prosecution of non-attendance.*—The schoolmaster shall monthly send to the Korala a list of all children who do not attend school in accordance with the preceding rule, and the Korala shall cause the Arachchi to prosecute the parents or guardians in default before the Gansabhawa.

16. *Exemption.*—The foregoing rules shall not apply to those who, in the opinion of the President or Chairman of Village Council, with the sanction of the Government Agent, have made other satisfactory provision for the education of their children.

17. *Obscene language.*—No person shall use obscene or abusive language to the annoyance of any other person.

THE following regulations made by the Council of the Ceylon Medical College, in exercise of the powers vested in them by section 13 of "The Medical Registration Ordinance, 1905," and approved by HIS EXCELLENCY THE OFFICER ADMINISTERING THE GOVERNMENT, with the advice of the Executive Council, are hereby, in pursuance of section 13 of the said Ordinance, published for general information.

By His Excellency's command,

Colonial Secretary's Office,
Colombo, August 15, 1907

G. M. FOWLER,
Acting Colonial Secretary.

Regulations for the Registration of Medical Practitioners.

The following diplomas and certificates will be entertained by the Council of the Ceylon Medical College in applications by persons to obtain certificates under section 13 of Ordinance No. 2 of 1905 :—

- (a) License in Medicine and Surgery (Ceylon).
- (b) Any medical qualification which is capable of being registered under the Medical Acts of Great Britain and Ireland, provided that this qualification has been obtained from one of the examining bodies of Great Britain or Ireland.
- (c) The Medical Degrees and the License in Medicine and Surgery of—
 - (1) Madras University.
 - (2) Calcutta University.
 - (3) Bombay University.
 - (4) Allahabad University.
 - (5) Punjab University.
- (d) The Medical Degrees of the Universities of the British Colonies.
- (e) In the case of persons who do not hold a Diploma or License to practise Medicine and Surgery, applications must be supported (1) by certificates from two practitioners already registered under the Ordinance and qualified for registration by possession of a Degree or Diploma which is accepted as a qualification for registration to the effect that the applicant possesses the requisite knowledge and skill for efficient practise as a Medical Practitioner ; (2) by an affidavit that the applicant has practised Medicine and Surgery in Ceylon for not less than ten years. Applications by such persons will only be entertained if made on or before the 31st December, 1907, and certificates under section 13 of the Medical Registration Ordinance will only be granted in cases where the Council is satisfied that it is desirable in the interests of the public the same should be given.

IN pursuance of section 2 of the Poisons Ordinance, No. 11 of 1901, the following order made by the Principal Civil Medical Officer, in exercise of the power vested in him by the said section and approved by the Governor, with the advice of the Executive Council, is hereby notified for general information.

By His Excellency's command,

Colonial Secretary's Office,
Colombo, November 15, 1907.

HUGH CLIFFORD,
Colonial Secretary.

Order referred to.

I, the Principal Civil Medical Officer, in exercise of the power vested in me by section 2 of "The Poisons Ordinance, 1901," by this my order declare that the following article, to wit, "Cocaine and preparations of cocaine and salts of cocaine and their preparations," ought to be deemed a poison within the meaning of the said Ordinance.

ALLAN PERRY,
Principal Civil Medical Officer and
Inspector-General of Hospitals.

IT is hereby notified that an examination under the Regulations of August 26, 1891, for gentlemen in the Civil Service will be held in the Council Chamber on Monday, January 20, 1908, at 10.30 A.M., and following days, namely:—

Monday, January 20	.. Sinhalese	Thursday, January 23	.. Law
Tuesday, January 21	.. Law	Friday, January 24	.. Accounts
Wednesday, January 22	.. Law	Saturday, January 25	.. Tamil

The examination under the Minute of December 12, 1898, and the *viva voce* examination in the native languages for officers in the Public Works Department, the Irrigation Department, and the Forest Department, will be held at the same time and place.

Only the Police Magistrates who are not members of the Bar or of the Civil Service and those candidates who have been specially nominated by the Governor will be admitted to the examination under the Minute of December 12, 1898.

The examination in the Criminal Procedure Code prescribed under the Minute of March 26, 1900, for officers in the Fourth Class of the Civil Service, will also be held on January 21, 1908, as well as at the Kandy Kachcheri.

It is also hereby notified that candidates will be given the option of using Codes in the examinations in the Criminal Procedure Code and the Penal Code; they must, however, state when sending in their names what their decision is, as the character of the papers set or those who use Codes and those who do not will be different.

Candidates are required to send in their names not later than December 31, 1907.

Gentlemen in the Civil Service should state in their applications whether they are presenting themselves for the first or second examination, whether they intend taking up Sinhalese or Tamil, and whether they wish to have the option of using Codes.

By His Excellency's command,

Colonial Secretary's Office,
Colombo, November 22, 1907.

HUGH CLIFFORD,
Colonial Secretary.

MISCELLANEOUS DEPARTMENTAL NOTICES.

PUBLICATIONS FOR SALE at the Government
Record Office, Colombo:—

Legal.

A REVISED EDITION OF
THE LEGISLATIVE ENACTMENTS OF CEYLON

is in course of preparation.

The 1906 edition is out of print.

	Rs.	c.
Analytical index of the 1900 Edition, bound in boards	7	50
Do. unbound	7	0

Volume IV.

(Part I. of Vol. IV. is out of print.)

Part 2.—Ordinances 13 of 1901 to 13 of 1902	0	70
Part 3.—Ordinances 14 of 1902 to 5 of 1903	0	25
Part 4.—Ordinances 6 of 1903 to 13 of 1904	0	40
Part 5.—Ordinances 14 of 1904 to 21 of 1905	0	45
Part 6.—Ordinances 22 of 1905 to 28 of 1906	0	80

LEGISLATIVE ENACTMENTS (OLD EDITION).

Ordinances 5 of 1894 to 3 of 1895	0	75
Ordinances 4 of 1895 to 4 of 1896	1	0
Ordinances 18 of 1898 to 3 of 1899	0	25
Ordinances 4 of 1899 to 8 of 1900	1	0

Special Editions of the following, with tables of Sections and Indices, in paper covers, are obtainable:—

Penal Code (2 of 1883), revised edition	2	0
Ditto, in Sinhalese or Tamil, each	1	0
The Courts Ordinance (1 of 1889)	0	50
The Civil Procedure Code (2 of 1889)	4	0
The Criminal Procedure Code (15 of 1898)	3	0
The Evidence Ordinance (14 of 1895)	0	60

Separate copies of Ordinances (in English where available, and, where translations have been published, in Sinhalese and Tamil) may be obtained at 5 cents for every 8 pages or portion thereof.

Municipal Councils' Ordinance (7 of 1887)	0	65
Laws of Ceylon, Vol. I.	10	0
Do. Vol. II.	15	0
Tiruwilangam's Digest of Cases, 1820-95, Parts 1 to 7	7	50
Tiruwilangam's Digest of Cases, 1820-95, Parts 8 to 14	7	50
Balasingham's Digest, 1895 to 1903, in 13 Parts	21	0

Colonial and Departmental Papers.

Copies of Government Minutes, Notifications, Regulations, &c., for every 8 pages octavo or 4 pages quarto	0	5
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Payment should be made by Post Office Order, Government Draft, or Cheque on a Colombo Bank *Stamps will not be accepted in payment.*

A. G. CLAYTON,
Government Recordkeeper.

Colonial Secretary's Office,
Colombo, December, 1907.

THE CEYLON GOVERNMENT GAZETTE.

Published every Friday.

Rs. 3 per quarter.—Single copy, 25 c.

Subscriptions booked in advance by the Government Printer to *end of a quarter* only.

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Advertisements should reach the Government Printer *before noon on Thursday.*

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Subscription, Rs. 10 per unbound volume of twelve Parts and Digest, payable in advance to the Government Printer.

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application should be made to the Government Recordkeeper, Secretariat, Colombo.

December, 1907.

H. C. COTTE,
Government Printer.

AN examination for admission into the Post and Telegraph Department will be held at the Government Training College, Colombo, on April 13, 1908, and the following day.

2. Only candidates nominated by the Postmaster-General will be allowed to compete.
3. Candidates must be over 18 and under 24 years of age on the first day of examination.
4. Every candidate must apply for nomination to the Postmaster-General in his own handwriting not later than January 31, 1908, and must with his application forward certificates of birth and character. Affidavits will not be accepted in proof of age.
5. Those who obtain nominations for admission to the examination must forward a fee of Rs. 10 so as to reach the Postmaster-General before March 10, 1908, on which date the entries for admission of candidates to the examination will be closed. The fee should be forwarded by *Money Order* or *Crossed Cheque* in favour of the Postmaster-General. *No cash will be accepted.*

6. The subjects of examination will be as follows :—

		Maximum.
Dictation	{ Writing	200
	{ Spelling	100
Arithmetic		200
Geography		200
English Composition		100
Geometry, the subjects of the First Book of Euclid		50
Algebra up to and including simple equations		50
Sinhalese		50
Tamil		50

7. The examination will be held in two parts : the first part will be a qualifying examination in Handwriting, Spelling, and Arithmetic. Any candidate failing to obtain half the marks allotted for Handwriting, Spelling, and Arithmetic, respectively, will be excluded from the remainder of the examination. The second part of the examination will be in the remaining subjects mentioned in paragraph 6 of this notice. Attention is drawn to the addition of Sinhalese and Tamil to the subjects for examination. Candidates will be required to read and translate specimens of ordinary handwriting in these languages, and in selecting candidates consideration will be given to those who have obtained marks in the vernacular.

8. Candidates who have passed either the London Matriculation Examination or the Madras Matriculation or the Calcutta Entrance Examination in the First or Second Division, or the Senior or Junior Cambridge Local Examinations in (1) English, (2) Euclid and Algebra, in addition to the compulsory subjects, will only be required to pass in Dictation and either Sinhalese or Tamil.

9. The examination will be held in accordance with the following Time Table.

10. Copies of this notice may be obtained on application from the Postmaster-General or the Director of Public Instruction.

Time Table.

Examination of candidates for admission to the Postal Department, 1908 :—

April 13	.. {	11 A.M. to 11.30 A.M. .. Dictation
		11.30 A.M. to 12.30 P.M. .. English Composition
		1.30 P.M. to 3.30 P.M. .. Arithmetic
April 14	.. {	11 A.M. to 12.30 P.M. .. Geography
		1.30 P.M. to 3 P.M. .. Algebra
		3 P.M. to 4.30 P.M. .. Euclid

Candidates will be examined orally in Sinhalese and Tamil while the papers are in progress.

Postmaster-General's Office,
Colombo, October 4, 1907.

W. MACREADY,
for Postmaster-General.

Examination for Commercial Certificates.

AGE.

CANDIDATES must not be under 16 years of age nor over 20 on the last day of the month preceding that fixed for the examination.

SUBJECTS.

- | | |
|-----------------|-----------------|
| 1. Handwriting. | 5. Shorthand. |
| 2. Arithmetic. | 6. Typewriting. |
| 3. English. | 7. Geography. |
| 4. Bookkeeping. | |

1. *Handwriting.*—Including tests in round, text, and small hand. Special attention is drawn to this subject as a high standard of proficiency will be insisted upon, and no certificate will be granted to any candidate who fails to reach the standard fixed. The characteristic most desired is legibility. Each letter should be clearly and accurately formed so that its identity may be distinguished apart from its position in the word—the u's distinguished from the n's, &c.,—and the turnings should be round and not angular. Particular attention should be paid to the junction of the letters in a word. The writing should be of moderate thickness and regular, and the loops and tails of letters should be short and full.

Handwriting may be tested in one or more of the following ways :—

Addressing envelopes of various sizes, copying a draft letter, manuscript, a tabular statement, or printed matter, &c. Copying and ruling up, where necessary, a receipt or other commercial form or document in general use, and the displaying of headings or other matters by different sizes of writing.

Handwriting will be taken into consideration in all the answer papers.

2. *Arithmetic*.—Two papers will be set in this subject: (1) Tots, (2) a general paper in Arithmetic. No candidate will be granted a certificate who fails in either paper.

The general paper will include simple and compound rules, weights and measures in ordinary use, vulgar and decimal fractions including approximations, the metric system of weights and measures, percentages, simple interest, exchange. In setting questions a knowledge of ordinary commercial terms will be expected.

3. *English*.—(1) Orthography and Dictation, (2) Composition, (3) Précis and Indexing, (4) Reading and Oral Composition.

(1) Spelling will be taken into account in all the papers.

(2) *Composition*.—(a) To write a letter or theme on a prescribed subject.

(b) To correct ordinary faulty sentences and phrases.

(c) To re-draft a badly constructed letter.

(3) *Précis and Indexing*.—The candidate will be expected to make a précis in the form of a narrative of one or of a number of letters and documents dealing with a particular subject, so that any one who had not time to read the original might by reading the précis be put in possession of all the main features. The merits of such a précis are (a) to contain all that is of importance in the letter or documents, and nothing that is unimportant; (b) to present this in a consecutive and readable shape, expressed as distinctly as possible and as succinctly as is compatible with completeness and distinctness. Attention should be paid to handwriting, spelling, grammar, and style.

(4) *Reading*.—To read with distinct and clear expression a prescribed passage from a standard prose author, or from a newspaper or other periodical. Questions will be put on matters arising out of the passage read to test the candidate's ability in oral expression and conversation.

4. *Bookkeeping*.—General principles of Bookkeeping by double entry.

5. *Shorthand*.—Writing in shorthand from passages dictated at the rate of 60 and 70 words per minute. Transcription of the shorthand.

Spelling, punctuation, and handwriting will be taken into account in judging of the candidate's work.

6. *Typewriting*.—To copy in correct form commercial letters and tabular statements from manuscript copy.

Special attention must be paid to accuracy, correct spelling, syllabication, punctuation, and general intelligence. Candidates will be allowed to bring their own machines for the examination.

7. *Geography*.—"The products of Ceylon. Lines of communication in Ceylon. General knowledge of mercantile centres elsewhere which trade with Ceylon. Interchange of products. Routes of the principal steamship lines."

Ceylon Technical College,
Colombo, November 20, 1907.

E. HUMAN,
Superintendent.

Senior and Junior Examinations, Survey Department.

IT is hereby notified that the above examinations will be held at the Surveyor-General's Office, Colombo, and at the Topo Survey Office, Kandy, and Superintendent's Office, Badulla, commencing on January 6, 1908, at 10.30 A.M.

J. HARWARD,
Director of Public Instruction.

Public Instruction Office,
Colombo, November 15, 1907.

NOTICE is hereby given that an application has been received from Mr. W. A. de Silva for a grant in aid of his Wandaduwa Vernacular Mixed School, which is situated in the Wellaboda pattu of the Southern Province.

Observations will be received not later than December 19, 1907.

J. HARWARD,
Director.

Department of Public Instruction,
Colombo, November 28, 1907.

NOTICE is hereby given that an application has been received from the Rev. A. Lockwood for a grant in aid of his Eraur Vernacular Mixed (Moor) School, which is situated in the Eraur pattu of the Eastern Province.

Observations will be received not later than December 23, 1907.

J. HARWARD,
Director.

Department of Public Instruction,
Colombo, December 3, 1907.

NOTICE is hereby given that on Friday, December 20, 1907, at 2.30 P.M., the Government Agent, Sabaragamuwa, will put up to auction at Ratnapura one hundredweight of thorianite.

2. Upset price, Rs. 5 per pound.

3. For further information application may be made to the Government Agent, Ratnapura.

W. A. WEERAKOON,
Ratnapura Kachcheri, for Government Agent.
December 3, 1907.

A MEETING of the Congregation of All Saints' Church, Hulftsdorp, will (D.V.) be held in the vestry of the church on Wednesday, December 25, 1907, at 5.15 P.M., for the purpose of electing trustees for the ensuing year.

H. B. GOONATILAKA,
Vicar.

Church of the Holy Trinity, Nuwara Eliya.

NOTICE is hereby given that in accordance with the provisions of Ordinance No. 12 of 1846, a General Meeting of the Seatholders of the above Church will be held in the vestry on Sunday, December 29, 1907, at 11.15 A.M., for the election of three new trustees of the said church for the year commencing on January 1, 1908.

JULIA LAYARD,
J. N. CAMPBELL,
F. BAILETT,
J. M. BRACE,

Trustees.

CHARLES P. H. REYNOLDS,
December 2, 1907. Chairman.

Christ Church, Jaffna.

A MEETING of the congregation will be held in the Church School Room on Saturday, December 21, at 8.30 A.M., to elect trustees for the coming year.

JACOB THOMPSON,
Incumbent.

NOTICE is hereby given that a meeting of the congregation of Christ Church, Matale, will be held in the vestry on Tuesday, December 31, 1907, at 5 P.M., to elect three trustees for the said Church for the year 1908.

A. S. AMARASEKARA,
Incumbent.

Matale, December 3, 1907.

NOTICES CALLING FOR TENDERS.

SEALED Tenders (in duplicate), marked on the envelopes "Tender for the supply of Sleepers," will be received up to noon on December 16, 1907:—

To fell in Crown forest called Gondenikanda, near Rambukkana in Kegalla District, stamped milla trees and convert them into 4,500 or more broad gauge sleepers of 9 ft. by 10 in. by 5 in. and to transport them from the above forest to Rambukkana Railway Station. Logs of shorter lengths than 9 ft. to be converted into narrow gauge sleepers, 5 ft. by 9 in. by 4½ ft., and transported.

Any person wishing to tender for the above work should deposit in the Colombo, Kandy, or Kurunegala Kachcheri a sum of Rs. 20, and submit the receipt to the Assistant Conservator of Forests, Colombo Division, who will thereupon issue to him the form on which the tender must be made.

No tender will be considered unless it is furnished on the recognized form thus obtained.

The tenders must be sent to the Assistant Conservator of Forests, Colombo Division, and the duplicate of it direct to the Hon. the Controller of Revenue, both being despatched at the same time.

Should any person tendering decline to enter into contract and bond, or fail to furnish security, such deposit will be forfeited to the Crown.

Separate rates for sleepers, broad gauge and narrow gauge, must be quoted; written both in words and figures.

All alterations in any tenders should be initialled by the person signing it.

The sleepers must be supplied on or before June 30, 1908.

All tenders containing alterations not initialled will be treated as informal and rejected.

The sum of Rs. 400 will have to be deposited as security for the due fulfilment of the contract before it is signed.

The Government reserves to itself the right, without question, of rejecting any or all tenders, and to accepting any portion of a tender.

Further particulars may be obtained on application to the Assistant Conservator of Forests, Colombo Division.

ED. L. BOYD MOSS,
Assistant Conservator of Forests.

Colombo, November 25, 1907.

SEALED Tenders (in duplicate), marked on the envelopes "Tenders for felling, sawing, and transport of Sleepers" will be received up to noon on Monday, December 23, 1907, from persons willing to carry out the under-mentioned work during 1908, viz.:—

To fell, saw, and transport 750 broad gauge Railway sleepers of 9 feet by 10 inches by 5 inches of Na and Milla from Katuwana-Mukalana in Gannawe korale of the Kurunegala District to the Railway station at Rambukkana.

Logs of shorter lengths than 9 ft. to be sawn into narrow gauge sleepers of 5 ft. by 9 in. by 4½ in.

Time of completion of work to be stated in tender.

Any person wishing to tender for the above work should deposit in the Kandy, Kurunegala, Matale, Puttalam, or Chilaw Kachcheri the sum of Rs. 20, and submit the receipt to the Assistant Conservator of Forests, Kandy, who will thereupon issue to him the form on which the tender must be made. No tender will be considered unless it is furnished on the recognized form thus obtained.

The tender must be sent to the Assistant Conservator of Forests and the duplicate of it direct to the Hon. the Controller of Revenue, both being despatched at the same time.

Should any person tendering decline to enter into the contract and bond, or fail to furnish security, such deposit will be forfeited to the Crown.

Separate rates per sleeper, broad gauge and narrow gauge, must be quoted, written both in words and figures.

All alterations in any tender should be initialled by the person signing it. All tenders containing alterations not so initialled will be treated as informal and rejected.

The sum of Rs. 100 will have to be deposited as security for the due fulfilment of the contract before it is signed.

The Government reserves to itself the right, without question, of rejecting any or all tenders, and of accepting any portion of a tender.

Further information may be obtained on application to the Assistant Conservator of Forests, Kandy.

H. F. C. FYRES,
Assistant Conservator of Forests,
Kurunegala Division.

Office of the Assistant Conservator of Forests,
Kurunegala, December 4, 1907.

SEALED Tenders (in duplicate), marked on the envelopes "Tender for the supply of Timber," will be received up to 2.30 P.M. on Thursday, December 19, 1907, from persons willing to carry out the under-mentioned work:—

To fell, bark, log, and square 50 satinwood and 25 *pakki* logs, in the Korala Forest Compartments, and to deliver them at the nearest shipping port Mankeni or Panichchankeni.

Any person wishing to tender for the above work should deposit in the Batticaloa Kachcheri the sum of Rs. 20, and submit the receipt to the Assistant Conservator of Forests, Batticaloa, who will thereupon issue to him the form on which the tender must be made.

The original tender must be sent to the Assistant Conservator of Forests, Batticaloa, and the duplicate of it to the Hon. the Controller of Revenue, both being despatched at the same time.

Should the person tendering decline to enter into a contract and bond, or fail to furnish security, such deposit will be forfeited to the Crown.

A rate per cubic foot of timber delivered must be quoted, written both in words and figures, for each kind separately.

All alterations in any tender should be initialled by the person signing it. Any tender containing alterations not so initialled will be treated as informal and rejected.

Five per cent. of the estimated total sum which will have to be paid for the work must be deposited as security for the due fulfilment of the contract before it is signed.

The Government reserves to itself the right, without question, of rejecting any or all tenders, and the right of accepting any portion of a tender.

Further information can be obtained on application to the Assistant Conservator of Forests, Batticaloa Division, Batticaloa.

G. D. TEMPLER,
Assistant Conservator of Forests,
Batticaloa Division.

Forest Office,
Batticaloa, November 21, 1907.

SEALED Tenders, marked on the envelopes "Tender for the supply of Uniform Clothing for Station Masters, Relief Clerks, and Inspectors of the Traffic Department of the Ceylon Government Railway," will be received up to 12 noon on December 17, 1907, from persons willing to contract for making and supplying the under-mentioned articles for the year 1908.

2. For the supply of the under-mentioned uniforms:—

(Vide clause (a) of paragraph 4 below.)

Fine serge coats for Station Masters, &c.	.. about	125
Fine serge suits for Inspectors	2
White drill coats for Station Masters, &c.	300
White drill suits for Inspectors	12
Shoulder cords for Station Masters, &c.	100 pairs
Helmets	45
Caps, peaked	125

3. For the supply of the under-mentioned uniforms:—

(Workmanship only as per clause (b) of paragraph 4 below.)

Fine serge coats for Station Masters, &c.	.. about	125
Fine serge suits for Inspectors	2
White drill coats for Station Masters, &c.	300
White drill suits for Inspectors	12
Shoulder cords for Station Masters, &c.	100 pairs

4. The tender should specify alternative rates, viz.:—

(a) The rate per serge coat, &c., as per paragraph 2, including all materials, samples of which should accompany the tender and be approved of by the General Manager.

(b) The rate per serge coat, &c., as per paragraph 3, to be made up of materials supplied from the Railway Store, exclusive of needles and thread. The number of yards of cloth, &c., that will be required for each garment and pair shoulder straps should be shown in the tender.

5. Tenders should be submitted in duplicate, the original being forwarded to the General Manager of the Railway and the duplicate to the Hon. the Controller of Revenue, both being forwarded at the same time.

6. The tenders are to be made on forms which will be supplied upon application at the office of the General Manager, and no tender will be considered unless it is furnished on the recognized form.

7. Before tender forms are supplied to persons wishing to tender they will have to satisfy the General Manager or person delegated by him that they are in a position to execute the contract in a satisfactory manner, and for this purpose they must be prepared to produce documentary or other evidence, if called for.

8. A deposit of Rs. 25 will be required before any form of tender is issued; and should any person decline to enter into the contract and bond after he has tendered, or should he fail to furnish the required security, such deposit of Rs. 25 will be forfeited to the Crown. All other deposits will be returned upon signature of a contract.

9. The security required will be Rs. 100 in cash, and any further information required can be obtained on personal application at the office of the General Manager.

10. The Government reserves to itself the right, without question, of rejecting any or all tenders, and is further not bound to accept the lowest tender.

11. The person whose tender is accepted by the Government will be required to bear the expenses of having the security bond prepared for the due performance of the contract, which bond will be subject to the approval of the Attorney-General, but may be drawn by the tenderer's own lawyers, the name or stamp of whom should be affixed to the document.

12. Every alterations should bear the initials of the tenderer, and all tenders containing alterations not bearing the tenderers' initials will be treated as informal and rejected.

G. P. GREENE,
General Manager.

General Manager's Office,
Colombo, November 30, 1907.

SEALED Tenders, marked on the envelopes "Tender for the loading and unloading of Goods at Kurunegala Station," will be received up to noon on Tuesday, December 17, 1907, from persons willing to contract for the above service from January 1, 1908.

Tenders must be submitted in duplicate, the original being forwarded to the General Manager of the Railway and the duplicate direct to the Hon. the Controller of Revenue, both being required to be forwarded at the same time.

The tenders are to be made on forms which will be supplied upon application at the office of the General Manager, and no tender will be considered unless it is furnished on the recognized form.

A deposit of Rs. 50 will be required before any form of tender is issued; and should any person decline to enter into the contract and bond after he has tendered, or should he fail to furnish the required security, such deposit of Rs. 50 will be forfeited to the Crown. All other deposits will be returned upon signature of a contract.

The security required will be Rs. 300 by fixed deposit in one of the banks, and any further information required can be obtained on application at the office of the General Manager.

The Government reserves to itself the right, without question, of rejecting any or all tenders, and is further not bound to accept the lowest tender.

The person whose tender is accepted by Government will be required to bear the expense of having the security bonds prepared for the due performance of the contract, which bonds will be subject to the approval of the Attorney-General, but may be drawn by the tenderer's own lawyers, the name or stamp of whom should be affixed to the documents.

Every alteration should bear the initials of the tenderer, and all tenders containing alterations not bearing the tenderer's initials will be treated as informal and rejected.

Before tender forms are supplied to persons wishing to tender, they will have to satisfy the General Manager or person delegated by him that they are in a position to execute the contract in a satisfactory manner, and for this purpose they must be prepared to produce documentary or other evidence if called for.

G. P. GREENE,

General Manager's Office, General Manager.
Colombo, November 30, 1907.

TENDERS will be received by the Hon. the Controller of Revenue and the Provincial Engineer of Western Province for the under-mentioned materials during 1908, for the use of the Public Works Department in the following districts:—

Negombo District.

To be delivered at the Public Works Department yard, Negombo.

Kalutara District.

To be delivered at the Public Works Department yard, Kalutara, in the Western Province, up to noon on Saturday, December 21, 1907.

Bags, gunny, old, per 100.

*Baskets, per 100.

*Bricks, local, 9 in. by 4 in. by 2½ in., per 1,000.

Cadjans, not less than 6 ft. long and 1 foot broad, per 100.

Charcoal, per bushel.

*Coir string, per cwt.

Indigo, blue, per lb.

Lime, boiled, per bushel.

Lime, slaked, per bushel.

Oil, castor, per bottle.

Oil, coconut, per gallon.

Oil, kerosine, per gallon.

*Tiles, half round, local, per 1,000.

Raw rice, per measure.

Samples of materials marked (*) should be forwarded to the Provincial Engineer properly labelled on or before time and date of tender.

A separate tender to be submitted for each district.

2. Tenders must be sealed and endorsed on the envelope "Tender for supply of Materials, 1908."

3. Tenders must be submitted in duplicate, the original being forwarded to the Provincial Engineer, and the duplicate direct to the Hon. the Controller of Revenue, both being required to be forwarded at the same time.

4. Tenders must be on forms which may be obtained at the office of the Provincial Engineer, Western Province, and no tender will be considered

unless it is furnished on the recognized form thus obtained.

5. Parties applying for form of tender will be required to deposit the sum of Rs. 50 either at the Treasury or the Kachchori, and produce a receipt for the same. Should the party fail to submit in accordance with the terms of the specification a *bona fide* tender, or to enter into the necessary contract, the sum of Rs. 50 deposited will be forfeited by way of ascertained and liquidated damages.

6. Further information may be obtained on application at the Provincial Engineer's Office at "Gunter House," Darley lane, Colombo.

7. Before any tender is accepted the contractor will be required to sign a contract to execute and perform the works in accordance with the specification and the general conditions therein set forth, and to deposit a sum of Rs. 50 for each district for the due and faithful performance of the contract, within ten days of receiving notice in writing signed by the Provincial Engineer of the Western Province, that the Government is prepared to accept his tender.

8. The Government does not bind itself to accept the lowest or any tender, and reserves the right to accept any portion of a tender.

T. H. CHAPMAN,

for Director of Public Works.

Public Works Department,
Colombo, December 3, 1907.

TENDERS will be received by the Hon. the Controller of Revenue and the Provincial Engineer of the Province of Uva for the supply of materials in the Province of Uva during 1908, up to noon, on Monday, January 13, 1908, for the use of the Public Works Department.

Materials to be delivered at the Public Works Department Stores in Badulla, Koslanda, Passara, and Diyatalawa:—

List of Materials.

Bags, gunny, old.

Bricks, slop, 9 in. by 4½ in. by 2½ in., per 1,000.

Bricks, paving, 12 in. by 12 in. by 2 in., per 1,000.

Cadjans, per 1,000.

Charcoal, per bushel.

Coconut oil, per gallon.

Coir string, per cwt.

Tiles, half round, per 1,000.

Lime, slaked, per bushel.

Lime, boiled, per bushel.

Rattan baskets, whole cane, per 100.

Rattan baskets, half cane, per 100.

Kerosine oil, per gallon.

Raw rice, per measure.

Indigo, per lb.

2. Tenders must be sealed and endorsed on the envelope "Tender for the supply of Materials in the Province of Uva, 1908."

3. Tenders must be submitted in duplicate, the original being forwarded to the Provincial Engineer and the duplicate direct to the Hon. the Controller of Revenue, both being required to be forwarded at the same time.

4. Tenders must be on forms which may be obtained at the office of the Provincial Engineer, Province of Uva, and no tender will be considered unless it is furnished on the recognized form thus obtained.

5. Parties applying for form of tender will be required to deposit the sum of Rs. 50 either at the Treasury or the Kachcheri and produce a receipt for the same. Should the party fail to submit in accordance with the terms of the specification a *bona fide* tender, or to enter into the necessary contract, the sum of Rs. 50 deposited will be forfeited by way of ascertained and liquidated damages.

6. Before any tender is accepted the contractor will be required to sign a contract to execute and perform the works in accordance with the specification and the general conditions therein set forth, and to deposit a sum of Rs. 50 for each district for the due and faithful performance of the contract, within ten days of receiving notice in writing signed by the Provincial Engineer of the Province of Uva that the Government is prepared to accept his tender.

7. The Government does not bind itself to accept the lowest or any tender, and reserves the right to accept any portion of a tender.

C. F. EMERSON,
Provincial Engineer.

Public Works Department,
Badulla, November 26, 1907.

TENDERS will be received by the Hon. the Controller of Revenue and the Provincial Engineer of the Province of Uva for the supply of timber in the Province of Uva during 1908, up to noon on Monday, January 13, 1908, for the use of the Public Works Department.

Timber to be delivered at the Public Works Department Stores in Badulla, Passara, Koslanda, and Diyatalawa.

List of Timber.

Jak reepers,	2 in. by $\frac{1}{2}$ in.,	per 100 lineal feet
Do.	2 in. by 1 in.	do.
Jak planks,	2 in.,	per square or superficial foot.
Sapu planks	$1\frac{1}{2}$ in.	do.
Do.	$\frac{3}{4}$ in.	do.
Keena planks	$1\frac{1}{2}$ in.	do.
Do.	1 in.	do.
Do.	$\frac{3}{4}$ in.	do.
Jakwood scantlings,	sawn,	per cubic foot.

2. Tenders must be sealed and endorsed on the envelope "Tender for supply of Timber."

3. Tenders must be submitted in duplicate, the original being forwarded to the Provincial Engineer, Province of Uva, and the duplicate direct to the Hon. the Controller of Revenue, both being required to be forwarded at the same time.

4. Tenders must be on forms which may be obtained at the office of the Provincial Engineer, Province of Uva, and no tender will be considered unless it is furnished on the recognized form thus obtained.

5. Parties applying for form of tender will be required to deposit the sum of Rs. 50 either at the Treasury or the Kachcheri, and produce a receipt for the same. Should the party fail to submit in accordance with the terms of the specification a *bona fide* tender, or to enter into the necessary contract, the sum of Rs. 50 deposited will be forfeited by way of ascertained and liquidated damages.

6. Further information can be obtained on application at the Provincial Engineer's Office at Badulla.

7. Before any tender is accepted the contractor will be required to sign a contract to carry out his undertaking in accordance with the specification and the general conditions therein set forth, and to deposit a sum of Rs. 50 for each district for the due and faithful performance of the contract within ten days of receiving notice in writing signed by the Provincial Engineer of the Province of Uva that the Government is prepared to accept his tender.

8. The Government does not bind itself to accept the lowest or any tender, and reserves the right to accept any portion of a tender.

9. Every alteration in the tender should bear the initials of the tenderer, and all tenders containing alterations not bearing the tenderer's initials will be treated as informal and rejected.

C. F. EMERSON,
Provincial Engineer.

Public Works Department,
Badulla, November 26, 1907.

SEALED Tenders marked on the envelope "Tender for supply of Rice" will be received up to noon on Monday, December 23, 1907, from persons willing to contract to supply good Kallunda rice for the use of the Irrigation Department at Murungan, Northern Province, from January 1, 1908, to December 31, 1908.

2. Tenders are to be made in duplicate, on forms which will be supplied at the Office of the Director of Irrigation or the Government Agent, Northern Province; and no tender will be considered unless furnished on these forms. The original should be forwarded by the tenderers direct to the Director of Irrigation and the duplicate direct to the Hon. the Controller of Revenue, both to be forwarded at the same time.

3. A deposit of Rs. 100 should be made either at the Treasury or at the Kachcheri, and the receipt of the Hon. the Treasurer or the Government Agent should be produced when applying for forms. Should any person decline to enter into the contract and bond after he has tendered or fail to furnish approved security, his deposit will be forfeited to the Crown. All other deposits will be returned upon the signing of the contract.

4. Cash security will be required for the fulfilment of the contract.

5. The amount of the security and other necessary information in respect of the contract can be ascertained upon application at the Office of the Director of Irrigation, Colombo.

6. The Government reserves to itself the right, without question, to decline to accept any or all tenders or any portion of a tender.

7. Samples of rice in sealed bags, containing not less than one quart, and labelled with the names of the tenderers should be sent to the Director of Irrigation to reach him at the same time as the tenders.

8. Any alterations made in the tender forms should bear the initials of the tenderers, and all tenders containing alterations not bearing the tenderers' initials will be treated as informal and will be rejected.

J. A. BALFOUR,
for Director of Irrigation.

Office of the Director of Irrigation,
Colombo, December 3, 1907.

SEALED Tenders, addressed to the Hon. the Government Agent, Central Province, Kandy, and marked on the envelopes "Tender for Lighting," will be received up to noon on December 13, 1907, at the Kandy Kachcheri only, from persons willing to contract for lighting the Local Board limits of Nawalapitiya, presently provided with 20 lamps, and such others as may be hereafter added.

Tenders should specify the rate per lamp including best kerosine oil, wicks, chimneys, and labour for lighting.

Successful tenderer will be required to deposit security for due performance of contract.

The lamps are to be lighted daily from 6 P.M. to 12 midnight, excepting when there is moonlight during these hours.

Further particulars may be obtained at the Local Board Office, Nawalapitiya, on application.

The Local Board reserves the right, without question, of rejecting any or all tenders.

By order,
MASS RAHIM,
Secretary,

Local Board Office,
Nawalapitiya, November 30, 1907.

SALES OF UNSERVICEABLE ARTICLES.

THE following unserviceable articles will be sold by public auction at these Stores on Thursday, the 12th instant, at 12 noon, viz. :—

Office.

Door rugs
Hammer, claw
Inkstand, pewter
Buckets
A quantity of zinc lining, hoop iron, &c.

Section A.

Books, medium, 4 qrs.
Date box, revolving
Gum bottles
Paper, royal, 44 lb., ruled
Quills

Section B.

Iron sheets, galvanized, corrugated
Steel do. do.
Galvanized sockets
Brass scrap
Wire netting

Section C.

Coir brooms, with handles
Ekel brooms, usual size
Ekel brooms, with handles
Bathbricks
Files, half-round, smooth, 6 in. and 9 in.
Files, triangular, smooth, 18 in.
Glass, blue-tinted
Wall lamp
Chisels, Firmer, $\frac{3}{4}$ in. and $1\frac{1}{4}$ in.
Rat-trap

Section D.

English drill
Khaki drill
Pepperill drill
Flannel, gray
Sheeting, gray
Shirting, Nos. 0 and 1.
Ticking, striped
Turkey red
Oil cloth, black
Cases for coir and cotton pillows

Section G.

Cement
Earthenware pipes, 4 in., 6 in., and 9 in.

F. W. VANE,
Controller of Government Stores.
Government Stores,
Colombo, December 3, 1907.

NOTICE is hereby given that the under-mentioned unserviceable articles will be sold by public auction on Thursday, December 12, 1907, at 12 noon, at the Master Attendant's Boathouse :—

<p>1 pump, iron 12 brackets, iron 1 cash box 2 copper pumps 2 hurricane lanterns 3 wall lamps 1 copper oil can 2 punkahs 1 service tray</p>	<p>1 tin, wick, box 2 tanks, iron 36 wheels and rollers 1 lot, old paint cans 1 lot, empty oil drums 1 lot, empty paraffin tins 1 lot, empty large paint tins</p>
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JOHN A. LEGGE,
Master Attendant.

Master Attendant's Office,
Colombo, December 6, 1907.

VITAL STATISTICS.

COLOMBO WEEKLY HEALTH REPORT.

THE weekly return of births and deaths in the Colombo town for the week ended November 30, 1907, is subjoined.

Births.—The total births were 126. The birth-rate per 1,000 per annum was 37·2,* as against 27·4 in the preceding week and 30·1 in the corresponding week of last year.

Deaths.—The total deaths were 105. The death-rate per 1,000 per annum was 34·5,† as against 31·9 in the previous week and 44·5 in the corresponding week of last year.

Causes of death.—1 person died from cholera, 11 died from diarrhoea and dysentery; 13 from phthisis 11 from bronchitis and pneumonia; 9 from different kinds of fever; and 6 from infantile convulsions.

Infantile deaths.—Of the 105 total deaths, 24 were of infants under 1 year of age, as against 35 in the corresponding week of the previous year.

* Calculated on the estimated population on July 1, 1907, viz., 176,724.

† The rates given for this and the preceding week are the corrected rates, i.e., the rates calculated for the population of the town estimated on July 1, 1907, on the basis that its age- and sex-constitution is the same as for the Island. The rate shown for the corresponding week of last year is the crude rate.

Registrar-General's Office,
Colombo, December 3, 1907.

P. ARUNACHALAM,
Registrar-General.

Colombo Town.

Ward.	Population at the Census, 1901.	Births.	Deaths.	Birth-rate per Mille per Annum.			Death-rate per Mille per Annum (See note † in Report).			Selected cause of Death for the Week under Report.								Deaths of Infants under 1 Year.			
				Week under Report.	Preceding Week.	Corresponding Week of previous Year.	Week under Report.	Preceding Week.	Corresponding Week of previous Year.	Cholera.	Smallpox.	Measles.	Enteric Fever.	Other Fevers.	Diarrhoea and Dysentery.	Pneumonia.	Bronchitis and Pneumonia.	Infantile Convulsions.	Week under Report.	Corresponding Week of previous Year.	Still Births.
Colombo Town	155,869	126	105	37.2	27.4	30.1	34.5	31.9	44.5	1			6	3	11	13	11	6	24	35	5
Fort and Galle Face	2,285	—	—																		
Pettah	7,561	2	1																		
St. Sebastian	9,349	10	3														1				
St. Paul's	20,260	21	12										1			4		2			
Kotahena	33,355	25	16										1		3	1		1			
New Bazaar	17,470	20	7								1		1								
Maradana	30,381	{ †17 ‡18	{ †29 ‡15										2		5	5	3				
Slave Island	16,927	9	16										2	1	1	1	4	1			
Kollupitiya	18,281	4	6												1		1				

† Maradana hospitals.

‡ Maradana, exclusive of hospitals.

Race.	Population at the Census of 1901.	Births.	Deaths.	Meteorology.	Week under Report.	Preceding Week.	Corresponding Week of previous Year.
All races	155,869	126	105				
Europeans	2,657	—	1	Mean temperature of air	79.5°	80.2°	79.3°
Burghers	11,861	9	6	Mean atmospheric pressure	29.930"	29.970"	30.003"
Sinhalese	68,772	70	49				
Tamils	34,640	22	21				
Moors	28,898	23	21				
Malays	4,493	2	3				
Others	4,548	—	4				