



SUPPLEMENT TO THE

Ceylon

Government Gazette

No. 6,477 — FRIDAY, DECEMBER 1, 1911.

Published by Authority.

CEYLON VOLUNTEERS:

The following Regulations for the Ceylon Volunteer Force, made by the General Officer Commanding the Troops under the provisions of Sections 9 and 12 of "The Volunteer Ordinance, 1910," and approved by His Excellency the Governor, are published for general information.

By His Excellency's command,

L. W. BOOTH,

Acting Colonial Secretary.

Colonial Secretary's Office,

Colombo, November 24, 1911.

THE CEYLON VOLUNTEER FORCE.

1911.

CONTENTS.

SECTION I.—Organization and Establishment.

SECTION II.—Duties.

SECTION III.—Officers :—

(a) Appointment :—

(i.) First Commission.

(ii.) Command and Staff.

(iii.) Commanding Officers.

(iv.) Miscellaneous.

(b) Precedence.

(c) Promotion.

(d) Transfer and Exchanges.

(e) Supernumerary and Seconded Officers.

(f) Retirement and Resignation.

(g) Honorary Rank.

SECTION IV.—Other Ranks :—

(a) Enrollment.

(b) Non-commissioned Officers.

(c) Discharge.

(d) Reserve.

(e) Honorary Members.

(f) Documents.

SECTION V.—Instructors, Permanent Staff.

SECTION VI.—Discipline :—

(a) Application of Military Law, &c.

(b) Miscellaneous.

(c) Orders.

(d) Complaints and Appeals.

(e) Permanent Staff.

SECTION VII.—Training and Education :—

(a) Officers.

(b) System of Training.

(c) Rules for Efficiency.

(d) Recruits Training.

(e) Annual Training.

(f) Training in Special Duties.

(g) Attachment to Regular Units.

SECTION VIII.—General Duties :—

- (a) Duties in aid of the Civil Power.
- (b) Duties and Employments.
- (c) Exemption from Taxation, Tolls, and Jury Service.
- (d) Leave.
- (e) Barricade.

SECTION IX.—Uniform, Equipment, &c. :—

- (a) Uniform.
- (b) Stores.
- (c) Guards of Honour and Escorts.
- (d) Military Funerals.
- (e) Decorations and Medals.

SECTION X.—Finance and Administration :—

- (a) Pay.
- (b) Allowances.
- (c) Travelling.
- (d) Corps Allowances, Grants, &c. :—
 - (i.) Capitation Grants.
 - (ii.) Office Allowances, Postage, and Telegrams.
- (e) Issue of Grants, Allowances, &c.
- (f) Rules for Management of Corps Funds.
- (g) Insurance.

SECTION XI.—Correspondence.

SECTION XII.—Volunteer Reserve.

SECTION XIII.—Cadet Companies, Ceylon Light Infantry.

APPENDICES.—A : Volunteer Ordinance.

B : Establishments.

C : Examinations.

D : Standard of Recruits.

E : Efficiency Requirements.

F : Regulations for Decorations and Medals.

RULES. AND REGULATIONS.

Section I.—Organization and Establishment.

1 The Ceylon Volunteer Force is raised under the Volunteer Ordinance, No. 8 of 1910 (*vide* Appendix A), and is subject to the provisions of that Ordinance and any amendments thereto, and to these regulations made under section 12 of the Ordinance.

2 The Volunteer Force is composed of—

(a) Active Corps :—

Artillery.
Engineers.
Mounted Rifles.
Infantry.
Medical Corps.

(b) Reserve :—

Officers and men to provide a reserve for each Corps.

(c) Passed Cadet Companies, Ceylon Light Infantry.

3 Proposals for the raising of new units, for increase or variations of establishments, or changes in distribution, will be submitted through the Commandant for the decision of the Governor.

4 The establishments of the several units are given in Appendix B.

5 A Corps is liable to be disbanded or to be reduced in establishment by order of the Governor.

Section II.—Duties.

6 The General Officer Commanding the Troops, Ceylon, is responsible to the Governor for the inspection of the several units of the Ceylon Volunteer Force at least once in every year, and for submitting for the approval of the Governor regulations for the efficiency of the Force, for the promotion, appointment, and rank of officers, and for the general government, discipline, and training of the Volunteer Force.

7 The Commandant is responsible to the Governor for the administration, discipline, and efficiency of the Force; for the compilation of the necessary estimates; for the economical control of all expenditure, whether money, supplies, or stores; and for the arrangements for the mobilization of the Force when necessary.

8 The Staff Officer will assist the Commandant in promoting the military efficiency of the Force, especially with regard to the education of officers and the training of the Force. He is charged with the supervision of the following subjects :—

Training and Instruction.

Education and Examination.

Staff Tours and Regimental Exercises.

The financial duties of the Staff Officer as Paymaster and Accountant of the Force will be carried out strictly in accordance with the Financial Orders of the Ceylon Government. He will be liable at any time to be called on to produce the balance of public money in his possession,

9 The Quartermaster, Ceylon Volunteer Force, will carry out the duties allotted to him by the Commandant. He is charged with the supervision of the following subjects :—

Stores and Material in Camp and on Mobilization.
Sanitation of Camp.

10 Officers Commanding units are responsible for the maintenance of discipline, efficiency, and proper system in their units. They will supervise and control all duties performed by those under their command, and will be responsible for arms, equipment, and stores appertaining to their Corps, for the proper messing of their men in camp, as well as for the proper application of all regimental funds and expenditure.

Officers Commanding units will cause regimental rules to be framed for the guidance of all concerned, and will submit them to the Commandant for the approval of His Excellency the Governor.

They are responsible for the systematic and efficient instruction of their officers, and will bring to the notice of the Commandant both those officers who distinguish themselves in proficiency and those who by incapacity, apathy, or otherwise do not contribute to the efficiency or credit of the Corps.

11 Squadron and company officers are responsible to their Commanding Officers for the training of their men, the proper care of all public stores in their charge, and the sanitation of their men in camp.

12 An Adjutant or Acting Adjutant is appointed as Staff Officer to the Officer Commanding unit, and will issue his orders. He will not command the Corps, except for the purpose of instruction or when specially ordered.

An Adjutant is responsible to the Officer Commanding for the proper maintenance of all official books, documents, and returns, and will exercise a general supervision over the whole administration of the unit. He will, under the orders of the Officer Commanding, visit the outstations of the Corps frequently for purposes of instruction and the inspection of arms and stores.

The Adjutant is required to keep a diary of the duties performed and instruction imparted by him, and must on no account enter in the diary any drill at which he did not personally attend, as the diary is intended merely as a record of duties performed by him. If absent on leave, the period of absence should be stated in the diary.

The presentation of testimonials to Adjutants, either directly or indirectly, is strictly prohibited.

13 Instructors will attend to the drill and instruction of their units as ordered, and will in addition perform any military duties which usually devolve on a non-commissioned officer. They will not be employed in receiving or disbursing public money or Corps funds without the special sanction of the Commandant.

Section III.—Officers.

(a) APPOINTMENT.

(i.) *First Commission.*

14 Candidates for first commission must be British subjects of not less than eighteen years of age. Commanding Officers will submit the names of candidates whom they recommend to the Commandant for the approval of the Governor. The recommendation must be accompanied by a medical certificate as to fitness, by a satisfactory certificate of good moral conduct, and by a return showing the name, age, height, residence, place of education, and the occupation or profession of the candidate. Candidates who have previous service, either as commissioned officers or in the ranks, will forward particulars of their service and their certificates or discharge papers with their applications.

15 Where vacancies exist in the rank of Lieutenant, additional Second Lieutenants may be appointed, provided the total establishment of subalterns is not exceeded.

16 Officers on receiving their commissions are required to take the oath of allegiance, notwithstanding that they may have already taken that oath on enrollment as volunteers.

(ii.) *Command and Staff.*

17 The Commandant will be appointed for a term of four years from regular officers on the list of Lieutenant-Colonels, half pay or retired pay.

18 The Staff Officer, Ceylon Volunteer Force, will be appointed for a term of three years from regular officers on the list of Captains.

19 The selection for the appointment of Quartermaster to the Ceylon Volunteer Force will be made by the Commandant, who will forward his recommendation to the Governor for approval.

(iii.) *Commanding Officers.*

20 Appointments to the command of a unit will be made for a period of four years. Two months before the expiration of the term of a Commanding Officer's appointment the Commandant will report the approaching vacancy to the Governor, with a recommendation for either an extension (not exceeding twelve years in all) or for the selection of a suitable officer.

(iv.) *Miscellaneous.*

21 Appointments as Adjutant will be made for a period of three years, with an extension of not more than two years, from the list of regular Captains. Acting Adjutants will be appointed by the General Officer Commanding from the officers serving in the Garrison.

22 Officers of the Medical Corps and Veterinary Officers will be gazetted to the rank of Lieutenant on appointment.

23 Nominations as Chaplains will be made by the recognized governing body of the denominations to the Commandant, who will take the Governor's pleasure therein. Chaplains will rank as Captains from the date of their appointment.

24 Quartermasters will be appointed on the recommendation of Officers Commanding units, and will be granted rank as follows :—On appointment, Lieutenant ; after ten years' commissioned service, Captain ; after fifteen years' commissioned service, Major.

25 Officers appointed Aide-de-Camp to the Governor or Orderly Officer to the General Officer Commanding will hold the appointments during His Excellency's pleasure.

26 Honorary Colonels will be allowed as follows :—One for each unit consisting of two companies (or equivalent units) or more. Except the Colonelcy-in-Chief of the Ceylon Volunteer Force, which is held by His Majesty the King, the appointment of Honorary Colonel will be held for five years, renewable on the application of the Commanding Officer. Recommendation for these appointments will be made through the Commandant for submission to the Governor.

(b) PRECEDENCE.

27 The arms of the Force rank in the following order :—

Artillery.		Infantry.
Engineers.		Medical Corps.
Mounted Rifles.		Cadets.

Corps will rank together in each arm according to date of formation.

28 Officers of the Ceylon Volunteer Force will rank as the junior of their degree with Regular or Army Reserve Officers. Army Reserve Officers serving in the Ceylon Volunteer Force will not avail themselves of their reserve commissions, except when recalled to service by the Army Council.

29 The precedence of officers in the Ceylon Volunteer Force is determined by their rank and the dates of appointment or promotion to that rank in the Force ; of officers of different units in the same rank and appointed to that rank on the same date, by the date of their next lower rank ; of officers in the same unit in the same rank and appointed to that rank on the same date, by the order in which their names appear in the Army List. An officer holding honorary rank in the Cadet Battalion (except those officers appointed from the Ceylon Light Infantry to act as Commanding Officer and Adjutant) will, except in his battalion, rank junior to all commissioned officers of the Ceylon Volunteer Force.

30 An Adjutant will rank regimentally as Senior Captain in the Corps to which he is appointed.

(c) PROMOTION.

31 Promotion will, except where otherwise stated, be governed by establishment, and will, as a rule, be given to qualified officers according to regimental seniority ; but in the interests of particular units it may be necessary to appoint or promote officers who are not next in seniority, or who have not served in the lower ranks. The qualifications necessary for promotion are set forth in Section VI.

32 Recommendations for promotion will be forwarded to the Commandant, who, in forwarding the same to His Excellency, will state in each case whether the officer is fully qualified or not.

33 When recommending an appointment or promotion by which any officer will be superseded, the Commanding Officer will state in writing the circumstances which have led to such recommendation, and that the officer or officers concerned have been so informed. It is the prerogative of the Governor to antedate a promotion on satisfactory representations being made by the Commandant.

34 The Governor's approval of appointments, promotions, transfers, secondings, restorations to establishment, removals, and retirements, and his acceptance of the resignation of officers of the Ceylon Volunteer Force will be notified in the *Government Gazette* from the date of which such appointments, promotions, &c., take effect.

(d) TRANSFERS AND EXCHANGES.

35 Applications for transfers will be submitted to the Commandant by the Officer Commanding the unit to which the officer wishes to be transferred, accompanied by the recommendation of the Officer Commanding the unit from which the officer wishes to be transferred.

36 Applications for exchange will be severally submitted by the Commanding Officers of the two units concerned.

37 An officer can only be transferred to another unit provided that a vacancy exists in its establishment for an officer of his rank, and that there is no supernumerary officer of the rank who is available for absorption into the unit.

(e) SUPERNUMERARY AND SECONDED OFFICERS.

38 Supernumerary officers may be appointed on the same procedure as detailed in paragraph 14, at the Governor's pleasure, in the event of there being no vacancies in units of the Ceylon Volunteer Force. As vacancies occur

supernumerary officers will be absorbed into the establishment of their unit and, while they are awaiting absorption, their service will be allowed to reckon for promotion and towards the grant of the Volunteer Decoration.

39 An officer may be seconded in his unit for a period of four years if employed in any special appointment approved by the Governor.

(f) RETIREMENT AND RESIGNATION.

40 Officers, except Honorary Colonels and Chaplains, will be retired from the Ceylon Volunteer Force on reaching the age of sixty, and may be granted permission to retain their rank and wear the uniform of their Corps (with the addition of "R" on shoulder straps) if specially recommended after not less than fifteen years' commissioned service. An extension of service beyond sixty years of age may be granted to a Commanding Officer by the Governor on the recommendation of the Commandant, with the concurrence of the General Officer Commanding.

41 The application of an officer to resign his commission will be forwarded by his Commanding Officer through the Commandant to the Governor. No officer is released from his obligations until His Excellency's acceptance of his resignation has appeared in the *Government Gazette*.

42. When a death occurs amongst the officers of a Corps, the Commanding Officer will report the fact at once to the Commandant for the information of the Governor. The death of a Commanding Officer will be reported by the officer next in command.

(g) HONORARY RANK.

43 If recommended by the Commandant through the General Officer Commanding to His Excellency the Governor, steps of honorary rank may be granted while serving to every Lieutenant-Colonel or Major who has served twenty years as a commissioned officer, and to every Captain who has served fifteen years as a commissioned officer. A step of honorary rank (if not already granted while serving) with permission to wear the uniform of the Corps may be granted to Lieutenant-Colonels and Majors on retirement after twenty years' commissioned service, and to Captains and Lieutenants on retirement after fifteen years' commissioned service. Medical Officers may be recommended for honorary rank according to their relative rank while serving or on retirement.

Section IV.—Other Ranks.

(a) ENROLLMENT.

44 Recruiting will be carried out under the authority of Officers Commanding units up to the authorized establishment. Beyond these numbers authority to enrol supernumeraries will be obtained through the Commandant.

45 The age for enrollment for all arms will be eighteen to forty years; the other requirements and standard are given in Appendix D. Every recruit will be required to pass a medical examination by an officer of the Ceylon Volunteer Medical Corps or other specially appointed Medical Officer.

46 Boys between twelve and seventeen years of age may be enrolled as trumpeters, buglers, or bandsmen, or for the purpose of being trained as such. The number of boys in excess of the establishment of trumpeters or buglers will not exceed two for each squadron or company, and the number of boys acting as bandsmen, or being trained as such, will not exceed twelve for the Force.

47 The following are not allowed to enrol :—

- (a) Men already engaged to serve in the Imperial Forces or their Reserves
- (b) Men who have been discharged from the above for misconduct.

- (c) Men who have been convicted of a serious offence by the Civil Power.
- (d) Foreigners.
- (e) Apprentices (unless the consent of their masters has been obtained).

48 The period for which a volunteer agrees to serve on enrollment, or for which he agrees to continue in the service, shall be provided for by regimental rules, subject to the rights of volunteers under the Volunteer Ordinance.

49 Recruits will take the oath of allegiance on being enrolled, and in addition will sign an agreement binding himself to observe the regimental rules of the Corps.

50 Non-commissioned officers and men will be numbered by units ; men transferred to the reserve will retain their regimental numbers.

51 A transfer from one Corps of the Force to another must be recommended by both Commanding Officers and approved by the Commandant.

(b) NON-COMMISSIONED OFFICERS.

52 Non-commissioned officers will be appointed by the Officers Commanding units on the written recommendation of the company, &c., commander. They will take precedence as junior of their rank when serving with the Regular Forces.

53 Promotion will be made by Commanding Officers on the recommendation of company, &c., commanders, subject to the non-commissioned officers qualifying for the next higher rank by the next annual camp.

54 Lance-sergeants and lance-corporals may be appointed by the Commanding Officer when the duties of the Corps require it, in the proportion of two lance-sergeants and four lance-corporals for every company or equivalent unit.

55 A non-commissioned officer may be reduced by order of the Commandant on the application of the Commanding Officer for inefficiency as a non-commissioned officer, or may be allowed at his own request to revert to a lower grade or to the ranks for any cause.

(c) DISCHARGE.

56 Discharges will be carried out by the Officers Commanding the units, as follows :—

(i.) Without reference to superior authority—

- (a) On termination of engagement.
- (b) On reaching the age limit of fifty years (unless the sanction of the Commandant has been obtained for continuance in the Force).
- (c) At his own request.
- (d) Unsatisfactory conduct.

(ii.) On authority of Commandant—

- (a) Not likely to become efficient.
- (b) Medically unfit.

57 A certificate of discharge will be given to every member of the Ceylon Volunteer Force on discharge.

(d) RESERVE.

58 Non-commissioned officers and men desirous of joining the reserve will be transferred thereto by the Commanding Officer.

(e) HONORARY MEMBERS.

59 Honorary members consist of—

- (i.) Persons who contribute to the funds of a Corps, but are not enrolled for service.
- (ii.) Persons who have served as enrolled members, and have been returned as efficient at least five times in the annual returns of the Corps, and who, being willing to re-enrol should occasion require their services, may be placed on the list of honorary members, and will contribute to the funds of a Corps.

60 Honorary members will not be included in the muster roll of the Corps to which they belong. They are not subject to military discipline, nor allowed to interfere with the military duties of the Corps, but they may attend "plain clothes" drill when approved by the Commanding Officer. They are not, under any circumstance, liable to be assembled for actual service, unless they join or rejoin as enrolled members.

(f) DOCUMENTS.

61 Officers Commanding units will be responsible for the following documents :—

- (a) Muster Roll.
- (b) Record of Promotions and Reductions ; Attendance at Camp ; Efficiency ; Musketry ; Cause of becoming Non-effective.

Section V.—Instructors, Permanent Staff.

62 There are three classes of instructors, viz. :—

- (a) Drill instructors transferred for duty on the permanent staff with a view to completing their Army Service in Colonial employment.
- (b) Drill instructors posted for duty on the permanent staff for a period of three years.
- (c) Acting drill instructors.

63 The instructors on the permanent staff must be non-commissioned officers of the Regular Army not under the rank of serjeant serving on their army engagement and, if possible, in possession of musketry and signalling certificates, and competent to instruct in physical training.

64 A serjeant-instructor will on transfer be numbered with the enrolled volunteers of the Corps to which he is attached, and from date of transfer will hold the relative rank of colour-serjeant.

65 If a non-commissioned officer under the rank of colour-serjeant in the Regular Army is appointed instructor, he must clearly understand that the fact of his holding temporarily the relative rank of colour-serjeant whilst serving with volunteers gives him no claim to a higher rate of pension than that to which he would be entitled under the Royal Warrant.

66 Acting drill instructors are non-commissioned officers of the Garrison, whose services are lent by the General Officer Commanding the Troops for duty as temporary instructors, in addition to their duties with their own Corps, or for duty with volunteers during the camp of instruction.

67 The number of permanent instructors sanctioned for each Corps is laid down in the Table of Establishments. Should additional instructors be required owing to the formation of a new Corps or of an additional troop or company of an existing Corps, the Commandant will apply to the Colonial Secretary for the sanction of Government.

68 Application for the services of instructors from battalions serving in India will be made through the Colonial Secretary and the General Officer Commanding the Troops to the Adjutant-General in India. If for any special reason the services of a non-commissioned officer from the United Kingdom are required, an application will be made to the War Office through the proper channel.

69 An instructor on first appointment will be considered as on probation for three months. Should he give satisfaction and be desirous of continuing in Colonial employment, the Commandant at the expiration of three months' probation will report to that effect to the Colonial Secretary, in order that the appointment may be confirmed by the Governor, and to the Deputy Assistant Adjutant and Quartermaster-General for the information of the War Office.

70. A Commanding Officer may appoint one of the instructors to be sergeant-major, and in Corps entitled to one he may appoint an instructor to be a quartermaster-sergeant. For any sufficient cause a Commanding Officer has authority to deprive an instructor of his appointment as sergeant-major or quartermaster-sergeant.

71 Appointment to sergeant-major, promotion to quartermaster-sergeant, and special appointments, such as paymaster-sergeant and signalling instructor, will be made by selection, and not necessarily by seniority on the permanent staff.

72 Instructors will be posted to companies and detachments at the discretion of the Commanding Officer. An instructor stationed at headquarters or at an outstation may be required periodically to proceed to other stations for the purpose of instructing volunteers.

73 The documents of the non-commissioned officers of the permanent staff will be in the custody of the Adjutant. When an instructor is discharged, a copy of his attestation will be retained for reference.

74 Instructors may be employed in imparting instruction to cadets at the various schools and colleges, provided that their military duties are in no way interfered with, and that their Commanding Officer's consent is given. They will be remunerated by the schools or colleges employing them.

75 Sergeant-instructors will on parade rank as senior to all volunteer non-commissioned officers.

76 Each instructor will keep a diary showing how he is employed. When he is employed in attending drill, the description of drill attended and the number of officers and men present will be shown. The diary of the preceding week will be deposited in the orderly room of the Corps to which the instructor belongs or is attached as ordered. Officers Commanding outlying companies to which sergeant-instructors are posted will forward weekly to the Adjutant the diaries of their instructors.

77 Whenever the Commandant wishes to dispense with the services of any non-commissioned officer (without bringing him to trial), he will forward the application to the Colonial Secretary, at the same time stating his reasons in full for making such application, and reporting at the same time any offence of which the non-commissioned officer may have been guilty.

78. A regimental sergeant-major or quartermaster-sergeant of the Regular Forces who has been finally transferred will not be permitted to revert to his line regiment, except in the case of misconduct resulting in reduction to the ranks.

A sergeant-instructor may, on the recommendation of the Commandant, the approval of the General Officer Commanding, and the sanction of the Governor, be permitted to return to his regiment at his own request. The question as to whether the expenses attending his return to the regiment are to be borne

by the Ceylon Government or by the individual will in each case be decided on its merits.

79 If a sergeant-instructor on completing his Army Service does not wish to renew his engagement, the Commandant will report the fact, through the Colonial Secretary, to the General Officer Commanding, with a view to his discharge.

80 At the commencement of each year the non-commissioned officers of the permanent staff may be assembled at the headquarters of units for at least one week's special instruction under their Adjutants.

81 Under the provisions of the Army Act, non-commissioned officers of the Regular Forces transferred as sergeant-instructors may be permitted to continue to serve with the Volunteers under their Army engagement after they shall have completed twenty-one years' service. On final discharge they will receive any increased pension to which they may be entitled by Royal Warrant.

82 All non-commissioned officers who enter Colonial employment shall reckon their total service, including any in excess of twenty-one years, towards pension (under the Royal Warrant for Pay and Promotion) in the same way as if the whole of their service had been rendered with the Imperial Forces. The Colonial Government under which a non-commissioned officer is serving shall, for so long as he is in Colonial employ, pay an annual contribution of £18 towards such pension.

83 In the case of a non-commissioned officer who enters Colonial service before he has re-engaged to complete twenty-one years' service, the rate of annual contribution from the Colonial Government concerned will be £12. The regulations regarding Colonial contribution towards pension apply only to non-commissioned officers appointed instructors after November 9, 1903, and not to those serving under the Ceylon Government on that date.

84 Members of the permanent staff will not allow themselves to be complimented, either directly or indirectly, by presents or collective expressions of opinion from persons who are serving or who have served in the unit to which they are or have been posted or attached. They will not collect public subscriptions for presents, prize meetings, or other objects connected with their unit.

85 The rates of pay, allowances, &c., of instructors are given in Section X.

Section VI.—Discipline.

(a) APPLICATION OF MILITARY LAW, &c.

86 The Ceylon Volunteer Force is subject to military law as defined in the Volunteer Ordinance—

(a) When called out for active service in Ceylon by Proclamation by the Governor.

(b) When undergoing drill, exercise, training, or inspection, or doing voluntary duty with any portion of the Regular Garrison.

87 A court-martial for the trial of a member of the Ceylon Volunteer Force subject to military law will be convened by the General Officer Commanding, under the provisions of the Army Act and Rules of Procedure. An officer of the Ceylon Volunteer Force will be detailed by the Commandant as member of the court, and another officer of the Ceylon Volunteer Force or of the permanent staff will be similarly detailed as prosecutor, provided volunteer officers so detailed are themselves subject to military law. The proceedings will be forwarded to the General Officer Commanding, who will forward the same to the Governor for confirmation.

88 A court of inquiry held under section 11 of the Volunteer Ordinance will usually be composed of three officers. The members of such courts will not be sworn, nor will evidence be taken on oath. Courts of inquiry will not express an opinion on the facts or circumstances, unless directed to do so by the officer convening the court.

(b) MISCELLANEOUS.

89 When non-commissioned officers and men are dismissed from the Ceylon Volunteer Force, a notification showing the cause will be published in regimental orders ; in the copy of the regimental orders sent to the press for publication reference to the cause of dismissal should be omitted.

90 Officers and non-commissioned officers of all ranks will adopt towards their subordinates such methods of command and treatment as will not only ensure respect for authority, but also foster the feelings of self-respect and personal honour essential to military efficiency.

91 Officers, non-commissioned officers, and men will not take part in or attend any political meetings or demonstrations in uniform, nor will the band of the Ceylon Volunteer Force be permitted to play at such meetings.

92 Officers, non-commissioned officers, and men will not discuss political questions in speeches at military gatherings, such as dinners, prize distributions, &c., whether attendance thereat is in uniform or not.

93 Deliberations or discussions by officers, non-commissioned officers, and men, with the object of conveying praise, censure, or any mark of approbation towards their superiors or any others in His Majesty's Service, are prohibited.

94 The publication of laudatory orders on officers relinquishing an appointment, &c., is forbidden. No presentations of plate, swords, &c., will take place without the previous sanction of the Commandant. Meetings will not be held or memorials drawn up on any matter affecting discipline or the expenditure of moneys received from public funds. No meetings, except those called together by or under the authority of the Commandant or Commanding Officers of units, will be recognized.

95 When detachments or units are brought together for any military purpose, the senior officer present will be held responsible for the due maintenance of order and discipline.

96 Officers will not avail themselves of their military titles when engaged in civil business.

97 Non-commissioned officers and men in uniform will salute all commissioned officers whom they know to be such, whether in uniform or not, including officers of the Royal Navy and Royal Marines.

98 Unless by special permission of the Governor, officers, non-commissioned officers, and men are forbidden to act as press correspondents, or, in this connection, to publish or communicate, either directly or indirectly, to the press any military information. If permitted to act as press correspondents, they will not use their military rank, or describe themselves as military correspondents in their published communications.

99 A non-commissioned officer serving on the permanent staff will not accept employment outside his military duties without the sanction of the Commandant, which will not be given if such employment interferes with the performance of any military duty.

100 If an officers' or a sergeants' mess is established in a unit under the authority of the Commanding Officer, that officer will be responsible that discipline is maintained, and that the accounts are properly kept and audited.

(c) ORDERS.

101 An officer in temporary command of a unit will not issue any standing orders, or alter those which are at the time in force, or authorize the application of regimental funds to any purpose other than the ordinary current expenditure, without reference to the permanent Commanding Officer if on leave in Ceylon, and in other cases to the Commandant. An officer while absent from, and not in the exercise of, his command cannot issue regimental orders, or other orders relating to such command.

102 All officers will acquaint themselves with regulations and orders. Ignorance of published orders will not be admitted as an excuse for their non-observance. During annual training in camp all orders specially relating to the non-commissioned officers and men will be read and explained to them at the first available opportunity.

103 An officer who has been on leave of absence will on rejoining make himself acquainted with all orders issued in his absence.

(d) COMPLAINTS AND APPEALS.

104 A personal appeal of an officer is to be submitted through the Commanding Officer, but should the latter refuse or unreasonably delay to forward it, the officer making the appeal may address the Commandant, and will at the same time inform the Commanding Officer of the action he has taken.

105 During annual training in camp all applications and complaints will be made to the squadron or company commander, who will, if necessity arises, refer such application or complaint to his Commanding Officer. Should the applicant or complainant be still dissatisfied, the matter is to be referred to the Commandant for his decision.

106 When the Ceylon Volunteer Force is called out for service, complaints will be made in accordance with section 43 of the Army Act. At all other times applications and complaints will be made through the company, &c., commander, or Adjutant, to the Officer Commanding the unit. On no account will such applications or complaints be made direct to the Governor.

(e) PERMANENT STAFF.

107 Officers and non-commissioned officers of the Regular Forces serving on the permanent staff are subject to military law. Military offences committed by members of the permanent staff will be dealt with by the Adjutant, except when in camp, when the Officer Commanding will deal with the same. Where reference is necessary in such cases, a report will be made to the Commandant.

108 In the event of an instructor being guilty of an offence of a sufficiently grave nature to induce the Commanding Officer to submit the case to superior authority, a report of the circumstances will be made forthwith to the Commandant, who will refer the case for the orders of the Governor. The instructor will be kept in arrest until orders are received for his disposal.

Nothing in the foregoing paragraph shall limit in any way the liability of an instructor to be dealt with by the military authorities under the provisions of the Army Act should the Governor deem the case sufficiently serious to necessitate the assembly of a court-martial.

Section VII.—Training and Education.

(a) OFFICERS.

109 Every volunteer officer, except an Honorary Colonel, Chaplain, Medical or Veterinary Officer, will be required before or at the second annual camp after his first appointment or two years' service to pass the examination for promotion

to Lieutenant in the subjects laid down in Appendix C. An officer who fails will be re-examined in six months' time, and if he fails again will be required to resign his commission.

• 110 To be eligible for further promotion an officer will be required to qualify for promotion to the next higher rank in the subjects prescribed in Appendix C.

• 111 Examinations will ordinarily be held once a year in camp by a Board detailed under the orders of the General Officer Commanding. Fifty per cent. of the marks in each sub-head and an aggregate of 60 per cent. are required for a "pass," and an aggregate of 80 per cent. for "distinguished." An officer must pass in at least two subjects to avoid re-examination in all subjects. Officers who pass will be granted a certificate, and will have the letters laid down in the Army List shown after their names in regimental lists.

112 Officers may present themselves for the examination for regular officers for promotion, musketry, or signalling, and if successful will be denoted by the letters (Q), (H), or (S) after their names in regimental lists.

113 The qualifications to be accepted in lieu of the examinations prescribed will be referred for the decision of the General Officer Commanding.

114 An officer not qualified for promotion may be provisionally promoted by the decision of the Governor, subject to qualification at the next opportunity.

115 A quartermaster will be required to pass an examination in duties in camp and the routine work of his appointment in lieu of the examination prescribed in paragraph 109.

116 An officer will not be entitled to be noted as successful unless reported by the Board to be in every respect qualified for promotion.

(b) SYSTEM OF TRAINING.

117 The technical training of the Artillery, Engineer, and Medical units will be supervised by the C. R. A., C. R. E., and S. M. O., respectively, under arrangements made by the Commandant with the General Officer Commanding.

118 The training throughout the Ceylon Volunteer Force should aim at—

(a) Producing an efficient body of officers and non-commissioned officers to serve both as instructors and leaders.

(b) Thoroughly instructing the rank and file, at first individually and then in small tactical units.

119 The instructional duties of the permanent staff are not to be held as in any way relieving company, &c., commanders from the full responsibility for the training and efficiency of their respective commands.

(c) RULES FOR EFFICIENCY.

120 Enrolled members of the Ceylon Volunteer Force are classified as (i.) extra-efficients; (ii.) efficients; (iii.) non-efficients. The required training for (ii.) is laid down for the several arms on Tables A to F, Appendix E. Quartermasters are classified as efficient on attending the annual camp and receiving a satisfactory report as to the performance of their duties by the Officer Commanding unit.

121 Applications to vary the conditions of efficiency (ii.) will be submitted by the Commandant to the General Officer Commanding for the approval of His Excellency the Governor.

122 In order to be reckoned extra-efficient, a volunteer must qualify or attend the under-mentioned drills, &c., in addition to those laid down in Tables A to F, Appendix E :—

C. A. V.

Qualify as a gun layer ; or
Qualify as range finder specialist ; or
Qualify as a signaller ; or
Attend 14 extra drills, King's Birthday parade, and mobilization parade ; or
As an officer or non-commissioned officer have qualified for the next higher rank.

C. E. V.

Eight squad or company drills, 20 attendance for electric light instruction or running of defence lights (4 of which shall be attendances for one relief of a whole night's run), musketry as in second year's service, mobilization or examination service practice, King's Birthday parade.

C. M. R.

Qualify as a 1st class shot and attend 9 extra drills ; or
Qualify as a signaller ; or
Qualify as a machine gunner ; or
As an officer or non-commissioned officer have qualified for the next higher rank.

C. L. I. and C. P. R. C.

Qualify as a 1st class shot and attend 16 extra drills (and King's Birthday and mobilization parade if stationed at Colombo, in lieu of 6 extra parades) ; or
Qualify as a signaller ; or
Qualify as machine gunner ; or
Qualify in field engineer duties ; or
As an officer or non-commissioned officer have qualified for the next higher rank.

C. V. M. C.

Obtain a certificate of proficiency and attend 12 extra drills ; or
As an officer or non-commissioned officer have qualified for the next higher rank.

123 The duration of a drill or attendance at instruction must not be less than one hour, and not more than three drills in any one day will be allowed to count towards efficiency. Drills may be performed with a Corps other than that in which the volunteer is enrolled, but the attendance must be certified to by the Adjutant of the Corps with which the drill is performed.

124 Recruits who have previously served in other Corps may be excused all or part of their recruit training at the discretion of the Officer Commanding.

(d) RECRUITS' TRAINING.

125 Recruits should be encouraged to complete their training before the annual camp, or, if enrolled after camp, to attend any regimental camps that may be arranged.

126 An engineer recruit will not be deemed trained unless he possesses a competent practical knowledge in one of the following branches :—

- (a) Electrical work of defence electric lights.
- (b) Engine driving for defence electric lights.

(e) ANNUAL TRAINING.

127 Annual training will consist of (a) drills; (b) musketry; (c) annual training in camp.

128 The training year will commence on January 1 and terminate on December 31. All drills and musketry for the year must be carried out within that period.

129 Drills should be of an elementary character, and should consist of individual or troop, section, or company training. The men should, as far as possible, be trained under their own officers. The drills may be performed at any time throughout the year outside the period of annual training in camp; but as they are best suited to afford elementary instruction, men should be encouraged to perform as many as possible prior to the annual training in camp.

130 Musketry training will be carried out in accordance with the Imperial Musketry Regulations as applied to the courses laid down for recruits and trained Volunteers in Ceylon Volunteer Force Orders before January 1 each year. The course will not be fired in annual camp; as many as possible of the field practices will, however, be carried out while at Diyatalawa.

131 The following, when once they have reached the qualification standard in the annual test, will be excused musketry:—Band-sergeants, regimental staff-sergeants, bandsmen, trumpeters, buglers, drummers, and non-commissioned officers and men of machine gun sections.

132 The attendance required in camp and the substitutes allowed in lieu are shown in Appendix E. Every effort will be made by regimental officers to secure the fullest attendance in camp. Attachment to regular troops in camp or at defence practice will count as days of camp.

133 The training carried out in camp should be of a progressive nature, and more advanced than that carried out during drills, as much time as possible being devoted to squadron, battery, and company training. Advantage should be taken of the time in camp to exercise the men chiefly in field operations.

(f) SPECIAL DUTIES.

134 In every unit Officers Commanding will arrange for the training as required of machine gun sections, scouts, signallers, layers, range takers, cold shoers, and other necessary specialists.

(g) ATTACHMENT.

135 With the approval of the General Officer Commanding an officer or non-commissioned officer may be attached at his own expense to a regular unit in Ceylon for a course of instruction.

Section VIII.—General Duties.**(a) DUTIES IN AID OF THE CIVIL POWER.**

136 Officers and men of the Ceylon Volunteer Force or any portion thereof are liable to be called out by Proclamation by the Governor for the preservation of peace in Ceylon under section 13 of the Volunteer Ordinance.

137 In case of sudden and serious emergency, the Civil Authority may require His Majesty's subjects to arm themselves and use weapons suitable to the occasion. The Ceylon Volunteer Force is subject to this general obligation, and may be required by the Civil Authority to act in the maintenance of order.

138 In the event of attack on their storehouses or armouries, men of the Ceylon Volunteer Force will combine to avail themselves of their organization to resist such attack, using such force and weapons as the occasion may require.

(b) DUTIES AND EMPLOYMENTS.

139 The captain and subaltern of the day or week and all orderly sergeants and corporals will attend all parades. The quartermaster, assisted by the regimental police, will take general charge of and be responsible for the conduct and safe custody of the camp whenever a unit is absent from its lines.

140 Guards should be sparingly employed in camp, and may generally be dispensed with between reveille and retreat, their duties being taken by an effective system of police supervision. In any case during the day parades regimental guards will be reduced as far as possible. Picquets will be in the ranks unless specially required, and canteens will be closed during all parades. Orderly room should be held at any convenient time of the day which does not interfere with instruction.

(c) EXEMPTION FROM TAXATION, TOLLS, AND JURY SERVICE.

141 Members of the Force entitled to be mounted by reason of their conditions of service, &c., are not liable to pay any Municipal or other tax imposed upon their horses kept for military duty.

142 The conditions under which volunteers are exempted from jury service appear as a Proclamation in the *Government Gazette*. This will be published in the General Orders of the Ceylon Volunteer Force; also the list of the circuits in which such exemption can be claimed.

143 All officers and volunteers are exempted from poll tax, provided that the Commanding Officer or Adjutant of their Corps or any other commissioned officer specially authorized by such Commanding Officer has previously certified to the local authority that such officer or volunteer is a *bona fide* efficient volunteer.

144 Members of the Ceylon Volunteer Force are exempt from the liability to labour imposed by section 49 of Ordinance No. 10 of 1861, and from any tax payable in labour or in money in commutation of such labour, under "The Municipal Councils Ordinance, 1887"; "The Nuwara Eliya Board of Improvement Ordinance, 1896"; "The Local Boards Ordinance, 1898"; "The Small Towns Sanitary Ordinances, 1892 to 1909." This exemption, however, only applies to members who are duly certified to be efficient volunteers for the year by the Officer Commanding unit to the local authority.

(d) LEAVE.

145 Officers on the permanent staff may be granted ordinary or sick leave for continuous or intermittent periods of absence not exceeding in the aggregate forty-two days, reckoning from January 1, in each year. No further leave will be granted without the special authority of the Governor. In the case of duly certified sickness, an officer will be granted further leave of absence not exceeding six months. If unable to resume his duties at the expiration of this further period, he may be required to resign his appointment.

146 The Commandant may on his own responsibility grant leave of absence to the officers on the permanent staff for any period not exceeding a fortnight; but, except in the case of absence for three days only, the fact of his having granted the leave will be reported to the Governor.

Application from officers on the permanent staff for leave of absence for any period exceeding a fortnight will be forwarded by the Commandant to the Colonial Secretary for the sanction of His Excellency the Governor. The exact period of the proposed leave of absence, and also the period during which the officer has already been absent in the current year (beginning on January 1), and also the previous year, will be stated in the application.

147 The leave granted to an instructor will not exceed twenty-eight days in the year.

(e) BAND.

148 The band will not appear in uniform for any purpose without the consent of the Commandant.

149 All bandsmen present on parade in volunteer uniform must be enrolled volunteers.

150 The band will not be allowed to play in the immediate vicinity of places of public worship on Sundays during the hours of divine worship.

151 The bandmaster and bandsmen may, if they wish, qualify for certificates of efficiency. Their attendance as bandsmen at brigade or battalion drill may be counted as attendance amongst the battalion drills required.

Section IX.—Uniform, Equipment, &c.

(a) UNIFORM.

152 The authorized patterns of dress for all ranks of units are laid down in the respective regimental rules, and no deviation from these rules is permitted.

153 Uniform will be worn as ordered.

154 (a) Officers attending levées, State balls, and ceremonies at which the Governor is present will wear full or mess dress as published in Ceylon Volunteer Force Orders.

(b) Volunteer officers will invariably wear mess dress when invited to dine with His Excellency the Governor, unless full dress is ordered. Should an officer not be in possession of the necessary uniform, he will inform the Aide-de-Camp in Waiting of the fact and ask for instructions.

(c) All other ranks will wear plain clothes, with such miniature medals and decorations to which they are entitled.

155 Officers appointed Aide-de-Camp to the Governor will wear regimental uniform with a silver aiguillette, with the special distinction laid down for the staff of the Army, substituting silver for gold in the aiguillette, embroidery, lace, buttons, helmet, sword knot, and slings.

156 Uniform will not be worn without permission, except on parade or duty.

(b) STORES.

157 The Commandant is responsible for all stores which are supplied by Government for the use of the Force, the Officers Commanding Corps being responsible to him for the proper custody and preservation of the arms and stores entrusted to their care, and being liable to make good any loss by damage or deficiency.

158 Officers Commanding Corps will make or cause to be made frequent inspections of the whole of the arms, equipment, and stores in charge of their Corps.

159 On change of command the following certificate will be sent in to the Staff Officer, Ceylon Volunteer Force, signed by the officers assuming and giving over command:—

I certify that I have $\frac{\text{handed over}}{\text{taken over}}$ in good order and serviceable condition the whole of the arms, equipment, and stores in charge of the _____ as shown by the Equipment Ledger.

On change of command, the Equipment Ledger will be signed by the officers assuming and giving over command.

160 All cases of loss or damage to stores will be immediately reported to the Commandant; and in cases where the loss or damage might lead to a charge against the public funds, the Commandant will order the assembly of a court of inquiry.

161 All arms issued to the Volunteer Force remain the property of the Colonial Government, and the Commandant is held responsible for their being at all times in a serviceable state. All rifles, carbines, bayonets, scabbards, and equipment will be marked and numbered by the armourer-serjeant before issue.

162 Unserviceable stores and losses and deficiencies of stores will be dealt with as laid down in Financial Orders 163, 164, 165. Repairs necessitated by fair wear will be executed free of charge; the expense of other repairs will be borne by the Corps or the individual.

163 In accordance with Financial Order 605 the following books for recording transactions in arms, equipment, and stores shall be kept:—

At C. V. F. Headquarters:—(1) Stock Book; (2) Indent Book (Form 1 V.); (3) Issue Order Book.

At Headquarters of Corps:—(1) Equipment Ledger; (2) Indent Book; (3) Issue Order Book.

At Headquarters of outstation companies and detachments:—(1) Property Book; (2) Indent Book.

164 In the case of stores which can be obtained locally from the Army Ordnance Department, the Commandant will indent on the O. C. A. O. D., using Army Form G 997. Other stores will be obtained from the Colonial Storekeeper, and will be requisitioned for by the Staff Officer in accordance with Financial Orders 581-600.

165 The Stock Book will be kept in Form C. C. V. 1, but otherwise in accordance with the instructions laid down in Financial Orders 606-616, the entries on the issue side being supported by the receipted issue orders returned by headquarters of Corps. Receipts will be supported in the case of stores received from the A. O. D. by a copy of the account sent in by the A. O. D., and in the case of stores received from the Colonial Storekeeper by the vouchers specified in Financial Order 609 (ii.). The left hand side of each folio will show all receipts; the right hand side will show articles in charge of each Corps at the beginning of the half-year and all issues to Corps during the half-year; also articles condemned and destroyed or returned to A. O. D. on payment. Each page of the book will be balanced half-yearly and a new account opened.

166 The Indent Book (Form 1 V.) will be used for all indents by Officers Commanding Corps or detachments. The office indented on will retain the indent as a voucher pending the return of the receipted issue order.

167 The Issue Book (Form General 141) will be used as follows:—When sending the articles to the department, branch, or person requiring the same, Parts 2 and 3 of the form, filled in as far as possible by the issuing officer, must also be sent. The receiving officer must receipt Part 3, and return it at once to the issuing department as the voucher in support of the issue. He must retain Part 2 as his voucher in support of the receipt.

168 In the Equipment Ledger (Form 2 V.) will be recorded the receipt and issue of all Government property. Receipts will be supported by Part 2 of the Issue Order Form. Issues will be supported by Part 3 of the Issue Order Form receipted by the officer to whom the property has been issued. This Ledger will be balanced half-yearly, and a copy of the balance will be forwarded on the Half-yearly Return of Government Stores (Form 3 V.) to the C. V. F. Headquarters.

169 A Property Book will be kept at all outstations, in which will be shown all Government property in charge of the detachment. This book will be kept up similarly to the Equipment Ledger.

170 Before any Government arms can be issued to outlying companies, the Corps must provide, at its own expense, an armoury or armouries of sufficient size to contain all its arms. The storehouses should be thoroughly dry and well-aired buildings, free from worm-eaten timber, and should be kept well whitewashed and clean. Armouries which have been approved will not be changed without the authority of the Commandant.

171 The Commanding Officer is not authorized under any circumstances to incur expenditure on account of Government buildings used by the volunteers. Should he consider any alterations or repairs to the buildings necessary, he will communicate with the Commandant, who will refer the question for the orders of Government.

172 Ammunition for breech-loading small arms, which contains its own means of ignition, will not be stored within the same masonry compartments of magazines as gunpowder, whether the latter is in the shape of filled cartridges or loose powder.

173 The Commanding Officer will not permit small arm ammunition or explosives of any kind belonging to other Corps or to private individuals to be deposited in the magazine of the Corps. The storing of the ammunition belonging to the Corps in private magazines is strictly forbidden. The Adjutant will inspect periodically the magazines of the Corps, reporting to the Commanding Officer after each visit that the regulations laid down for the custody and safety of the ammunition have been fully complied with.

174 Cases having occurred of ammunition issued to Volunteer Corps improperly coming into the possession of merchants and other persons, Officers Commanding Volunteer Corps and others will be held strictly responsible for the safe-keeping and proper issue and use of all Government ammunition.

175 The sale or exchange of ammunition outside the Corps is prohibited, and it is to be understood that any transaction of such a nature is illegal, and will render the parties concerned liable to proceedings at law.

(c) GUARDS OF HONOUR AND ESCORTS.

176 A guard of honour or escort will be provided by the Ceylon Volunteer Force for a member of the Royal Family, or for the Governor, or on such other occasion as the Governor may require. In no other case will a unit or body of men serve as a guard of honour or escort or for lining the streets, or take part in any public procession or ceremony without authority having been obtained, through the usual channels, from the Commandant.

(d) MILITARY FUNERALS.

177 Military funerals may be accorded to deceased officers and men of the Force who at the time of their death were on the active list of their unit. In other cases the sanction of the Governor is necessary. The salutes and attendance of troops are not to exceed those laid down in the King's Regulations for officers and soldiers of the Regular Army. All necessary arrangements will be made regimentally, and no expense will be borne by the Government of Ceylon, except under the Governor's authority.

(e) MEDALS AND DECORATIONS.

178 Medals and decorations given by the King or by a Foreign Sovereign—the acceptance having been sanctioned by His Majesty—also the Colonial Auxiliary Forces Officers' Decoration and Long Service Medal, will be worn

on the left breast. No decoration or medal given by a Foreign Sovereign may be worn unless His Majesty's permission to accept and wear it has been granted.

179 Medals awarded by a society for bravery in saving human life will be worn on the right breast. No other medals or decorations will be worn by volunteers in uniform. This regulation is, however, not intended to apply to authorized prize shooting badges to be worn on the arm.

180. The regulations for the issue, surrender, forfeiture, and restoration of the Colonial Auxiliary Forces Officers' Decoration and Long Service Medal are given in Appendix F.

Section X.—Finance and Administration.

(a) PAY.

181 The Commandant, Staff Officer, and Adjutants will receive pay at the rates laid down by the Governor in Council.

182 Acting Adjutants will be paid at a rate not exceeding Rs. 130 per mensem.

183 Instructors will receive pay as follows :—

Appointment.	Daily Pay.		Extra Pay.	
	s.	d.	s.	d.
Sergeant-Major (except C. A. V. and C. M. R.) ..	3	6	0	9
Quartermaster-Sergeant ..	3	6	0	6
Sergeant-Major, C. A. V. ..	4	0	—	—
Sergeant-Major, C. M. R. ..	4	4	—	—
Instructors ..	3	6	—	—

Note.—The Instructors of the C. A. V., C. M. R., and C. P. R. C. who act as Quartermaster-Sergeants receive 6d. per diem extra pay.

An instructor on appointment will draw his emoluments from Colonial funds from the date on which he ceases to draw his pay from Indian or Imperial funds.

184 Acting instructors will be paid at a rate not exceeding Rs. 20 per mensem.

185 The Armourer-Sergeant, Ceylon Volunteer Force, will receive pay at Rs. 100 per mensem, and batta at Rs. 4 per diem when travelling on duty, in accordance with Appendix B, General Orders. He is allowed an assistant at Rs. 25 per mensem, and Rs. 2 per diem when travelling on duty.

(b) ALLOWANCES.

186 The allowances of the Commandant, Staff Officer, and Adjutants will be at the rates laid down by the Governor in Council.

187 Instructors will receive allowances at the following rates :—

(a) In lieu of rations :—

Instructor ..	10d. per diem
Wife ..	5d. do.
Child ..	2½d. do.

(b) In lieu of clothing ..

3d. do.

(c) In lieu of fuel and light ..

3d. do.

(d) Lodging allowance if not provided with furnished

Government quarters :—

In Colombo ..	Rs. 35 per mensem
Outstations ..	Re. 1 per diem

(e) In lieu of deferred pay ..

20c. do.

(f) Service pay and kit allowance ..

9d. do.

(g) Batta at the rate of Rs. 5 per diem for every night of absence on duty from his station, and half this amount on day of return.

188 The following are the sanctioned daily rates of travelling allowance when proceeding to and returning from camp for all ranks of the Ceylon Volunteer Force :—

Travelling Allowance and Batta (in Camp).

Officers and Staff-Sergeants :—	Rs. c.
Field Officers, the Staff Officer, and Adjutants ..	9 0
Other commissioned officers	6 0
Staff-Sergeants	4 0
Half the above rates only will be paid on the day of return to station.	
Other ranks :—	
Sergeants	1 50
Rank and file	0 50

189 The following are the sanctioned daily rates of camp allowances and batta whilst in camp for non-commissioned officers and other ranks of the Ceylon Volunteer Force for each day spent in camp, except as provided for in paragraph 192 :—

	Rs. c.
Sergeants of all Corps, except Cadet Companies ..	2 0
Rank and file of all Corps, except Cadet Companies ..	1 50

This is not a personal allowance. It is paid into Corps funds, to be expended at the discretion of Finance Committees of Corps.

190 Camp allowance and batta will be paid for the full period members of the Force are in camp, not exceeding the duration of the camp as sanctioned by Government. In no case will the allowance or batta be paid on account of an officer, non-commissioned officer, or volunteer unless he is present in camp for at least 72 consecutive hours, exclusive of the journeys to and from camp. Should a member of the Force have to leave camp, owing to sickness or accident duly certified, before he completes 72 hours' attendance, he will only receive batta for each complete 24 hours he is present in camp. The allowance or batta will not be paid on account of any member who leaves with less than 72 hours' attendance, even if he is recalled by his employer or the head of his department, or for any other reason.

Batta.

	Rs. c.
Sergeants of Cadet Companies only	1 50

Note.—The rank and file of the Cadet Companies are rationed whilst in camp and receive no batta.

191 Members of the staff who have to proceed in advance to make preliminary arrangements and to remain behind to close the camp will receive batta on the scale laid down for the days they are necessarily employed in camp in excess of the sanctioned duration of the camp.

192 Advance parties consisting of not more than one non-commissioned officer and two men from each troop, battery, or company who proceed in advance to draw bedding, furniture, &c., and remain behind to hand over huts and stores, will receive batta at the following rates for not more than two days before camp opens and one day after camp closes, viz., sergeants, Rs. 2 per diem; other ranks, Re. 1 per diem.

193 Mileage at 50 cents per mile when travelling to and from camp will be paid to all ranks of the C. M. R. and C. P. R. C. who live ten miles and more from the nearest railway station. Members who draw mileage will not receive batta under paragraph 187 for the days they travel.

Mileage at the rate of 50 cents per mile is allowed to those members of the Ceylon Mounted Rifles and Ceylon Planters' Rifle Corps who reside ten miles or

more from a railway station for attending—in the case of the Ceylon Mounted Rifles not more than two regimental or squadron drills during the year exclusive of camp, and in the case of the Ceylon Planters' Rifle Corps not more than two battalion drills exclusive of camp.

Mileage at the same rate will also be allowed to members of the Ceylon Planters' Rifle Corps who attend quarterly company drills, and who reside ten or more miles from a railway station. For attendance at quarterly drills mileage will in no case be paid for more than twenty miles.

194 A horse allowance of Rs. 60 will be paid to each officer, non-commissioned officer, and trooper of the Ceylon Mounted Rifles who attends camp for five clear days (120 hours), exclusive of journey to and from camp, provided he is in possession of a suitable horse, which must be his own property.

(c) TRAVELLING.

195 The rates of travelling and subsistence allowances sanctioned for the officers of the permanent staff are laid down in Ceylon General Orders, 1910, Chapter VIII., and Appendix B 34.

196 Officers of the Ceylon Volunteer Force travelling on duty will draw subsistence allowance for each night they may be necessarily absent from their station. The issue of these rates will be regulated by the substantive rank they hold, as under :—Field Officers, Rs. 10 per diem ; other officers, Rs. 6 per diem.

197 Where a public conveyance is available, the actual fare by such public conveyance may be claimed, whatsoever means of transport may be used, provided such means are reasonable. For the purpose of these regulations, the railway, and coaches, steamers, and boats regularly plying for hire are deemed to be public conveyances.

The table of coach services published in the issue of the " Post Office Guide " current at the time of the journey shall be taken to represent the lines of road on which public conveyances are available.

Where no public conveyance is available, all volunteer officers may claim mileage allowance at 37½ cents per mile to cover the cost of private or hired transport, but not more than Rs. 10 will be allowed for mileage in any one day.

When the journey is performed on foot or by bicycle, half the above rates only may be claimed.

When the journey is performed by private or hired motor car, officers may claim 60 cents per mile up to a daily maximum of Rs. 45.

198 Railway warrants will only be issued for actual duty. Warrants on repayment will not be issued. The nature of the duty must be specifically stated on the back of the warrant.

199 Free railway warrants will be issued to volunteers of all Corps in uniform when travelling *bona fide* for the purpose of taking part in target practice, on the following conditions, viz. :—

- (1) That all warrants so issued be endorsed " For Range Practice " in red ink in the right hand top corner and signed by a commissioned officer, who will enter on the back the names of the volunteer or volunteers who travel on the warrant, and certify that the warrant is issued for target practice.
- (2) That warrants be issued to the range nearest to the volunteer's residence; except in the case of a volunteer taking part in a competition fired by all competing teams or competitors on the same range, or attending the annual meeting of the Ceylon Volunteer Rifle Association or other recognized rifle meeting.

200 When travelling to and from the range, plain clothes may be worn by all volunteers in Colombo between Maradana and Hunupitiya, and by volunteers stationed at Moratuwa between Moratuwa and Hunupitiya.

201 If a volunteer is authorized to take a bicycle to the range, a separate warrant must be issued for it.

202 Range coolies and arms cleaners travelling on duty are entitled to the single fare for the double journey, but not officers' servants.

203 All railway warrants issued in connection with the annual camp of instruction at Diyatalawa must be endorsed " Camp " in red in the right hand top corner.

204 In the case of small parties travelling to and from camp by ordinary train, the names of the volunteers must be entered on the back of the warrant.

205 In the case of stores and luggage, full particulars must be given on the back of the warrant.

206 Return warrants will on no account be issued to officers, non-commissioned officers, or men of the Ceylon Volunteer Force, servants, and others attending the annual camp of instruction at Diyatalawa. Single warrants only are to be issued to Diyatalawa, and single warrants for the return journey.

207 Warrants are to be issued direct from an officer's or volunteer's station to Diyatalawa; on no account are warrants to be issued to intermediate stations. On leaving camp officers and volunteers may book from Diyatalawa or an intermediate station to their destinations. They are not allowed to break their journey either proceeding to or returning from camp.

208 On no account is a horse box to be detained at an intermediate station. Horses must be conveyed direct to and from Diyatalawa.

209 Warrants will not be issued for pianos. Corps or messes wishing to bring pianos to camp must do so at their own expense.

210 Officers issuing warrants are held personally responsible that these instructions are carried out.

211 A non-commissioned officer of the Army appointed instructor on the permanent staff, Ceylon Volunteer Force, for a fixed period, or transferred with a view to completing his Army Service in Colonial employment, will be granted free conveyance by rail and sea for himself and, if married, for all the members of his family from his station to Colombo.

212 A non-commissioned officer proceeding to join the permanent staff, Ceylon Volunteer Force, when unavoidably detained at the port of embarkation or elsewhere after leaving his station, if not provided with quarters by the Imperial or Indian Military Authorities, will be refunded hotel expenses necessarily incurred by himself and his family, also cab fares and boat hire when embarking and disembarking, on furnishing proper vouchers.

213 On arrival at Colombo on appointment a married instructor will be allowed hotel expenses for two days only for himself and each member of his family, not exceeding Rs. 5 a day for himself and each member of his family over twelve years of age, and Rs. 2.50 a day for each child under twelve years, on furnishing proper vouchers. If hotel expenses in excess of two days be claimed, only the difference between the amount claimed and the instructor's salary and allowances, including lodging allowance, allowances in lieu of rations, and fuel and light, will be allowed.

214 Free conveyance by steamer and rail will be provided for an instructor and, if married, for his family in the following cases :—

(a) On completion of his engagement for a fixed period, from Colombo to the station where his battalion is serving.

(b) On discharge on completion of his Army Service and when proceeding on leave pending discharge, if enlisted in the United Kingdom, from Colombo to his selected place of residence therein.

(c) On discharge if enlisted abroad, from Colombo to his place of enlistment, unless he was enlisted at a place where his father was serving, in which case he will be granted conveyance to his selected place of residence in the United Kingdom.

(d) If reported by a Military Medical Board to be mentally unfit for service in Ceylon or for further military service, from Colombo to Netley.

(e) If a Medical Board or Government Medical Officer certifies that the state of an instructor's health renders a change to the United Kingdom necessary, he may be granted leave for six months, of which three months shall be on full and three months on half pay, and return passages shall be provided to a port in the United Kingdom.

Note.—Paragraph 214 (e) is not applicable to an instructor serving on a three-years' agreement, who, if invalidated to the United Kingdom, will be required to vacate his appointment and rejoin his battalion, unless under very exceptional circumstances his retention is specially sanctioned by Government.

(f) In exceptional cases when an instructor's family is sent home under paragraph 216 (c), three months' full pay leave and return passages from Colombo to a port in the United Kingdom may be granted to an instructor if a Medical Board or Government Medical Officer certifies that the state of his wife's health renders it necessary that she should be accompanied by her husband.

215 If an instructor be discharged in Ceylon with a view to residing there, free conveyance to his selected place of residence will be provided for him and, if married, for his family.

216 Conveyance by sea and rail will be provided for the family of an instructor when not accompanying the instructor in the following cases :—

(a) When the instructor dies or becomes insane while serving in Ceylon, conveyance from Colombo to the selected place of residence or place where the instructor was married.

(b) When an instructor's wife dies or becomes insane in Ceylon, conveyance for the children to the husband's parish or place of marriage.

(c) Should a Medical Board or Government Medical Officer certify that the state of health of an instructor's wife renders a change to the United Kingdom necessary, return passages will be granted to her and her children from Colombo to a port in the United Kingdom.

Note.—Paragraph 216 (c) is not applicable to the wife of an instructor serving on a three-years' agreement, who will only be granted single passages to the United Kingdom for herself and children when sent home on the recommendation of a Government Medical Officer or Medical Board.

217 (a) An instructor after six years' continuous foreign service, of which five years must have been in Colonial employment, may be granted six months' leave, viz., three months on full pay and three months on half pay, with a return passage by sea for himself only from Colombo to a port in the United Kingdom.

(b) An instructor who has not been granted leave under (a) may, after eight years' continuous foreign service, of which six years must have been in Colonial employment, be granted six months' leave as in (a), with return passages from Colombo to a port in the United Kingdom for himself and his family.

(c) Leave and passages under (a) and (b) will in no case be granted to an instructor who has already been granted leave and passages under paragraph 214 (e) or (f).

(d) Passages for the family of an instructor under (b) will in no case be granted if the family has already been granted passages under paragraph 214 (e) or (f).

218 Instructors will be granted when on leave all the allowances to which they are entitled when serving in Ceylon, including lodging allowance; but when on full pay and furnished with diet on board ship, an instructor will forfeit allowances in lieu of rations, fuel and light, medical attendance, and lodging for days on which he was subsisted on board ship, to count from day of embarkation to day previous to disembarkation-inclusive.

219 On arrival in the United Kingdom on leave an instructor will furnish the Crown Agents with a certificate from the captain of the ship showing date of embarkation and disembarkation.

220 Instructors and their families will be granted second class passages by sea, second class accommodation by rail when travelling on duty in Ceylon, and third class railway accommodation when travelling in the United Kingdom.

221 Leave and passages under paragraph 217 (a) and (b) will be granted once only to an instructor during his service under the Ceylon Government.

222 A married instructor granted leave under paragraph 217 (a) and (b) who proceeds to the United Kingdom unaccompanied by his family will draw allowance in lieu of rations and lodging, fuel and light, and medical attendance when furnished with diet on board ship (*vide* paragraph 218).

(d) CORPS ALLOWANCES, GRANTS, &C.

(i.) *Capitation Grants.*

223 An annual allowance is granted to Volunteer Corps, as follows :—

- (i.) For every company officer who has fulfilled the conditions for efficiency laid down for his Corps Rs. 30, and for each efficient field officer Rs. 50.
- (ii.) For every efficient non-combatant officer Rs. 30. In the case of chaplains, the presence of these officers with their Corps in camp will be sufficient to entitle the Corps to the allowance.
- (iii.) For every efficient volunteer, including buglers, Rs. 20, with the exception of the Ceylon Mounted Rifles, who will earn Rs. 30.
- (iv.) For Staff Officer, each Adjutant and sergeant-instructor on the permanent staff Rs. 20.
- (v.) The rates of capitation grant for reservists are laid down in the regulations for the Volunteer Reserve.

224 Boys, except those borne as trumpeters or buglers on the authorized establishment of a Corps, cannot earn capitation allowance.

225 With a view to giving encouragement to officers and sergeants of volunteers in acquiring a thorough knowledge of their duties, a special additional capitation allowance of Rs. 5 is granted on account of each officer who has passed for his rank, and each sergeant (not including the permanent staff) who holds a certificate of proficiency for every year in which he earns the ordinary capitation allowance of Rs. 20. The same allowance is granted for extra-efficients in musketry and for those who have passed in signalling, also for all efficient specialists of the Artillery Volunteers referred to in paragraph 226.

226 Specialists of all ranks of the Artillery Volunteers in possession of the following certificates earn for their Corps an annual grant of Rs. 5 for each certificate, *viz.*, depression range finding, field range finding, and gun laying.

227 The Ceylon Planters' Rifle Corps receives an annual range grant of Rs. 5 for each efficient member.

228 In the case of an officer holding a certificate of proficiency, the Commanding Officer will certify in the annual return and nominal roll that he is competent to perform the duties of his rank. In the case of a sergeant, the

Adjutant will certify that he has during the year seen him drill and act as instructor to a company, and has been satisfied with his proficiency.

229 Special capitation allowance will not be granted to an officer who does not hold the certificate for proficiency for his rank.

230 An extra personal grant of Rs. 10 is given to all volunteers of the Artillery, Light Infantry, and Medical Corps who perform the drills laid down in Appendix E, for expenses incurred in attending parades.

(ii.) *Office Allowances, Postage, and Telegrams.*

231 In order to defray the expenses of carrying on the official correspondence of headquarters and Corps, allowances, which vary from year to year, will be granted for the supply of stationery and printed forms. There is no objection to any surplus of the stationery allowance being devoted towards orderly room expenses.

232 Official correspondence is transmitted free by post, provided that it bears on the envelope or cover the words "On His Majesty's Service," or the letters "O. H. M. S.," and is franked by a commissioned officer in the Ceylon Volunteers. Officers are not permitted to delegate the privilege of franking to any clerk or other person in their offices, and when franking stamps are used, they are held personally responsible that they are not improperly used.

233 State telegrams may only be sent by the Commandant, the Staff Officer, and the Adjutants of Corps. Volunteer officers who send telegrams on Government service must pay for them at the time, but the cost of the same will be refunded to them on application to headquarters, a copy of the telegram sent being attached to the application. The abbreviated telegraphic addresses of the Commandant and Staff Officer are "VOLFORCE" and "STAVOL," respectively, which should be used in all official telegrams.

(e) *ISSUE OF GRANTS, ALLOWANCES, &C.*

234 The issue in each financial year of the capitation grant will be based upon the number of efficient shown in the annual return and nominal rolls of efficient and non-efficient rendered on December 31 in the preceding year.

235 Issues of allowances due to Corps will be made to the Commanding Officer jointly with three members of a Finance Committee appointed under rules which have been approved by His Excellency for the Corps to aid the Commanding Officer in the management of its finances.

236 The form of claim will accordingly contain a statement—

- (a) That regimental rules have been approved by His Excellency for each Corps.
- (b) That such rules contain provisions for the appointment of a Finance Committee consisting of not less than three members, besides the Commanding Officer.
- (c) That the provisions for the appointment of a Finance Committee have been strictly carried out.
- (d) That three members of such Committee (giving their names) have been selected by the Commanding Officer to receive jointly with him issues of capitation allowances.
- (e) That the Commanding Officer and the three other members of the Finance Committee appointed to receive with him the issues of capitation allowance have undertaken to prepare half-yearly an accurate account of the receipts and expenditure, and balance the moneys entrusted to them, to have such account printed, and to post the same in the orderly room and in some other place or places where it will be open to the inspection of the Corps.

237 If between December 31 and the date of issue of the capitation allowance any one of the three members referred to in paragraph 236 shall have ceased to be a member of the Finance Committee, the Commanding Officer will report the fact to the Staff Officer, at the same time submitting the name of another member for such Committee, specifying the date on which he was, in accordance with the approved rules of the Corps, appointed or elected to be a member of the Finance Committee.

238 The capitation allowances will be paid to the Commanding Officer and the three members appointed to receive the same. These allowances will be deposited in the bank strictly in accordance with the rules and regulations, and such account will be kept distinct from any private account or from any account of regimental funds arising from private subscriptions. The account of the capitation allowances will be kept in the books of the bank, subject to the drafts of the Commanding Officer and the three members, or of such of their number (not less than two) as they may conjointly empower to draw cheques.

239 The accounts will be subject to inspection at any time by officers specially deputed for the purpose by the Colonial Secretary.

(f) RULES FOR MANAGEMENT OF CORPS FUNDS, &c.

240 In order to give legal force to the rules proposed by the Volunteer Corps for the management of its property, finances, and civil affairs, they must be approved at a general meeting of the officers and volunteers, and submitted by the Commanding Officer to the Commandant for the approval of the Governor.

241 In forwarding copies of rules or amended rules for approval, the Commanding Officer will state the date on which such rules or amended rules have been submitted to and approved by the officers and volunteers at a general meeting.

242 Rules or amended rules submitted for the approval of the Governor must contain provisions for the appointment of a Finance Committee, consisting of not less than three officers, besides the Commanding Officer, three members, including the Commanding Officer, to form a quorum.

(g) INSURANCE.

243 All matters in connection with the scheme for the insurance of horses shall be under the management of a Committee, consisting of the Commanding Officer of the Ceylon Mounted Rifles, the Staff Officer of the Ceylon Volunteer Force, the Adjutant of the Ceylon Mounted Rifles, the Hon. the Controller of Revenue, and the Hon. the Treasurer of the Colony for the time being.

244 It shall be compulsory for every member of the Ceylon Volunteer Force who has to use a horse or horses in the execution of his duty to insure such horse or horses under this scheme. Provided that no member shall be allowed to have insured at one and the same time more than two horses.

245 The Committee shall from time to time appoint Boards, consisting of the Government Veterinary Surgeon (or one of his qualified assistants) and two members of each troop of the Ceylon Mounted Rifles, to value horses for the purpose of insurance. The Board shall sit in suitable centres, and no horse shall be insured without a valuation certificate from such Board.

246 Every horse proposed for insurance shall be insured for the value placed upon it by the Board of Valuers. Provided that in no case shall any horse be insured for a sum exceeding Rs. 750, and that a horse already insured under this scheme after valuation by the Board shall be liable to re-valuation once in every two years.

247 Only horses between the ages of four and fifteen shall be accepted for insurance, and the insurance will cease to be in force when the horse is fifteen

years old. Horses suffering from osteoporosis, serious lameness, or other serious disease shall not be eligible for insurance.

248 Every horse on being insured shall be entered, with all particulars and a full description of the animal, in a register to be kept by the Adjutant of the Ceylon Mounted Rifles.

249 The insurance on any horse shall cease to be in force so soon as the horse ceases to be the property of the insurer; provided, however, that if a horse is sold or transferred to another volunteer, the insurance may also be transferred on payment by the transferee to the Treasurer of the Colony of a fee of Rs. 2·50.

250 The insurance shall only indemnify the insurer against the death or permanent disablement of the horse.

251 Payment of the amount for which the horse is insured will only be made, in the case of death, (a) on a certificate of an officer of the Ceylon Volunteer Force who has seen the dead horse, or (b) on an affidavit by the owner; and in the case of permanent disablement, of a certificate from (a) a duly qualified veterinary surgeon, (b) an officer of the Board of Valuers, or (c) a member of the Committee.

252 No claim will be paid unless the owner can prove (a) that death or permanent disablement was not caused by any fault or neglect of himself or his servants; (b) that everything possible was done to save the horse.

253 No claim will be paid where the cause of the death or permanent disablement of the horse is in any way attributable to the animal being used for racing or steeplechasing (exclusive of gymkhanas confined to members of the Regular Army in Ceylon or to members of the Ceylon Volunteer Force) or for polo. Claims arising from the use of the animal for hunting, hacking, and driving will be admitted.

254 The premium payable annually by the insurer shall be calculated at the rate of 3 per cent. on the amount for which the horse is insured; provided that should a member of the Ceylon Volunteer Force insure two horses, the premium payable on the second horse shall be calculated at the rate of 5 per cent. on the amount for which it is insured.

255 All premia shall be deemed to be due and payable in advance, and no horse shall be considered to be insured in respect of which the premium has not been paid at due date.

256 The Adjutant of the Ceylon Mounted Rifles shall collect all premia, fees, or other sums due from members of the Ceylon Volunteer Force, and shall pay the same to the Treasurer of the Colony. The Treasurer shall carry all such sums paid to him to the credit of the General Revenue Accounts of the Colony.

257 The Treasurer shall pay out of the General Revenue of the Colony any claim on account of the death or permanent disablement of any horse insured, upon the production to him of an order by the Committee.

258 Subject to the approval of the Governor in Executive Council, the Committee shall have the power to issue such further rules from time to time as they may consider necessary.

Section XI.—Correspondence.

259 Official correspondence will be conducted in accordance with the instructions contained in Ceylon General Orders.

260 Official letters will contain full information of all particulars upon the subject to which they relate, and will be headed thus:—

From _____.

To _____.

Each letter will refer to one subject only. The paragraphs will be numbered, and the enclosures, if any, described in the margin, or in a separate schedule. As a general rule, short communications may be written on a half sheet; but when the letter extends beyond one page, or is accompanied by enclosures, it should be written on a whole sheet. The transmission of unnecessary enclosures will be avoided, and when additional papers are forwarded, all blank fly-leaves will be removed from them.

261 The rank of officers and the authorized designation of the Corps will in all cases be added after their signatures. When a communication has any reference to previous correspondence, the registered number, date, and purport of the former papers will be quoted.

262 Correspondence on the following subjects will be addressed to the D. A. A. and Q. M. G. :—

- (1) Attachment of officers to the Regular Forces for instruction.
- (2) Examination of officers.
- (3) Inspection of Corps.
- (4) Reviews and brigade drills.

Correspondence upon all other subjects will be addressed by the Commandant to the Colonial Secretary and heads of Government Departments.

263 Communications addressed to the Commandant by name, or marked " Confidential " on the outside of the cover, will not be opened by the Staff Officer or any other member of the permanent staff, but will be sent to the private address of the Commandant.

Section XII.—Volunteer Reserve.

264 In every Corps a reserve shall be formed for the purpose of bringing the Corps up to full strength on mobilization. On mobilization being ordered, the Governor shall be empowered to call up all or any of the reserve for service in Ceylon.

265 There shall be no fixed establishment for the reserve, which will consist of all ranks.

266 The following will be eligible for the reserve, if approved by the Commanding Officer :—

- (a) Volunteers who have been returned as efficient for five years (Ceylon Artillery Volunteers seven years).
- (b) Men who have served for six months in the Regular or Permanent Colonial Forces.

267 Volunteers who are now serving can be transferred to the reserve under rule 266 (a) without being re-enrolled. Men who wish to join under rule 266 (b) will be enrolled in the ordinary way.

268 On transfer to, or enrollment in, the reserve, the Commanding Officer shall decide what rank the reservist will hold, provided that no member of the reserve shall hold higher rank than he has held for at least six months while on the active list.

269 Members of the reserve when called up for duty or when attached to active Corps will retain their rank, but will be junior to active volunteers of the same rank.

270 In all matters of discipline, issue of arms, accoutrements, &c., members of the reserve shall be subject to the same rules as active volunteers.

271 All questions relating to the provision of uniform shall be decided by the Officer Commanding the Corps.

272 Members of the Mounted Rifles or Infantry Reserve shall not be required to attend any parades, but, in order to qualify and earn the capitation grant, all ranks below that of captain must fire an annual course of musketry, the rules for which shall be laid down by the Commandant, Ceylon Volunteer Force. Members of the Ceylon Artillery Volunteer Reserve must attend coast camp for five days every second year.

273 The annual capitation grant for reservists who are passed as efficient under rule 272 will be Rs. 10.

274 A reservist who carried out the full training required from an active volunteer shall be entitled to the full capitation grant of Rs. 20 for Infantry and Artillery, or Rs. 30 for Mounted Rifles.

275 Commanding Officers may permit reservists to attend parades and camps, and those who do attend under this rule shall be entitled to the same allowance as active volunteers.

276 When a Commanding Officer considers that a reservist has become inefficient, he shall call on him to resign.

277 The Commanding Officer shall have the power to discharge any reservist who declines to resign when called upon to do so, or who fails to make himself efficient for three years in succession, or who is guilty of disobedience of orders or misconduct. The existence and sufficiency of any of the above reasons for discharge to be judged by the Commanding Officer.

Section XIII.—Cadet Companies, Ceylon Light Infantry.

278 A member of the Cadet Battalion on attaining the age of sixteen years shall, subject to his passing a medical examination by an officer of the Ceylon Volunteer Medical Corps and a certain standard of height and chest measurement (*vide* paragraph 282), be eligible for transfer to a Passed Cadet Company.

279 Passed Cadet Companies will be called Cadet Companies, Ceylon Light Infantry, and will be numbered. These companies shall consist of duly qualified *ex*-members of the Cadet Battalion, or passed students who have attained the age of sixteen and whose age does not exceed nineteen years. Only those members who are actually on the rolls of a school or college will be allowed to serve up to the age of nineteen years. All *ex*-members of the Cadet Battalion who have left school will on attaining the age of eighteen years be removed from the rolls of a Cadet Company; that is to say, a boy on leaving school at sixteen can be transferred to the Passed Cadet Company and remain with it until he reaches the age of eighteen, when he should join an adult company of the Ceylon Light Infantry. A boy still at school can, on the other hand, remain in the Passed Cadet Company until he reaches the age of nineteen.

280 Companies in the Passed Cadet Battalion will be organized in such a manner that their sections will consist, as far as possible, of boys from the same school. These companies will consist of two classes, namely, (a) of those boys who are still at school, and who will be commanded by masters, to be approved by the Officer Commanding, Ceylon Light Infantry; and (b) of those who have left school.

281 Company commanders for class (b) companies will be appointed from the officers of the Ceylon Light Infantry, and such officers will be seconded from the Ceylon Light Infantry while so employed. Section commanders will be appointed from the ranks of non-commissioned officers of the Passed Cadet Battalion.

282 Only those cadets who have been returned as efficient for at least one year, and who attain the following standards of height and chest measurement and are reported medically fit, will be eligible for transfer to a Passed Cadet

Company :—Height, 5 feet 2 inches ; chest measurement, 30 inches for boys of sixteen and 31 inches for boys of seventeen and over.

283 The uniform of the Passed Cadet Companies will be khaki, with brown belts, putties, and helmets. Arms and accoutrements will be provided by Government.

284 The Passed Cadet Companies will go through courses of company drill, rifle exercises, musketry, and physical drills as prescribed for the Ceylon Light Infantry Battalion. With the exception of class (a) companies, they will also attend camps of exercise as prescribed for the Ceylon Light Infantry. Attendance at these camps for class (b) companies will be optional for any members who are under eighteen years of age.

285 Members of the Passed Cadet Battalion on attaining the prescribed ages shall be eligible for enrollment in the Ceylon Artillery Volunteers as well as in the Ceylon Light Infantry.

286 Cadet Companies, Ceylon Light Infantry, will be recruited from cadets at the following colleges, viz., Royal, St. Thomas's, Wesley, St. Joseph's, and Wellawatta Industrial Home, Colombo ; Trinity and Kingswood, Kandy ; Richmond, Galle ; and Prince of Wales, Moratuwa ; and such other colleges and schools as His Excellency the Governor shall determine from time to time.

287 All cadets will be required to attend 36 drills annually and qualify in musketry in order to be classed as efficient.

288 As soon as he is efficient for the first year, each cadet will be supplied by Government with a helmet, field service cap, jacket with buttons and badges, breeches, putties, and boots. Each subsequent year on becoming efficient he will be supplied with jacket, breeches, and boots.

A cadet may receive his uniform before he is efficient, provided he produces a certificate from his parent or guardian to the effect that he will refund the cost of the cadet's uniform in the event of his not making himself efficient, unless his inability to do so was due to illness, which must be certified by the head master or principal.

289 Cadets will be armed with Martini-Enfield rifles and bayonets and with brown leather equipment.

290 Armouries will be provided by each college for storage of arms and equipment, for which arm racks will be provided, and also an arm cleaner, at Government expense. Officers commanding companies will be held responsible for all arms and equipment in their charge. Any deficiencies will have to be replaced at their expense.

291 The annual course of musketry will be that laid down for cadets in the United Kingdom, subject to such modifications as the Commandant shall think fit to make.

292 All cadets above eighteen years of age are exempted from payment of poll tax.

293. Cadets are enrolled for service, and will be required to take the oath of allegiance as laid down in Section 28 and Schedule II. of Ordinance No. 8 of 1910.

294 Each school will remunerate the sergeant-instructor detailed to instruct the cadets at the following rates, viz., Rs. 15 per mensem for two drills a week of not less than one hour's duration, and Rs. 25 for three or more drills a week.

295 Regulations numbered 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, and 348, relating to the Cadet Corps, made under the authority of Ordinance No. 9 of 1881, and published in the issue of the *Government Gazette* dated March 30, 1893, and the rules of 1902, relating to the organization and regulation of a Cadet Battalion of the Ceylon Light Infantry, are hereby repealed.

Appendix A.

Ordinance No. 8 of 1910.

An Ordinance to make better provision for the good order and discipline of the Local Forces of Ceylon.

WHEREAS it is expedient to make better provision for the good order and discipline of the local forces of the Colony: Be it therefore, enacted by the Governor of Ceylon, by and with the advice and consent of the Legislative Council thereof, as follows:

Preamble.

1 This Ordinance may be cited as "The Volunteer Ordinance, 1910," and is divided into parts as follows:

Short title and division into parts.

Part I.—Volunteers.

Part II.—The Governor's Bodyguard.

PART I.

Volunteers.

2 (1) There shall be repealed as from the commencement of this Ordinance the enactments specified in Schedule I. to this Ordinance to the extent in the third column of that schedule mentioned. Any volunteer corps formed under any Ordinance hereby repealed shall, from the commencement of this Ordinance, be subject to the provisions of this Ordinance.

Repeal and commencement

(2) This Ordinance shall come into operation on such date as the Governor shall, by Proclamation in the *Government Gazette*, appoint.

3 In this Ordinance, unless the context otherwise requires—

Interpretation.

"General Officer Commanding the Troops" means the General Officer Commanding the Troops in the Colony, and includes the officer for the time being commanding the troops in the Colony, but does not include, except when on active service, an officer of lower rank than Brigadier-General who is in command of the troops in consequence of the death, absence, or inability to act of the General Officer Commanding the Troops.

"Commandant" means the Commandant of the volunteer forces in Ceylon, or any officer who may be appointed by the Governor to discharge the duties of the Commandant in consequence of the death, absence, or inability to act of the Commandant.

"Commanding Officer of a corps" means the officer appointed to command the corps, or in his absence the senior officer for the time being in command of the corps.

"Officer" means a person holding a commission as officer in a volunteer corps.

"Volunteer" means a member of a volunteer corps not being an officer.

"Appointments" includes accoutrements and equipments of every kind other than clothing.

Organization of Volunteer Corps.

4 (1) It shall be lawful for the Governor to accept the services of any persons desiring to be formed under this Ordinance into a volunteer corps, and offering their services; and on such acceptance being notified in the *Government Gazette*, the proposed corps shall be deemed lawfully formed under this Ordinance.

Governor may accept services of corps.

(2) Any such corps shall be designated by such style as the Governor shall order.

(3) It shall be lawful for the Governor in Executive Council to authorize the formation of reserve corps or companies of volunteers, subject to such rules and regulations as the Governor in Executive Council may from time to time prescribe.

Officer's
commission to
be issued by
Governor.

5 The officers of a volunteer corps shall be commissioned by the Governor, and such commission shall not be deemed vacated by the death or retirement from office of the Governor by which the same was issued.

Power of
volunteer to
quit corps on
conditions.

6 (1) Subject as hereinafter mentioned, any volunteer may, except when on active service, claim his discharge on complying with the following conditions :

- (i.) Giving to the Commanding Officer of his corps fourteen days' notice in writing of his intention to claim his discharge ;
- (ii.) Delivering up in good order (fair wear and tear only excepted) all arms, clothing, and appointments being public property or property of his corps issued to him ; and
- (iii.) Paying all money due or becoming due by him under the rules of his corps, either before or at the date or by reason of his discharge from the corps ;

and thereupon he shall be struck out of the muster roll of the corps by the Commanding Officer.

(2) If any volunteer gives such notice and the Commanding Officer refuses to strike him out of the muster roll and the volunteer considers himself aggrieved thereby, the volunteer may appeal to a Police Magistrate, who shall hear and determine the appeal, and may for the purposes thereof administer oaths and examine any person as a witness ; and if it appears to such Police Magistrate that the arms, clothing, and appointments issued to the volunteer, being public property or property of his corps, have been delivered up in good order (fair wear and tear excepted), and that he has paid or is ready to pay sufficient compensation for any damages that such articles may have sustained, and that all moneys due or becoming due by him under this Ordinance or under the rules of his corps either before or at the time of or by reason of his quitting it have been paid, such Police Magistrate may order the Commanding Officer forthwith to strike such volunteer out of the muster roll, and such determination shall be binding on all persons.

(3) Nothing in this section contained shall authorize any volunteer to obtain his discharge, except with the consent of the Governor, before the expiration of any period of service for which he may have by writing engaged to serve.

Volunteers to be
under command
of officers of
regular forces.

7 Whenever any volunteers are on active service, or are undergoing drill, exercise, or inspection together with or are voluntarily doing any duty together with His Majesty's regular forces or any portion thereof not being the permanent or temporary staff of such force, they and their officers shall, subject to regulations under this Ordinance, be under the command of the officers of His Majesty's regular forces, so, nevertheless, that the volunteers shall, when the circumstances of the service admit, be led by their own officers under such command.

Annual
inspection.

8 Inspection of every volunteer corps shall be held by the General Officer Commanding the Troops or by some officer of His Majesty's regular forces nominated by the General Officer Commanding the Troops, and at such times (at least once in every year) as the General Officer Commanding the Troops may

direct. In the event of the absence from the Colony of the General Officer Commanding, the Governor may request the Officer Commanding the Troops to nominate the inspecting officer, and for the purposes of this Ordinance such inspecting officer shall be deemed to have been nominated by the General Officer Commanding.

9 The General Officer Commanding the Troops shall by means of regulations lay down conditions of efficiency, to be approved by the Governor, after consultation with the Commandant, which conditions shall specify the drill and course of instructions to be attended, the musketry practice to be executed, and the proficiency to be attained before a volunteer can be passed as efficient.

Requisites of efficiency to be declared by General Officer Commanding.

10 The Governor may disband or discontinue the services of any volunteer corps or any part thereof whenever it seems to him expedient to do so.

Disbanding of corps.

11 (1) The General Officer Commanding the Troops, with the approval of the Governor, may at any time assemble a court of inquiry composed of officers of the volunteer corps to inquire into any matter relative to any volunteer corps or to any officer or volunteer, and to record the facts and circumstances ascertained on such inquiry, and, if so required, to report on the same for the information of the General Officer Commanding the Troops.

Courts of inquiry.

(2) The Commanding Officer of a volunteer corps may at any time assemble a court of inquiry composed either of officers and volunteers belonging to the corps or of such officers or of such volunteers to inquire into any matter relative to the corps or any volunteer not being an officer, and to record the facts and circumstances ascertained on such inquiry, and, if so required, to report on the same for the information and assistance of the Commanding Officer.

(3) The Governor may call for the report of any court of inquiry, and may confirm, amend, revise, or otherwise deal with the decisions contained therein.

12 The General Officer Commanding the Troops may make regulations, to be approved by the Governor, after consultation with the Commandant, respecting anything in this Ordinance directed or authorized to be done or provided by regulation, and also such regulations as may seem fit (not being inconsistent with any of the provisions of this Ordinance) respecting—

Power for the General Officer Commanding to make regulations for government of volunteer force.

- (a) The appointment, promotion, and rank of officers.
- (b) The assembling and proceedings of courts of inquiry.
- (c) Generally the execution of this Ordinance and the general government, discipline, and training of the volunteer force.

Active Service.

13 (1) In case of great national emergency, or in case of actual or apprehended invasion of or attack on the Colony, or of rebellion, insurrection, or other civil disturbance, the Governor may by Proclamation call out any volunteer corps or portion thereof for active service.

Governor may call out volunteers for active service in case of national emergency, invasion, &c.

(2) Every officer and volunteer belonging to every corps or portion thereof so called out shall be bound to assemble at such place as may be directed by the Governor, and to perform such service as may be required under the orders of the Senior Officer in Command of His Majesty's Troops in this Colony.

(3) Every such officer and volunteer from the time of his corps or the portion thereof to which he belongs being so called out shall,

for the purposes of this Ordinance, be deemed on active service. If any such officer or volunteer, not incapacitated by infirmity for service, refuses or neglects so to assemble he shall be deemed a deserter.

(4) The period of such service shall continue so long as the Governor shall consider necessary, and shall end only by Proclamation of the Governor.

(5) Nothing in this Ordinance shall render any officer or volunteer liable to serve or proceed on duty without his consent beyond the limits of the Colony.

Volunteers when called out on service to be entitled to pay and quarters.

14 All persons enrolled in any volunteer corps when called out on active service by the Governor shall be entitled to pay and allowances in such manner and after such rates and condition and to be quartered or billeted in like manner in every respect and under and subject to the same regulations as His Majesty's other forces as far as the same shall by the Governor be deemed applicable to the volunteer corps.

Relief to families of volunteers called out on service.

15 All persons enrolled, who shall when called out on such active service as aforesaid leave families unable to support themselves, shall during the period of their absence on active service be entitled to relief for their wives and families, and it shall be lawful for the Governor to fix the amount of such relief.

When travelling expenses are payable to volunteers.

16 Whenever any person enrolled as aforesaid shall be called out on active service as aforesaid away from his place of residence, he shall be entitled to receive his travelling expenses from and to such residence, and it shall be lawful for the Governor to fix the rate and amount of such expenses.

Pensions to officers and volunteers disabled on service, and to widows and families of those killed on service.

17 All officers and volunteers who shall have received wounds or injuries when called out on active service as aforesaid, and the widows and families of all such officers and volunteers who may have been killed or have died within twelve months after having been wounded of wounds received during such active service, or have died within twelve months from illness directly traceable to fatigue or exposure incident to such active service, shall be entitled to such pensions or gratuities as shall be fixed by the Governor in Council ; provided that no pension or gratuity under this section shall exceed the sum of one thousand rupees per annum.

As to discipline while not on active service.

Discipline.

18 With respect to the discipline of officers and volunteers while they are not on active service, or undergoing drill, exercise, training, or inspection together with or voluntarily doing any duty together with His Majesty's regular forces or any part thereof, the following provisions shall take effect :

(i.) The Commanding Officer of a volunteer corps may, subject to such appeal to the Commandant as hereinafter mentioned, discharge from the corps any volunteer and strike him out of the muster roll either for disobedience of orders by him while doing any duty with his corps, or for neglect of duty or misconduct by him as a member of the corps, or for other sufficient cause ; the existence and sufficiency of such causes respectively to be judged of by the Commanding Officer, or in case of appeal by the Commandant.

(ii.) The volunteer so discharged shall, nevertheless, be liable to deliver up in good order (fair wear and tear only excepted) all arms, clothing, and appointments being public property or property of his corps issued to him,

and pay all moneys due or becoming due by him under this Ordinance or under the rules of his corps either before or at the time or by reason of his discharge ; but any volunteer who feels aggrieved by such discharge may appeal to the Commandant within a reasonable time after such discharge, and the Commandant may cancel or confirm such discharge or give such other direction with reference thereto as to him may seem just and proper, and such determination shall be binding on all persons.

(iii.) If any such officer or volunteer as aforesaid while—

- (a) He is on the line of march or on duty with the corps to which he belongs or any part thereof ; or
- (b) He is engaged in any exercise or drill with such corps or any part thereof ; or
- (c) He is wearing the clothing or accoutrements of such corps, and is going to or returning from any place of exercise, drill, or assembly of such corps, or is otherwise on duty,

disobeys any lawful order of any officer under whose command he then is or is guilty of misconduct, the officer then in command of the corps or any superior officer under whose command the corps then is may order the offender, if an officer, into arrest, and if not an officer, into the custody of any volunteer belonging to the corps ; provided that the offender be not kept in such arrest or custody longer than during the time of the corps or such portion thereof as aforesaid then remaining on march or duty, or continuing engaged in any such exercise or drill as aforesaid, or otherwise on duty ; and for the purposes of this provision any such officer or volunteer while going to or returning from any place of exercise, drill, or assembly of his corps shall be deemed to be on duty as long as he continues to wear the clothing or accoutrements of such corps.

(iv.) Every such arrest shall be forthwith reported to the Commanding Officer of the corps or such other officer as may be prescribed.

19 (1) With respect to the discipline of officers and volunteers when they are on active service, or are undergoing drill, exercise, training, or inspection together with or are voluntarily doing any duty together with His Majesty's regular forces or any part thereof other than the permanent or temporary staff belonging to such regular forces, the following provision shall take effect :

**Discipline
while on active
service, &c.**

The provisions of the Imperial Act 44 and 45, Victoria, Chapter 58, and of any other Imperial Act for the time being amending the same shall, so far as the same are applicable to officers and are consistent with the provisions of this Ordinance, apply to all officers and volunteers with the following modifications only :

- (a) That no officer or volunteer shall for any offence against such Act or Acts be subjected to the penalty of death.
- (b) That no sentence of a court-martial for the trial of an officer or volunteer shall be carried into execution unless confirmed by the Governor.

(2) Nothing in this section contained shall be deemed to limit or derogate from the power given by section 177 of the said Imperial Act to the General Officer Commanding His Majesty's forces with which the corps is serving of making such exceptions or modifications as in the same section are referred to.

Rules and Property of Corps.

Power for corps
to make rules.

20 (1) The members of a volunteer corps may from time to time make rules for the management of the property, finances, and civil affairs of the corps, and may alter or repeal any such rules; but any such rules shall not have effect unless or until the Commanding Officer of the corps thinks fit to transmit the same to the Governor for his approval through the Commandant, and such approval has been notified by the Governor to the Commanding Officer of the corps to be by him forthwith communicated to the corps; whereupon the rules so approved shall be binding on all members of the corps, and shall be published in the *Government Gazette*.

(2) A copy of the rules in print or writing or partly in print and partly in writing certified under the hand of the Commanding Officer as a true copy of the rules whereof such approval has been notified as aforesaid shall be conclusive evidence of the rules of the corps.

Vesting of
property of
corps in
Commanding
Officer
ex-officio.

21 All moneys subscribed by or to or for the use of a volunteer corps, and all effects belonging to any such corps or lawfully used by it, not being the property of an individual member of the corps, and the exclusive right to sue for and recover current subscriptions, arrears of subscriptions, and other moneys due to the corps, shall vest in the Commanding Officer of the corps for the time being and his successors in office, with power for him and his successors to sue, to make contracts and conveyances, and to do all other lawful things relating thereto; and any civil or criminal proceedings taken by virtue of this section by the Commanding Officer of a corps shall not be discontinued or abated by his death, resignation, or removal from office, but may be carried on and in the name of his successor in office.

Volunteers
failing to give
up arms, &c.,
when liable to
do so to pay
value thereof.

22 If any person fails to deliver up in good order (fair wear and tear excepted) any arms, clothing, or appointments which he is liable under this Ordinance or the rules framed hereunder to deliver up, he shall be liable to pay to the Commanding Officer of the corps the value thereof, as such value shall be determined by a general committee constituted in accordance with the rules framed under this Ordinance.

Recovery of
subscriptions
and fines.

23 If any person belonging or having belonged to a volunteer corps neglects or refuses to pay anything subscribed or undertaken to be paid by him towards any of the funds or expenses of such corps, or due under the rules of such corps and actually payable by him, or to pay any fine incurred by him under the rules of such corps, such money or fine shall (without prejudice to any other remedy) be recoverable from him with costs at any time within eighteen months after the same becomes due and payable in manner hereinafter mentioned, and when recovered shall be applied as part of the general funds of the corps.

Miscellaneous.

Recovery of
fine, &c.

24 Any money or fine recoverable under this Ordinance may be recovered in the Court of Requests, notwithstanding the amount may be in excess of the ordinary jurisdiction of that court.

Appearance in
court of
Commanding
Officer.

25 The Commanding Officer of any volunteer corps may appear in any Court of Requests or before any Police Magistrate by any member of the corps authorized by him in writing under his hand.

Exemption
from taxation.

26 (1) Every mounted officer, and every mounted orderly of a corps of volunteers, and every member of such corps while he belongs to a troop of cavalry in such corps, shall be at liberty to keep one horse without being liable to pay in respect thereof any municipal or other tax imposed upon horses.

(2) No toll shall be chargeable for the horses, animals, or conveyances of volunteers going to or returning from the performance of any military duty, or for any vehicles employed in the course of such duty in conveying the arms, ammunition, accoutrements, uniforms, provisions, and baggage which are *bona fide* the property of any volunteer corps. Where such horses, animals, or conveyances are not in charge of volunteers wearing the uniform of their corps, a certificate purporting to be under the hand of an officer of the corps to the effect that such horses, animals, or conveyances are employed on military duty shall be conclusive evidence that the same are exempt from payment of tolls.

(3) Letters being strictly on His Majesty's service and bearing on the outside or cover thereof the signature of any officer of the volunteer corps from whom they shall have been sent, and also words or letters indicating that such letters are on His Majesty's service only, will be received and forwarded by any post office in the Island free of postage. And should any private note or private communication of any sort or kind whatever be written or printed on or contained in any such official letter, it shall be deemed an offence, and any person found guilty thereof will be liable on conviction to any fine not exceeding fifty rupees.

(4) All arms, ammunitions, accoutrements, or uniforms consigned to any officer of the volunteer corps being the property of corps shall be passed by the Customs duty free, on the officer to whom they are consigned delivering to the Collector of Customs a list of the articles and certifying at the foot thereof that they are *bona fide* the property of the corps. Provided always that all such property shall, in case of the sale thereof after importation, be liable to and be charged with such and the same duties of Customs as may by law be payable or charged on the like property not being the property of the volunteer corps.

(5) All officers and volunteers of any corps of volunteers of this Island shall be and they are hereby exempted from the liability to labour imposed by section 49 of Ordinance No. 10 of 1861, and from any tax payable in labour or in money in commutation of such labour under "The Municipal Councils Ordinance, 1887"; "The Nuwara Eliya Board of Improvement Ordinance, 1896"; "The Local Boards Ordinance, 1898"; "The Small Towns Sanitary Ordinances, 1892 to 1909."

Provided that in the case of volunteers they shall not be entitled in any year to such exemption as aforesaid, unless it shall have been previously certified to the local authority by the Officer Commanding such corps or by the Adjutant or any other commissioned officer specially authorized thereto by such Officer Commanding that such volunteers are *bona fide* efficient volunteers.

For the purposes of this sub-section "local authority" means the District Committee, Municipal Council, Local Board, Board of Improvement, Nuwara Eliya, or Sanitary Board authorized by law to enforce the liability to labour or to impose a tax payable in labour or in money in commutation of such labour.

27 It shall be lawful for the Colonial Treasurer, with the approval of the Governor, to pay to the Commanding Officer of every volunteer corps for the purposes of the corps such sums in each year as shall be fixed by the Governor for every volunteer returned as efficient in the annual returns of a corps in accordance with any regulation passed under section 9 who is certified by the Commanding Officer to have attended not less than the prescribed number of drills or parades within the year, and also such special grants as shall from time to time be fixed by the Governor, but such payment shall not be made unless the officer nominated in accordance with section 8 hereof certifies that the corps has been inspected by him and is in a state of efficiency.

Capitation
grant.

Oath of
allegiance.

28 Every member of a volunteer corps shall on his admission or as soon afterwards as may be take the oath or make the affirmation set forth in Schedule II. to this Ordinance to be administered by a Justice of the Peace or by an officer of his corps who has taken such oath or affirmation.

Assaulting
or resisting
member of
corps.

29 Whoever assaults or resists or abets within the meaning of the Ceylon Penal Code any person in assaulting or resisting any member of the corps in the discharge of his duty shall be punishable on conviction before a Police Magistrate with fine not exceeding one hundred rupees, or with imprisonment of either description for any term not exceeding six months, or with both.

Saving clause
with regard to
authority of
Commandant
and Governor.

30 (1) Nothing in this Ordinance shall be held to interfere with the command of the volunteer force which is vested in the Commandant as senior officer responsible to the Governor for all matters connected with the force, except when acting with regular forces of the Crown or when called out under section 13.

(2) Nothing in this Ordinance shall be taken to abridge, curtail, or affect the power vested in the Governor as Commander-in-Chief of the Colony and its dependencies.

Insurance of
horses.

31 (1) A scheme may be established in manner hereinafter appearing for the insurance of the horses of members of the Ceylon Volunteer Force who are required to use horses in the performance of their duties. It shall be provided by such scheme of insurance that all members of the Ceylon Volunteer Force who are required to use horses as aforesaid shall pay to the general revenue, in respect of each such horse, such annual sum by way of premium as shall be prescribed by regulation; and, that in the event of the death or permanent disablement of any such horse, the insurer shall receive from the Public Treasury such compensation as shall be prescribed by regulations.

(2) The Governor in Executive Council may from time to time make, and when made, may rescind, vary, or revoke such regulations as may be considered necessary for the establishment and administration of the scheme of insurance, and for the regulation of all matters connected therewith or incidental thereto.

(3) In particular and without prejudice to the generality of the powers conferred by the last preceding section such regulations may provide—

- (a) For the appointment of a committee to manage all matters connected with the scheme of insurance.
- (b) For the determination of the value of horses for the purposes of insurance, and for prescribing the maximum amount at which horses will be valued for such purpose.
- (c) For prescribing the percentage of the value of horses which shall be paid annually by way of premium, and the manner and time of such payment.
- (d) For prescribing the description of horses, as regards age and soundness, which will be accepted for insurance, and for limiting the number of horses which may be insured by any volunteer.
- (e) For defining the risks against which insurers will be indemnified.
- (f) For prescribing the evidence which will be required in proof of the death or permanent disablement of an insured horse.

(4) Upon production of a certificate under the hand of a person authorized by regulation to give the same that a volunteer is entitled to compensation, the Treasurer shall pay to such volunteer the amount certified to be due to him out of the moneys voted for the purpose by the Legislative Council.

PART II.

The Governor's Bodyguard.

32 (1) The corps of mounted men known as the Governor's Bodyguard shall be composed of men voluntarily recruited from the Indian Army under such conditions of service as the Governor shall from time to time determine with the concurrence of the Governor-General of India.

The Governor's
Bodyguard.

Subject to such conditions, and to the provisions of this section, the Governor's Bodyguard shall be governed by the Indian Articles of War.

(2) The Governor's Bodyguard shall be considered to be a unit of the local forces of Ceylon, shall be commanded by an Aide-de-Camp of the Governor's Staff, and shall be under the administration of the Commandant, but, save as provided by the provisions of this section, the provisions of this Ordinance shall not be applicable to the Governor's Bodyguard.

SCHEDULE I.

No. and Year.	Title or Short Title.	Extent of Repeal.
3 of 1861 ..	" An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof "	The whole.
8 of 1861 ..	" An Ordinance to amend the Ordinance No. 3 of 1861, intituled ' An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof ' "	The whole.
9 of 1861 ..	" An Ordinance further to amend the Ordinance No. 3 of 1861, intituled ' An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof ' "	The whole.
7 of 1864 ..	" An Ordinance to further amend the Ordinance No. 3 of 1861, intituled ' An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof ' "	The whole.
11 of 1889 ..	" An Ordinance relating to Volunteers "	The whole.
16 of 1890 ..	" The Volunteer Reserve Ordinance, 1890 "	The whole.
17 of 1890 ..	" An Ordinance relating to Volunteers "	The whole.
2 of 1892 ..	" The Coast Defence Volunteer Ordinance, 1892 "	The whole.
3 of 1899 ..	" The Volunteer Amendment Ordinance, 1899 "	The whole.

SCHEDULE II.

Oath of Officer and Volunteer.

(Section 28.)

I, A. B., do solemnly promise and swear (or do solemnly, sincerely, and truly affirm and declare) that I will be faithful and bear true allegiance to His Majesty King George the Fifth, and I will faithfully serve His Majesty in Ceylon for the defence of the same against all his enemies and oppressors whatsoever according to the conditions of my service.

(The name of the successor of His Majesty King George the Fifth for the time being, with proper words of reference thereto, to be substituted as occasion requires.)

August 10, 1910.

Appendix B.—Establishments.

	Headquarter Staff.	C. A. V.		C. E. V.	C. M. R.		C. L. I.		C. V. M. C.	C. P. R. C.		
		Company.	Corps of 2 Companies.		Squadron.	Corps of 2 Squadrons.	Company.	Corps of 14 Companies.		Company.	Motor Cycle Section.	Corps of 8 Companies.
Lieutenant-Colonels ..	—	—	1	—	—	1	—	1	1	—	—	1
Majors ..	—	—	1	—	1	2	—	2	2	—	—	2
Captains ..	—	1	2	1	1	3	1	14	2	1	1	9
Lieutenants and Second Lieutenants ..	—	2	4	2	4	10	2	28	5	2	1	17
Assistant Adjutants ..	—	—	—	1	—	—	—	1	—	—	—	—
Quartermasters ..	1	—	—	—	—	1	—	1	—	—	—	1
Veterinary Officers ..	1	—	—	—	—	—	—	—	—	—	—	—
Total Officers ..	2	3	8	4	6	17	3	47	10	3	2	30
Regimental Sergeant-Majors ..	—	—	—	—	—	1	—	—	—	—	—	—
Regimental Quartermaster-Sergeants ..	—	—	—	—	—	1	—	—	—	—	—	—
Squadron Sergeant-Majors ..	—	—	—	—	1	2	—	—	—	—	—	—
Squadron Quartermaster-Sergeants ..	—	—	—	—	1	2	—	—	—	—	—	—
Farrier Quartermaster-Sergeants ..	—	—	—	—	—	—	—	—	—	—	—	—
Sergeant-Majors ..	—	—	1	—	—	—	—	—	1	—	—	1
Quartermastersergeants ..	—	—	1	—	—	—	—	1	1	—	—	1
Armourer-Sergeant ..	1	—	—	—	—	—	—	—	—	—	—	—
Band-Sergeant ..	—	—	—	—	—	—	—	—	—	—	—	—
Orderly Room Sergeants ..	—	—	—	—	—	—	—	1	—	—	—	1
Orderly Room Clerks ..	—	—	—	—	—	1	—	—	—	—	—	—
Company Sergeant-Majors ..	—	1	2	—	—	—	—	—	—	—	—	—
Colour-Sergeants ..	—	—	—	—	—	—	1	14	—	1	—	8
Sergeants ..	—	4	8	4	5	11	4	57	4	2	3	19
Farrier Sergeants ..	—	—	—	—	1	2	—	—	—	—	—	—
Sergeant-Trumpeter and Bugler ..	—	—	—	—	—	—	—	1	—	—	—	1
Corporals and Lance-Sergeants ..	—	4	8	2	6	13	5	70	6	3	—	24
Buglers and Trumpeters ..	—	1	2	1	4	8	1	14	—	2	—	16
Shoing Smiths ..	—	—	—	—	4	8	—	—	—	—	—	—
Bombardiers, Lance-Corporals, Gunners, Troopers, and Privates ..	—	67	130	24	92	184	100	995	90	48	15	399
Total other Ranks ..	1	77	152	31	114	234	111	1153	102	56	18	470
Total all Ranks ..	3	80	160	35	120	251	114	1200	112	59	20	500
<i>Permanent Staff.</i>												
Commandant ..	1	—	—	—	—	—	—	—	—	—	—	—
Staff Officer ..	1	—	—	—	—	—	—	—	—	—	—	—
Adjutants ..	—	—	—	—	—	1	—	1	—	—	—	—
Sergeant-Instructors ..	2	—	1	—	—	2	—	14	—	—	—	3

Appendix C.—Examinations.**I.—FOR THE RANK OF LIEUTENANT.**

- (a) Drill and manoeuvres of a troop or company, including outposts, advanced, flank, and rear guards.
 (b) Riding and stable duty.
 (c) Battery drill.
 (d) Duties of a gun group commander.
 (e) General knowledge of ammunition, stores, &c.
 (f) Duties on guard.
 (g) Musketry and range practices.
 (h) Charge of electric defence lights.
 (i) Stretcher drill, duties in camp, and simple sanitation.

The subjects applicable to each are :—

Mounted Rifles	(a), (b), (f), (g)
Artillery	(c), (d), (e), (f)
Engineers	(g), (h)
Infantry	(a), (f), (g)
Medical Corps	(i)

One hundred marks are allotted to each sub-head ; a written paper will be set in (e), (g), and (h).

II.—FOR THE RANK OF CAPTAIN.

- (a) Volunteer Ordinance and Regulations (written).
 (b) General knowledge of Field Service Regulations, Part I. (written).
 (c) Command of his unit on detached duty, including map reading (practical).
 (d) Duties of battery commander (practical).
 (e) Medical duties in the field and sanitation (written).
 (f) Details of working and maintenance of electric lights (written).

The subjects applicable to each arm are :—

Mounted Rifles	(a), (b), (c)
Artillery	(a), (b), (d)
Engineers	(a), (f)
Infantry	(a), (b), (c)
Medical Corps	(a), (e)

One hundred marks are allotted to each sub-head.

III.—FOR THE RANK OF MAJOR.

An officer will be required, according to his arm of the service, to command a unit of his own arm in a tactical exercise (or a staff ride) with other troops, or to exercise a fire command. In the case of a Captain, Ceylon Volunteer Medical Corps, a paper of the laws and customs of war relating to sick and wounded will be set in lieu.

IV.—EXAMINATIONS FOR NON-COMMISSIONED OFFICERS.

The conditions of examinations for non-commissioned officers will be provided for by the regimental rules of each Corps.

Appendix D.**STANDARD OF RECRUITS.**

		Height.		Chest.
		Ft.	in.	In.
Ceylon Mounted Rifles	5	4	33
Ceylon Artillery Volunteers	5	6	34
Ceylon Engineer Volunteers	5	4	33
Ceylon Light Infantry	5	4	32*
Ceylon Planters' Rifle Corps	5	4	33
Ceylon Volunteer Medical Corps	5	4	33

* 33 in. at end of first twelve months.

Appendix E.—Efficiency Requirements.

TABLE A.—CEYLON ARTILLERY VOLUNTEERS.

Recruits, first year :—		
(a) Squad drills (if present at inspection)	20
(b) Squad drills (if absent from inspection)	22
(c) Gun drills	22
Trained volunteers, second and following years :—		
(a) Squad drills	6
(b) Gun drills	12
(c) Coast camp or Diyatalawa camp	1
(d) King's Birthday parade	1
(e) Annual inspection	1
Requirements for extra personal grant of Rs. 10 :—		
(a) Squad drills	8
(b) Gun drills	14
(c) Coast camp and Diyatalawa camp	2
(d) Annual inspection	1
(e) Inspection	1
(f) King's Birthday parade	1
(g) Mobilization parades (if ordered)	2

Note.—This grant is also given to efficient specialists in depression range finding, field range finding, gun laying, and signalling.

TABLE B.—CEYLON ENGINEER VOLUNTEERS.

Recruits, first year :—

Rank Officers, all :—

- (a) 8 squad or company drills.
- (b) 16 attendances for electric light instruction or running of defence electric lights (two of these shall be attendances for one relief of a whole night's run).

Other ranks :—

- (c) Musketry, Part I., and the Standard Test, Part II., Appendix IV. ; Musketry Regulations, Part I., 1909.

Trained volunteers, second and following years :—

- (a) 6 squad or company drills.
- (b) 14 attendances for electric light instruction or running of defence lights (four of which shall be attendances for one relief of a whole night's run).
- (c) Musketry practices 1, 2, 4, and 5, Table A (Recruit's Course), Appendix IV. ; Musketry Regulations, Part I., 1909.
- (d) 1 mobilization or examination service practice.

Extra efficiency qualifications, in order to earn the grant of Rs. 5 for the Corps :—

- (a) 8 squad or company drills.
- (b) 20 attendances for electric light instruction or running of defence lights (four of which shall be attendances for one relief of a whole night's run).
- (c) Musketry as in second year's service.
- (d) Mobilization or examination service practice.
- (e) King's Birthday parade.

TABLE C.—CEYLON MOUNTED RIFLES.

Recruits, first year :—

- (a) 24 drills.
- (b) Qualify in recruit's course of musketry.

Trained volunteers, second and following years :—

- (a) 16 drills, of which 12 must be mounted drills.
- (b) Qualify in musketry.

TABLE D.—CEYLON LIGHT INFANTRY.

Recruits, first year :—

- (a) 32 drills.
- (b) Qualify in recruit's course of musketry.
- (c) Commandant's inspection.

Note.—In addition, every recruit must attend a total of 60 drills during the first two years' service.

Trained volunteers, second and following years :—

- (a) 9 drills.
- (b) Qualify in musketry.

Note.—If absent from Commandant's inspection, a volunteer must attend three extra drills, *i.e.*, twelve in all.

Requirements for extra personal grant of Rs. 10 :—

Trained Volunteers.

- (a) Attend annual camp of instruction for five clear days, exclusive of days of arrival and departure.
- (b) Qualify in musketry.

Note.—In addition to the foregoing, volunteers must attend the following parades and drills, *viz.* :—

- (c) King's Birthday parade.
- (d) Annual inspection.
- (e) Preliminary inspection by the Adjutant.
- (f) Ten battalion drills, *viz.*, five before and five after the annual camp.
- (g) Six company or Adjutant's drills, *viz.*, three before and three after the annual camp.

Note.—Field officers are exempted from musketry.

Recruits.

All recruits in their first year, in order to qualify for the extra personal grant, must attend 45 drills, including those laid down for trained volunteers.

TABLE E.—CEYLON PLANTERS' RIFLE CORPS.

Recruits, first year :—

- (a) 9 sectional drills.
- (b) Qualify in recruit's course of musketry.

Trained volunteers, second and following years :—

- (a) 9 drills.
- (b) Qualify in musketry.

Note.—A sectional drill will count as one drill. Two sectional drills may be counted in one day, provided that each of them is of not less than one hour's duration. A company or a battalion drill will count as two drills. Attendance at the annual camp will count as three drills per day.

TABLE F.—CEYLON VOLUNTEER MEDICAL CORPS.

Recruits, first year :—

- (a) 32 drills.
- (b) Inspection by Senior Medical Officer.

Note.—In addition, every recruit must attend a total of 60 drills during the first two years' service.

Trained volunteers, second and following years :—

Nine drills.

Note.—If absent from annual inspection, a volunteer must attend three extra drills, *i.e.*, twelve in all.

Requirements for extra personal grant of Rs. 10 :—

Trained Volunteers.

- (a) Attend annual camp of instruction for five clear days, exclusive of days of arrival and departure.

Note.—In addition to the foregoing, volunteers must attend the following parades and drills, viz. :—

- (b) King's Birthday parade.
(c) Annual inspection.
(d) Preliminary inspection by the Adjutant.
(e) Ten battalion drills, viz., five before and five after the annual camp.
(f) Six company or Adjutant's drills, viz., three before and three after the annual camp.

Recruits.

All recruits in their first year, in order to qualify for the extra personal grant, must attend 45 drills, including those laid down for trained volunteers.

Appendix F.—Regulations for Decorations and Medals.

[Extract from the "Ceylon Government Gazette" No. 5,926 of June 12, 1903.]

His Excellency the Governor has been pleased to direct that the following regulations regarding Volunteer Decoration and Long Service Medal, which have been approved by the Secretary of State for War, be published for general information.

Colonial Secretary's Office,
Colombo, June 2, 1903.

EVERARD IM THURN,
Colonial Secretary.

Regulations as to Issue, Surrender, Forfeiture, and Restoration of the "Colonial Auxiliary Forces Officers' Decoration" and the "Colonial Auxiliary Forces Long Service Medal," under Royal Warrants of May 18, 1899, and August 3, 1902.

COLONIAL AUXILIARY FORCES OFFICERS' DECORATION.

1. *Persons eligible.*—(a) Officers having twenty years' commissioned service, which need not be continuous.

(b) Honorary Colonels and Acting Chaplains who have the qualifying service of twenty years.

(c) Officers who have retired and have the qualifying service.

2. *Qualifying Service.*—(a) Service rendered wholly in the Local Forces of one or more Colonies or Protectorates, or partly in the Local Forces of another Colony or Protectorate, or partly in the Local Forces of one or more Colonies or Protectorates, and partly in the Volunteer Force of Great Britain or in the Indian Volunteers, service on the West Coast of Africa counting double.

(b) Half the time served in the ranks of the Auxiliary Forces of any Colony or Protectorate, Indian Volunteers, or the Volunteer Force of Great Britain.

3. Service on the permanent staff shall not reckon as qualifying service for the decoration.

4. *Applications.*—Application for the decoration will be made in writing by the Commanding Officer of each Corps, and will in each case be supported by a statement of the applicant's service on Form A. Commanding Officers will forward their recommendation through the usual channels of correspondence to the Governor, together with the certificate marked B or the certificate marked C.

5. The decoration being granted as a reward for good and long service, Commanding Officers should in each case state in general terms the reason which in their opinion gives the applicant a claim to receive the decoration.

6. *Publication*.—The grant of the decoration will be published in the *Government Gazette*.

7. The letters "V. D." will be inserted in the Army List against the name of the officer to whom the decoration is given.

8. *Forfeiture*.—When the conduct of an officer after he has been awarded the Colonial Auxiliary Forces Officers' Decoration has been such as to disqualify him for wearing it, he may be deprived of it by the Governor.

9. *Restoration*.—A decoration forfeited by an officer under the provisions of paragraph 8 may be restored to him by the Governor.

10. *Loss*.—When a decoration has been lost, and it is desired to replace it, a declaration must be made before a Magistrate stating the circumstances under which the loss occurred, and the rank, name, and corps of the officer to whom the decoration belonged. This declaration will be forwarded to the Commandant through the usual channel of correspondence in the case of an officer who is still serving, and direct in the case of one who has retired. The decoration will be replaced on payment if the explanation as to the loss is considered satisfactory.

Colonial Auxiliary Forces Officers' Decoration.

Form A.

Statement of the Commissioned Services of _____, of the _____ Regiment.

N.B.—Service in the ranks should be shown in full, but only its equivalent (under the regulations) should be carried forward as Commissioned Service into the last column.

Branch of the Service.	Rank.	Rank and Date of each Commission.		Total Service in each Rank.			Remarks.
		From	To	Y.	M.	D.	
		Total Commissioned Service }					

We certify that the above is a correct statement of the Commissioned Service of _____, of the _____ Regiment, and that his total Commissioned Service amounts to _____ years _____ months _____ days.

(Signed) _____,

Adjutant.

Headquarters : _____

(Countersigned) _____,

Date : _____.

Commanding Officer.

Colonial Auxiliary Forces Officers' Decoration.

Certificate B.

For Officers still serving.

We hereby certify that _____ holds a commission in the _____ Force, that he has completed the qualifying period of twenty years' service, that he is an efficient and thoroughly capable officer, and that he is in every way deserving of the Colonial Auxiliary Forces Officers' Decoration.

(Signed) _____,

Adjutant.

(Countersigned) _____,

Commanding Officer.

Colonial Auxiliary Forces Officers' Decoration.

Certificate C.

For Retired Officers.

We hereby certify that _____ has completed the qualifying period of twenty years' service, that he was granted the usual privilege of honorary rank on retirement in the _____ *Gazette*, dated _____, and that he is to the best of our belief in every way deserving of the Colonial Auxiliary Forces Officers' Decoration.

(Signed) _____,
Adjutant.

(Countersigned) _____,
Commanding Officer.

Note.—Certificate C will be signed by the Commanding Officer and Adjutant of the Regiment or Corps in which the officer was last serving.

COLONIAL AUXILIARY FORCES LONG SERVICE MEDAL.

1. Members of the Auxiliary Forces of all ranks may be granted a medal designated "The Colonial Auxiliary Forces Long Service Medal" after twenty years' service (which need not be continuous) in such Forces. Service rendered wholly in the Auxiliary Forces of one or more Colonies or Protectorates, or partly in the Auxiliary Forces of another Colony or Protectorate, or partly in the Auxiliary Forces of one or more Colonies or Protectorates, and partly in the Volunteer Force of Great Britain or in the Indian Volunteers, shall be reckoned as qualifying service for the medal, service on the West Coast of Africa counting double. The medal may also be granted to volunteers who have retired after completing twenty years' service, and officers who have served in the ranks but have not qualified for the Colonial Auxiliary Forces Officers' Decoration.

2. Service on the permanent staff shall not reckon as qualifying service for the medal.

3. Applications for the medal will be made on Form D, through the usual channel of correspondence, to the Governor, whose decision upon the validity or otherwise of any claim to the medal will be final. Retired members will apply through the Officer Commanding the Regiment (or Corps) in which they last served.

4. Commanding Officers will forward with Form D a nominal roll arranged alphabetically on Form E. This roll will be prepared in duplicate, one copy being retained by the Officer Commanding and the other forwarded with his recommendation to the Governor.

5. Names of recipients will be promulgated in the *Government Gazette*, after the publication of which the original applications (Form D) will be returned by the Governor to the Headquarters of the Corps for record and retention. The distribution of the medals will be made by the Senior Officer of the Corps, or as the Governor shall decide, at the earliest time that a good muster of the Corps can be reckoned upon.

6. Any officer who is subsequently awarded the "Colonial Auxiliary Forces Officers' Decoration" will not be required to surrender the medal, but he will not be permitted to wear both.

7. When the conduct of any member of the Auxiliary Forces after he has been awarded the "Colonial Auxiliary Forces Long Service Medal" has been such as to disqualify him from wearing it, he may be deprived of it by the Governor.

8. A medal forfeited by a member of the Auxiliary Forces under paragraph 7 may be restored to him by the Governor.

9. When a long service medal has been lost and it is desired to replace it, a declaration must be made before a Magistrate stating the circumstances under which the loss occurred, and the rank, name, and corps of the individual to whom the medal belonged. The declaration will be forwarded to the Governor through the usual channel of correspondence in the case of an individual who is still serving, and direct to the Governor in the case of one who has retired. The medal will be replaced if the explanation as to its loss is considered satisfactory.

Individual Application for the Colonial Auxiliary Forces Long Service Medal.

Form D.

Statement of Service of _____, of the _____, Headquarters: _____, Date: _____.

Corps Number.	Rank.	Service.		Total.			Remarks.
		From	To	Years.	Months.	Days.	
Grand Total ..							

We hereby certify that to the best of our belief the above is a correct statement of the service of _____, and that we consider the applicant to have rendered meritorious service which renders him eligible for the Colonial Auxiliary Forces Long Service Medal.

_____ Adjutant.
_____ Officer Commanding Corps.

Nominal Roll of Officers, Warrant Officers, Non-Commissioned Officers, and Privates recommended for the Colonial Auxiliary Forces Long Service Medal.

Form E.

Corps Number.	Rank.	Names.		Total Service.
		Christian.	Surname.	

Approved and recommended.

Date: _____.

_____ Officer Commanding.
_____ Headquarters.