

N. B.— Part IV(A) of the *Gazette* No. 1960 of 24.03.2016 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,961 – 2016 අප්‍රේල් මස 01 වැනි සිකුරාදා – 2016.04.01
No. 1,961 – FRIDAY, APRIL 01, 2016

(Published by Authority)

PART I: SECTION (IIA) – GENERAL

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— “Matara Season” Organization (Incorporation) Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 01, 2016.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 22nd April, 2016 should reach Government Press on or before 12.00 noon on 08th April, 2016.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

W. A. A. G. FONSEKA,
Government Printer (*Acting*)

Department of Govt. Printing,
Colombo 08,
01st January, 2016.

This *Gazette* can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations:—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof;
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years;
- (iv) Debarment for life;
- (v) Suspension of the certificate for a specified period;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety:—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 02nd May, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
13th March, 2016.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|--|--|---|
| Trincomalee | Gomarankadawela | Post of Registrar of Birth, Deaths and Marriages (General) of Kotukulampattu West Madawachchiya Division | District Secretary/Additional Registrar General, District Secretariat, Trincomalee. |

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REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 02nd May, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
15th March, 2016.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which Application are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|--|---|--|
| Puttalam | Mahawewa | Post of Registrar of Marriages (General) in Pitigal Koralya South Division and Births and Deaths of Mahawewa Division | District Secretary/Additional Registrar General, District Secretariat, Puttalam. |

04-268

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

BADULLA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 02nd May, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
11th March, 2016.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat</i> | <i>Post and Division for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|-------------------------------|--|---|
| Badulla | Soranathota | Post of Additional Registrar of Marriages (Kandyan/General) of Viyaluwa Division | District Secretary/Additional Registrar General, District Secretariat, Badulla. |

04-267

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Muslim Marriages in the Divisions setout in the Schedule hereto.

01. Applicants should be permanent residents of the said Muslim Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 02nd May, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
14th March, 2016.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|--|---|---|
| Trincomalee | Muthur | Post of Registrar of additional Muslim Marriages of Muthur Division | District Secretary/Additional Registrar General, District Secretariat, Trincomalee. |

04-157

MINISTRY OF JUSTICE

Recruitment to the Post of Secretary, Grade I in the Executive Service Category of the Department of Law Commission - 2016

BY the order of the Cabinet of Ministers, applications are invited from the citizens of Sri Lanka with the under mentioned qualifications in order to recruit a suitable person to fill the vacancy in the post of Secretary, Grade I in the Executive Service Category of the Department of Law Commission. Applications forms prepared as per the specimen form appended at the end of this notice should be sent by registered post to reach the "Secretary, Ministry of Justice, Superior Courts Complex, Colombo 12" on or before the closing date of applications mentioned below. The words "Recruitment to the Post of Secretary, Grade I in the Executive Service Category of the Department of Law Commission" should be written on the top left hand corner of the envelope containing the application form.

Closing date of application will be 29.04.2016.

Note.– No allegation that an application form or a document respecting such form has been lost or delayed in the post can be considered. Applicants who delay their applications until the last day will be so at their own risk.

01. *Method of Recruitment.*– Recruitments will be made on the order of merit secured at a structured interview to be conducted by an interview board to be appointed by the Cabinet of Ministers. The date on which such recruitment will take effect will be decided in accordance with the order of the Cabinet of Ministers.

02. *Terms of engagement :*

- (i) This post is permanent. It is pensionable.
- (ii) An officer recruited to this post holds liable to act in the new post for a period of one (01) year from the date on which his/her new appointment takes effect. In case an officer who has not passed Efficiency Bar Examination III, is required to pass the Efficiency Bar Examination before the expiry of five (05) years from the date on which the recruitment will be made to this post.
- (iii) An officer recruited to this post should, in terms of the Public Administration Circular No. 01/2014 and the Circulars issued incidental thereto, acquire the prescribed language proficiency within five (05) years of appointing to this post. The officer who enters the public service in a medium of language other than in a medium of any of the official languages will require to reach within three (03) years a requisite standard of proficiency in one official language and within five (05) years in the other official language.
- (iv) This appointment will be subjected to the Cabinet Decisions, the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic

Socialist Republic of Sri Lanka, Financial Regulations, Departmental Orders and any other regulations and orders issued from time to time by the Government.

03. *Salary Scale.*– In terms of the Public Administration Circular No. 03/2016, this post which is under SL-1-2016, carries a salary of Rs. 47,615 -10x1,335 -8x1,630 -17x 2,170 - Rs. 110,895 per month and the initial salary scale amounts to Rs. 76,175 at salary step 20 as per grading system. (In terms of the provisions set out in the Schedule II of the Public Administration Circular No. 03/2016).

04. *Qualifications :*

- (i) *Educational Qualifications.*– Should have possessed a Post Graduate Degree in law conferred on by a university recognized by the University Grants Commission.
- (ii) *Professional Qualifications.*– Should be an officer in a post of the Executive Service Category in the Ministry of Justice or any other Ministry/Department as per the Public Administration Circular No. 03/2016 and an Attorney-at-Law enrolled by the Supreme Court.

(iii) *Experience :*

- (a) Should, as per the Public Administration Circular No. 03/2016, be an officer, Grade I in the Executive Service Category or be an officer, Grade II in the Executive Service Category with seven (07) year dynamic and satisfactory proof of service immediately preceding the closing date of calling for applications, having earned seven (07) consecutive salary increments prescribed in respect of that period.
- (b) Should furnished a satisfactory performance appraisal or a higher degree of satisfactory performance appraisal for the 05 years immediately preceding the closing date of calling for applications.
- (c) Should not, during the 05 years immediately preceding the date on which the recruitment will be made to this post have been subjected to any disciplinary punishments.

05. *Age limit.*– Not applicable.

06. *Physical Fitness.*– Every applicant should be in good mental and physical order to serve in any part of the island and to discharge the duties and functions of the post.

07. *Other Qualifications.*– Every applicant must furnish satisfactory proof to the effect that he/she :

- (i) Is a citizen of Sri Lanka,
- (ii) Is of excellent moral character,
- (iii) Has good command of English,

(iv) Has fulfilled the necessary qualifications in every respect as at the closing date of calling for applications referred to in this notice of calling for applications.

08. *Structured interview*.– Recruitment will be made on the order of merit at a structured interview to be conducted by an interview board to be appointed by the Cabinet of Ministers. The qualification will be checked by the Interview board.

09. Method of Marking at the Interview :

| <i>Spheres in respect of which marks are awarded</i> | <i>Maximum marks that could be awarded</i> | <i>Pass mark</i> |
|---|--|------------------|
| 01. Additional Educational Qualifications | 45 | Not applicable |
| 02. Local/Foreign trainings | 20 | |
| 03. Research papers and legal texts etc. published by the applicant | 20 | |
| 04. Additional experience | 10 | |
| 05. Leadership, personality and communication skills as per the discretion of the interview board | 05 | |
| Total | 100 | |

10. (i) Applications should be prepared on a A4 paper of 22x29cm in size using both sides and items from 01 to 14 to appear on the first page and from 15 onwards on the second page and it should be filled by the candidate's own legible handwriting. Applications which are not in conformity with the specimen appended at the end of this notice or are received after the closing date of acceptance of applications are liable to be rejected without notice. Incomplete applications and applications of applicants who do not possess the prescribed minimum requirements will also be rejected. Therefore, applicants should see that their applications are as per the specimen in every respect of applications will not be acknowledged.

Note :

- (a) No documents or copies of documents should be attached to the application form.
- (b) Applications of applicants who fail to produce documents when required to do so will not be considered.

(ii) Applications from officers who are in the Public Service/Provincial Public Service/Public Corporations are required to be forwarded through the Heads of the Department.

11. Order of the Cabinet of Ministers, Procedural Rules of the Public Service Commission, Circulars that are not in force or may be issued from time to time in the future and the Scheme of Recruitment applicable to Officer, Grade I in the Executive Service Category of the Department of Law Commission and the

amendments made thereto from time to time shall be applicable to this post.

By the order of the Cabinet of Ministers,

PADMASIRI JAYAMANA,
Secretary,
Ministry of Justice.

04th March, 2016.

SPECIMEN APPLICATION FORM

MINISTRY OF JUSTICE

APPLICATION FOR THE POST OF SECRETARY, GRADE I IN THE EXECUTIVE SERVICE CATEGORY OF THE DEPARTMENT OF LAW COMMISSION

No.
(For office use only)

- 01. (a) Name with initials (In Sinhala/Tamil) : _____.
Name with initials ((In English Block Capitals) : _____.
- (b) Full Name (In Sinhala/Tamil) : _____.
Full Name (In English Block Capitals) : _____.
- 02. Permanent Address (In Sinhala/Tamil) : _____.
- 03. Permanent Address (In English Block Capitals) : _____.
- 04. Telephone No. : _____.
- 05. National Identity Card No. :

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
- 06. Sex : _____.
- 07. Date of Birth :
Year : _____, Month : _____, Date : _____.
- 08. Age as at the closing date of applicatoins : _____.
- 09. Race : _____.
- 10. Marital status : _____.
- 11. Particulars of the Post Graduate Degree in Law :-
University : _____.
Subject : _____.
Date on which the Degree was conferred on : _____.
Medium of language : _____.
- 12. Date of enrolment as an Attorney-at-Law : _____.
- 13. Experience as an Attorney-at-Law (Number of years) : _____.
- 14. Particulars of service (Number of years) : _____.
(i) Present employment : _____.
(ii) Class and Grade : _____.
(iii) Date of Promotion : _____.

- (iv) Date of Appointment : _____.
(v) Date of Confirmation : _____.
(vi) Salary Code and Scale : _____.
(vii) Particulars of previous employment :

Applicant's Declaration

| Place of work | Position held | Period of Service (from To) |
|---------------|---------------|--|
| 1..... | | |
| 2..... | | |

I, declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I certify that I have not been subject to any form of disciplinary action including dismissal from the service or retirement for general inefficiency as a merciful alternative to dismissal and I have not vacated the post previously. I am also aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

15. Professional Qualifications as per the paragraph 04 of this notice of calling for applications :

- (i) Whether you are an officer in Grade I of the Executive Service Category : _____.
(ii) Whether if an officer in Grade II of the Executive Service Category you have completed a satisfactory proof of service having earned 07 consecutive salary increments for the seven (07) years immediately preceding the closing date of calling for applications : _____.
(iii) Whether you have acquired a satisfactory degree of performance appraisal or a higher degree of performance appraisal during the five (05) year immediately preceding the closing date of calling for applications : _____.
(iv) Have you, for the five (05) years immediately preceding the date of calling for applications, been subjected to any disciplinary actions : _____.

Signature of the Applicant.

Date : _____.

Certificate of the Head of the Department (As per the officer's personal record of file)

I do hereby certify that Mr./Mrs./Miss the applicant above named is serving as attached to Ministry/Department in the Public Service/Provincial Public Service and that he/she earned/has not earned seven (7) consecutive salary increments for the period immediately preceding the closing date of calling for applications and that any disciplinary action, except for warning whatsoever has not been taken against him/her and that he/she has acquired/has not acquired a satisfactory proof or a higher degree of satisfactory proof of work performance for the period of 05 years immediately preceding the closing date of calling for applications and that he/she has fulfilled the minimum requirements necessary for this post. I also inform that he/she can be/cannot be released from the service if he/she will be selected for this post. (Please delete words whichever inapplicable.)

Signature of the Secretary to the Ministry/
Head of the Department and official seal.

Date : _____.

Name : _____.

Designation : _____.

Ministry/Department : _____.

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16. Qualifications as per paragraph 09 of this notice of calling for applications :

- (i)
(ii)
(iii)
(iv)
(v)
(vi)
(vii)
(viii)

17. Languages proficiency (Mark ✓ in the relevant box) :

| | Very Good | Good | Ordinary | Weak |
|---------|-----------|------|----------|------|
| Sinhala | | | | |
| Tamil | | | | |
| English | | | | |

Examinations, Results of Examinations & c.

PUBLIC SERVICE COMMISSION

Open Competitive Examination for Recruitment to Grade III of Sri Lanka Architectural Service - 2015

Applications are hereby called for recruitment of qualified candidates to fill 10 vacancies in Grade III of Sri Lanka Architects'

Service on the order of the Public Services Commission. Applications prepared in line with the specimen applications indicated at the end of this notification should be sent by registered post on or before the date mentioned below to reach Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examination Sri Lanka, P. O. Box 1503, Colombo. "Open Competitive Examination for recruitment to

Grade III of Sri Lanka Architectural Service" should be clearly indicated on the top left corner of the envelope. Further, the name of the examination should be indicated in English in Sinhala and Tamil applications along with Sinhala or Tamil languages.

(a) Closing date of the applications is 02.05.2016.

Note.– No complaint that an application has been lost or delayed in post shall be considered. The loss which may occur by delaying the application should be borne by the candidates themselves.

1. *Method of Recruitment to the Service.*– Number of candidates equal to the number expected to be recruited shall be called for interview on the order of the merit of the total marks obtained at the examination out of the candidates who have secured more than 40 marks for all the subjects at the written examination.

The number of appointments to be made and the effective date of the appointment is determined on the order of the Public Service Commission.

2. *Conditions of Engaging in Service :*

- (i) This post is permanent. Contributions shall be made for Widows and Orphans Pension/Widowers and Orphans Pension.
- (ii) The officers who shall be appointed to the post are subjected to a probation period of three years (03) and the First Efficiency Bar Examination should be passed within the period of said three years.
- (iii) Officers who join the service in a non-official language, should obtain the proficiency in one of the official languages within the probation period and the relevant proficiency level in other official language should be acquired within 05 years as per the Public Administration Circular 01/2014.
- (iv) The appointment is subject to the Procedural Rules of the Public Service Commission, the service minute of the Architects' Service and the revisions made subsequently.

3. *Salary Scale.*– As per the Public Administration Circular No. 06/2006 this post is entitled to the Salary Scale SL-1-2006 Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555 (Monthly).

4. *Educational Qualifications.*– Shall have obtained a degree in Architecture of five years from a University recognized by University Grants Commission ;

or

Shall have obtained a Bsc. degree in Built Environment of three years from a University recognized by University Grants Commission and a Post Graduate Diploma in the relevant field ;

or

Shall have obtained a BSc. degree in Built Environment of three years from a University recognized by University Grants Commission and 05 years experience in the relevant field.

5. *Age Limit.*– Shall not be less than twenty two (21) years of age and not have reached 35 years of age as at the closing date of application.

6. *Physical Fitness :*

- (i) All the candidates should be physically fit for service in any part of the Island,
- (ii) Should have the physical and mental capacity required to perform the duties of the post.

7. *Other Qualifications :*

- (i) Applicants shall be the citizens of Sri Lanka,
- (ii) Applicants shall be of excellent moral character,
- (iii) Shall have satisfied all the qualifications required for the recruitment in each and every way as at the closing date of the application,
- (iv) Shall have not appeared at the Open Competitive Examination of Sri Lanka Architects Service Minute more than two times,
- (v) Not being ordained in any religious sect,
- (vi) The maximum age limit shall not apply for the officers who are already in the public service.

8. 8.1 *Written Examination :*

8.1.1 This examination shall be conducted by the Commissioner General of Examinations.

8.1.2 *Syllabus :*

| No. | Subjects | Maximum Marks | Pass Marks | Duration hrs. |
|-----|-------------------|---------------|------------|---------------|
| 1 | Intelligence Test | 100 | 40 | 1 |
| 2 | General Knowledge | 100 | 40 | 2 |

Subject No. 01 - Intelligence Test :

This paper shall be designed to test the candidate's ability of critical reasoning, analytical power on issues, ability of decision making, ability of making judgments. This question paper consists of 50 questions in the form of Multiple Choice and Questions for Short answers and all the questions should be answered.

Subject No. 02 - General Knowledge :

This question paper shall be designed to test the understanding of the candidate on political, social, cultural economic environment of Sri Lanka, matters which are important in national and international aspects and national and international, scientific and technical development. This question paper shall consist of two parts. The first part shall consist of questions for short answers and 25 marks shall be allocated. The second part shall consist of questions in semi structured nature. For this part, the candidate shall answer 5 out of 8 questions. 75 marks shall be allocated for this part.

8.1.3 *Issuing Results :*

The results sheet containing the names prepared on the order of the merit of the candidates who have secured marks above the limit set as per

the order of the Public Service Commission at the written examination, shall be handed over to the Secretary, Public Service Commission. The results shall be personally informed to each and every candidate who sat at the examination or shall be published on the website www.results.exams.gov.lk

8.2 Interview :

8.2.1 General Interview :

Number of candidates equal to the number expected to be recruited shall be called for the General Interview on the order of the merit of the total of the marks obtained at the written examination out of the applicants who have passed all the subjects at the written examination.

Verification of qualifications mentioned in the notice and the physical fitness shall be examined at the General Interview. (No marks shall be allocated).

Qualifications shall be examined by an interview board appointed by the Public Service Commission.

9. Conditions of the Examinations :

- (i) Examination will be held in Sinhala, Tamil and English media. Candidates can sit for the examination in a language medium of their preference. Candidates must answer all the question papers in one language. Candidates are not allowed to change the medium mentioned in the application. Every candidate must sit for all the question papers.
- (ii) The examination fee is Rs. 1,000. It should be paid before the closing date of applications at any Post Office/Sub Post Office to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. One edge of the receipt obtained thus in the name of the candidate should be pasted in the relevant cage of the application form. It is advisable to keep a photocopy of the receipt. Money Orders or Stamps are not accepted for examination fees.
- (iii) The fee shall not be paid back under any circumstances.
- (iv) The date of the examination shall be informed in due course.
- (v) Applications which are not duly perfected are rejected.

Note.— No candidate shall be allowed to enter the examination hall without the admission card. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he presents himself for the examination. Issuance of an admission card to a candidate does not necessarily mean that he/she has fulfilled the qualifications to appear at the examination.

(vi) Applications should be prepared in A4 papers of 22-29 cm. It should be specially noted that the application forms should be prepared that titles 1.0 to 2.9 appear on the first paper 2.10 to 5.0 appear on the second paper and the rest on 3rd and 4th paper. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is advisable to keep a photocopy of the relevant application.

(vii) Receipt of applications shall not be acknowledged. A notice shall be published in the newspapers by the Department of Examinations as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable for the candidates to send a request to the Department of Examinations with a photocopy of the application, registered receipt and fax number to which the admission card should be sent, if the candidate is living outside Colombo.

(viii) This examination will be held in July 2016 in Colombo and the Commissioner General of Examinations shall receive the right to postpone or cancel the examination on the approval of the Public Service Commission.

(ix) Candidates are subjected to rules and regulations imposed by the commissioner General of Examinations on conducting the examination and they are liable to be subjected to a punishment imposed by him/her for breach of these rules.

(x) *Identity of the Candidate.*— A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents shall be accepted :-

(i) National Identity Card issued by the Department of Registration of Persons,

(ii) A valid passport.

N. B.— (a) No document or a copy of any document should be attached to the application,

(b) Applications of the candidates who fail to produce documents at the interview shall not be considered.

(xi) Officers who are serving in the Public Service/ Provincial Public Service, Government Co-operations should send in their applications through respective Heads of Institutions/Departments. It is compulsory for all the applicants to get their signature attested before appearing at the examination. Applicants who appear at the examination through an institution should get their signature attested by their head of the institution as well. Other applicants should get their signature attested by Principal of a Government School/Retired Principal, Grama Niladhari of the Division, Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, a Commissioned

Officer of the Three Armed Forces, a staff grade officer of the Public Service or Provincial Public Service who earns an annual combined salary of Rs. 240,360 or above, or a Chief Incumbent of a Buddhist temple or a clergy of any other religion who reserves a considerable status.

10. *Penalty for Furnishing False Information.* – If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he was willfully suppressed any material fact, he will be liable for dismissal from the Public Service.

11. In the event of any inconsistency between Sinhala, Tamil and English text of this *Gazette* notification the Sinhala text shall prevail.

On the order of the Public Service Commission,

J. DADALLAGE,
Secretary,
Ministry of Public Administration
and Management.

March, 2016.

(For office use only)

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA ARCHITECTURAL SERVICE (2015)

1.0 Medium :- Medium of Examination

Sinhala - 2 Tamil - 3 English - 4

(Indicate the relevant number in the cage)

* The application should be filled in the medium of language in which the candidate intends to sit the examination.

2.0 Personal Details :

2.1 Name in full (In English block capitals) :_____.
(E.g.– HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

2.2 Name with initials at the end (In English block capitals) :_____.
(E.g.– GUNAWARDHANA, H. M. S. K.)

2.3 Name in full (In Sinhala/Tamil) :_____.

2.4 National Identity Card No. :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

2.5 Permanent address in English blocks capitals (Admission card will be sent to this address) :_____.

2.6 Permanent address (In Sinhala/Tamil) :_____.

2.7 Sex :
Male - 0 Female - 1
(Indicate the relevant number in the cage)

2.8 Date of Birth :
Year Month Date

2.9 Age as at the closing date of the application :
Years Months Days

2.10 Postal town :_____.

2.11 Race :
(Indicate the relevant number in the cage)
Sinhala - 1 Tamil - 2 Indian Tamil - 3 Muslim - 4
Other - 5

2.12 Marital Status :
Single - 1 Married - 2
(Indicate the relevant number in the cage)

2.13 Telephone No. :
Mobile :

Fixed :

2.14 Email address :_____.

3.0 Qualifications :

3.1 Degree :_____.
3.2 Effective date of the degree :_____.
3.3 Index No. :_____.
3.4 Language medium of the examination :_____.

4.0 Paste the cash receipt properly :

Receipt No. :_____.
Office to which the fees paid :_____.
Date :_____.

5.0 If you have ever been convicted of any criminal offence please mention the offence and the punishment :_____.

6.0 Certificate of the candidate :

I declare that information giving in this form is true to the best of my knowledge and belief and that I have affixed the receipt No. dated being the payment

of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of the examination. Further, I agree to be bound by the rules and regulations imposed by Commissioner General Examinations as conducting of the exam.

Signature of the candidate.

Date : _____.

7.0 Attestation of the applicant's signature. (as per Para 9(XI) of the *Gazette* Notifications) :

I hereby certify that (Full name) who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein. He/She placed his/her signature in my presence on

Signature of the officer attesting the signature.

Date : _____.

Name in full of the officer attesting the signature : _____.

Designation : _____.

Address : _____.

(To be certified by placing the official stamp)

8.0 Certificate of the Head of the Department (Referring to the personal file) :

I hereby certify that Mr./Mrs./Miss who is submitting this application, working as a Ministry/Department/Institute. He/she can be released from the post held at present, if he/she is selected for this post.

(Signature of the Head of the Department/
Authorized Officer).

Name : _____.

Designation : _____.

Date : _____.

(Place the official stamp)

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PUBLIC SERVICE COMMISSION

Limited Competitive Examination for Recruitment to Grade III of Sri Lanka Architectural Service - 2015

APPLICATIONS are hereby called from officers in Public Service/Provincial Public Service of Sri Lanka who possess following qualifications to fill 09 posts which have fallen vacant in Grade III of Sri Lanka Architects' Service as per the order of Public Service Commission. The applications prepared in accordance with the specimen form of application which is at the end of this notification should be sent by registered post to reach the Commissioner-General of Examinations, Organization and Foreign Examination Branch, P. O. Box 1503, Colombo

on or before the date mentioned below. The words "Limited Competitive Examination for recruitment to Grade III of Sri Lanka Architects' Service 2015" should be clearly indicated on the top left-hand corner of the envelope. Further, It is essential to mention the name of examination in English language as well, in applications prepared in both Sinhala and Tamil mediums.

(a) Closing date of applications will be 02.05.2016.

Note.– No complaint that an application or a related document has been lost or delayed in post shall be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

01. *Method of Recruitment.*– Recruitments shall be made on the results of a written examination and structured interview. A number equivalent to twice the number of recruitments to be made out of those who have secured 40% or above for each subject of this examination shall be called for the structured interview on the order of merit of marks. Recruitments shall be made on the order of merit of the aggregate they receive when the marks they obtain at the structured interview are added to the marks they secure at the written examination.

Number of appointments and effective date shall be determined on the order of Public Service Commission. In case where there is no sufficient number of qualified applicants under the limited stream, the recruitment to be made under limited stream shall also be made under the open stream.

02. *Conditions for employment in the Service :*

(i) This post is permanent and pensionable Contributions shall be made to the Widows' and Orphans/Widowers' and Orphans Pension.

(ii) Officers who are appointed to this post shall be subjected to an acting period of one year.

(iii) Officers shall obtain proficiency in the other official language at the relevant level within 05 years as per P. A. Circular 01/2014.

(iv) This appointment shall be subjected to the Procedural Rules of Public Service Commission and the conditions stipulated in Sri Lanka Architects' Service Minute and revisions made to the same.

03. *Salary Scale.*– A salary scale (monthly) of SL-1-2006 Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555 shall be entitled to this post as per Public Administration Circular No. 6/2006.

04. *Educational Qualifications :*

(i) Development Assistants who have obtained a degree in Built Environment from a University recognized by the University Grants Commission and have a permanent and satisfactory service of five (5) years in Public Service.

(ii) Officers who have passed Part I of the Standard Course at Sri Lanka Architects' Institute and have completed a service of 10 years in public

service along with satisfactory service of 05 years immediately preceding ;

And

Draftsmen in special class of Sri Lanka Technological Service who have completed satisfactory service of 05 years immediately preceding the date of promotion.

05. *Physical fitness.* – Every applicant shall be physically and mentally fit :

- (i) To serve in any part of the Island,
- (ii) To perform duties of the post.

06. *Age Limit.* – Not applicable.

07. *Other Qualifications :*

- (i) Applicants shall be of an excellent character,
- (ii) Shall have completed an active and satisfactory service of (05) years immediately preceding the date of promotion.

08. 8.1 *Written Examination :*

8.1.1 This examination shall be conducted by the Commissioner General of Examinations.

8.1.2 *Syllabus :*

| No. | Subjects | Maximum Marks | Pass Marks | Duration hrs. |
|-----|--|---------------|------------|---------------|
| 1 | Knowledge related to the subject of Architecture | 100 | 40 | 03 |
| 2 | General question paper | 100 | 40 | 02 |

Subject No. 01 - Knowledge related to the subject of Architecture :

This question paper shall be designed in the following manner.

Duration - three hours.

Two compulsory questions shall be answered from Part I and II (20 each) four questions shall be answered out of the 6 questions in the other three parts (15 each).

Pass mark is 40%.

Part I - Practical role of an architect in public service :

1. Difference of the practice of Architecture between public and private sector.
2. Scope, advantages and disadvantages of the role of Architect.
3. Responsibilities towards general public.
4. Responsibilities towards organizations.

Part II -

1. Basic studies and investigations :
2. Conceptual design and approach to basic estimates.
3. Planning and formulating procedures and obtaining necessary approvals and clarifications.

4. The set of plans to be prepared for obtaining approval from relevant local government institutions.

5. Comprehensive field plans and specifications on Architecture.

6. Preparation of detailed data with the co-ordination of other consultants (Structural and service plans).

Part III - Tasks of the organization and operational medium :

1. Vision and mission of the organization.
2. Role and task of the organization.
3. Organization structure.
4. Duties, responsibilities and interrelationship of each division in the performance of the tasks of the organization.
5. Links with other public institutions.

Part IV - Contribution of Architects to the project within the preconstruction period of the project.

1. Bid documents and estimate of institutions.
2. Procurement guidelines.
3. Pre tender meetings and tender activities.
4. Technical evaluation and the types of tender boards.
5. Agreements and awarding contracts.

Part V – Contribution of the Architects during the implementation process and post contract period of the project :

1. Progress review meetings at the site.
2. Quality control procedures.
3. Maintaining the co-ordination with construction groups.
4. Estimating the built environment and activities on post analysis.
5. Maintenance registers.

Subject No. 02 - General question paper :

This question paper is limited to 02 hours. It consists of two parts.

Part I : This question paper consists of questions related to scientific matters in wide range covering all subjects.

Part II : This shall consist of questions related to other general subjects such as economics, politics, culture and art.

Structure of the question paper :

* Above question papers shall consist of multiple choice or semi structured questions or combination of both.

* All questions shall be answered.

8.1.3 *Issuing Results :*

A result sheet consisting of the names of applicants who have secured total marks above the limit prescribed as per the notice by the Public Service Commission prepared on the order of merit of the candidates who have become qualified after

appearing for the written test shall be submitted to Secretary, Public Service Commission. Results shall be personally informed to all the applicants who appear for the examination or published in the web site www.results.exams.lk.

8.2 Interview :

8.2.1 Structured Interview :

| <i>Sections to which marks shall be allocated after examining</i> | <i>Maximum marks</i> | <i>Total marks</i> |
|--|---|--------------------|
| <p>1. <i>Additional Educational Qualifications :</i></p> <p>(i) Post Graduate degree obtained from a university recognizer by the University Grants Commission</p> <p>(ii) Full professional qualification</p> | <p>10</p> <p>10</p> | 20 |
| <p>2. <i>Additional Professional Qualifications</i></p> <p>(i) Publications submitted in relation to the present field of service (It shall be confirmed whether the ISBN numbers have been obtained and the media in which such publications appeared shall be mentioned) (01 mark per each publication)</p> <p>(ii) Posts held at Local/foreign institutions in relation to the field of service (Relevant service certificates should be submitted - 01 mark for each shall be allocated)</p> <p>(iii) Awards/commendation received (Should be proved by form general 230 or acceptable certificates - 01 mark for each shall be allocated)</p> <p>(iv) Innovations made in relation to the field of service (The certificate issued by the institution which recognized such innovation shall be submitted) (01 mark for each)</p> | <p>05</p> <p>05</p> <p>05</p> <p>05</p> | 20 |
| <p>3. <i>Professional Experience</i></p> <p>(i) Activities of architects regarding single building – Houses – Public Offices (Houses and public offices of the government with the extent of 300 sq. to 500 sq.)</p> <p>(ii) Architectural works related to semi storied – Housing schemes – Mixed development buildings (2 to 5 floors)</p> <p>(iii) Architectural works related to elevated buildings – Housing schemes – Mixed development buildings (Storied building projects over 6 stories)</p> <p>(iv) Settlements and main project plans – Housing schemes – Master Plan – Mixed development buildings</p> <p>(v) Other – Additional designs (Eg. Exhibition grounds – Contribution for social services – Housing clinic – Other educational courses related to the profession (Eg. Green buildings) (Acceptable certificates should be submitted to prove the above facts)</p> | <p>15</p> <p>10</p> <p>10</p> <p>10</p> <p>10</p> | 55 |
| 4. <i>Merit displayed at the interview</i> | | 05 |
| Total marks | | 100 |

Allocation of marks and verification of qualifications shall be made by a board of interview appointed by the Public Service Commission.

9. *Conditions of the Examinations :*

- (i) The examination will be held in Sinhala, Tamil or English media. Candidates shall sit for the examination in a language of their preference. A candidate must sit all the papers of the examination in one and the same language. A candidate shall not be permitted to change the language medium of the examination, indicated in the application. Every candidate shall sit for the 02 question papers.
- (ii) Examination fee is Rs. 1,000. Examination fee can be paid in cash to any Post Office/Sub Post Office to be credited to the head 2003-02-13 of the Commissioner General of Examinations and the receipt obtained in the name of the applicant should be affixed by one edge of the receipt in the relevant cage so as not to be detached. It is advisable to keep a photocopy of the receipt. Money orders or stamps shall not be accepted for examination fee.
- (iii) Under no circumstances the examination fee will be refunded.
- (iv) The date of examination shall be informed in due course.
- (v) Applications that are not completed in every aspect shall be rejected without notice.

Note.— Candidate shall not be permitted to enter the examination hall without the admission card. Only the admission cards on which the signature has been attested shall be submitted to the supervisor of the examination on the first day of the examination.

Admission cards shall be issued by the Commissioner General of Examinations to the applicants those who have paid the prescribed examination fee on or before the closing date of applications and correctly perfected the application along with the receipt. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

- (vi) Application should be prepared on papers of size 22-29 cm (A-4) and the Sections 1.0 to 3.2 should appear on the first page, sections from 3.3 to 6.0 should appear on the second page and the rest should appear on the other page. The relevant particulars shall be furnished clearly by the candidates by him/her. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is advisable to keep a photocopy of the application with candidate.
- (vii) Receipt of applications shall not be acknowledged. A notice shall be published in the newspapers as soon as admission cards are issued to applicants. If

the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations ; *i.e.* a photocopy of the application form, receipt of registration, kept at your possession, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

- (viii) This examination shall be held in July 2016 in Colombo and the Commissioner General of Examinations shall reserve the power to postpone or cancel the examination on the approval of the Public Service Commission.
- (ix) Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. They are liable to be subjected to a punishment imposed by the Commissioner General of Examinations for breach of these rules.
- (x) *Identity of the Candidate.*— A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted :-

- (i) National Identity Card issued by the Department of Registration of Persons,
- (ii) A valid passport.

N. B.—(a) No document or a copy of the same should be attached to the application,

- (b) The Applications of the candidates who are unable to submit relevant documents at the interview shall not be considered.

Officers who are serving in the Public Service/ Provincial Public Service shall forward their applications through their Heads of the Department/ Institution. The signature of every candidate shall have been attested by the respective Head of the Institution.

10. In the event of any inconsistency between the Sinhala, Tamil and English text of this *Gazette* notification the Sinhala text shall prevail.

On the Order of the Public Service Commission,

J. DADALLAGE,
Secretary,
Ministry of Public Administration
and Management.

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(For office use only)

SPECIMEN FORM OF APPLICATION

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA ARCHITECTURAL SERVICE (2015)

Medium :- Language Medium of Examination

Sinhala - 2 Tamil - 3 English - 4

(Indicate the relevant number in the cage)

* The application should be filled in the same language in which the candidate intends to sit the examination.

1.0 Personal Information :

1.1 Name in full (In English Block Capitals) : _____.
(E.g.– HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials at the end (In English block capitals) : _____.
(E.g.– GUNAWARDHANA, H. M. S. K.)

1.3 Name in full (In Sinhala/Tamil) : _____.

1.4 National Identity Card No. :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

2.0 2.1 Permanent address in English blocks capitals (Admission card shall be posted to this address) : _____.

2.2 Permanent address (In Sinhala/Tamil) : _____.

3.0 3.1 Sex :
Male - 0 Female - 1
(Indicate the relevant number in the cage)

3.2 Ethnic Group :
(Indicate the relevant number in the cage)
Sinhala - 1, Tamil - 2, Indian Tamil - 3, Muslim - 4, Other -5

3.3 Date of Birth :

| | | | | | | | | | | |
|--|-------|------|--|--|--|--|--|--|--|--|
| Year | Month | Date | | | | | | | | |
| <table border="1" style="width: 40px; height: 20px;"><tr><td></td><td></td><td></td><td></td></tr></table> | | | | | <table border="1" style="width: 40px; height: 20px;"><tr><td></td><td></td></tr></table> | | | <table border="1" style="width: 40px; height: 20px;"><tr><td></td><td></td></tr></table> | | |
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| | | | | | | | | | | |

3.4 Age as at the closing date of the applications :

| | | | | | | | | |
|--|--------|------|--|--|--|--|--|--|
| Years | Months | Days | | | | | | |
| <table border="1" style="width: 40px; height: 20px;"><tr><td></td><td></td></tr></table> | | | <table border="1" style="width: 40px; height: 20px;"><tr><td></td><td></td></tr></table> | | | <table border="1" style="width: 40px; height: 20px;"><tr><td></td><td></td></tr></table> | | |
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| | | | | | | | | |

3.5 Marital Status :
Married - 1 Single - 2
(Indicate the relevant number in the cage)

3.6 Telephone Nos. :

Mobile :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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Fixed :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

3.7 E-mail address : _____.

4.0 Your service/grade (Class, Grade or Segment) out of the Departmental Grades mentioned in Para 7 of the *Gazette* Notification shall be indicated (if any) If you have served in more than one eligible service/grade, those shall be indicated with dates :

4.1 Post held at present : _____.

4.2 Service to which the post belongs ? (Public Service/ Provincial Public Service) : _____.

4.3 Grade : _____.

4.4 Class/Segment : _____.

4.5 Date of appointment to the post : _____.

4.6 Date of confirmation in the post : _____.

4.7 Effective date of the degree : _____.

5.0 Total period of permanent and continuous service as at closing date of applications in the services/grades mentioned in Para (7) of the *Gazette* Notification : _____.

6.0 Affix the receipt properly :

| |
|--|
| |
|--|

Receipt No. : _____.

Office to which the payment has been made : _____.

Date : _____.

7.0 Certification of the applicant :

I declare that during the five years immediately preceding 2015, I have earned all increments (Except that the increment for which the passing of service or departmental examinations has been prescribed as a condition) and that I have not been subjected to any form of disciplinary punishment (Except warning) for any offence. I declare that I am eligible to sit the Limited Competitive Examination and I have affixed the receipt No. dated being payment of the examination. I also agree to be bound by the rules governing examinations and any decision that may be taken to cancel my candidature prior or during or after the examination

if it is found that I am ineligible according to the conditions of this examination. Further, I shall be liable to be dismissed from service without any compensation, if it is found that any particular indicated in the application is found to be false or incorrect even after the appointment and I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations on conducting the examination and issuing the results.

(Except that the increment for which the passing of service or departmental examinations has been prescribed as a condition), has not been subjected to any disciplinary punishment (Except warnings), the particulars furnished in the application have been found correct according to available records, he/she is eligible to sit for this examination as per regulations stipulated in this *Gazette* Notification, he/she has paid the prescribed examination fee and has affixed the receipt and that he/she can be released from the post held at present, if he/she is selected for this post.

_____,
Signature of the applicant.

Date : _____.

_____,
(Signature of the Head of the Department/
Authorized Officer).

8.0 Certificate of the Head of the Department (Referring to the personal file) :

I hereby certify that Mr./Mrs./Miss who is submitting this application has earned all salary increments during the period of 5 years immediately preceding

Date : _____.
Name : _____.
Designation : _____.
(Place the official stamp)

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the www.documents.gov.lk
(Issued every Friday)**

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

| <i>Rs.</i> | ... | ... | ... | <i>cts.</i> |
|---|-----|-----|-----|-------------|
| One inch or less | ... | ... | ... | 137 0 |
| Every addition inch or fraction thereof | ... | ... | ... | 137 0 |
| One column or 1/2 page of <i>Gazette</i> | ... | ... | ... | 1,300 0 |
| Two columns or one page of <i>Gazette</i> | ... | ... | ... | 2,600 0 |

(All fractions of an inch will be charged for at the full inch rate.)

11. The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

***Annual Subscription Rates and Postage**

| | Price | Postage |
|--|-----------------|-----------------|
| | <i>Rs. cts.</i> | <i>Rs. cts.</i> |
| Part I : | | |
| Section I | 4,160 0 | 9,340 0 |
| Section II (Advertising, Vacancies, Tenders, Examinations, etc.) | 580 0 | 950 0 |
| Section III (Patent & Trade Mark Notices etc.) | 405 0 | 750 0 |
| Part I (Whole of 3 Sections together) | 890 0 | 2,500 0 |
| Part II (Judicial) | 860 0 | 450 0 |
| Part III (Lands) | 260 0 | 275 0 |
| Part IV (Notices of Provincial Councils and Local Government) | 2,080 0 | 4,360 0 |
| Part V (Stage carriage permits and Book List) | 1,300 0 | 3,640 0 |
| Part VI (List of Jurors and Assessors) | 780 0 | 1,250 0 |
| Extraordinary Gazette | 5,145 0 | 5,520 0 |

Subscription to the “Gazette of the Democratic Socialist Republic of Sri Lanka” are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies (if available in stock)**

| | Price | Postage |
|---|-----------------|-----------------|
| | <i>Rs. cts.</i> | <i>Rs. cts.</i> |
| Part I : | | |
| Section I | 40 0 | 60 0 |
| Section II | 25 0 | 60 0 |
| Section III | 15 0 | 60 0 |
| Part I(Whole of 3 Sections together) | 80 0 | 120 0 |
| Part II | 12 0 | 60 0 |
| Part III | 12 0 | 60 0 |
| Part IV (Notices of Provincial Councils and Local Government) | 23 0 | 60 0 |
| Part V | 123 0 | 60 0 |
| Part VI | 87 0 | 60 0 |

***All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

| <i>Month</i> | <i>Date of Publication</i> | | | <i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i> | | |
|--------------|----------------------------|--------|---|---|----------|---------|
| 2016 | | | | | | |
| APRIL | 01.04.2016 | Friday | — | 18.03.2016 | Friday | 12 noon |
| | 08.04.2016 | Friday | — | 24.03.2016 | Thursday | 12 noon |
| | 15.04.2016 | Friday | — | 01.04.2016 | Friday | 12 noon |
| | 22.04.2016 | Friday | — | 08.04.2016 | Friday | 12 noon |
| | 29.04.2016 | Friday | — | 15.04.2016 | Friday | 12 noon |
| May | 06.05.2016 | Friday | — | 22.04.2016 | Friday | 12 noon |
| | 13.05.2016 | Friday | — | 29.04.2016 | Friday | 12 noon |
| | 20.05.2016 | Friday | — | 06.05.2016 | Friday | 12 noon |
| | 27.05.2016 | Friday | — | 13.05.2016 | Friday | 12 noon |
| June | 03.06.2016 | Friday | — | 20.05.2016 | Friday | 12 noon |
| | 10.06.2016 | Friday | — | 27.05.2016 | Friday | 12 noon |
| | 17.06.2016 | Friday | — | 03.06.2016 | Friday | 12 noon |
| | 24.06.2016 | Friday | — | 10.06.2016 | Friday | 12 noon |

W. A. A. G. FONSEKA,
Government Printer. (*Acting*)

Department of Government Printing,
Colombo 08,
01st January, 2016.