

*Note.*— The list of Jurors in Galle and Balapitiya Jurisdiction area in year 2016 has been published in Part VI of this Gazette in Sinhala Language only.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,971 – 2016 ජූනි මස 10 වැනි සිකුරාදා – 2016.06.10  
No. 1,971 – FRIDAY, JUNE 10, 2016

(Published by Authority)

### PART I: SECTION (IIA) – GENERAL

(Separate paging is given to each language of every Part in order that it may be filed separately)

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*Note.*— Homoeopathy Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of April 12, 2016.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 01st July, 2016 should reach Government Press on or before 12.00 noon on 17th June, 2016.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

W. A. A. G. FONSEKA,  
Government Printer (Acting)

Department of Govt. Printing,  
Colombo 08,  
01st January, 2016.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate’s conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate’s answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate’s index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate’s boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone’s identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner’s use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
 Department of Examinations,  
 Pelawatta, Battaramulla.

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars Marriages, Births and Deaths

##### PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 03rd July, 2016.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
17th May, 2016.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Application are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Kalpitiya	Post of Registrar of Marriages (General) in Kalpitiya Division and Births and Deaths of Kurinngampitiya Division	District Secretary/Additional Registrar General, District Secretariat, Puttalam.

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### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrar of Muslim Marriages

##### KALUTARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Muslim Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries.

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E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
17th May, 2016.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Application are called</i>	<i>Address to which Applications should be sent</i>
Kalutara	Beruwala	Post of Registrar of Muslim Marriages in Maradana Area of Kalutara and Panadura Totamuna Division	District Secretary/Additional Registrar General, District Secretariat, Kalutara.
Kalutara	Beruwala	Post of Registrar of Muslim Marriages in Maggonabadda Area of Kalutara and Panadura Totamuna Division	District Secretary/Additional Registrar General, District Secretariat, Kalutara.

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**SRI LANKA POLICE**

**Post of Sub Inspector (Special Task Force)**

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Sub-inspector of Police - Special Task Force in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by the registered post to the above address to reach on or before 10.08.2016 and the post applied for should be marked on the top left hand

corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 393,480 - 7 x 4,440 - 2 x 5,940 - 25x7,920 - Rs. 634,440.

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned salary scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above



salary scale, they will be paid following allowances :

	<i>Rs. cts.</i>
(a) Cost of living allowance	7,800.00
(b) Incentive allowance	1,500.00
(c) Uniform cleaning allowance	250.00
(d) 1/4 of monthly salary	3,962.50
(f) Arduous duty allowances	2,000.00
(g) Combined allowance (400x30 operational areas)	12,000.00
(h) Combined allowance (400x24 other areas)	9,600.00

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country.).
- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skills and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.
- (f) Officers will be entitled to the special allowance only during the period they are attached to the STF consequent to the basic training.

#### 04. Basic Qualifications Required :

(a) *Age Limit.*– The age should be 18 and 25 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police are eligible to apply up to the age of 27 years at age as at the closing date of applications.

#### (b) *Educational Qualifications :*

\* Should have passed 06 subjects in the G. C. E. (O/L) Examination in one sitting with 04 credit passes including Mathematics and Medium Language.

\* Should have passed 03 subjects in the G. C. E. (A/L) Examination in one sitting.

**Note 01.**– The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*- Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

**Note 02.**– If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

**Note 03.**– Since optional subjects are not Tamil, English and Sinhala included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

#### (c) *Physical Requirements :*

\* Height 05 feet 06 inches (minimum).

\* Chest 32 inches minimum (in exhalation).

**Note.**– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have outstanding skills in sports and have achieved excellent performance in sports at national level or have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual Requirement.*– Vision should not be less than 6/12 in each eye. It is also accepted, if the vision is 6/6 in one eye and 6/18 in the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(f) *Other Qualifications.*– Applicants should be unmarried (Divorcees will be considered as married). Only this condition will not apply for the Police Officers presently serving in the Sri Lanka Police and who have fulfilled the other qualifications.

5. *Method of Recruitment.*– Selected applicants will have to pass the Basic Qualification Test conducted by the Sri Lanka Police. Only those who pass this test must also get through the following physical fitness test or endurance test.

*Physical Fitness Test :*

<i>Exercise</i>	<i>Times</i>	<i>Time (minutes)</i>
1. 1,000 meters		04
2. Chip ups	06	01
3. Push ups	20	01
4. Situps	20	01
5. Scott thrush	18	01

- \* Testing on self-confidence (endurance test)
- \* Testing on starting energy and responding.

Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the written test.

- ♦ The written test consists of two question papers.

- \* An essay paper not less than 500 words - 45 minutes.
- \* General knowledge and intelligence test paper - 1 hour.

06. *Medical Examination.*— Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected.

07. *Background Inquiries :*

- (a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;
- (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

08. *Implementation of Official Language Policy :*

- \* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the

official language through which they enter the service.

- \* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.
- \* The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

09. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a three years probation period ;
- (b) The selected applicants will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;
- (f) Applicants appointed after the training should serve a probationary period of 03 years in the Sri Lanka Police and if they wish to resign from the

service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Probationary Sub Inspectors should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;

(h) Probationary Sub Inspectors should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;

(i) Probationary Sub Inspectors who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.

11.(a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applications should accompany copies of the following documents (originals must not be forwarded) :

(i) Birth Certificate ;

(ii) Two recent testimonials of character (obtained from persons who are not related) ;

(iii) Certificates in support of educational qualifications ;

(iv) Certificates in support of sports with outstanding records or other extra curricular activities ;

(v) A photostat copy of the certificates of service experience (if available) ;

(vi) A photostat copy of the Identity Card.

13.(a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Departments and they must be accompanied with a certificate stating that the officer can be released if selected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

*Note.*— No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

23rd May, 2016.

SRI LANKA POLICE

POST OF SUB INSPECTOR (SPECIAL TASK FORCE)

SPECIMEN APPLICATION FORM

For office use

01. (a) Name in full (in block letters) :———. (As stated in the applicant's birth certificate)

(b) Name with initials :———.

(c) Post applied for :———.

02. National Identity Card No. :———. (Copy of the NIC should be attached)

03. Father's name in full :———.

04. Place of birth of the applicant :———. Divisional Secretariat to which the place of birth belongs :———. Province :———.

05. (a) Present address :———.

(b) Police Station to which the present address belongs :———.

(c) Permanent Address :———.

(d) Police Station to which the permanent address belongs :———.



- (e) Grama Niladari's Division to which permanent address belongs : \_\_\_\_\_.  
 Divisional Secretariat : \_\_\_\_\_.
- (f) Telephone No. (Residence) : \_\_\_\_\_.  
 Mobile No. : \_\_\_\_\_.
06. (a) Nationality : \_\_\_\_\_.
- (b) Whether you are a Sri Lankan citizen by birth or registration : \_\_\_\_\_.  
 (If by registration attach copies of certificate)
- (c) If you are citizen by birth state the place of birth :-  
 (i) Applicant : \_\_\_\_\_.  
 (ii) Applicant's father : \_\_\_\_\_.  
 (iii) Applicant's paternal grand father : \_\_\_\_\_.  
 (iv) Applicant's paternal great grand father : \_\_\_\_\_.
07. Date of Birth : \_\_\_\_\_.  
 (Copy of the birth certificate should be attached)  
 Age : \_\_\_\_\_.  
 (as at the closing date of applications as per the *Gazette* Notification) : \_\_\_\_\_.
- Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.
08. Height : Feet : \_\_\_\_\_, Inches : \_\_\_\_\_.  
 Chest (inches) : \_\_\_\_\_.
09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) : \_\_\_\_\_.
10. Additional qualifications (Copies of the certificates should be attached) : \_\_\_\_\_.
11. Civil status : \_\_\_\_\_.
12. (i) Present employment : \_\_\_\_\_.  
 (ii) Are you a member of any armed force ? : \_\_\_\_\_.
13. Do you have special skills and/or qualifications : \_\_\_\_\_.
14. Give names and addresses of two non-related referees to inquire about the applicant :  
 (i) \_\_\_\_\_.  
 (ii) \_\_\_\_\_.
15. Have you served in the Sri Lanka Police Service before ? (If so, what are the reasons for leaving the service ? give details) : \_\_\_\_\_.
16. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) : \_\_\_\_\_.

- (b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) : \_\_\_\_\_.
17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) : \_\_\_\_\_.
- (b) Have you served in Volunteer Armed service ? : \_\_\_\_\_.  
 (If so attach a copy of your discharge certificate)
18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) : \_\_\_\_\_.
19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) : \_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

\_\_\_\_\_  
 Signature of the Applicant.

Date : \_\_\_\_\_.

20. Certification of the Head of Department (If applicable) :

This is to certify that the applicant Mr./Miss ..... is serving in ..... the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

\_\_\_\_\_  
 Signature of the Head of the Department  
 with the Designation seal.

Designation : \_\_\_\_\_.

Date : \_\_\_\_\_.

## Examinations, Results of Examinations & c.

### FIRST EFFICIENCY BAR EXAMINATION FOR GRADE II STATISTICAL OFFICERS IN THE DEPARTMENT OF CENSUS AND STATISTICS - 2013(2016)

IT is hereby notified that First Efficiency Bar Examination for Grade II Statistical Officers belongs to the post of Statistical Officer in the Department of Census and Statistics in accordance with the provisions of relevant approved recruitment procedure will be held in September, 2016 by the Department of Examinations.

02. (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. The decision of the Commissioner General of Examinations will be the final decision with respect to holding the examination and issuing results.

(ii) A set of rules and regulations for candidates is published separately in the Gazette notification. Any candidate who violates these rules and regulations will be liable to a punishment imposed by the Commissioner General of Examinations.

03. *Examination Fees.*— Candidates can sit whole examination or relevant subjects separately. Candidates who are sitting this examination or part of it for the first time need not to pay examination fees. However, at consequent sittings, candidates are required to pay Rs. 600 for whole examination and Rs. 200 for each subject. This should be paid at any Post/Sub Post Office in the island to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. The receipt should be affixed in the relevant cage. (It would be advisable to keep a photocopy of the receipt). Money orders or stamps are not accepted as examination fees and under no circumstances, this fees will be refunded or transferred in respect of another examination.

04. *Applications.*— Application should be in the form of the specimen appended to this notification and should be prepared on a paper of 'A4' size using both sides in such a way that headings number 01 to 04.2 appear on the first page. It is compulsory to indicate the title of the examination appearing the application in English language, too, on both Sinhala and Tamil application forms. Application form may be typewritten but should be filled clearly and legibly by the candidate himself in his own handwriting. Applications prepared thus by the candidate should be sent through the respective head of Department by registered post to the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Sri Lanka Examinations Department, P. O. Box 1503, Colombo" so as to reach him/her on or before 11th July 2016. The top left corner of the

envelope containing the application should clearly bear the name of the examination. Applications received after the closing date and that have not been perfected properly will be rejected. It would be advisable to keep a photocopy of the completed application form. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice, if not, application will be rejected. (It would be advisable to keep a photocopy of the completed application).

05. *Identification of candidates.*— Candidates are required to prove their identity in the examination hall to the satisfaction of the supervisor of each subject. For this purpose, any of the following documents can be submitted to the supervisor :

- (i) National Identity Card issued by the Commissioner of Department of Registration of Persons,
- (ii) A valid passport.

Candidature of any candidate, who fails to submit any of the above, the decision of the Commissioner General of Examinations will be the final.

06. The Commissioner General of Examinations will issue copy of the time table and admission cards for the examination to all candidates who have sent in duly completed applications. Candidates should get their signature certified on the admission card attested in advance and surrender to the supervisor of the examination hall. Candidates without the certified admission cards will not be permitted to sit for the examination. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. Then applicant's full name, address, National Identity Card number and name of the examination should be mentioned and it would be advisable to keep the following in hand at the time of calling the Department of Examinations : i. e. : copy of the application, photocopy of receipt of the paid examination fees and receipt of the registered letter. In case of applicants who are in outstations, a letter of request, furnishing a fax number can be sent to the Department of Examinations in order to get a copy of the admission card through fax.

06.1 The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters relating to examination and any changes which occur in the post and service station after sending the application will not be considered.

07. Heads of Departments should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect.

08. This examination will be held only in Sinhala, Tamil and English medium. Any officer who has been recruited to the government service through competitive examination the medium of that examination and any officer who has been recruited to the government service without competitive examination, the medium of the examination of his/her eligibility of absorbing the government service should be selected as the medium of this examination. Candidates are required to sit all the subjects in one medium and applied medium will not be changed later.

09. This examination will be held only in Colombo.

10. *Scheme of Examination.* – Relevant examination of the above post consists of following subjects.

<i>Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1. Basic Statistical Methods	02 hours	100	40%
2. Office Administration and Establishment Code	02 hours	100	40%
3. Financial Regulations	02 hours	100	40%

<i>Paper</i>	<i>Syllabus</i>
1. Basic Statistical Methods	Data collection and presentation, Distribution, normal distribution, hypotheses testing theories and X <sup>2</sup> testing, histogram and frequency curve, central tendency and measures of dispersions (Mode, Median, Mean), Variance, Quartiles and Standard Deviation, Principales of Sampling Techniques, Sampling Survey, Sampling Error, Non sampling error, indicies, simple Co-relation, linear regression, basic statistics knowledge.
II. Office Administration and Establishment Code	* Chapters : II, III, IV, V, VIII, XII, XIII, XIV, XIX of Establishment Code and also amended circulars for above chapters should be followed.
III. Financial Regulation	This paper will be prepared based on the following chapters of Financial Regulation.

<i>Paper</i>	<i>Syllabus</i>
	* 1st chapter - Income and expenditure estimates, consolidated fund, annual estimates, changing of annual estimates (From F. R. 1 to 68)
	* IIIrd Chapter - Financial Management and accountability, giving authority for payments, approval, certifying and assigning duties for Chief Accounting Officers, Accounting Officers, Revenue Accounting Officers. (From F. R. 124 to 147)

*Note :*

- Candidates can sit above subjects separately.
- If a candidate fails to complete the exam within the due period, it will be a reason to defer the next increment.

11. Issue of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility for sitting the examination.

12. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *Gazette* notification.

13. If there are any differences between Sinhala, Tamil and English versions Sinhala version will be effective.

Dr. A. J. SATHARASINGHE,  
Director General,  
Department of Census and Statistics.

No. 306/71,  
"Sankyana Mandiraya",  
Polduwa Road, Battaramulla.

### Specimen Application Form

FIRST EFFICIENCY BAR EXAMINATION  
FOR GRADE II STATISTICAL OFFICERS IN  
THE DEPARTMENT OF CENSUS AND  
STATISTICS - 2013 (2016)

(For office use only)

Language medium of examination :

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

01. 1.1 Full name (In English block capitals) : \_\_\_\_\_.  
 (E.g.– HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
- 1.2 Write surname first and initials of other names at the end (In English block capitals) : \_\_\_\_\_.  
 (E.g. : GUNAWARDHANA, H. M. S. K.)
- 1.3 Full Name : \_\_\_\_\_.  
 (In Sinhala/Tamil)
02. 2.1 Name and address of the Office/Department/Institution : \_\_\_\_\_.  
 (In English block capitals)
- 2.2 Name and address of the Office/Department/Institution : \_\_\_\_\_.  
 (In Sinhala/Tamil)
- 2.3 Private Address : \_\_\_\_\_.  
 (In English block capitals)
- 2.4 Private Address : \_\_\_\_\_.  
 (In Sinhala/Tamil)
- 2.5 Address to which the admission should be sent : \_\_\_\_\_.  
 (In English block capitals)

03. Subjects you appear in this examination :

Serial No.	Subject	Subject No.
1		
2		
3		

04. Sex :
- 4.1 Male - 0
- Female - 1
- (Indicate the relevant number in the cage)

4.2 National Identity Card No. :

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4.3 Date of Birth :

Year				Month		Date	

05. Present Post :
- 5.1 Post : \_\_\_\_\_.
- 5.2 Number of the appointment letter : \_\_\_\_\_.

06. 6.1 Are you sitting the examination for the first time ? : \_\_\_\_\_.
- 6.2 If not, value of the paid cash amount ? : \_\_\_\_\_.
- 6.3 Receipt No. : \_\_\_\_\_.
- 6.4 Date : \_\_\_\_\_.

Affix the cash receipt (If it is relevant)  
 (It would be advisable to keep a photocopy of the receipt)

I declare that the above particulars are correct and that I am eligible to appear for the examination, in the language medium indicated above and receipt of paid examination fees for Rs. .... has been affixed here. I agree to abide by the rules and regulations imposed by the Commissioner General of Examination on issuance of results and conducting of this examination.

\_\_\_\_\_,  
 Signature of the candidate.

Date : \_\_\_\_\_.

Note.– The applicant should place her/his signature in the presence of the relevant Head of Department or an officer authorized to do so on behalf of him.

*Attestation of the Signature*

I do hereby certify that Mr./Mrs./Miss ..... who serves at my office is personally known to me and that he/she placed his/her signature before me on ..... and receipt of paid examination fees has been affixed here.

\_\_\_\_\_,  
 Signature of the person attesting.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

Date : \_\_\_\_\_.

(Certify of the official rank)

*Certificate of the Head of the Department :*

I certify that,

- The particulars furnished by her/him in chapters above have been checked.
- He/she is eligible to sit the examination.

\_\_\_\_\_,  
 Signature of Head of Department and Official frank.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

Date : \_\_\_\_\_.



**SECOND EFFICIENCY BAR EXAMINATION  
FOR GRADE I STATISTICAL OFFICERS IN  
THE DEPARTMENT OF CENSUS AND  
STATISTICS - 2013(2016)**

IT is hereby notified that Second Efficiency Bar Examination for Grade I Statistical Officers belongs to the post of Statistical Officer in the Department of Census and Statistics in accordance with the provisions of relevant approved recruitment procedure will be held in September, 2016 by the Department of Examinations.

02. (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. The decision of the Commissioner General of Examinations will be the final decision with respect to holding the examination and issuing of results.

(ii) A set of rules and regulations for candidates is published separately in the *Gazette* notification. Any candidate who violates these rules and regulations will be liable to a punishment imposed by the Commissioner General of Examinations.

03. *Examination Fees.*– Candidates can sit relevant subjects of this examination once or separately twice. Candidates who are sitting for whole examination or one subject for the first time, need not to pay examination fees. However, at consequent sittings, candidates are required to pay Rs. 400 for whole examination and Rs. 200 for each subject. This should be paid at any Post/Sub Post Office in the island to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. The receipt should be affixed in the relevant cage. (It would be advisable to keep a photocopy of the receipt). Money orders or stamps are not accepted as examination fees and under no circumstances, this fees will be refunded or transferred in respect of another examination.

04. *Applications.*– Application should be in the form of the specimen appended to this notification and should be prepared on a paper of 'A4' size using both sides in such a way that headings number 01 to 04.2 appear on the first page. It is compulsory to indicate the title of the examination appearing the application in English language, too, on both Sinhala and Tamil application forms. Application form may be typewritten but should be filled clearly and legibly by the candidate himself in his own handwriting. Applications prepared thus by the candidate should be sent through the respective head of Department by registered post to the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Sri Lanka Examinations Department, P. O. Box 1503, Colombo" so as to reach on or before 11th July 2016. The top-left corner of the envelope containing the application should clearly bear the name of the examination. Applications received

after the closing date and that have not been perfected properly will be rejected. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice, if not, application will be rejected. (It would be advisable to keep a photocopy of the completed application form).

05. *Identification of Candidates.*– Candidates are required to prove their identity in the examination hall to the satisfaction of the supervisor of each subject. For this purpose, any of the following documents can be submitted to the supervisor :

- (i) National Identity Card issued by the Commissioner of Department of Registration of Persons,
- (ii) A valid passport.

Candidature of any candidate, who fails to submit any of the above, the decision of the Commissioner General of Examinations will be the final.

06. The Commissioner General of Examinations will issue copy of the time table and admission cards for the examination to all candidates who have sent in duly completed applications. Candidates should get their signature certified on the admission card attested in advance and surrender to the supervisor of the examination hall. Candidates without the certified admission cards will not be permitted to sit for the examination. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations through telephone numbers specified in the advertisement. Then applicant's full name, address, National Identity Card number and name of the examination should be mentioned and it would be advisable to keep the following in hand at the time of calling the Department of Examinations : i. e. : copy of the application, photocopy of receipt of the paid examination fees and receipt of the registered letter. In case of applicants who are in outstations, a letter of request, furnishing a fax number can be sent to the Department of Examinations in order to get a copy of the admission card through fax.

06.1 The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters relating to examination and any changes which occur in the post and service station after sending the application will not be considered.

07. Heads of Departments should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect.



08. This examination will be held only in Sinhala, Tamil and English medium. Any officer who has been recruited to the government service through competitive examination the medium of that examination and any officer who has been recruited to the government service without competitive examination, the medium of the examination of his/her eligibility of absorbing the government service should be selected as the medium of this examination. Candidates are required to sit all the subjects in one medium and applied medium will not be allowed to change later.

09. This examination will be held only in Colombo.

10. *Schedule of Examination.* – Relevant examination of the above post consists of following subjects.

Subject	Duration	Total Marks	Pass Marks
1. Office Administration and Establishment Code	02 hours	100	40%
2. Financial Regulations	02 hours	100	40%

Paper	Syllabus
1. Office Administration and Establishment Code	Chapters : XV, XVI, XXIII, XXIV, XXV, XXVII, XXVIII, XXX, XXXIII, XLVII, XLVIII of Establishment Code and also attention should be given to the amended circulars of above chapters.
III. Financial Regulation	This paper will be prepared based on the following chapters of Financial Regulations.  * Chapter VI - Custody of Public money, imprest and Bank accounts, safety of Public Finance, Board of survey, over draft, bank accounts (From FR 315 to 396)  * Procurement Guide Lines 2006 - Procurement Procedure under goods and works

*Note :*

- Candidates can sit above subjects separately.
- If a candidate fails to complete the exam within the due period, it will be a reason to defer the next increment.

11. Issue of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility for sitting the examination.

12. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *Gazette* notification.

13. If there are any difference between Sinhala, Tamil and English versions Sinhala version will be effective.

Dr. A. J. SATHARASINGHE,  
Director General,  
Department of Census and Statistics.

No. 306/71,  
"Sankyana Mandiraya",  
Polduwa Road, Battaramulla.

### Specimen Application Form

SECOND EFFICIENCY BAR EXAMINATION  
FOR GRADE I STATISTICAL OFFICERS IN  
THE DEPARTMENT OF CENSUS AND  
STATISTICS - 2013 (2016)

(For office use only)

Language medium of examination :

Sinhala - 2  
Tamil - 3  
English - 4

(Indicate the relevant number in the cage)

01. 1.1 Full name (In English block capitals) : \_\_\_\_\_.  
(E.g.– HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
- 1.2 Write surname first and initials of other names at the end (In English block capitals) : \_\_\_\_\_.  
(Eg. : GUNAWARDHANA, H. M. S. K.)
- 1.3 Full Name : \_\_\_\_\_.  
(In Sinhala/Tamil)
02. 2.1 Name and address of the Office/Department/Institution : \_\_\_\_\_.  
(In English block capitals)
- 2.2 Name and address of the Office/Department/Institution : \_\_\_\_\_.  
(In Sinhala/Tamil)
- 2.3 Private Address : \_\_\_\_\_.  
(In English block capitals)
- 2.4 Private Address : \_\_\_\_\_.  
(In Sinhala/Tamil)
- 2.5 Address to which the admission should be sent : \_\_\_\_\_.  
(In English block capitals)

03. Subject/Subjects that you appear in this examination :

Serial No.	Subject	Subject No.
1		
2		

04. Sex :

4.1 Male - 0   
 Female - 1

(Indicate the relevant number in the cage)

4.2 National Identity Card No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4.3 Date of Birth :

Year	Month	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

05. Present Post :

5.1 Post : \_\_\_\_\_  
 5.2 Number of the appointment letter : \_\_\_\_\_

06. 6.1 Are you sitting the examination for the first time ?  
 : \_\_\_\_\_

6.2 If not, value of the paid cash amount ? : \_\_\_\_\_  
 6.3 Receipt No. : \_\_\_\_\_  
 6.4 Date : \_\_\_\_\_

Affix the cash receipt (If it is relevant)  
 (It would be advisable to keep a photocopy of the receipt)

I declare that the above particulars are correct and that I am eligible to appear for the examination, in the language medium indicated above and receipt of paid examination fees for Rs. .... has been affixed here. I agree to abide by the rules and regulations imposed by the Commissioner General of Examination on issuance of results and conducting of this examination.

\_\_\_\_\_  
 Signature of the candidate.

Date : \_\_\_\_\_

*Note.*– The applicant should place her/his signature in the presence of the relevant Head of Department or an officer authorized to do so on behalf of him.

*Attestation of the Signature*

I do hereby certify that Mr./Mrs./Miss ..... who serves at my office is personally known to me and that

he/she placed his/her signature before me on ..... and receipt of paid examination fees has been affixed here.

\_\_\_\_\_  
 Signature of the person attesting.

Name : \_\_\_\_\_  
 Designation : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 (Certify by the official frank)

*Certificate of the Head of the Department :*

I certify that,

1. The particulars furnished by her/him in above chapters have been checked.
2. He/she is eligible to sit the examination.

\_\_\_\_\_  
 Signature of Head of Department and Official frank.

Name : \_\_\_\_\_  
 Designation : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Date : \_\_\_\_\_

06-259/2

**EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III AND GRADE II OF SRI LANKA TECHNOLOGICAL SERVICE - 2016(I)**

IT is hereby notified that, in accordance with the approved service minute of Sri Lanka Technological Service, the above mentioned examinations will be held by the Commissioner General of Examinations, in Colombo, in the month of September 2016.

02. (i) These examinations will be conducted by the Commissioner General of Examinations and candidates will be bound by the rules and regulations prescribed by him in respect of conducting the examination and issuing the results. The candidates will be subjected to a punishment imposed by the Commissioner General of Examinations, if such rules are violated by them.

- (ii) Rules prescribed for candidates are printed separately at the beginning of this *Gazette* Notification.

03. The specimen application for admission to this examination is published at the end of this notification. Candidates are required to prepare their applications in accordance with the specimen form and officers of Sri Lanka Technological Service in the public service of the central government should forward their applications through the respective head of department and officers of Sri Lanka Technological Service in the provincial public service should forward their applications through the Secretary of PSC in the provincial council where they serve, by registered post to reach the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Department of Examinations, P. O. Box 1503, Colombo on or before 11th of July 2016. The top left corner of the envelope containing the application should bear clearly the title of the examination. Applications received after the closing date of application will be rejected.

04. *Identity Cards.*— Candidates should prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose any of the following documents will be accepted :

- (a) An Identity Card issued by the Department of Registration of Persons,
- (b) A valid passport.

The candidature of any applicant who is unable to furnish any of the above documents is liable to cancellation on the discretion of Commissioner General of Examinations.

05. *Application :*

- (i) Applications should be prepared in a paper A4 in size using both sides. No. 01 to 06 should appear on the first page whilst the rest should appear on other pages. Applications could be typed but they should be completed correctly and legibly by the candidate in his/her own handwriting and in the language medium in which the candidate sits this examination.
- (ii) When the application form is prepared, the title of the examination appearing in the specimen should be indicated in English Language as well, on both Sinhala and Tamil application forms. Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. It is the responsibility of the candidate to make sure that the application form perfected by him/her self complies with the specimen given in the examination notice and it would be advisable to keep a photocopy of the completed application form.
- (iii) The candidates appearing for the whole examination or one subject for the first time need not pay examination fees. However, for subsequent sittings, a fee of Rs. 400 should be

paid for the whole examination and if only one subject is offered, a fee of Rs. 200 should be paid. The fee can be paid at any post office or sub post office in the Island to be credited to revenue head 2003-02-13 of the Commissioner General of Examination on or before the closing date of application and the receipt obtained thus should be affixed firmly in the relevant cage of the application. It would be advisable to keep a photocopy of the receipt with the candidate. Under no circumstance, will the fee be refunded nor transferred in respect of other examinations. Stamps or money orders will not be accepted for the examination fee.

- (iv) This examination is held in Sinhala, Tamil and English medium. Applicants should select one medium relevant to them and they should answer the question papers in one and the same language selected by them. The medium they applied for is not allowed to change at a later occasion.
- (v) **An officer is not allowed to sit for both Efficiency Bar Examinations at one and the same occasion.**
- (vi) The officers who have entered into the Grade III of Sri Lanka Technological Service as at the closing date of the application can sit for the first Efficiency Bar Examination and those who have entered into the Grade II can sit for the second Efficiency Bar Examination.

06. On supposition that only the candidates who have possessed the qualifications mentioned in the *Gazette* have submitted applications, the Commissioner General of Examinations will issue admission cards to the applicants who have submitted perfected applications indicating the medium of language, examination applied for, signature of the applicant and the attestation of the signature, attestation of the Head of the Department along with the receipt of payment of the examination fee, if relevant, on or before the closing date of examination. A candidate sitting for the examination must produce his admission card which bears the candidate's signature and duly attested to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination. A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. At the time of calling the Department of Examinations, the full name of the applicant, address and national identity card number should be mentioned and it would be advisable to keep the

following in hand *i. e.* photocopies of the application form and the receipt of payment of examination fee if relevant, kept at your possession and the receipt of registration. In case of applicants outside Colombo, a letter of request with a fax number to which the admission card should be sent and other particulars mentioned above should be sent to the Department of Examination by fax.

07. The documents furnished later by the candidates who have failed to satisfy the requirement indicated in para (06) above will not be considered.

08. Officers may, if they so wish, present themselves for different subjects separately at different examinations. However, in order to secure a pass at least 40% of the marks should be obtained in respect of each question paper.

09. *Issuance of the results of the examination.* – In accordance with the particulars indicated in para 3 above, the results of the candidates belonging to provincial public service will be issued to the Secretary of the respective Provincial Public Service Commission and the results of the candidates belonging to public service of the central government will be issued to the Secretary of the Ministry of Public Administration.

10. *Schedule of Examinations :*

(1) The Efficiency Bar Examination for officers in Grade III will consist of the following 02 question papers.

Subject No. (01) - Establishments Code and Procedural Rules of the Public Service Commission - (Two hours) 100 marks

Subject No. (02) Financial Regulations - (Two hours) 100 marks

Establishments Code and Procedural Rules of the Public Service Commission (Subject No. 01) - Syllabus

- Chapter VIII Overtime, Holidays, Holiday pay and Allowances.
- Chapter XII Leave.
- Chapter XIII Railway Warrants.
- Chapter XIV Travel on duty within the Island.
- Chapter XIX Government Quarters.

Financial Regulations (Subject No. 02) - Syllabus

This paper will be based on the following Chapters of Financial Regulations.

(1) Chapter I.  
Estimates of Expenditure and Revenue.  
The Consolidated Fund and Planning and Programming of Expenditure, Form of

Presentation of Annual Estimates, New Proposals, Preparation Submission and passing of Estimates of Expenditure, Variations of Estimates of Expenditure. (FR 1 to 68)

(2) Chapter III.  
Financial Management and Accountability.  
Chief Accounting Officers, Accounting Officers, Revenue Officers, Authorization, Approval, Certification, Delegation of Authority. (FR. 124 to 147)

(2) The Efficiency Bar Examination for officers in Grade II will consist of the following 02 question papers.

Subject No. 03 - Establishments Code (Two hours) 100 marks

Subject No. 04 - Financial Regulations - (Two hours) 100 marks

Establishments Code (Subject No. 03) - Syllabus

This paper will be based on the following Chapters of Establishments Code.

- Chapter XV Travel abroad for study, training or on duty.
- Chapter XVI Holiday Travel.
- Chapter XXIII Special concessions and conditions regarding officers suffering from certain types of illnesses.
- Chapter XXIV Salary Loans and Advances.
- Chapter XXV Concessions to members of Trade Unions.
- Chapter XXVII Channels of communication.
- Chapter XXVIII Administrative procedures.
- Chapter XXX Right of Government over its officers.
- Chapter XXXIII Legal advice and legal actions.
- Chapter XLVII General conduct and discipline.
- Chapter XLVIII Rules of disciplinary procedure.

Financial Regulations (Subject No. 04) - Syllabus

This paper will be based on the following Chapters of Financial Regulations.

(1) Chapter VI  
Custody of Public money etc., imprests and bank Accounts. Security and custody

of public etc., counterfoil books, boards of survey on cash stamps etc., imprests, bank accounts (FR. 315 to 396)

(2) Chapter XIII  
 Supplies, works and Services.  
 Procurement and contracts, supplies, custody and verification of stores, surplus and unserviceable articles.  
 (FR. 685 to 775)

11. The decision of the Secretary, Ministry of Public Administration and Management will be the final in respect of any matter not provided for in this notification.

12. Issue of an admission card to a candidate does not necessarily mean that his/her eligibility to sit for the examination has been accepted.

13. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail as the accurate text.

J. DADALLAGE,  
 Secretary,  
 Ministry of Public, Administration and Management.

Ministry of Public Administration and Management,  
 Independence Square,  
 Colombo 07,  
 26th May, 2016.

**Specimen Form of Application**

(For office use only)

**EFFICIENCY BAR EXAMINATION FOR OFFICERS  
 IN GRADE III AND GRADE II OF SRI LANKA  
 TECHNOLOGICAL SERVICE - 2016(I)**

(Applications for both Grade III and Grade II examinations cannot be submitted at one and the same time)

Medium in which you sit for the examination :  
 (Sinhala - 2/Tamil - 3/English - 4)  
 Indicate the relevant number in the cage)

Examination for which you intend to sit :  
 Grade III - 0   
 Grade II - 1   
 (Indicate the relevant number in the cage)

01. Whether you belong to the provincial public service or public service (Indicate the number relevant to the service you belong, in the cage)

(Central Public Service - 10 /Western Provincial Public Service - 01 /Central Provincial Public Service - 02 /Southern Provincial Public Service - 03 /North Provincial Public Service - 04 /Eastern Provincial Public Service - 05 /Northwestern Provincial Public Service - 06 /North Central Provincial Public Service - 07 /Uva Provincial Public Service - 08 /Sabaragamuwa Provincial Public Service - 09)

02. (a) Name in full :\_\_\_\_\_  
 (In English block capital letters)  
 (Eg. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)  
 (b) Name with initials :\_\_\_\_\_  
 (Indicate the initials at the end of the name)  
 (In English block capital letters)  
 (Eg. : GUNAWARDHANA, H. M. S. K.)  
 (c) Name in full :\_\_\_\_\_  
 (In Sinhala/Tamil)

03. Official address (Admissions will be posted in this address) :\_\_\_\_\_  
 (In English block capital letters)  
 (In Sinhala/Tamil) :\_\_\_\_\_.

04. Sex :   
 (Male - 0/Female - 1)  
 (Indicate the relevant number in the cage)

05. National Identity Card Number :

06. Subject/Subjects offered :\_\_\_\_\_  
 Subjects offered for the Efficiency Bar Examination of Grade III/Grade II (delete inapplicable words)

Subject	Subject No.
.....	<input type="checkbox"/>
.....	<input type="checkbox"/>

07. Telephone Number :

08. (i) Date of Birth :  
 Year :  Month :  Day :

(ii) Age as at 11.07.2016 :  
 Years :  Months :  Days :

09. (i) Designation :\_\_\_\_\_  
 (ii) Grade of Sri Lanka Technological Service (should be included as Grade III/II) :\_\_\_\_\_  
 (iii) Service period in the above grade as at 11.07.2016 :\_\_\_\_\_.



10. Department to which you belong : \_\_\_\_\_.

on ..... 2016 and is exempted from paying the prescribed examination fee and has paid the prescribed examination fee and has affixed the receipt.

11.

Affix the receipt of examination fee here  
(It would be advisable to keep a copy of the receipt)

\_\_\_\_\_,  
Signature of the Attester.

I declare that the particulars furnished above are accurate and I am entitled to sit for the examination in the language medium mentioned above. Further, I agree to abide by the rules imposed by the Commissioner General of Examination on conducting the examination and issuing the results.

Date : \_\_\_\_\_.  
Name of the officer attesting : \_\_\_\_\_.  
Post : \_\_\_\_\_.  
Address : \_\_\_\_\_.  
(Confirm by the official stamp)

*Certification of the Head of the Department*

\_\_\_\_\_,  
Signature of the candidate.

I hereby certify that the particulars given in paragraphs I-II above are correct and this candidate is eligible to sit for the examination and also eligible to sit for the examination in the language medium mentioned above.

Date : \_\_\_\_\_.

*Note.*— Candidate should place his/her signature in the presence of the Head of Department or an officer duly authorized to sign on his behalf or the Divisional Head.

\_\_\_\_\_,  
Signature and Designation of  
Head of Department.  
(Confirm by the Official Stamp)

*Attestation of candidate's signature*

I hereby certify that Mr./Mrs./Miss ..... is presently employed in my office and is well known to me and he/she placed his/her signature in my presence

Date : \_\_\_\_\_.

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