



SUPPLEMENT TO THE
CEYLON GOVERNMENT
GAZETTE

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CEYLON DEFENCE FORCE.

THE following Regulations for the Ceylon Defence Force, made by the Officer Commanding the Troops, Ceylon, after consultation with the Commandant, Ceylon Defence Force, and approved by His Excellency the Governor in terms of Sections 9 and 12 of "The Defence Force Ordinance, 1910," as amended by Ordinance No. 18 of 1922, are published for general information.

All previous Notifications are hereby cancelled.

By His Excellency's command,

F. G. TYRRELL,
Chief Secretary.

Chief Secretary's Office,
Colombo, July 17, 1934.

2.—COURTS OF INQUIRY, COMMITTEES AND BOARDS.

192 A court of inquiry is an assembly of officers directed to collect evidence, and if so required, to report with regard to any matter which may be referred to it. It may consist of any number of members, its composition being determined by the assembling officer according to the circumstances under which it is assembled. Three officers, the senior acting as president, will in ordinary cases be sufficient. So far as may be practicable, the regulations for courts of inquiry contained in King's Regulations and the Rules of Procedure, will apply to any court of inquiry in Ceylon.

193 Committees and boards differ only from courts of inquiry in so far as that the objects for which they are assembled should not involve any point of discipline, and that they are not always required to collect evidence. They will follow, as far as may be practicable, the regulations for courts of inquiry as laid down in King's Regulations and the Rules of Procedure.

194 A court of inquiry, committee or board may be assembled by the O. C. Troops, Ceylon, and by C. O.'s. The Commandant is also empowered to assemble a committee or board, but not a court.

When the inquiry affects the character or military reputation of an officer or soldier, full opportunity must be afforded to the officer or soldier of being present throughout the inquiry.

195 All proceedings of courts of inquiry, committees and boards for which special forms are not provided, are to be recorded on A. F. A 2.

196 The sanction of the Commandant must first be obtained before any expense to Government is incurred in connection with courts, committees or boards.

3.—COMPLAINTS AND APPEALS.

197 Officers and soldiers are strictly forbidden to seek interviews with, or write to higher authority on C. D. F. matters except through the recognized official military channels, or as provided for in regulation 198.

198 When the C. D. F. or any portion of it is subject to military law, complaints will be made in the manner prescribed in sections 42 and 43 of the Army Act. At all other times, applications, complaints and appeals will be made through the company commander and Adjutant to the C. O. If the officer or soldier is not satisfied with his C. O.'s decision, he may appeal through the C. O. to the Commandant.

Should the company commander refuse or unreasonably delay to forward an appeal, the officer or soldier may address the C. O. direct, at the same time informing his company commander of the action he has taken.

Similarly should the C. O. refuse or unreasonably delay to forward an appeal, the officer or soldier may address the Commandant direct, at the same time informing the C. O. of the action he has taken.

199 In the case of complaints and appeals by other ranks, the Commandant's decision shall be final. In the case of officers not satisfied with the Commandant's decision, the Commandant will forward the complaint or appeal to the Chief Secretary for the decision of the Governor.

200 Anonymous complaints are strictly forbidden and no action will be taken on the subject matter of such complaint.

4.—MISCELLANEOUS.

201 An officer of any rank will adopt towards his subordinates such methods of command and treatment as will not only ensure respect for authority, but also foster the feelings of self-respect and personal honour essential to military efficiency. Warrant officers and N. C. Os. will be guided by the foregoing principles in dealing with each other and with private soldiers. They will avoid the use of intemperate language or the adoption of an offensive manner.

202 An officer will not reprove a warrant officer or N. C. O. in the presence or hearing of privates, unless it is necessary for the benefit of example that the reproof be public.

203 Warrant officers, N. C. Os. and men in uniform will salute all commissioned officers whom they know to be such, whether in uniform or not, including officers of the Royal Navy, Royal Marines, Royal Air Force, and Royal Indian Marine.

204 Members of the C. D. F. in uniform shall not take part, or attend any political meetings or demonstrations, nor shall any C. D. F. band be permitted to play at such meetings.

205 Members of the C. D. F. shall not discuss political questions in speeches at military gatherings such as dinners, prize distributions, concerts, &c., whether attendance thereat is in uniform or not.

206 All deliberation or discussion by officers, warrant officers, N. C. Os. and men with the object of conveying praise, censure or any mark of approbation towards their superiors or any others in His Majesty's service, is prohibited.

207 The publication of laudatory orders on officers or others quitting a station, relinquishing an appointment, or retiring is prohibited.

208 No presentation of any plate, swords, or the like shall take place without the previous sanction of the Commandant.

209 No meeting of officers, warrant officers, N. C. Os. or men shall be held unless it is called by or under the authority of the Commandant or a C. O.

210 Officers should not be called upon to pay contributions for balls, entertainments or refreshments, unless they signify their consent to pay any share of the expense incurred. A C. O. will give his special countenance and protection to those officers who may, from motives of economy, decline to share in the proposed expense, and will call the attention of company commanders to this regulation.

211 Officers shall not avail themselves of their C. D. F. rank for any purpose except when acting or writing in a military capacity.

212 Every officer who becomes a bankrupt, makes a composition with his creditors, or is unable to meet his financial engagements, shall at once notify the fact to his C. O. The C. O. will report the circumstances to the Commandant, who will forward them to the Chief Secretary for the Governor's decision whether the officer may be permitted to retain his commission or be called upon to resign.

213 When detachments of corps are brought together for any military purpose, the senior combatant officer present will be held responsible for the due maintenance of order and discipline.

214 In a civil court, an officer or soldier in uniform, except when on duty under arms with a party or escort inside the court, shall remove his head-dress while the judge or magistrate is present.

215 Except by special permission of the Governor, members of the C. D. F. are forbidden to act as press correspondents on military matters. If permitted to act as press correspondents, they shall not disclose their military rank, or describe themselves as military correspondents in their published communications.

216 Except in the matter of routine advertisements and regimental orders, any article in any way concerning military matters, must first be submitted to the Commandant before being communicated to the press for publication.

217 C. Os. wishing to invite the Governor, the Naval Commander-in-Chief, the Chief Secretary or O. C. Troops, Ceylon, to any parade, or corps function shall send the invitation through the Commandant.

5.—ORDERS.

218 It shall be the duty of all officers to acquaint themselves with regulations and orders which affect their corps. Ignorance of published orders will not be admitted as an excuse for their non-observance. During training in camp all orders specially relating to warrant officers, N. C. Os. and men will be read and explained to them at the first available opportunity.

219 An officer who has been on leave of absence will, on re-joining, make himself acquainted with all orders issued in his absence.

220 A C. O. will cause every order issued for general information and guidance either to be published in regimental orders, or otherwise circulated to all members of the corps whom it may concern.

A C. O. will also afford to all officers under his command, facilities for becoming acquainted with changes in the regulations and C. D. F. General Orders.

6.—OFFICERS' MESSES.

221 In every corps possessing an officers' mess there will be Officers' Mess Rules.

222 A C. O. is responsible for the strict observance of the Officers' Mess Rules and these regulations. He will ensure that the mess is conducted without unnecessary expense or extravagance, and by his personal example and advice will encourage economical habits and careful management. He will also be held responsible that every charge is shown in the official mess accounts.

223 In a regimental mess, the senior officer of the corps present entitled to command, is responsible for the maintenance of discipline at mess.

224 Every officer on the active list will, and officers on the reserve may, be members of the officers' mess of their corps.

225 Every officer will pay a subscription to defray the ordinary expenses of the mess of which he is a member, at the rates laid down in the Officers' Mess Rules. This subscription will be charged from the date of appointment, and will be payable on arrears. An officer will be required to pay this subscription only to the mess if the corps with which he is serving, and will not be charged with the subscription beyond the date on which he is struck off the strength of the corps.

226 Every officer will pay to the mess president his mess bill and all authorized subscriptions within 14 days of the date of submission of the account. The president of the mess committee will report in writing to the C. O. any omission to do so, and the officer concerned will then be called upon for an explanation. If the result is unsatisfactory, and the account is not settled within 7 days of the request for an explanation, the circumstances will be reported to the Commandant who will refer the matter to the Chief Secretary for the orders of the Governor.

227 A mess meeting will be held quarterly, or if specially approved by the Commandant, half-yearly or annually. The votes of the officers present at the meeting will be taken upon any proposition on which a difference of opinion exists, and the point will be decided by the majority of votes, provided the C. O. concurs.

228 Before handing over the command of a corps, the C. O. will send to the Commandant a certificate that all debts owing by the mess have been paid, or that a sufficient amount is in hand to meet all liabilities. Should the C. O. be unable to furnish this certificate, he will explain the reasons which have necessitated the contracting of debts, so that the Commandant may decide whether they will be paid by the C. O. or can be taken over by his successor. A copy of the certificate will be handed to the officer assuming command, who will report to the Commandant whether he is satisfied with the state of the funds or not.

229 A C. O. is responsible for ensuring that expensive entertainments are given only with the sanction of the Commandant, and that an officer who has not signified his consent in writing, is not called upon to pay any part of the expense. A C. O. will give his special countenance and protection to any officer who declines to share in the proposed expense.

230 An officer entertaining private friends in a mess, will bear the whole expense of their entertainment.

231 The Diyatalawa Officers' Station Mess is managed by a committee. Every corps using the mess will be represented on the committee.

7.—SERGEANTS' MESSES.

232 In every corps possessing a sergeants' mess there will be Sergeants' Mess Rules which must be submitted to the C. O. for approval.

233 The C. O. is responsible for ensuring that his sergeants' mess is conducted with economy, regularity and order. The senior warrant officer or N. C. O. present in mess is responsible for the maintenance of good order, and for the observance of the rules of the mess.

234 A mess meeting will be held quarterly, or if specially approved by the C. O., half-yearly or annually. The senior warrant officer or N. C. O. present will preside. Minutes will be taken and submitted to the C. O. for approval.

An entertainment will not be given unless with the concurrence of two-thirds of a general meeting, and with the sanction of the C. O.

235 The management of the mess will be conducted by a committee.

236 In a small corps, corporals may be made members of the sergeants' mess at the discretion of the C. O.

237 The privilege of honorary membership of a sergeants' mess may be accorded, but only at the discretion of the C. O., to members of other units who are qualified for such privilege, and to the members of the Ceylon Police of corresponding qualifying rank.

238 The Diyatalawa Sergeants' Station Mess is managed by a committee presided over by an officer appointed by the Commandant. Every corps using the mess will be represented on the committee.

8.—CLUBS.

239 There will be Club Rules for any corps club. These rules must be submitted to the C. O. for approval.

240 Any social club, the membership of which is open to all ranks, will be conducted on the lines of an officers' mess, and regulations 222-230 will be held to apply where practicable.

CHAPTER VII.—TRAINING AND EDUCATION.

I.—QUALIFICATIONS FOR PROMOTION, &C.

(i.) *Officers.*

241 Second lieutenants must pass the examination for lieutenant laid down in Appendix D within two years of their appointment to commissions. The examination will be held regimentally, and C. Os. will notify the Commandant of the results of such examinations.

242 Lieutenants and captains will be required to qualify for promotion to the next higher substantive rank by passing the examinations laid down in Appendix D. No exemptions are permitted other than those stated in regulation 248.

243 An officer, transferred from one corps to another of a different arm or service, will be required, within one year of his transfer being gazetted, to qualify for his rank in the corps to which he is transferred, in the examinations in which he has not already qualified. An officer who does not so qualify will be liable to retransfer to his former corps, or may be called upon to resign his commission.

244 An officer appointed to a corps in a rank higher than that of lieutenant, will be required to qualify for his rank in the corps to which he is appointed within one year of his appointment being gazetted. An officer who does not so qualify will usually be required to take the next lower rank, or may be called upon to resign his commission. Should he take the next lower rank, he will be required to qualify for such lower rank within one year of his reversion being gazetted, failing which he may be called upon to resign his commission.

245 To be eligible to attend the examination for promotion to captain or major, an officer must have attained the rank of lieutenant or captain as the case may be, and in the case of lieutenants C. M. C., passed an examination in Sub-head (e) (ii.) Part I. (see Appendix D) which will be held regimentally.

A candidate will apply for examination to his C. O., who will, if he considers the officer fitted to take the examination, forward the application to the Commandant.

246 Examinations, other than for promotion to the rank of lieutenant, will ordinarily be held twice a year in the months of March and September.

247 An officer must pass the practical part of his examination before being allowed to take the written papers. A failure in any one subject entails failure in the whole examination.

248 The following are the exemptions from examinations for promotion :—

- (a) Officers who have held the rank of captain for a period of 3 months or the rank of major for a period of 3 months, prior to November 11, 1918, in the same arm in a Regular, New Army, or Territorial Army unit will be exempt from all examinations qualifying for promotion to the rank of captain or major respectively.
- (b) Quartermasters—from all examinations for promotion.
- (c) The Veterinary Officer—from all examinations for promotion.
- (d) An officer who has already qualified for any rank in any arm or service of the Regular Army, Supplementary Reserve, or Territorial Army, will be exempt from qualifying for the same rank in the corresponding arm or service of the C. D. F.
- (e) Officers of C. C. B.

(ii.) *Warrant Officers and N. C. Os.*

249 The conditions of examinations for promotion of warrant officers and N. C. Os. will be laid down in Corps Regulations. The examinations will be held regimentally.

2.—TRAINING.

(i.) *Principles.*

250 In the limited time available for the training of the C. D. F. in peace, it is not to be expected that, as a whole, it can be trained up to the standard of regular troops. The training should therefore be directed towards laying the foundation

on which more extended training can be based, and should be confined wholly to making the Force fit for its primary role, viz., the defence of Ceylon against external aggression. Training should aim at—

- (a) producing an efficient body of officers, warrant officers, and N. C. Os. to serve both as instructors and leaders ; and
- (b) thoroughly instructing the rank and file, at first individually and then in small tactical units.

251 The training of the C. D. F. should be carried out continuously throughout the year, the groundwork of individual and sectional instruction being laid first, with a view to the company training which follows later in the year.

252 The essential feature of efficient training is that it should be systematic and progressive. This can only be ensured by the adoption of the company system as laid down in the various training manuals, under which regimental officers, warrant officers, and N. C. Os. are responsible to their C. O. for, and carry out entirely, the training and instruction of their own men.

The success of this system will be materially assisted by the arrangement of a definite scheme of instruction for each company by its commander under the general supervision of the C. O.

253 The success of the training will depend on the standard of military knowledge amongst the officers, warrant officers, and N. C. Os., and on their ability to instruct their men intelligently. It is one of the most important of a C. O.'s duties to ensure that all his officers, warrant officers and N. C. Os. are thoroughly trained both as commanders and as instructors of their subordinates. He must ensure that his officers, warrant officers and N. C. Os. are afforded facilities for obtaining the necessary instruction and that they all avail themselves of these facilities.

It is the duty of the company commander, under the orders of the C. O. and assisted by the Permanent Staff, to give this instruction.

254 The Adjutant is specially charged with the thorough instruction of second-lieutenants in their duties. He is also charged with the preparation of officers for all examinations, and the fact that courses are to be arranged by higher authority to assist officers to acquire further knowledge of their profession in no way absolves the Adjutant, under the orders of the C. O., from the duty of instructing officers of all ranks.

255 Although there are members of the Permanent Staff attached to corps, officers should be the instructors of their own warrant officers and N. C. Os., and officers, warrant officers and N. C. Os. (and not the Permanent Staff) should instruct their own men.

By this means only can officers, warrant officers and N. C. Os. acquire the habit of command and powers of instruction and become, as they should be, the leaders of their men.

(ii.) *Annual Training.*

256 The training year will commence on January 1 and terminate on December 31.

257 The minimum annual training for efficiency, and the definition of parades and camps are laid down in Appendix E.

(iii.) *Drills.*

258 Drills should be of an elementary character and should consist of individual or troop, section or platoon training. The men should as far as possible, be trained under their own officers.

259 Drills may be performed at any time throughout the year outside the period of training in camp ; but, as they are best suited to afford elementary instruction, men should be encouraged to perform as many as possible before the annual camp.

(iv.) *Annual Camps.*

260 Annual camps will normally be held at Diyatalawa between the months of April and August, both inclusive. The normal duration of a camp is 14 days.

The dates of annual camps will be submitted to H. Q., C. D. F. for approval before February 1 in each year.

261 A C. O. is responsible for the strict observance of Camp Standing Orders (see Appendix G.)

262 The training carried out in camp should be of a progressive nature, and more advanced than that carried out during drills, as much time as possible being devoted to company training.

The training during the annual camp will consist chiefly of field training.

(v.) *Annual Weapon Training Courses.*

263 The Annual Weapon Training Courses are laid down in Appendix F.

264 Parades for the firing of the Annual Weapon Training Courses do not reckon towards the minimum number of parades required for efficiency.

265 The firing of the Annual Weapon Training Courses will invariably be supervised by an officer or by an instructor of the Permanent Staff.

266 Only in exceptional circumstances, which must receive the prior sanction of the Commandant, may the Annual Weapon Training Courses be fired in camp.

(vi.) *Ammunition.*

267 Members of certain corps are issued with 40 rounds S. A. A. This is known as "pouch ammunition." This ammunition will be carried on parade, or produced for inspection as ordered, and any deficiencies will form the subject of an inquiry, the result of which will be reported immediately to the Commandant.

268 With the exception of the aforesaid pouch ammunition, a member of the C. D. F. is strictly forbidden—

(a) To carry any rounds of ball ammunition to a place of parade or instruction, or

(b) To take any Government S. A. A., whether obtained on payment or not, away from a rifle range or place of instruction.

An order to this effect will be published annually in regimental orders.

269 Wherever possible, S. A. A. for weapon training or machine gun practice, private practice or competition will be issued only on the range.

270 Before blank ammunition or dummy cartridges are issued on parade, the officer or instructor will personally inspect all rifles, magazines, machine guns, pouches and bandoliers to ascertain that they contain no ball ammunition. A certificate in writing will be rendered to the Adjutant that this has been done, and also that the men were reminded that they are not allowed to have any ball ammunition in their possession.

271 Dummy cartridges may be issued to the men for practice in rapid loading in their spare time. Company commanders will satisfy themselves by frequent inspections that the dummy cartridges are correctly accounted for.

272 Whenever S. A. A. is issued from, or returned to store for, or by, the troops at the issuing station, an officer of the corps, or an instructor of the Permanent Staff will attend.

273 The issue of S. A. A. from a magazine or ammunition store will be made by an officer who will keep the key of the magazine or store in his possession, or, in his absence, by an instructor of the Permanent Staff, who may be specially permitted the use of the key for the purpose.

274 All ammunition for the use of a detachment, when paraded as such, will, before distribution to the men, be inspected by the commander, who will satisfy himself that the description and quantity of ammunition drawn is correct, and who will be personally responsible for ensuring that—

(a) Such ammunition is properly used and expended.

(b) All unexpended rounds are collected from the men at the termination of the parade.

(c) The whole of such unexpended balance is checked as correct and duly returned to the magazine, and

(d) Empty cases are returned to the magazine or store.

275 On all occasions when ball ammunition is used, an officer, or an instructor of the Permanent Staff is to be specially detailed to compare the number of rounds unexpended at the conclusion of the firing, with the registers. Registers will always be kept in such a way as to facilitate this check. The officer or instructor detailed, will be responsible for returning the unexpended rounds to the magazine.

276 With the exception of pouch ammunition (see regulation 267), all S. A. A. in regimental charge is to be inspected at least once a month by the C. O., or an officer deputed by him, who will see that it is deposited in a place of safety.

(vii.) *Recruit Training.*

277 The preliminary training which the recruits of a corps are required to carry out, will be laid down in Corps Regulations. The minimum training for efficiency laid down in Appendix E, does not apply to recruits.

278 Recruits should be encouraged to carry out their drills, &c., early in the year, so that their first annual camp may be the culmination and completion of their preliminary training.

(viii.) *Technical Training.*

279 The technical training of the C. G. A., C. E., C. A. S. C. and C. M. C. will be supervised by the C. R. A., C. R. E., O. C. R. A. S. C., and S. M. O. respectively, under arrangements made by the Commandant with the O. C. Troops, Ceylon.

280 C. G. A., C. E. and C. M. C. Corps Regulations will contain definitions of, and the qualifications required of a member for classification as a specialist or tradesman.

(ix.) *Miscellaneous.*

281 A member of the C. D. F. may be allowed to carry out the whole or any portion of his annual training with another corps, provided that the written consent of the two C. Os. concerned is obtained; a certificate from the Adjutant of the corps to which the member was attached, will be accepted as a voucher for the training performed.

282 With the approval of the O. C. Troops, Ceylon, an officer, warrant officer or N. C. O. may be attached for training to a Regular Army unit in Ceylon.

283 With the approval of the War Office, a member of the C. D. F. on leave in the United Kingdom, may attend a course of instruction, or be attached for training to a unit of the Regular Army or Territorial Army.

284 Applications to attend such courses, or for such attachments to be arranged, will be submitted to H. Q., C. D. F. at least one month before the officer or soldier leaves Ceylon. The individual's civilian occupation, his age, and his address on leave will in every case be stated.

The Commandant will forward the application to the Chief Secretary, for transmission through the Governor and the Colonial Office to the War Office.

CHAPTER VIII.—GENERAL DUTIES.

1.—LEAVE.

285 Leave from their military duties may be granted to members of the C. D. F. as follows :—

- (a) Leave to be spent out of the Island—
 - (i.) to officers— by the Commandant.
 - (ii.) to other ranks—by C. Os.
- (b) Leave to be spent in the Island—
 - (i.) to C. Os.—by the Commandant.
 - (ii.) to other officers } by C. Os.
 - (iii.) to other ranks }

286 Before proceeding on leave out of the Island, a member will return to the H. Q. of his corps, all Government and corps property in his charge, and leave will not be granted until such property is returned.

287 A certificate that he is not in possession of any Government or corps property is demanded by the passport authorities before they will issue a new passport to, or renew an old one for a member of the C. D. F. This certificate will be completed by the Staff Officer in the case of officers, and by the Adjutant in the case of other ranks, and sent to the member concerned.

2.—DUTIES IN AID OF THE CIVIL POWER.

288 The C. D. F. or any portion of it, but not the C. C. B., is liable to be called out by Proclamation by the Governor, for the preservation of peace in Ceylon. Every officer and soldier belonging to a corps, so called out, shall be bound to attend at such place as may be specified.

289 In case of sudden and serious emergency, the Civil Authority may require His Majesty's subjects to arm themselves and use weapons suitable to the occasion. Members of the C. D. F. are subject to this general obligation.

290 It is the duty of all members of the C. D. F. to protect Government and corps property against attack.

3.—EXEMPTION FROM TAXATION, TOLLS, AND JURY SERVICE.

291 Members of the C. D. F. and the Permanent Staff entitled to be mounted by reason of their conditions of service, are not liable to pay any municipal or other tax on horses kept by them for military duty.

292 No toll is chargeable for the horses or conveyances of members of the C. D. F. going to or returning from the performance of any military duty.

293 All arms, ammunition, accoutrements or uniforms consigned to a corps, and being the property of the corps, will be passed by the Customs duty free. Similarly the kit and accoutrements of an officer of the C. D. F. imported by the officer for the purpose of his duties as an officer of the C. D. F., are exempt from Customs duty.

294 Applications for the import of articles duty free will be submitted to H. Q. C. D. F. on Government Stores Form No. 10 (pink) in sextuplicate for a certificate by the Staff Officer and transmission to the Colonial Storekeeper. Applications will be accompanied by invoices and bills of lading or Post Office Notices.

295 Applications for exemption from the payment of annual licence duty on rifles and revolvers not the property of Government, will be submitted to H. Q. C. D. F. for transmission to the Inspector-General of Police.

296 Members of the C. D. F. as such, are not exempted from jury service.

4.—BANDS.

297 The C. L. I. Regimental and Drum and Fife Bands are sub-units of the C. L. I., the C. O. of which corps is the final authority in respect of band engagements. Whenever either or both bands are required for C. D. F. duty, H. Q., C. D. F., will give the C. O., C. L. I., as much warning as possible.

298 Members of both bands must be duly enrolled soldiers of the C. D. F.

299 Members of the Regimental Band are not required to carry out the minimum annual training laid down in Appendix E, and they are exempted from firing an annual weapon training course.

300 An annual grant and a uniform grant (see regulations 394 and 395) are paid to the C. L. I. in respect of the Regimental Band, and free Government quarters are provided for its members.

5.—ACCIDENTS, MEDICAL AND HOSPITAL TREATMENT.

301 Any accident or injury to a member of the C. D. F. occurring in the performance of military duty, and likely to require medical or hospital treatment beyond the scope of that available at the camp or place of parade, will form the subject of a corps court of inquiry, the proceedings of which will be forwarded to H. Q., C. D. F.

302 Members of the C. D. F. injured while in the performance of military duty, are entitled to free treatment in Government hospitals. Members shall be warned that if they consult a private medical practitioner or enter a private hospital, they do so at their own expense.

6.—RELIGIOUS SERVICE.

303 All officers and other ranks when not prevented by military duty, will attend religious service at annual camps, but members will not be obliged to attend the service of any religious body other than their own. They will be marched to and from their places of worship. The officer, warrant officer or N. C. O. in charge should, if possible be of the same denomination as the members of the party concerned.

304 Chaplains will be treated with the respect due to their rank and profession, and C. Os. will render them every assistance in carrying out their duties.

CHAPTER IX.—CEREMONIAL.

1.—PRECEDENCE OF CORPS.

305 Corps of the C. D. F. rank in the following order :—

- C. G. A.
- C. E.
- C. M. R.
- C. L. I.
- C. P. R. C.
- C. A. S. C.
- C. M. C.
- C. C. B.

2.—GUARDS OF HONOUR.

306 C. D. F. troops will not provide Guards of Honour, or Escorts, line the streets or take part in any public procession or ceremony without permission from the Commandant.

307 Guards of Honour and Escorts will be provided as laid down in King's Regulations.

3.—MILITARY FUNERALS.

308 Military funerals may be accorded to deceased officers and men of the C. D. F. who at the time of their death were on the active or reserve list of their corps. In other cases, the sanction of the Commandant is necessary.

309 The salutes and attendances of troops, are not to exceed those laid down in King's Regulations for officers and soldiers of the Regular Army.

310 All necessary arrangements will be made regimentally, and except for the issue of free railway warrants to members of C. D. F. attending, no expense will be borne by Government.

CHAPTER X.—UNIFORM, DECORATIONS, MEDALS.

I.—UNIFORM.

311 The authorized patterns of dress for all ranks will be laid down in Corps Regulations, and no deviation from regulations will be permitted. In framing these regulations, the instructions contained in Dress Regulations for the Army will be followed as closely as possible.

312 Badges for skill-at-arms or specialist qualifications will be the same as for the Regular Army, and will be awarded under similar conditions. Both the badges and the conditions must be clearly defined in Corps Regulations.

313 The only obligatory uniform is service dress.

314 Officers will provide their own uniform, and will receive an initial uniform allowance, as laid down in regulation 398. Chaplains are not required to wear military uniform.

315 Corps will provide uniform for other ranks. A uniform allowance for each recruit will be paid to corps as laid down in regulation 392. Renewals and the up-keep of uniform are the responsibility of corps. Corps Regulations will contain scales of renewals.

316 Uniform for the Mob. Det. C. L. I. is provided by the corps and paid for from C. D. F. votes, as laid down in regulation 393.

317 Uniform will be worn by all members on military duty or whenever specially authorized.

318 The orders of dress, and the normal occasions when they are worn, are laid down in Appendix H. Corps Regulations will contain detailed descriptions of each order of dress.

319 In service dress, helmets will be worn between the hours of 8 A.M. and 4 P.M. At other times caps will be worn. Helmets will always be worn in Review Order.

320 Officers appointed A. D. C. or extra A. D. C. to the Governor will wear their regimental uniform with a silver aiguillette and other distinctive articles of dress as laid down for an A. D. C. in Dress Regulations for the Army.

2.—DECORATIONS AND MEDALS.

321 Decorations and medals given by the King, or by a Foreign Sovereign, the Colonial Auxiliary Forces Officers' Decoration, the Colonial Auxiliary Forces Long Service Medal, the Efficiency Decoration and the Efficiency Medal will be worn on the left breast. No decoration or medal given by a Foreign Sovereign may be worn unless the King's permission to accept and wear it has been granted.

322 Medals awarded for bravery in saving human life, and similar medals, will be worn on the right breast when the wearing of them is sanctioned by Dress Regulations for the Army.

323 No other decorations or medals will be worn by members of C. D. F. in uniform.

324 Regulations for the award, forfeiture, replacement, &c., of the Efficiency Decoration and Efficiency Medal are contained in Appendix I.

325 Applications for the Efficiency Decoration or Efficiency Medal (and clasps) will be submitted to H. Q., C. D. F., on or before 1st February in each year, the qualifying service in each case being reckoned as at the preceding 31st December. The only exception will be in the case of an officer or other rank ceasing to be a member of the C. D. F., when applications may be submitted at any time, the qualifying service being reckoned up to the date of the casualty.

326 On the publication of the *Government Gazette* notifying the award of the Efficiency Decoration, the Efficiency Medal or clasps to members of the C. D. F. the decoration, medal, or clasps together with 6 inches of ribbon will be sent to the C. O. of the corps concerned. The C. O. will arrange for the decoration, medal, or clasp to be presented to the recipient on a suitable occasion.

CHAPTER XI.—STORES, EQUIPMENT, &c.

I.—GENERAL.

327 The regulations in this chapter dealing with stores and equipment are supplementary to Chapter X. of Financial Regulations, the contents of which are applicable to the C. D. F. except when they are inconsistent with these regulations.

328 Although regulations 327–351 deal with Government property, C.Os. should apply them to the administration of corps property also.

2.—ACCOUNTING.

329 The accounting units are :—

H. Q., C. D. F.
C. M. A.
All corps.
C. V. R. A.

The Camp Storeman, Diyatalawa, is a sub-accountant under Q. M., C. D. F.

330 Each accounting unit will keep—

- (a) An inventory book, in which will be recorded all transactions regarding the receipt and issue of every article of Government property, including S. A. A., but consumable stores will not be recorded in the book.
- (b) An issue order book. (See F. R. 728 (i).)

331 The inventory book will be kept strictly in accordance with Financial Regulation 727, and will be balanced on 31st March and 30th September in each year.

332 During the first week of April and October of each year, and at such other time as may be ordered by the Commandant, a complete survey of Government stores on charge to accounting units, will be made by a Departmental Board. The surveying officers will ascertain that the balance on hand at the last survey or at any subsequent handing and taking over is duly signed as correct. Actual balances will then be checked with the inventory book and any deficiencies will be shown on the return of Public Property (C. D. F. Form 32) which must be signed by the surveying officers, countersigned by the C. O. and forwarded to H. Q., C. D. F. (See F. R. 731 (iv.), (v.) and (vi.) for further action by H. Q., C. D. F.)

333 An inventory book will be kept at each outstation detachment H. Q. in which will be shown all Government property in charge of the detachment, in the same manner as in corps inventory books.

3.—LOSSES, DEFICIENCIES, DAMAGES, &c.

334 All cases of loss or damage to stores, &c., will be immediately reported to H. Q., C. D. F. A summary of the circumstances and the action taken will accompany the report. In every case where the loss or damage might lead to a charge against Government funds, a court of inquiry will be assembled.

335 Losses and deficiencies of stores may not be written off charge without the sanction of the competent authority. (See F. R. 726.)

336 During January of each year, a scale of charges based on the Government Stores Price List will be prepared and issued by H. Q., C. D. F. showing the rates which will be recoverable for deficient stores. The charge to be made for any article not included in the above scale, may be obtained from H. Q., C. D. F. on application.

337 Repairs to Government property which are necessary as a result of fair wear and tear will be executed free of charge.

338 Articles of Government property will not be condemned as unserviceable except on the report of a Board of Survey appointed by, or on the instructions of the Commandant.

4.—HANDING AND TAKING OVER.

339 On change of command, whether permanent or temporary, the inventory book will be balanced, and signed by the officers assuming and giving over command.

The officer assuming command will satisfy himself that the balance of articles appearing in the inventory book agrees with the actual stock. Any discrepancies must be reported at once to the Commandant, who will forward the report to the Auditor-General.

340 Certificates in the following form, amended as found necessary, signed by the officers assuming and giving over command, will be forwarded to H. Q., C. D. F. :—

“ I certify that I have ^{taken} handed over in good order and serviceable condition the whole of the arms, equipment and stores in the charge of the as shown in the inventory book.”

5.—SMALL ARMS AMMUNITION.

341 S. A. A. will not be stored within the same masonry compartments as gunpowder, whether the latter is in the form of filled cartridges or loose powder.

342 The C. O. will not permit S. A. A. or explosives of any kind belonging to other corps or to private individuals to be deposited in the magazine of the corps. The storing of S. A. A. on charge to a corps in private magazines, is strictly prohibited.

343 Strict measures will be taken by all concerned to ensure the safekeeping and proper use of all S. A. A. (See also regulations 267–276.)

344 Bandoliers cotton, and charges .303 inch will not be returned to H. Q., C. D. F. They will be disposed of as under :—

Bandoliers cotton	Used for cleaning rags
Chargers .303	Destroyed

345 Empty fired cases will be returned to H. Q., C. D. F. in lots of the following weight :—

Nature of fired cases.	Weight to be brought to account for every 1,000 rds. expended.
.22 inch R. F.	1½ lb.
.303 inch ball	24 lb.
.303 inch blank	12 lb.
.455 inch, ball and blank	9 lb.

346 Fired cases will be returned to H. Q., C. D. F. in boxes, S. A. A., half-yearly in June and December. Corps will not return a less weight than that representing 1,000 cases, except in the last half of the year, when the outstanding balance, whatever it may be, will be returned.

347 Fired cases must be in good condition and free from oil and dirt, when returned. The officer, warrant officer or N. C. O. who checked and supervised the packing, will enclose a certificate in each box S. A. A. that he personally supervised the packing, and that there are no live cartridges in the box. Disciplinary action will be taken for non-observance of this regulation or for an incorrect certificate.

348 Fired cases will be sold by H. Q., C. D. F. and the proceeds credited to revenue.

6.—BUILDINGS.

349 Under no circumstances will any corps effect any repairs or alterations to Government buildings without the prior sanction of the Commandant.

350 Before any Government arms and stores are issued to an outstation detachment, the corps concerned must provide at its own expense, an armoury of sufficient size to accommodate them efficiently. Such buildings should be thoroughly dry, well aired and secure.

351 A building selected as an armoury, will not be taken into use as such until the approval of the Commandant has been obtained.

CHAPTER XII.—FINANCE.

1.—GENERAL.

352 The regulations in this chapter dealing with allowances, grants and travelling regulations peculiar to the C. D. F., are supplementary to Financial Regulations, the contents of which are applicable to the C. D. F. except when they are inconsistent with these regulations.

353 With the exception of the Mob. Det. C. L. I., members of the C. D. F. do not receive pay for performing military training. Certain allowances are paid to individuals for the purpose of meeting out-of-pocket expenses, while other allowances are paid to corps to be expended by C. Os. with the advice and assistance of their Finance Committees, for the good of the corps.

2.—CAMP ALLOWANCES.

354 The daily rates of camp allowances are :—

	Rs.	c.
Field Officers, Staff Officer, Adjutants	11	25
Other commissioned officers	9	0
Instructors, Permanent Staff	6	0
Warrant officers, staff sergeants, and sergeants—		
C. M. R., C. P. R. C., C. A. S. C.	5	25
C. G. A., C. E., C. L. I., C. M. C.	3	75
C. C. B.	3	0
Rank and file—		
C. M. R., C. P. R. C., C. A. S. C.	4	50
C. G. A., C. E., C. L. I., C. M. C.	3	0
C. C. B.	2	50

355 The allowances may be paid from the day the member necessarily leaves his home to proceed to camp, and for each day in camp. Half the above rates may be paid for the day on which the member should return to his home, travelling by the shortest and quickest route.

356 The allowances set out above for other ranks of the C. D. F. are not personal allowances. They are paid to the corps, and credited to a Corps Camp Account, to be expended at the discretion of the C. O. They are intended to cover travelling expenses, other than mileage and railway warrants, incurred in going to and from camp, and any claim on H. Q., C. D. F. for travelling batta in connection with camps will not be admitted.

357 Each officer attending camp is allowed one servant, for whom camp allowance may be drawn.

358 The rates and conditions under which camp allowances may be paid to clerks minor employees and servants are as laid down in Financial Regulations under Travelling.

359 Members of the Permanent Staff who have to proceed in advance to make preliminary arrangements, and to remain behind to close the camp, may receive camp allowances on the scale laid down for the days they are necessarily employed in camp in excess of the sanctioned duration of the camp.

360 Advance parties consisting of not more than one officer, and one N. C. O. with two men for each company, who proceed in advance to draw bedding, furniture, &c., and remain behind to hand over the huts and stores, may receive camp allowances on the scale laid down, for not more than two days before camp opens and one day after camp closes.

361 Claims for camp allowances will be submitted to H. Q., C. D. F. within one month of the termination of the camp for which the allowances are claimed. Rolls showing the name of every member who attended the camp, and the period for which allowances are payable, will be attached to each claim. Rolls need not be signed by individual members, but on receipt of the allowances, a certificate signed by the C. O. and all the members of the corps Finance Committee, that the money has been credited to the Corps Camp Account, will be forwarded to H. Q., C. D. F. (see regulation 423.)

362 Any corps may claim an advance on their camp allowances not exceeding three quarters of the estimated amount to which they will eventually be entitled.

3.—TRAVELLING.

(i.) *Batta.*

363 Members of the C. D. F. attending parades other than camps, may receive *batta* subject to the following conditions :—

- (a) The number of parades for which *batta* may be drawn will not exceed the minimum number required for efficiency (see Appendix E), except in the case of officers, and of warrant officers and N. C. Os. in command of detachments, when the number may be increased to 25.
- (b) In the case of attendances at night exercises on the fixed defences of Colombo, at least 3 hours must be devoted to the exercise.
- (c) In all other cases, the period of necessary absence from home must be 6 hours or more, and the member's place of residence must be more than 5 miles from the place of parade unless the member is necessarily absent from home for one night or more.

364 The rates of *batta* will be the same as for camp allowances, (see regulation 354). For a period of necessary absence from home, *batta* may be paid at the following scales :—

For each complete 24 hours	1 day's <i>batta</i>
For part of 24 hours—			
Not less than 3 hours (by night) on Colombo fixed defences	$\frac{1}{2}$ day's <i>batta</i>
Not less than 6 hours	$\frac{1}{2}$ day's <i>batta</i>
Not less than 12 hours	1 day's <i>batta</i>

365 Members of the C. D. F. travelling on military duty other than that of attending parades or camps, may receive *batta* as laid down in regulations 363 and 364.

(ii.) *Mileage and Transport Allowances.*

366 Wherever possible, travelling on military duty must be performed by railway or other Government transport.

367 When a member's station or home is 5 miles or more from the nearest railway station or place of parade, he may travel by public conveyance, (*i.e.*, a motor mail car, steamer, boat or motor coach plying regularly for hire), and claim a refund of the actual fare paid.

368 Mileage rates in the C. D. F. are :—

For a motor car	30 cents a mile
For a motor cycle	10 cents a mile
Horse mileage	30 cents a mile
Half cart mileage	15 cents a mile

369 Mileage for journeys actually performed, may be claimed subject to the following conditions :—

- (a) When specially authorized by H. Q., C. D. F., mileage may be claimed by members called upon to use their motor cars or motor cycles for military training. If the cars or cycles can be transported to and from the place of parade or camp by railway, half mileage only will be admissible for that portion of the journey.
- (b) When a member is entitled under regulation 374 to a railway warrant for the conveyance of his motor car or motor cycle, he may instead of trucking his car or cycle, travel by road, both on the outward and the homeward journeys, and claim half mileage.
- (c) When a member's station or home is 5 miles or more from the nearest railway station or place of parade, mileage may be claimed to and from the railway station or place of parade, provided in the latter case, the journey or any part of it could not have been performed by railway or other Government transport.

- (d) Members who receive fixed allowances for the use of their motor cars or motor cycles for military training (see regulations 10, 180, and 400) will not normally be entitled to mileage. In special cases, however, H. Q., C. D. F. may authorize half mileage for travelling to and from the place of parade.
- (e) Motor car, motor cycle and horse mileage may only be claimed by a member of the C. D. F. if he is the *bona fide* owner of the vehicle or horse. In all other cases, half cart mileage only may be claimed.

370 The mode of conveyance must be stated in the claim for mileage, and in the case of a motor car or motor cycle, the registered number must be given.

371 Only one person will be entitled to claim mileage in respect of one vehicle, irrespective of the number of members travelling in the vehicle.

372 The instructions contained in regulations 366-371 above, apply equally to members of the Permanent Staff.

(iii.) *Railway Warrants.*

373 Except as provided in regulation 388, railway warrants will only be issued for strictly Government transport services, which include—

- (a) Travelling to and from places for the purpose of attending military parades, camps, or rifle range practices.
- (b) Travelling by members of C. V. R. A. to and from rifle ranges for the purpose of attending the annual rifle meeting and monthly shoots.
- (c) Transport of horses to and from places for the purpose of attending military parades or camps when specially authorized by H. Q., C. D. F.
- (d) Transport of military stores.

374 A railway warrant may be issued for the transport of an officer's or other rank's private motor car or motor cycle by rail, if it is certified by H. Q., C. D. F. that the vehicle is required for use for military training or inspection at the end of the journey.

375 Commissioned officers only are authorized to sign and issue railway warrants. The officer who signs a warrant will be held personally responsible for its correct preparation before issue, and will be liable for any surcharge consequent on neglect of or non-compliance with orders and regulations.

376 Railway warrants will be carefully filled up, showing clearly the date and office of issue, particulars of the service for which they were issued, persons to whom they were issued (except in cases where one warrant is issued for a party of twenty or more, when the names may be omitted), and purposes for which they were issued. In the case of warrants for military stores, a full description of the articles will be given.

377 Warrants will be issued from the railway station nearest the individual's residence, to the station nearest the range, place of parade or camp to which he is proceeding. Journeys on tickets issued in exchange for a warrant shall not be broken. Warrants can only be exchanged for tickets at and to the station shown thereon with the exception of warrants written out as from or to Colombo, when tickets will be issued from or to Maradana, Colombo Fort, or Slave Island, as demanded by the holder of the warrant.

378 Single warrants will be issued for Corps Annual Camps, and to members proceeding to Colombo for mobilization or returning to station on de-mobilization. On all other occasions, demanding a double journey, return warrants will invariably be issued.

379 All warrants will be marked "Military Duty" in the top centre of the warrant. Warrants issued for attendance at a rifle range will also be marked "For range practice", while those issued for camp will be marked "Camp", in both cases in the top right hand corner.

380 For the purpose of costing, all warrants issued from the various offices of the C. D. F. shall be stamped in the top left hand corner with a number as shown below :—

H. Q., C. D. F.	..	No. 1
C. V. R. A.	..	No. 2
C. G. A.	..	No. 3
C. E.	..	No. 4
C. M. R.	..	No. 5
C. L. I.	..	No. 6
C. P. R. C.	..	No. 7
C. A. S. C.	..	No. 8
C. M. C.	..	No. 9
C. C. B.	..	No. 10
Mob. Det., C. L. I.	..	No. 11

381 The scale of the class of accommodation is as follows :—

1st Class	..	Commissioned officers
2nd Class	..	Instructors of Permanent Staff. All other ranks C. E., C. M. R., C. P. R. C., and C. A. S. C. All members of C. V. R. A. Warrant officers, sergeants, and lance-sergeants of C. G. A., C. L. I., and C. M. C.
3rd Class	..	Camp contractors Rank and file of C. G. A., C. L. I., C. M. C., and all other ranks of C. C. B. Minor employees Servants

Escorts and small parties not exceeding nineteen may be provided with second class warrants.

382 The camp contractor of a corps may be provided with one second class single warrant to camp and one for return to station. The contractor's employees (limited to one employee for every seven members who attend camp) may be provided with one third class single warrant to camp and one for return to station.

383 Third class single warrants may be issued to servants, one for each officer and for each member of Permanent Staff, C. M. R., C. P. R. C., and C. A. S. C. attending camp.

384 The holder of a ticket issued in exchange for a warrant is entitled to the free conveyance of the same quantity of baggage as an ordinary passenger of the same class.

385 Horses travelling on military duty are conveyed at single rate for the double journey. One warrant only shall be issued for the double journey, and a certificate shall be entered in the body of the warrant to the effect that the horse is to be conveyed for military duty. (See also regulation 373 (c).)

386 Military stores shall be removed from the railway station with the least possible delay. Under no circumstances will charges for demurrage be paid from Government funds.

387 Warrants will not be issued for the transport of pianos.

388 Holiday warrants will be issued by H. Q., C. D. F. in accordance with the instructions contained in Financial Regulations.

389 Unused warrants or tickets shall be returned to the officer who issued the warrant.

Applications for refunds on unused tickets shall be made to H. Q., C. D. F.

4.—CAPITATION AND OTHER GRANTS AND ALLOWANCES.

(i.) Grants and allowances paid to Corps.

390 After the passing of the Annual Defence Force Vote, the Commandant will lay down the maximum sum calculated on strength, which each corps may receive as Capitation Grant. (See also regulation 403.)

From these sums, the following deductions will be made on account of members graded as non-efficient in the current training year :—

			Rs.	c.
For every non-efficient active member	10	0
For every non-efficient reserve member	3	0

These deductions will revert to revenue.

Deductions will not be made in respect of recruits, bandsmen, or boys, except those boys borne on the authorized establishment of a corps as trumpeters or buglers.

391 A daily forage allowance, to be fixed annually in consultation with the Colonial Storekeeper, and to be effective from October 1, may be authorized by the Commandant for each C. M. R. horse attending parades and camps. (See also regulation 404.)

392 A uniform allowance in respect of each recruit enrolled and issued with uniform will be paid to corps at the rates approved by the Governor from time to time. A uniform allowance is not paid to C. C. B. (See also regulation 405.)

393 Payment up to a maximum sum to be approved by the Governor from time to time will be made to the C. L. I. in respect of uniform issued to the Mob. Det. (See also regulation 406.)

394 Payment up to a maximum sum to be approved by the Governor from time to time will be made to the C. L. I. in respect of uniform issued to the Band. (See also regulation 407.)

395 An annual grant of Rs. 2,000 will be paid to the C. L. I. towards the upkeep of the Band. (See also regulation 408.)

396 An annual grant of Rs. 500 will be paid to the C. V. R. A. to encourage rifle shooting. (See also regulation 409.)

397 An annual grant of Rs. 500 will be paid to the C. M. R. and Rs. 1,000 to the C. P. R. C. for the upkeep of rifle ranges maintained by those corps. (See also regulation 408.)

(ii.) *Allowances paid to individual Members.*

398 On the production of a certificate signed by their C. O. that they are in possession of the uniform prescribed in their Corps Regulations, officers on receiving their first commission will be granted a uniform allowance as follows :—

			Rs.
C. M. R., C. P. R. C., and C. A. S. C.	450
C. G. A., C. E., C. L. I., and C. M. C.	300
C. C. B.	150

(See also regulation 410.)

C. C. B. Officers, before receiving this allowance must sign an agreement as laid down in Appendix J.

399 Members of C. M. R. forming part of a Mounted Escort for His Excellency the Governor or other distinguished personage will receive a daily horse allowance of Rs. 10. (See also regulation 411.)

400 Subject to the provisions of regulation 401, a member of the C. D. F. who uses a privately owned motor cycle or motor car for military training (see regulation 10) will be paid the following allowance for each parade at which he actually uses the motor cycle or motor car :—

			Rs.	c.
For a motor cycle	5	0
For a light car	6	50
For a medium car	8	0

(See also regulation 412.)

401 The maximum motor cycle and motor car allowances permitted in any one training year, are :—

In C. E., Rs. 600, and no individual may draw more than Rs. 100.

In C. M. R., for motor cycles, Rs. 1,200, and no individual may draw more than Rs. 100 ; for light cars, Rs. 1,690, and no individual may draw more than Rs. 130 ; for medium cars, Rs. 960, and no individual may draw more than Rs. 160.

In C. P. R. C., Rs. 1,200, and no individual may draw more than Rs. 100.

In C. A. S. C., Rs. 400, and no individual may draw more than Rs. 100.

402 Personal grants may be made to individual members by corps from their capitation grants. The personal grants will be assessed by C. Os. in accordance with Corps Regulations on the subject.

(iii.) *Issue of Grants and Allowances.*

403 Corps will submit capitation claims in duplicate on C. D. F. Form No. 6, so as to reach H. Q., C. D. F. not later than March 1 in the year following that in respect of which the claims are made. The training performed by every member, and his efficiency grading (efficient, non-efficient, or recruit) will be shown on the claim. A certificate of efficiency of the corps, signed by the O. C. Troops, Ceylon will be attached to each claim by H. Q., C. D. F. (See also regulation 390.)

404 C. O., C. M. R., will submit claims for forage allowance to H. Q., C. D. F. on the conclusion of the parade or camp for which the allowance is claimed. The claim will be accompanied by a certificate stating the number of horses per diem on parade or in camp. (See also regulation 391.)

405 Claims for recruits uniform allowance will be submitted half-yearly, so as to reach H. Q., C. D. F. not later than March 1 and September 1. Claims will show the name of each recruit issued with uniform, the date on which he was enrolled, and the number of the regimental order in which the enrolment was published. (See also regulation 392.)

406 Claims for the cost of Mob. Det. C. L. I. uniform will be submitted half-yearly so as to reach H. D., C. D. F. not later than March 1 and September 1. Claims will be accompanied by a certificate signed by the C. O. giving the numbers of articles of uniform actually issued, together with their cost. The claim must not exceed the cost of the uniform issued. (See also regulation 393.)

407 Claims for the cost of C. L. I. Band uniform will be submitted annually so as to reach H. Q., C. D. F. not later than September 1. Claims will be accompanied by a certificate signed by the C. O. giving the numbers of articles of uniform actually issued, together with their cost. The claim must not exceed the cost of the uniform issued. (See also regulation 394.)

408 Claims for C. L. I. Band grant and C. M. R. and C. P. R. C. rifle range grant will be submitted to H. Q., C. D. F. with the claims for capitation. (See also regulations 395 and 397.)

409 The C. V. R. A. annual grant will be made to the President on or before March 1. Claims need not be submitted. (See also regulation 396.)

410 Claims for officer's uniform allowance will be submitted to H. Q., C. D. F. as received, and payment will be made to individual officers through the corps concerned. (See also regulation 398.)

411 Claims for C. M. R. horse allowance will be submitted to H. Q., C. D. F. on the conclusion of the Mounted Escort for which the allowance is claimed. Payment will be made to C. O., C. M. R. for disbursement to individuals. (See also regulation 399.)

412 Claims for motor cycle and motor car allowances will be submitted to H. Q., C. D. F. on the conclusion of the parade or camp for which the allowance is claimed. Claims will show the member's name, the type of vehicle, and its registered number. Payment will be made to the corps concerned for disbursement to individuals. (See also regulations 400 and 401.)

5.—CORPS FUNDS.

(See also Definitions.)

(i.) *General.*

413 Although he is advised and assisted by a Finance Committee, a C. O. is responsible for the administration and correct application of his Corps Funds, in accordance with the instructions contained in these regulations and in his own Corps Rules.

414 Corps Funds will include the following separate accounts :—

- Capitation Account.
- Corps Camp Account.
- Suspense Account.
- Band Account (C. L. I. only).

415 As laid down in regulation 6, the Finance Committee must consist of at least three officers in addition to the C. O. The names of the members of the Finance Committee will be published in regimental orders in January of each year. Whenever a vacancy occurs, it must be filled at the first available opportunity, and notified in regimental orders.

416 Grants and allowances made to corps, will be made to the C. O., who shall deposit them in the appropriate bank account (see regulation 414). All accounts will be operated on by cheques, signed by the C. O. and the members of the Finance Committee, or of such of their number, not less than two, as they may jointly empower to draw cheques.

417 The following documents will be forwarded to H. Q., C. D. F. on receipt of any money from Government for payment into the Capitation Account or the Corps Camp Account :—

- (a) A receipt for the amount received from the Controller of Finance and Supply, signed by the C. O. and all the members of the Finance Committee.
- (b) A certificate signed by the C. O. and all the members of the Finance Committee that the money has been deposited in the appropriate account of Corps Funds, the account being specified.

418 All accounts in Corps Funds are subject to inspection by the Commandant, and to audit by the Auditor-General.

419 Apart from any inspection by the Commandant or audit by the Auditor-General, the C. O. will have all accounts in Corps Funds, audited once a year, either by a regimental audit board, or by a firm of civilian auditors.

(ii.) *Capitation Accounts.*

420 All monies received by a corps as capitation grant, for uniform (other than for officers) and as a rifle range grant, will be credited to the corps Capitation Account.

421 Money from this account is to be expended for the purposes of the corps as decided by the C. O. with the advice and assistance of his Finance Committee.

422 The C. O. will cause to be prepared each half year, an accurate statement of receipts and expenditure, and have the account balanced. Such statements will be posted in the orderly room and in other places where they will be open to inspection by members of the corps.

(iii.) *Corps Camp Accounts.*

423 Monies received in respect of camp allowances, will be credited to the Corps Camp Account. (See also regulations 356 and 361.)

(iv.) *Suspense Accounts.*

424 Any allowances received by a corps for disbursement to individuals will be paid into the Suspense Account.

425 Personal emoluments for out-station Government employees, and C. M. R. forage allowance, may be paid into this account.

(v.) *C. L. I. Band Account.*

426 The C. L. I. Band grant will be paid into the Band Account.

6.—PRIVATE REGIMENTAL FUNDS.

427 Corps Rules will contain instructions on the subject of subscription to, and the administration and expenditure of, any private regimental funds. These funds are not subject to inspection or audit by anyone outside the corps, unless this is provided for in the Corps Rules.

CHAPTER XIII.—CORRESPONDENCE, RETURNS,
STATIONERY, BOOKS, &c.

I.—CORRESPONDENCE AND DOCUMENTS.

(i.) *Instructions as to correspondence.*

428 Official correspondence with other Government Departments, will be conducted in accordance with the instructions contained in General Orders of the Ceylon Government.

429 Correspondence with individuals not connected with the C. D. F. will be conducted as in civil life.

430 Filing, registration, &c., will be carried out in accordance with the "Turner System".

431 In all other respects, correspondence in the C. D. F. will follow the normal military procedure.

432 Each subject must be dealt with in a separate letter, and briefly described in the heading.

Paragraphs will be numbered, and enclosures described in the margin or in a separate schedule.

433 When a communication has reference to previous correspondence, the registered number, date and purport of such correspondence will be quoted.

434 As a general rule, short communications may be written on a half sheet, but when the communication extends beyond one page, or is accompanied by enclosures, it should be written on a whole sheet.

435 Unless it is desired to draw attention to some particular point, covering letters will not be attached to orders, routine returns, vouchers, or receipts.

436 When a letter addressed to higher authority is to be passed through other offices, sufficient copies will be attached to permit of each office through which it passes retaining one.

437 An officer is responsible for the correctness of documents submitted by him. He will record his opinion or recommendation on any correspondence referred to higher authority, adding such observations, based on local knowledge, as may enable a final decision to be arrived at.

438 Officers holding intermediate positions in the chain of command will not, unless in exceptional circumstances, refer to superior authority matters which they have power to decide themselves. Senior officers will impress on their subordinates the desirability of dealing promptly with correspondence, and will suppress any tendency to unnecessary correspondence.

(ii.) *Channel of communication.*

439 An application from a regimental officer is to be submitted to the C. O. through the Adjutant. Applications from other ranks will be made to company commanders, who if necessary will lay it before the Adjutant for the C. O's. decision.

440 Corps may deal direct with the C. M. A. In all other cases, correspondence from corps for higher authority will be addressed to H. Q., C. D. F.

441 Correspondence from H. Q., C. D. F., on the following subjects, will be either addressed to or sent through H. Q. Ceylon Command :—

- (a) Employment of C. D. F. in war, or in aid to the Civil Power.
- (b) Organization and establishments.
- (c) Regulations and rules.
- (d) Appointment and promotion of officers.
- (e) Acting Adjutants and part-time instructors.
- (f) Inspection by officers of Ceylon Command.
- (g) Mob. Det. C. L. I.
- (h) Questions of direct concern to H. Q. Ceylon Command.

Correspondence on other subjects will be addressed to the Chief Secretary and heads of Government Departments.

(iii.) *Official articles for the post, and State telegrams.*

(See also Post and Telegraph Regulations.)

442 Official articles for the post (*e.g.*, letters, printed matter, and parcels) are transmitted free of postage, provided that the weight of any single article does not exceed 11 pounds, and that it bears on the envelope or cover the words "On His Majesty's Service" or letters "O. H. M. S." with the signature, written or stamped, and the official designation of an officer authorized to frank such articles. The following officers in the C. D. F. are authorized to frank postal articles :—

Commandant.
Staff Officer.
Q. M., C. D. F.
C. M. A.
C. Os.
Adjutants.

443 Letters and printed matter of an official nature, from persons not authorized to frank such articles, shall be transmitted through the post free of charge if they are superscribed "O. H. M. S." and are on Government printed forms, or enclosed in covers franked and supplied by an officer authorized to frank such articles.

444 Parcels from persons not authorized to frank such articles shall be transmitted through the post free of charge if they are superscribed "O. H. M. S." and are enclosed in covers franked and supplied by an officer authorized to frank such articles, and are addressed to an official authorized to frank official postal articles.

445 Official postal articles which are improperly franked and therefore surcharged, should not be refused. The amount of the surcharge need not be paid, but the surcharged cover should be returned to the Post Office with an intimation that the article has been accepted officially.

446 Letters of an unofficial nature are not to be enclosed under official covers.

447 Only the Commandant, Staff Officer, C. O., C. A. S. C., and the Adjutants of corps are entitled to send inland State telegrams. Other officers of the C. D. F. who have occasion to send telegrams on official business must pay for them at the time of despatch and apply to H. Q., C. D. F., through the usual channels for a refund of the cost of the telegram, a copy of the telegram being attached to the application. Applications or sanctions for leave of absence and arrangements regarding travelling accommodation do not come under the head of matter which may be sent by State telegrams.

448 The following are the official abbreviated addresses for use in State telegrams :—

Commandant	VOLFORCE
Staff Officer	STAVOL
Adjutant, C. G. A.	ADART
Adjutant, C. E.	ENGINEERS
Adjutant, C. M. R. and C. P. R. C.	RIFLES
Adjutant, C. L. I.	ADLI
C. O., C. A. S. C.	COCASC
Adjutant, C. A. S. C.	ADCASC
Adjutant, C. M. C.	CEYMEDICO
Adjutant, C. C. B.	CADETS

(iv.) *Official documents.*

449 The existence of secret or confidential documents is not to be disclosed to any persons other than those whose duties require them to be aware of it. Documents or maps classed as secret or confidential are not to be referred to in any catalogue or publication which is not itself a document marked "Secret" or "Confidential."

Information contained in a document or map marked "For Official use only" is not to be communicated to the press, or to any person not holding an official position in His Majesty's Service.

The publication of official documents or information, or their use in personal controversy, or for any private purpose, without due sanction from the Commandant, will be treated as a breach of official trust.

450 The holder of a book, document, or map marked "Secret" or "Confidential" is personally responsible for its safe custody, and that its contents are disclosed only to those serving under him whose duties it affects. Should the officer responsible for the safe custody of any secret or confidential document lend it to any other officer authorized to be made acquainted with its contents, a receipt will be obtained from the officer to whom it is lent. This receipt will be retained until the book, document, or map is returned.

When the loss of any secret or confidential documents is discovered, a report will immediately be made to the Commandant.

451 A list of secret and confidential books, documents, and maps will be kept and checked annually by the C. O. of the corps or other person responsible for them. A certificate that this has been done will be furnished to H. Q., C. D. F., by 1st October. The officer when relinquishing his appointment will have the list verified at H. Q., C. D. F., and will then hand over both the list and the articles to his successor, and obtain the necessary receipt.

452 Other books, documents, and maps marked "For Official use only," which are issued from H. Q., C. D. F., for the public service will be dealt with as laid down in regulation 451 as far as custody and handing over are concerned.

2.—REPORTS AND RETURNS.

453 Reports and returns will be rendered as shown in Appendix K.

3.—STATIONERY, FORMS, &C.

454 At the commencement of each financial year, each corps will receive from H. Q., C. D. F., an allocation from the stationery vote, for the purpose of obtaining stationery required for official use. Corps will submit requisitions on Form General 22 in triplicate to H. Q., C. D. F., half-yearly on 1st April and 1st October. Prices will be entered on the third copy only.

455 General and C. D. F. Forms will be issued to corps by H. Q., C. D. F., once a year, on receipt of the annual indent.

4.—MAPS.

456 The free issue of maps for instructional purposes will be determined from time to time by H. Q., C. D. F. The principle will be that maps will be held by H. Q., C. D. F., and issued on loan to corps as required.

5.—TRAINING MANUALS, GOVERNMENT BOOKS, &C.

457 A free issue of military manuals, and Ceylon Government publications will be made to corps on the scale laid down in Appendix L. All books issued under this regulation are to be regarded as public property, and are to be taken on charge in inventory books. The issue of a new book, superseding a previous edition will be notified in C. D. F. General Orders, and corps will be authorized to strike off charge the superseded book.

CHAPTER XIV.—RESERVES.

I.—CORPS RESERVES.

458 In every corps a reserve shall be formed for the purpose of bringing the corps up to full strength on mobilization. On mobilization being ordered, any of the reserves may be called up by the Governor for service in Ceylon.

459 There shall be no fixed establishment for the reserve, which will consist of all ranks.

460 A corps reserve is an integral part of the corps, and is commanded by the C. O. of the corps.

461 The following will be eligible for the reserve if approved by the C. O. :—

(a) Members who have been classified as efficient on the active list for 5 years.

(b) Men who have served for at least 6 months in a regular force.

462 Members transferred from the active list to the reserve should not be re-enrolled, but men joining the reserve under regulation 461 (b) should be enrolled in the ordinary way.

463 On transfer to the reserve, a member will retain the substantive rank he last held on the active list. Men enrolling under regulation 461 (b) will be granted rank as decided by the C. O.

464 Members of the reserves when called up for duty with the active list will retain their rank, but will be junior to active members of the same rank.

465 Members of the reserve on re-transfer to the active list will retain their rank, and will normally be given seniority below that of any active members of the same rank.

466 In all matters of discipline, issue of arms, accoutrements, &c., members of the reserves shall be subject to the same regulations as active members of the corps.

467 All questions relating to the provision of uniforms shall be decided by the C. O.

468 The training required of members of the reserve is shown in Appendix E.

469 Members of the reserve undergoing training are entitled to the same allowances as active members.

2.—GENERAL RESERVE.

470 The purpose of the General Reserve is to provide officers for extra regimental employment on mobilization.

471 Except that the General Reserve consists of officers only, that it does not form a part of any corps, that it is administered and commanded by the Commandant who shall have the same powers that a C. O. has over his corps reserve, and that its members are not required to perform any training in peace, the regulations appertaining to corps reserves apply equally to the General Reserve.

CHAPTER XV.—CEYLON CADET BATTALION.

472 The C. C. B. is an integral part of the C. D. F., and unless otherwise stated, the regulations appertaining to the C. D. F., apply to the battalion also, subject to the special regulations in this chapter.

473 The schools which furnish platoons will be determined by the C. O., C. C. B., with the approval of the Commandant.

474 The age for enrolment shall be 16 years. A boy must be a member of a school before he is eligible for enrolment. Except as provided for in regulation 475, a cadet shall cease to be a member of the battalion on leaving school.

475 The R. S. M. and R. Q. M. S. may continue to hold their appointments in the battalion even after they have left school.

476 The battalion will not be called out for active service, nor for the preservation of peace in Ceylon under section 13 of the Defence Force Ordinance.

477 The C. C. B. reserve shall consist of officers only.

478 Affiliated to the battalion, and commanded by the C. O. are Junior Cadets. The Junior Cadets do not form part of the C. D. F. Their cost is met from the Education Department Vote.

479 Officers for the Junior Cadets are seconded from the C. C. B. Officers so seconded on first appointment to the C. C. B. are not eligible for the uniform allowance mentioned in regulation 398.

Appendix A.

Ordinance No. 8 of 1910.

An Ordinance to make better provision for the good order and discipline of the Local Forces of Ceylon.

(As amended by No. 12 of 1912, No. 22 of 1914, No. 42 of 1916,* No. 1 of 1918, No. 20 of 1918,† No. 3 of 1920,‡ and No. 18 of 1922.)
(See No. 1 of 1918.)

WHEREAS it is expedient to make better provision for the good order and discipline of the local forces of the Colony: Be it therefore enacted by the Governor of Ceylon, by and with the advice and consent of the Legislative Council thereof, as follows:

1 This Ordinance may be cited as "*The Defence Force Ordinance, 1910*," and is divided into parts as follows:

- Part I.—*Soldiers of the Defence Force.*
- Part II.—*The Governor's Bodyguard.*
- Part III.—*Town Guards.*
- Part IV.—*Obligatory Provisions.*
- Part V.—*Registration.*

Preamble.

Short title and division into parts.

[§ 2, 1 of 1918.]
[§ 2, 1 of 1918.]

[§ 2, 22 of 1914.]
[§ 2, 42 of 1916.]

PART I.

Soldiers of the Defence Force.

2 (1) There shall be repealed as from the commencement of this Ordinance the enactments specified in Schedule I. to this Ordinance to the extent in the third column of that schedule mentioned. Any *Defence Force Corps* formed under any Ordinance hereby repealed shall, from the commencement of this Ordinance, be subject to the provisions of this Ordinance.

(2) This Ordinance shall come into operation on such date as the Governor shall, by Proclamation in the *Government Gazette*, appoint. §

[§ 2, 1 of 1918.]

Repeal and commencement.

3 In this Ordinance, unless the context otherwise requires—

"*General or other Officer Commanding the Troops*" means the *General or other Officer Commanding the Troops in the Colony*, and includes the officer for the time being commanding the troops in the Colony, but does not include, except when on active service, an officer of lower rank than Colonel who is in command of the troops in consequence of the death, absence, or inability to act of the *General or other Officer Commanding the Troops*.

"*Commandant*" means the *Commandant of the Defence Force forces in Ceylon*, or any officer who may be appointed by the Governor to discharge the duties of the *Commandant* in consequence of the death, absence, or inability to act of the *Commandant*.

"*Commanding Officer of a corps*" means the officer appointed to command the corps, or in his absence the senior officer for the time being in command of the corps.

"*Officer*" means a person holding a commission as officer in a *Defence Force Corps*.

"*Soldier of the Defence Force*" means a member of a *Defence Force Corps* not being an officer.

"*Appointments*" includes accoutrements and equipments of every kind other than clothing.

Interpretation.

[§ 2, 18 of 1922.]

* Proclaimed from January 26, 1917, by Proclamation dated January 26, 1917, in *Government Gazette* No. 6,850 of January 26, 1917.—*Edd.*

† Proclaimed from January 24, 1919, by Proclamation dated January 24, 1919, in *Government Gazette* No. 6,991 of January 24, 1919.—*Edd.*

‡ Proclaimed from September 17, 1920, by Proclamation dated September 17, 1920, in *Government Gazette* No. 7,129 dated September 17, 1920.—*Edd.*

§ Proclaimed by Proclamation of August 15, 1910, in *Government Gazette* No. 6,398 of August 19, 1910.—*Edd.*

Organization of Defence Force Corps.

Governor may accept services of corps.

4 (1) It shall be lawful for the Governor to accept the services of any persons desiring to be formed under this Ordinance into a *Defence Force Corps*, and offering their services; and on such acceptance being notified in the *Government Gazette*, the proposed corps shall be deemed lawfully formed under this Ordinance.

(2) Any such corps shall be designated by such style as the Governor shall order.

[§ 2, 1 of 1918.]

(3) It shall be lawful for the Governor in Executive Council to authorize the formation of reserve *Defence Force Corps* or companies of *soldiers of the Defence Force* subject to such rules and regulations as the Governor in Executive Council may from time to time prescribe.

Officer's commission to be issued by Governor.

5 The officers of a *Defence Force Corps* shall be commissioned by the Governor, and such commission shall not be deemed vacated by the death or retirement from office of the Governor by which the same was issued.

Power for Soldier of the Defence Force to quit corps on conditions.

[§ 2, 1 of 1918.]

6 (1) Subject as hereinafter mentioned, any *soldier of the Defence Force* may, except when on active service, claim his discharge on complying with the following conditions :

- (i.) Giving to the Commanding Officer of his corps fourteen days' notice in writing of his intention to claim his discharge ;
- (ii.) Delivering up in good order (fair wear and tear only excepted) all arms, clothing and appointments being public property or property of his corps issued to him ; and
- (iii.) Paying all money due or becoming due by him under the rules of his corps, either before or at the date or by reason of his discharge from the corps ;

and thereupon he shall be struck out of the muster roll of the corps by the Commanding Officer.

[§ 2, 1 of 1918.]

(2) If any *soldier of the Defence Force* gives such notice and the Commanding Officer refuses to strike him out of the muster roll and the *soldier of the Defence Force* considers himself aggrieved thereby, the *soldier of the Defence Force* may appeal to a Police Magistrate, who shall hear and determine the appeal, and may for the purposes thereof administer oaths and examine any person as a witness ; and if it appears to such Police Magistrate that the arms, clothing, and appointments issued to the *soldier of the Defence Force*, being public property or property of his corps, have been delivered up in good order (fair wear and tear excepted), and that he has paid or is ready to pay sufficient compensation for any damages that such articles may have sustained, and that all moneys due or becoming due by him under this Ordinance or under the rules of his corps either before or at the time of or by reason of his quitting it have been paid, such Police Magistrate may order the Commanding Officer forthwith to strike such *soldier of the Defence Force* out of the muster roll, and such determination shall be binding on all persons.

(3) Nothing in this section contained shall authorize any *soldier of the Defence Force* to obtain his discharge, except with the consent of the Governor, before the expiration of any period of service for which he may have by writing engaged to serve.

Soldiers of the Defence Force to be under command of officers of regular forces.

[§ 2, 1 of 1918.]

7 Whenever any *soldiers of the Defence Force* are on active service, or are undergoing drill, exercise, or inspection together with or are voluntarily doing any duty together with His Majesty's regular forces or any portion thereof not being the permanent or temporary staff of such force, they and their officers shall, subject to regulations under this Ordinance, be under the command of the officers of His Majesty's regular forces, so, nevertheless, that the *soldiers of the Defence Force* shall, when the circumstances of the service admit, be led by their own officers under such command.

Annual Inspection.

[§ 2, 1 of 1918.]

[§ 3, 18 of 1922.]

8 Inspection of every *Defence Force Corps* shall be held by the General or other Officer Commanding the Troops or by some officer of His Majesty's regular forces nominated by the General or other Officer Commanding the Troops, and at such times (at least once in

every year) as the General or other Officer Commanding the Troops may direct. In the event of the absence from the Colony of the General or other Officer Commanding, the Governor may request the Officer Commanding the Troops to nominate the inspecting officer, and for the purposes of this Ordinance such inspecting officer shall be deemed to have been nominated by the General or other Officer Commanding.

9 The General or other Officer Commanding the Troops shall, after consultation with the Commandant, by means of regulations, lay down conditions of efficiency, to be approved by the Governor, which conditions shall specify the drill and courses of instruction to be attended, the musketry practice to be executed, and the proficiency to be attained before a soldier of the Defence Force can be passed as efficient.

10 The Governor may disband or discontinue the services of any Defence Force Corps or any part thereof whenever it seems to him expedient to do so.

11 (1) The General or other Officer Commanding the Troops, with the approval of the Governor, may at any time assemble a court of inquiry composed of officers of the Defence Force Corps to inquire into any matter relative to any Defence Force Corps or to any officer or soldier of the Defence Force, and to record the facts and circumstances ascertained on such inquiry, and, if so required, to report on the same for the information of the General or other Officer Commanding the Troops.

(2) The Commanding Officer of a Defence Force Corps may at any time assemble a court of inquiry composed either of officers and soldiers of the Defence Force belonging to the corps or of such officers or of such soldiers of the Defence Force to inquire into any matter relative to the corps or any soldier of the Defence Force not being an officer, and to record the facts and circumstances ascertained on such inquiry, and, if so required, to report on the same for the information and assistance of the Commanding Officer.

(3) The Governor may call for a report of any court of inquiry, and may take such action thereon as he may deem fit.

12 (1) The General or other Officer Commanding the Troops may, after consultation with the Commandant, make regulations, to be approved by the Governor, respecting anything in this Ordinance directed or authorized to be done or provided by regulation, and also such regulations as may seem fit (not being inconsistent with any of the provisions of this Ordinance) respecting—

- (a) The appointment, promotion, and rank of officers ;
- (b) The assembling and proceedings of courts of inquiry ;
- (c) Generally the execution of this Ordinance, and the general government, discipline, and training of the Defence Force.

(2) For the purpose of the discipline and training of all officers and soldiers of the Defence Force, whether persons to whom part IV. of the Ordinance applies or not, the power to make regulations under this section shall include power to make regulations for all the purposes referred to in paragraph (b) of section 40, in the same manner as if such officers or soldiers were in all cases persons to whom the said part applies.

Active Service.

13 (1) In case of great national emergency, or in case of actual or apprehended invasion of or attack on the Colony, or of rebellion, insurrection, or other civil disturbance, the Governor may by Proclamation call out any Defence Force Corps or portion thereof for active service.

(2) Every officer and soldier of the Defence Force belonging to every corps or portion thereof so called out shall be bound to assemble at such place as may be directed by the Governor, and to perform such service as may be required under the orders of the senior officer in command of His Majesty's troops in this Colony.

Requisites of efficiency to be declared by General or other Officer Commanding.
[§ 4, 18 of 1922.]

Disbanding of corps.
[§ 2, 1 of 1918.]

Courts of inquiry.
[§ 3, 18 of 1922.]

[§ 2, 1 of 1918.]

[§ 3, 18 of 1922.]

[§ 3, 12 of 1912.]

Power for the General or other Officer Commanding to make regulations for government of Defence Force.
[§ 5, 18 of 1922.]

Governor may call out soldiers of the Defence Force for active service in case of national emergency, invasion, &c.
[§ 2, 1 of 1918.]

(3) Every such officer and *soldier of the Defence Force* from the time of his corps or the portion thereof to which he belongs being so called out shall, for the purposes of this Ordinance, be deemed on active service. If any such officer or *soldier of the Defence Force*, not incapacitated by infirmity for service, refuses or neglects so to assemble he shall be deemed a deserter.

(4) The period of such service shall continue so long as the Governor shall consider necessary, and shall end only by Proclamation of the Governor.

(5) Nothing in this Ordinance shall render any officer or *soldier of the Defence Force* liable to serve or proceed on duty without his consent beyond the limits of the Colony.

Soldiers of the Defence Force when called out on service to be entitled to pay and quarters.
[§ 2, 1 of 1918.]

14 All persons enrolled in any *Defence Force Corps* when called out on active service by the Governor shall be entitled to pay and allowances in such manner and after such rates and condition and to be quartered or billeted in like manner in every respect and under and subject to the same regulations as His Majesty's other forces, as far as the same shall by the Governor be deemed applicable to the *Defence Force Corps*.

Relief to families of the Defence Force called out on service.

15 All persons enrolled, who shall when called out on such active service as aforesaid leave families unable to support themselves, shall during the period of their absence on active service be entitled to relief for their wives and families, and it shall be lawful for the Governor to fix the amount of such relief.

When travelling expenses are payable to soldiers of the Defence Force.

16 Whenever any person enrolled as aforesaid shall be called out on active service as aforesaid away from his place of residence, he shall be entitled to receive his travelling expenses from and to such residence, and it shall be lawful for the Governor to fix the rate and amount of such expenses.

Pensions to officers and soldiers disabled on service, and to widows and families of those killed on service or died within three years after being so disabled.

17 *All officers and soldiers of the Defence Force who shall have received wounds or injuries while on active service as aforesaid, or contracted any illness directly traceable to fatigue or exposure incident to such active service, and the widows and families of all such officers and soldiers of the Defence Force who may have been killed or have died within three years after having been wounded or injured, of wounds or injuries received during such active service, or have died within three years from illness directly traceable to fatigue or exposure incident to such active service, shall be entitled to such pensions or gratuities as shall be fixed by the Governor in Executive Council: Provided that no pension under this section shall exceed the sum of one thousand rupees per annum, and that no gratuity shall exceed the sum of one thousand rupees.*

[§ 6, 18 of 1922.]

Discipline.

As to discipline while not on active service.
[§ 2, 1 of 1918.]

18 With respect to the discipline of officers and *soldiers of the Defence Force* while they are not on active service, or undergoing drill, exercise, training or inspection together with or voluntarily doing any duty together with His Majesty's regular forces or any part thereof, the following provisions shall take effect :

(i.) The Commanding Officer of a *Defence Force Corps* may, subject to such appeal to the Commandant as hereinafter mentioned, discharge from the corps any *soldier of the Defence Force* and strike him out of the muster roll either for disobedience of orders by him while doing any duty with his corps, or for neglect of duty or misconduct by him as a member of the corps, or for other sufficient cause ; the existence and sufficiency of *such cause* to be judged of by the Commanding Officer, or in case of appeal by the Commandant.

[§ 4, 12 of 1912.]

(ii.) The *soldier of the Defence Force* so discharged shall, nevertheless, be liable to deliver up in good order (fair wear and tear only excepted) all arms, clothing and appointments being public property or property of his corps issued to him, and pay all moneys due or becoming due by him under this Ordinance or under the rules of his corps either before or at the time or

by reason of his discharge; but any *soldier of the Defence Force* who feels aggrieved by such discharge may appeal to the Commandant within a reasonable time after such discharge, and the Commandant may cancel or confirm such discharge or give such other direction with reference thereto as to him may seem just and proper, and such determination shall be binding on all persons.

(iii.) If any such officer or *soldier of the Defence Force* as aforesaid while—

(a) He is on the line of march or on duty with the corps to which he belongs or any part thereof; or

(b) He is engaged in any exercise or drill with such corps or any part thereof; or

(c) He is wearing the clothing or accoutrements of such corps, and is going to or returning from any place of exercise, drill, or assembly of such corps, or is otherwise on duty,

disobeys any lawful order of any officer under whose command he then is, or is guilty of misconduct, the officer then in command of the corps or any superior officer under whose command the corps then is may order the offender, if an officer, into arrest, and if not an officer, into the custody of any *soldier of the Defence Force* belonging to the corps; provided that the offender be not kept in such arrest or custody longer than during the time of the corps or such portion thereof as aforesaid then remaining on march or duty, or continuing engaged in any such exercise or drill as aforesaid, or otherwise on duty; and for the purposes of this provision any such officer or *soldier of the Defence Force* while going to or returning from any place of exercise, drill, or assembly of his corps shall be deemed to be on duty as long as he continues to wear the clothing or accoutrements of such corps.

(iv.) Every such arrest shall be forthwith reported to the Commanding Officer of the corps or such other officer as may be prescribed.

19 (1) *With respect to the discipline of officers and soldiers of the Defence Force when they are undergoing drill, exercise, training, or inspection, or voluntarily doing any other duty in conjunction with any part of His Majesty's Regular Forces, other than officers or non-commissioned officers permanently or temporarily attached to the staff of the Defence Force, the following provisions shall take effect:*

Discipline of soldiers of the Defence Force when undergoing drill, &c., with regular forces.
[§ 5, 12 of 1912.]
[§ 2, 1 of 1918.]

The Army Act and any other Act for the time being amending the same shall, in so far as the same are applicable to officers and soldiers of the Defence Force respectively and are consistent with the provisions of this Ordinance, apply to all officers and soldiers of the Defence Force, with the following modifications only:

(a) *That no officer or soldier of the Defence Force shall for any offence against such Act or Acts be subjected to the penalty of death.*

(b) *That no sentence of a court martial assembled in Ceylon for the trial of any officer or soldier of the Defence Force shall be carried into execution unless confirmed by the Governor.*

(2) *Where the Defence Force or any part thereof or any other force raised in the Colony is on active service with part of His Majesty's Regular Forces, whether within or without the limits of the Colony, the Army Act and any Act for the time being amending the same shall apply to the officers and soldiers of such force in like manner as they apply to the officers and men of the Regular Forces.*

Discipline of soldiers of the Defence Force when on active service with regular forces.

Rules and Property of Corps.

20 (1) The members of a *Defence Force Corps* may from time to time make rules for the management of the property, finances, and civil affairs of the corps, and may alter or repeal any such rules; but any such rules shall not have effect unless or until the Commanding

Power for corps to make rules.
[§ 2, 1 of 1918.]

Officer of the corps thinks fit to transmit the same to the Governor for his approval through the Commandant, and such approval has been notified by the Governor to the Commanding Officer of the corps to be by him forthwith communicated to the corps; whereupon the rules so approved shall be binding on all members of the corps, and shall be published in the *Government Gazette*.

(2) A copy of the rules in print or writing or partly in print and partly in writing, certified under the hand of the Commanding Officer as a true copy of the rules whereof such approval has been notified as aforesaid, shall be conclusive evidence of the rules of the corps.

Vesting of property of corps in Commanding Officer *ex officio*.
[§ 2, 1 of 1918.]

21 All moneys subscribed by or to or for the use of a *Defence Force Corps*, and all effects belonging to any such corps or lawfully used by it, not being the property of an individual member of the corps, and the exclusive right to sue for and recover current subscriptions, arrears of subscriptions, and other moneys due to the corps, shall vest in the Commanding Officer of the corps for the time being and his successors in office, with power for him and his successors to sue, to make contracts and conveyances, and to do all other lawful things relating thereto; and any civil or criminal proceedings taken by virtue of this section by the Commanding Officer of a corps shall not be discontinued or abated by his death, resignation, or removal from office, but may be carried on and in the name of his successor in office.

Soldiers of the Defence Force failing to give up arms, &c., when liable to do so to pay value thereof.
Recovery of subscriptions and fines.
[§ 2, 1 of 1918.]

22 If any person fails to deliver up in good order (fair wear and tear excepted) any arms, clothing, or appointments which he is liable under this Ordinance or the rules framed hereunder to deliver up, he shall be liable to pay to the Commanding Officer of the corps the value thereof, as such value shall be determined by a general committee constituted in accordance with the rules framed under this Ordinance.

23 If any person belonging or having belonged to a *Defence Force Corps* neglects or refuses to pay anything subscribed or undertaken to be paid by him towards any of the funds or expenses of such corps, or due under the rules of such corps and actually payable by him, or to pay any fine incurred by him under the rules of such corps, such money or fine shall (without prejudice to any other remedy) be recoverable from him with costs at any time within eighteen months after the same becomes due and payable in manner hereinafter mentioned, and when recovered shall be applied as part of the general funds of the corps.

Miscellaneous.

Recovery of fine, &c.

24 Any money or fine recoverable under this Ordinance may be recovered in the Court of Requests, notwithstanding the amount may be in excess of the ordinary jurisdiction of that court.

Appearance in court of Commanding Officer.
[§ 2, 1 of 1918.]

25 The Commanding Officer of any *Defence Force Corps* may appear in any Court of Requests or before any Police Magistrate by any member of the corps authorized by him in writing under his hand.

Exemption from taxation.
[§ 2, 1 of 1918.]

26 (1) Every mounted officer, and every mounted orderly of a *Defence Force Corps*, and every member of such corps while he belongs to a troop of cavalry in such corps, shall be at liberty to keep one horse without being liable to pay in respect thereof any municipal or other tax imposed upon horses.

(2) No toll shall be chargeable for the horses, animals, or conveyances of *soldiers of the Defence Force* going to or returning from the performance of any military duty, or for any vehicles employed in the course of such duty in conveying the arms, ammunition, accoutrements, uniforms, provisions, and baggage which are *bona fide* the property of any *Defence Force Corps*. Where such horses, animals, or conveyances are not in charge of *soldiers of the Defence Force* wearing the uniform of their corps, a certificate purporting to be under the hand of an officer of the corps to the effect that such horses, animals, or conveyances are employed on military duty shall be conclusive evidence that the same are exempt from payment of tolls.

(3) Letters being strictly on His Majesty's service and bearing on the outside or cover thereof the signature of any officer of the *Defence Force Corps*, from whom they shall have been sent, and also words or letters indicating that such letters are on His Majesty's service only, will be received and forwarded by any post office in the Island free of postage. And should any private note or private communication of any sort or kind whatever be written or printed on or contained in any such official letter, it shall be deemed an offence, and any person found guilty thereof will be liable on conviction to any fine not exceeding fifty rupees.

(4) All arms, *ammunition*, accoutrements, or uniforms consigned to any officer of the *Defence Force Corps* being the property of the corps shall be passed by the customs duty free, on the officer to whom they are consigned delivering to the Collector of Customs a list of the articles and certifying at the foot thereof that they are *bona fide* the property of the corps. Provided always that all such property shall, in case of the sale thereof after importation, be liable to and be charged with such and the same duties of customs as may by law be payable or charged on the like property not being the property of the *Defence Force Corps*.

[§ 6, 12 of 1912.]

(5) All officers and *soldiers of any Defence Force Corps* of this Island shall be and they are hereby exempted from the liability to labour imposed by section 49 of Ordinance No. 10 of 1861, and from any tax payable in labour or in money in commutation of such labour under "The Municipal Councils Ordinance, 1887,"* "The Nuwara Eliya Board of Improvement Ordinance, 1896," "The Local Boards Ordinance, 1898," "The Small Towns Sanitary Ordinances, 1892 to 1909."

[§ 2, 1 of 1918.]

Provided that in the case of *soldiers of the Defence Force* they shall not be entitled in any year to such exemption as aforesaid unless it shall have been previously certified to the local authority by the Officer Commanding such corps or by the Adjutant or any other commissioned officer specially authorized thereto by such Officer Commanding that such *soldiers of the Defence Force* are *bona fide* efficient *soldiers of the Defence Force*.

For the purposes of this sub-section "local authority" means the District Committee, Municipal Council, Local Board, Board of Improvement, Nuwara Eliya, or Sanitary Board authorized by law to enforce the liability to labour or to impose a tax payable in labour or in money in commutation of such labour.

27 It shall be lawful for the Colonial Treasurer, with the approval of the Governor, to pay to the Commanding Officer of every *Defence Force Corps* for the purposes of the corps, such sums in each year as shall be fixed by the Governor for every *soldier of the Defence Force* returned as efficient in the annual returns of a corps, in accordance with any regulation passed under section 9, who is certified by the Commanding Officer to have attended not less than the prescribed number of drills or parades within the year, and also such special grants as shall from time to time be fixed by the Governor, but such payment shall not be made unless the officer nominated in accordance with section 8 hereof certifies that the corps has been inspected by him and is in a state of efficiency.

Capitation grant.

[§ 2, 1 of 1918.]

28 Every member of a *Defence Force Corps* shall on his admission or as soon afterwards as may be take the oath or make the affirmation set forth in schedule II. to this Ordinance, to be administered by a Justice of the Peace or by an officer of his corps who has taken such oath or affirmation.

Oath of allegiance.

[§ 2, 1 of 1918.]

29 Whoever assaults or resists or abets within the meaning of the Ceylon Penal Code any person in assaulting or resisting any member of the corps in the discharge of his duty shall be punishable on conviction before a Police Magistrate with fine not exceeding one hundred rupees, or with imprisonment of either description for any term not exceeding six months, or with both.

Assaulting or resisting member of corps.

* Repealed by No. 6 of 1910.—*Edd.*

Saving clause with regard to authority of Commandant and Governor.

[§ 2, 1 of 1918.]

30 (1) Nothing in this Ordinance shall be held to interfere with the command of the *Defence Force* which is vested in the Commandant as senior officer responsible to the Governor for all matters connected with the force, except when acting with regular forces of the Crown or when called out under section 13.

(2) Nothing in this Ordinance shall be taken to abridge, curtail, or affect the power vested in the Governor as Commander-in-Chief of the Colony and its dependencies.

Insurance of horses.

[§ 2, 1 of 1918.]

31 (1) A scheme may be established in manner hereinafter appearing for the insurance of the horses of members of the *Ceylon Defence Force* who are required to use horses in the performance of their duties. It shall be provided by such scheme of insurance that all members of the *Ceylon Defence Force* who are required to use horses as aforesaid shall pay to the general revenue, in respect of each such horse, such annual sum by way of premium as shall be prescribed by regulation; and, that in the event of the death or permanent disablement of any such horse, the insurer shall receive from the Public Treasury such compensation as shall be prescribed by regulations.

(2) The Governor in Executive Council may from time to time make, and when made may rescind, vary, or revoke such regulations as may be considered necessary for the establishment and administration of the scheme of insurance, and for the regulation of all matters connected therewith or incidental thereto.

(3) In particular and without prejudice to the generality of the powers conferred by the last preceding section such regulations may provide—

(a) For the appointment of a committee to manage all matters connected with the scheme of insurance.

(b) For the determination of the value of horses for the purposes of insurance, and for prescribing the maximum amount at which horses will be valued for such purpose.

(c) For prescribing the percentage of the value of horses which shall be paid annually by way of premium, and the manner and time of such payment.

(d) For prescribing the description of horses, as regards age and soundness, which will be accepted for insurance, and for limiting the number of horses which may be insured by any *soldier of the Defence Force*.

(e) For defining the risks against which insurers will be indemnified.

(f) For prescribing the evidence which will be required in proof of the death or permanent disablement of an insured horse.

[§ 2, 1 of 1918.]

(4) Upon production of a certificate under the hand of a person authorized by regulation to give the same that a *soldier of the Defence Force* is entitled to compensation, the Treasurer shall pay to such *soldier of the Defence Force* the amount certified to be due to him out of the moneys voted for the purpose by the Legislative Council.

[§ 2, 1 of 1918.]

PART II.

The Governor's Bodyguard.

The Governor's Bodyguard.

32 (1) The corps of mounted men known as the Governor's Bodyguard shall be composed of men voluntarily recruited from the Indian Army under such conditions of service as the Governor shall from time to time determine with the concurrence of the Governor-General of India.

Subject to such conditions, and to the provisions of this section, the Governor's Bodyguard shall be governed by the Indian Articles of War.

(2) The Governor's Bodyguard shall be considered to be a unit of the local forces of Ceylon, shall be commanded by an aide-de-camp of the Governor's staff, and shall be under the administration of the Commandant, but, save as provided by the provisions of this section, the provisions of this Ordinance shall not be applicable to the Governor's Bodyguard.

PART III.

[§ 3, 22 of 1914.]

Town Guards.

Town Guards.

33 (1) The Governor in time of war or other emergency may authorize the formation of a Town Guard for the defence and protection of any town in the Colony and of its vicinity, under such special regulations under section 12 as he may approve, or pending the making of such regulations under such conditions as he may determine.

(2) Upon the publication of such authorization in the Government Gazette, every such Town Guard shall constitute a Defence Force Corps, and all the provisions of the Ordinance shall, with the necessary modifications, apply thereto.

[§ 2, 1 of 1918.]

Provided that the Governor in Executive Council may exempt any Town Guard from any of the provisions of this Ordinance.

PART IV.

[§ 3, 42 of 1916.]

Obligatory Provisions.

34 (1) This part of the Ordinance shall apply to the following persons (not being members of His Majesty's Navy or Army, * * or of the Police Force of the Colony), that is to say—

Application of Part IV. [* * Repealed by § 2, 8 of 1920.]

Every European of the male sex resident in the Colony who is a British subject, and is between the ages of eighteen and fifty.

(2) If any question arises as to whether any person is a person to whom this part of the Ordinance applies, such question shall be referred to the Governor in Executive Council, and the decision of the Governor in Executive Council shall be final.

35 (1) Within one month of such date as shall be fixed by the Governor by Proclamation in that behalf, or in the case of persons to whom this part of the Ordinance shall become applicable subsequently to that date within three months of the date on which it becomes applicable, it shall be obligatory on every person to whom this part of the Ordinance applies who is not a soldier of the Defence Force—

Obligatory enlistment.

[§ 2, 1 of 1918.]

(a) If he has attained the age of eighteen and has not yet attained the age of forty-one, to enroll himself in a Defence Force Corps formed under this Ordinance. Provided that for the purposes of this paragraph a Defence Force Corps shall not be deemed to include a Town Guard other than the Colombo Town Guard.

[See § 4 (3).]

(b) If he has attained the age of forty-one and has not yet attained that of fifty, to enroll himself in a Town Guard which shall have been constituted a Defence Force Corps under this Ordinance, or as a member of the reserve of any Defence Force Corps.

[§ 2, 1 of 1918.]

(2) The General or other Officer Commanding the Troops may, in any case in which in his opinion military exigencies so require, transfer any person enrolled as a soldier of the Defence Force to whom this part of the Ordinance applies from any Defence Force Corps or company to any other Defence Force Corps or company which he may specify, and it shall be the duty of every such person to serve in the corps or company to which he is so transferred. Provided that any person so transferred shall be entitled within such time as may be prescribed to appeal to the Governor in Executive Council, whose decision shall be final.

[§ 3, 18 of 1922.]

[§ 2, 1 of 1918.]

(3) Any person who has completed five years' service in a Defence Force Corps referred to in paragraph (a) of sub-section (1) of this section, and has attained the age of thirty years, may claim to be transferred to a reserve company of his corps. Provided that the General or other Officer Commanding the Troops may prohibit or cancel such transfer if he is satisfied that military exigencies so require.

[§ 2, 1 of 1918.]

[§ 3, 18 of 1918.]

(4) (a) Notwithstanding anything in this section contained the Governor may direct that any person to whom this part of the Ordinance applies who has served outside the Colony, in any of His Majesty's Naval or Military Forces, or in the Royal Air Force, during the present war, shall, instead of enrolling himself in any Defence Force Corps or reserve thereof, or in any Town Guard, be placed on the general reserve, or on the reserve of any

[§ 3, 8 of 1920.]

Defence Force Corps. Provided that the Governor, may, if and when he thinks fit, cancel such appointment to such general reserve or reserve of a Defence Force Corps and direct any such person to enrol himself in a Defence Force Corps, and thereupon the provisions of this part of the Ordinance as to the liability to enrol himself shall become applicable to such person.

(b) The Governor may, if and when he thinks fit, direct any such person to be again placed on such general reserve or reserve of a Defence Force Corps, but without prejudice to the power of the Governor to direct any such person again to enrol himself in a Defence Corps as and when the Governor thinks fit to give any such direction.

Power to prescribe drills, &c. [§ 3, 18 of 1922.] [§ 3, 42 of 1916.]

36 (1) With reference to persons to whom this part of the Ordinance applies, the power of the General or other Officer Commanding the Troops to make regulations under section 12 shall include power to make regulations regarding such persons at prescribed dates or within prescribed intervals—

(a) Until they attain the prescribed standard of efficiency, to attend the drills and courses of instruction, and to execute the practice prescribed for the purpose of the attainment of such standard ; and

(b) After they attain such standard, to attend the drills and courses of instruction, and to execute the practice prescribed for the purpose of maintaining the standard so attained.

(2) Such regulations shall be published in the Government Gazette, and shall not come into force until the expiration of a period of forty days from the date of publication. Provided that if, before the expiration of the period of forty days, notice of objection is given in writing by any member of the Legislative Council to the Clerk of the Council, no regulation to which objection is taken shall come into force until approved with or without modification by the Legislative Council.

Offences.

37 Any person to whom this part of the Ordinance applies, who—

(a) Infringes any provision of section 35 of this Ordinance ; or

(b) Refuses or neglects to take the oath or affirmation of allegiance provided for by section 28.

shall be guilty of an offence, and shall be liable on summary conviction to a fine not exceeding two hundred rupees, or in the case of an offence which is in the nature of a continuing default, not exceeding fifty rupees for every day during which the default continues, or if such fine be not duly paid, to imprisonment of either description for a period not exceeding three months.

Committees.

38 (1) The Governor may, for the purposes of this part of the Ordinance, appoint committees composed of such number of persons and with such local jurisdiction as he may determine, and every such committee shall have power to order the exemption of any person from the application of this part of the Ordinance on the ground of the ill-health or infirmity of such person, or on the ground that the place of residence of such person renders compliance with the provisions of this part of the Ordinance impracticable, or for any other prescribed cause.

(2) Any person aggrieved by any refusal of exemption may appeal by petition to the Governor in Executive Council, and the decision of the Governor in Executive Council shall be final.

Power of Governor to exempt.

39 The Governor may by order exempt any person from the application of this part of the Ordinance.

Powers of Governor in Executive Council.

40 The Governor in Executive Council may make rules—

(a) For regulating the procedure to be followed by the committees appointed under section 38, and the exercise of their powers under that section ;

(b) For the trial by the prescribed tribunal of offences committed by persons to whom this part of the Ordinance applies against rules or regulations made under this Ordinance, for the trial of which no other provision is made, and of disciplinary offences committed by such persons, and for the punishment of offences so triable by military detention for a period not exceeding three months, or by a fine not exceeding two hundred rupees, or by such minor military punishments as may be prescribed ;

(c) Generally for the purpose of the execution of the provisions of this part of the Ordinance.

41 Section 6 shall not extend to any person to whom this part of the Ordinance applies.

Exclusion of certain provisions.

Provided that, except during the existence of hostilities, it shall be lawful for any such person to claim his discharge if he is about to leave the Island for a period of not less than six months.

PART V.

[§ 3, 42 of 1916.]

Registration.

42 (1) For the purpose of ascertaining the persons to whom Part IV. of this Ordinance applies, the Governor in Executive Council may make rules for the registration of all male Europeans who shall have resided in the Colony for a period of three months or upwards irrespective of age or nationality.

Registration of all Europeans.

(2) Any person who commits any breach of any provision of such rule shall be guilty of an offence, and shall be liable on summary conviction to a fine not exceeding two hundred rupees, or, if such fine be not duly paid, to imprisonment of either description for a period not exceeding three months.

(3) If any question arises as to whether any person is a European within the meaning of sub-section (1) of this section, such question shall be referred to the Governor in Executive Council, and the decision of the Governor in Executive Council shall be final.

SCHEDULE I.

No. and Year.	Title or Short Title.	Extent of Repeal.
3 of 1861 ..	" An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof "	The whole
8 of 1881 ..	" An Ordinance to amend the Ordinance No. 3 of 1861, intituled ' An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof ' "	The whole
9 of 1881 ..	" An Ordinance further to amend the Ordinance No. 3 of 1861, intituled ' An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof ' "	The whole
7 of 1884 ..	" An Ordinance to further amend the Ordinance No. 3 of 1861, intituled ' An Ordinance to authorize the formation of Volunteer Corps in this Colony, and to provide for the good order and discipline thereof ' "	The whole
11 of 1889 ..	" An Ordinance relating to Volunteers " ..	The whole
16 of 1890 ..	" The Volunteer Reserve Ordinance, 1890 "	The whole
17 of 1890 ..	" An Ordinance relating to Volunteers " ..	The whole
2 of 1892 ..	" The Coast Defence Volunteer Ordinance, 1892 "	The whole
3 of 1899 ..	" The Volunteer Amendment Ordinance, 1899 "	The whole

SCHEDULE II.

Oath of Officer and Soldier of the Defence Force.

(Section 28.)

I, A. B., do solemnly promise and swear (*or do solemnly, sincerely, and truly affirm and declare*) that I will be faithful and bear true allegiance to His Majesty King George the Fifth, and I will faithfully serve His Majesty in Ceylon for the defence of the same against all his enemies and oppressors whatsoever according to the conditions of my service.

(The name of successor of His Majesty King George the Fifth for the time being, with proper words of reference thereto, to be substituted as occasion requires.)

10th August, 1910.

No. 1 of 1918.

An Ordinance relating to the Local Forces of the Colony and the Designation of their Members.

[Date of Governor's assent : March 29, 1918.]

[Date of commencement : March 29, 1918.]

Preamble.

WHEREAS it is expedient to substitute a more appropriate designation for the local forces of the Colony and their members for that hitherto in use : Be it therefore enacted by the Governor of Ceylon, by and with the advice and consent of the Legislative Council thereof, as follows :

Short title.

1 This Ordinance may be cited as "The Ceylon Defence Force (Designation) Ordinance, No. 1 of 1918."

Substitution of designations.

2 In all places in any Ordinance, or in any rules or regulations made thereunder, in which the words or expressions set out in the first column of the schedule to this Ordinance occur the corresponding words or expressions set out in the second column of the said schedule shall be substituted.

SCHEDULE.

Volunteer Force	Defence Force
Volunteer (as an adjective)	Defence Force
Volunteer (as a substantive)	Soldier of the Defence Force
Volunteers	Soldiers of the Defence Force
Corps of Volunteers	Defence Force Corps
Volunteers of any Corps of Volunteers	..	Soldiers of any Defence Force Corps
Any force of Volunteers	The Defence Force or any part thereof
Volunteers of such force	Soldiers of such force

No. 18 of 1922.

An Ordinance further to amend "The Defence Force Ordinance, 1910."

(Part embodied in No. 8 of 1910.)

[Date of Governor's assent : October 21, 1922.]

[Date of commencement : October 21, 1922.]

Preamble.

WHEREAS it is expedient further to amend "The Defence Force Ordinance, 1910" : Be it therefore enacted by the Governor of Ceylon, by and with the advice and consent of the Legislative Council, thereof, as follows :

Short title.

1 This Ordinance may be cited as "The Defence Force (Amendment) Ordinance, No. 18 of 1922."

2 (Embodied in principal Ordinance.)

New designation of Officer Commanding Troops.

3 In all places in any Ordinance or in any rules or regulations made thereunder, in which there shall appear the expression "General Officer Commanding the Troops," there shall be substituted therefor the expression "General or other Officer Commanding the Troops."

4-6 (Embodied in the principal Ordinance.)

Appendix B.

ESTABLISHMENTS.

- Table I.—Permanent Staff.
- Table II.—Ceylon Garrison Artillery.
- Table III.—Ceylon Engineers.
- Table IV.—Ceylon Mounted Rifles.
- Table V.—Ceylon Light Infantry.
- Table VI.—Ceylon Planters' Rifle Corps.
- Table VII.—Ceylon Army Service Corps.
- Table VIII.—Ceylon Medical Corps.
- Table IX.—Ceylon Cadet Battalion.

1. The peace establishments in the following tables are based on war requirements.
2. On mobilization, unit establishments will be increased as follows :—

Clerks—mainly from Government Clerical Service—clerical establishment is shown in case of C. L. I.

Medical personnel—from C. M. C. see Table VIII.

Armourers—from existing civilian armourers and fitters.

Storemen—from existing civilian storemen.

Drivers	} from civilian resources.
Cooks	
Butchers	
Postmen	
Servants	
Grooms	

3. Units' first line and C. A. S. C. second line transport are not shown. Transport personnel, animals, and vehicles will be provided on mobilization from civilian resources.

TABLE I.
Permanent Staff.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>C. D. F. Headquarters—</i>						
Commandant (Colonel)	1	—	—	—	1	(a) 3 Area Instructors
Staff Officer	1	—	—	—	1	1 M. G. Instructor
Quartermaster	1	—	—	—	1	1 A. A. L. A. Instructor
Civil Master Armourer	1	—	—	—	1	(b) Adjutant C. G. A. is an officer of R. A. Garrison
R. Q. M. S. I.	—	1	—	—	1	(c) Adjutant, C. E., is an officer of R. E. Garrison
C. S. M. Is. (a)	—	5	—	—	5	(d) C. G. A. and C. E. have assistant instructors provided from Garrison
Armourer S. M.	—	1	—	—	1	(e) C. S. M. I. attached C. E. is Signalling Instructor, who is also responsible for instruction of regimental signallers
Total C. D. F. H. Q.	4	7	—	—	11	(f) Adjutant, C. P. R. C., is also Adjutant, C. M. R.
<i>C. G. A. (b) (d)—</i>						
R. S. M. I.	—	1	—	—	1	(g) R. Q. M. S. I., C. P. R. C., is also R. Q. M. S. I., C. M. R.
B. S. M. I.	—	1	—	—	1	(h) Adjutant, C. A. S. C., is an Officer of R. A. S. C. Garrison
Total C. G. A.	—	2	—	—	2	(i) There are no Permanent Staff with C. M. C. Adjutant is an officer of R. A. M. C. Garrison. One assistant instructor is provided from same source
<i>C. E. (c) (d)—</i>						
R. S. M. I.	—	1	—	—	1	(j) Adjutant, C. L. I., is also Adjutant, C. C. B.
C. S. M. I. (e)	—	1	—	—	1	(k) There are 5 chaplains attached to C. D. F., one of whom is appointed Senior Chaplain. He allots chaplains to units as required
Total C. E.	—	2	—	—	2	
<i>C. M. R. (f) (g)—</i>						
R. S. M. I.	—	1	—	—	1	
Total C. M. R.	—	1	—	—	1	
<i>C. L. I.—</i>						
Adjutant	1	—	—	—	1	
R. S. M. I.	—	1	—	—	1	
R. Q. M. S. I.	—	1	—	—	1	
C. S. M. Is.	—	2	—	—	2	
Total C. L. I.	1	4	—	—	5	
<i>C. P. R. C.—</i>						
Adjutant	1	—	—	—	1	
R. S. M. I.	—	1	—	—	1	
R. Q. M. S. I. (g)	—	1	—	—	1	
Total C. P. R. C.	1	2	—	—	3	
<i>C. A. S. C. (h)—</i>						
R. S. M. I.	—	1	—	—	1	
Total C. A. S. C.	—	1	—	—	1	
<i>C. C. B. (j)—</i>						
R. S. M. I.	—	1	—	—	1	
C. S. M. I.	—	1	—	—	1	
Total C. C. B.	—	2	—	—	2	
Total Permanent Staff	6	21	—	—	27	

TABLE II.
Ceylon Garrison Artillery.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>Brigade Headquarters (a)</i>						
Lieutenant-Colonel ..	1	—	—	—	1	(a) Permanent Staff attached—
Assistant Adjutant (b) ..	1	—	—	—	1	1 Adjutant from R.A.
Quartermaster ..	1	—	—	—	1	Garrison
R. S. M. ..	—	1	—	—	1	1 R. S. M. I.
Signallers ..	—	—	1	5	6	1 B. S. M. I.
Orderlies ..	—	—	—	2	2	(b) Captain or subaltern
Trumpeter ..	—	—	—	1	1	(c) M. G. Platoon consists of
<i>M. G. Platoon (c)—</i>						
Subaltern ..	1	—	—	—	1	two sections each of two
Sergeants ..	—	—	2	—	2	machine guns
Gunners (d) (e) ..	—	—	—	20	20	(d) Includes 4 bombardiers
<i>Total Brigade H. Q. ..</i>						
	4	1	3	28	36	(e) Two gunners will be
<i>No. 1 Battery (9.2-inch guns).</i>						
Major ..	1	—	—	—	1	trained as range takers
Captain ..	1	—	—	—	1	(f) Includes 1 bombardier
Subalterns ..	2	—	—	—	2	(g) Includes 1 B. C. A. and 4
B. S. M. ..	—	1	—	—	1	Lewis gunners
B. Q. M. S. ..	—	—	1	—	1	(h) Includes 6 bombardiers
Sergeants ..	—	—	3	—	3	(i) Includes 4 B. C. As. and
Signallers (f) ..	—	—	—	8	8	8 Lewis gunners
Range takers (f) ..	—	—	—	11	11	(j) Includes 12 bombardiers
Gunners (g) (h) ..	—	—	—	51	51	(k) Includes 1 G. P. O. A. and
Trumpeter ..	—	—	—	1	1	2 Lewis gunners
<i>Total No. 1 Battery ..</i>						
	4	1	4	71	80	(l) A. A. L. A. Section consists
<i>No. 2 Battery (6-inch guns).</i>						
Major ..	1	—	—	—	1	of two sub-sections each of
Captain ..	1	—	—	—	1	2 Lewis guns
Subalterns ..	5	—	—	—	5	(m) Includes 2 bombardiers
B. S. M. ..	—	1	—	—	1	(n) Includes 32 lance bom-
B. Q. M. S. ..	—	—	1	—	1	bardiers and 49 bombardiers,
Sergeants ..	—	—	7	—	7	of whom 18 may be lance
Signallers (h) ..	—	—	—	24	24	sergeants
Range takers (d) ..	—	—	—	19	19	
Gunners (i) (j) ..	—	—	—	100	100	
Trumpeter ..	—	—	—	1	1	
<i>Total No. 2 Battery ..</i>						
	7	1	8	144	160	
<i>No. 3 Battery (A.A.)</i>						
<i>Battery H. Q.—</i>						
Major ..	1	—	—	—	1	
Captain ..	1	—	—	—	1	
B. S. M. ..	—	1	—	—	1	
B. Q. M. S. ..	—	—	1	—	1	
Signallers (f) ..	—	—	—	4	4	
Gunners (f) ..	—	—	—	4	4	
Trumpeter ..	—	—	—	1	1	
<i>Total Battery H. Q. ..</i>						
	2	1	1	9	13	

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
Two Sections (3-inch guns) each—						
Subaltern ..	1	—	—	—	1	
Sergeants ..	—	—	3	—	3	
Signallers ..	—	—	—	2	2	
Gunners (<i>d</i>) (<i>k</i>) ..	—	—	—	38	38	
Total each Section ..	1	—	3	40	44	
A. A. L. A. Section (<i>l</i>)—						
Subaltern ..	1	—	—	—	1	
Sergeants ..	—	—	2	—	2	
Gunners (<i>m</i>) ..	—	—	—	16	16	
Total A. A. L. A. Section	1	—	2	16	19	
Total No. 3 Battery ..	5	1	9	105	120	
Total C. G. A.	20	4	24	348 (<i>n</i>)	396	

TABLE III.

Ceylon Engineers.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>Headquarters (a).</i>						
Lieutenant-Colonel ..	1	—	—	—	1	(a) Permanent Staff attached— 1 Adjutant from R. E. Garrison 1 R. S. M. I. 1 C. S. M. I. (b) Captain or subaltern (c) Fortress Coy. includes a cadre for formation of a second Fortress Coy. should the necessity for it arise. Captain, subalterns, sergeants and corporals on Coy. H. Q., and the C. S. M. and C. Q. M. S. on C. E. H. Q. are intended for this purpose (d) O. C. Signal Coy. is also in charge of technical training of regimental signallers (e) Signal Coy. establishment includes 6 motor cycle D. Rs.
Major (2nd in command)	1	—	—	—	1	
Assistant Adjutant (b) ..	1	—	—	—	1	
Quartermaster ..	1	—	—	—	1	
R. S. M. ..	—	1	—	—	1	
C. S. M. (c) ..	—	1	—	—	1	
C. Q. M. S. (c) ..	—	—	1	—	1	
Sergeants ..	—	—	2	—	2	
Buglers ..	—	—	—	4	4	
Total Headquarters ..	4	2	3	4	13	
<i>Fortress Company.</i>						
Company Headquarters—						
Major ..	1	—	—	—	1	
Captain (c) ..	1	—	—	—	1	
Subalterns (c) ..	2	—	—	—	2	
C. S. M. ..	—	1	—	—	1	
C. Q. M. S. ..	—	—	1	—	1	
Sergeants (c) ..	—	—	2	—	2	
Corporals (c) ..	—	—	—	4	4	
Total Coy. H. Q. ..	4	1	3	4	12	
Four sections each—						
Subaltern ..	1	—	—	—	1	
Sergeant ..	—	—	1	—	1	
Corporals ..	—	—	—	2	2	
Sappers ..	—	—	—	19	19	
Total Section ..	1	—	1	21	23	
Total Fortress Coy. ..	8	1	7	88	104	
<i>Signal Company.</i>						
Captain (d) ..	1	—	—	—	1	
Subalterns ..	2	—	—	—	2	
C. S. M. ..	—	1	—	—	1	
C. Q. M. S. ..	—	—	1	—	1	
Sergeants ..	—	—	4	—	4	
Corporals ..	—	—	—	8	8	
Sappers (e) ..	—	—	—	24	24	
Total Signal Coy. ..	3	1	5	32	41	
<i>Field Company.</i>						
Captain ..	1	—	—	—	1	
Subaltern ..	1	—	—	—	1	
C. S. M. ..	—	1	—	—	1	
Sergeants ..	—	—	4	—	4	
Corporals ..	—	—	—	4	4	
Sappers ..	—	—	—	10	10	
Total Field Coy. ..	2	1	4	14	21	
Total Ceylon Engineers ..	17	5	19	138	179	

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Horses.	Motor Cycles.	Light Cars.	Medium Cars.	Remarks.
<i>" B " Squadron (Mechanized).</i>										
Squadron Headquarters—										
Major ..	1	—	—	—	1	—	—	1	—	
Captain ..	1	—	—	—	1	—	—	1	—	
Supernumerary subaltern ..	1	—	—	—	1	—	—	1	—	
S. S. M. ..	—	1	—	—	1	—	1	—	—	
S. Q. M. S. ..	—	—	1	—	1	—	1	—	—	
Troopers (drivers I. C.) ..	—	—	—	3	3	—	—	—	—	
Despatch riders	—	—	—	2	2	—	2	—	—	
Total Squadron H. Q. ..	3	1	1	5	10	—	4	3	—	
Light Car Troop—(h)										
Subaltern ..	1	—	—	—	1	—	—	1	—	
Sergeant ..	—	—	1	—	1	—	—	1	—	
Corporals ..	—	—	—	2	2	—	—	2	—	
Troopers ..	—	—	—	12	12	—	—	4	—	
Despatch riders	—	—	—	2	2	—	2	—	—	
Total Light Car Troop ..	1	—	1	16	18	—	2	8	—	
Light Automatic Troop—(i)										
Subaltern ..	1	—	—	—	1	—	—	1	—	
Sergeant ..	—	—	1	—	1	—	—	1	—	
Corporals ..	—	—	—	2	2	—	—	—	2	
Troopers ..	—	—	—	12	12	—	—	—	2	
Despatch riders	—	—	—	1	1	—	1	—	—	
Total Light Automatic Troop ..	1	—	1	15	17	—	1	2	4	
Total "B" Squadron ..	5	1	3	36	45	—	7	13	4	
Total Ceylon Mounted Rifles	17	4	11	140	172	118	12	13	6	

TABLE V.

Ceylon Light Infantry.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>Headquarter Wing. (a)</i>						(a) Permanent Staff attached— 1 Adjutant 1 R. S. M. I. 1 R. Q. M. S. I. 2 C. S. M. Is. Area instructors are made available as required
No. 1 Group—						
Lieutenant-Colonel ..	1	—	—	—	1	
Major (2nd in Command)	1	—	—	—	1	
Assistant Adjutant (b)	1	—	—	—	1	
R. S. M. ..	—	1	—	—	1	
Orderly room sergeant and clerks ..	—	(c) 1	—	(d) 3	4	
Signallers ..	(e) 1	—	1	(f) 32	34	
Orderlies ..	—	—	—	6	6	
Bugler ..	—	—	—	1	1	
Total No. 1 Group ..	4	2	1	42	49	(b) Captain or subaltern (c) Orderly room sergeant may be Warrant Officer, Class II., Staff Sergeant or Sergeant. (d) Includes one corporal (e) Subaltern (f) Includes two corporals
No. 2 Group, M.G. Sec.—(g)						(g) M.G. Sec. consists of two machine guns.
Subaltern ..	1	—	—	—	1	(h) A.A.L.A. Sec. consists of four L.As. (i) A platoon commander will be appointed Transport Officer as required
Sergeant ..	—	—	1	—	1	
Corporals ..	—	—	—	2	2	
Range taker ..	—	—	—	1	1	
Orderly ..	—	—	—	1	1	
Gun numbers ..	—	—	—	10	10	
Total No. 2 Group ..	1	—	1	14	16	(j) Two companies will have one L.A. per platoon. The other four companies will have two L.As. each. In each company there will be one A.A.L.A. mountings, &c. Total L.As. in battalion 20 ..
No. 3 Group, A.A.L.A. Sec.—(h)						(k) Two companies will be commanded by captains (l) Platoons are organized as follows:—
Subaltern ..	1	—	—	—	1	
Sergeant ..	—	—	1	—	1	
Corporals ..	—	—	—	2	2	
Orderly ..	—	—	—	1	1	
Gun numbers ..	—	—	—	12	12	
Total No. 3 Group ..	1	—	1	15	17	
No. 4 Group—						Pl. H.Q.—1 subaltern or. sergeant 1 sergeant 1 orderly. 4 secs. each— 1 epl. or L./epl., 6 privates One pl. in each coy. and the supernumerary pls. will be commanded by sergeants, and two secs. in each pl. will be commanded by lance corporals (m) Supernumerary platoons exclusive of the war requirements of the battalion are allowed. They should however be attached to coys. for administration and training (n) Includes 76 lance cpls. and 65 cpls., of whom 14 may be lance sergeants
Quartermaster ..	1	—	—	—	1	
R. Q. M. S. ..	—	1	—	—	1	
C. Q. M. S. (for Wing duties) ..	—	—	1	—	1	
Clerk (for Wing duties)	—	—	—	1	1	
Transport personnel (i)	—	—	1	(d) 1	2	
Buglers—Bugle Major	—	—	1	—	1	
Buglers ..	—	—	1	(d) 23	24	
Police ..	—	—	1	4	5	
Total No. 4 Group ..	1	1	5	29	36	
Total Headquarter Wing	7	3	8	100	118	
<i>Six Companies, each. (j)</i>						
Company Headquarters—						
Major or Captain (k) ..	1	—	—	—	1	
Captain ..	1	—	—	—	1	
C. S. M. ..	—	1	—	—	1	
C. Q. M. S. ..	—	—	1	—	1	
Clerk ..	—	—	—	1	1	
Total Company H.Q. ..	2	1	1	1	5	

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
Four platoons each—(l)						(o) A Mobilized Detachment of
Subaltern ..	1	—	—	—	1	1 Major or Captain
Sergeant ..	—	—	1	—	1	2 Subalterns
Rank and file ..	—	—	—	29	29	1 C. S. M.
Total Platoon ..	1	—	1	29	31	1 C. Q. M. S.
Total Company ..	5	1	6	117	129	7 Sergts. (one for pay duty)
						2 Lance Sergts. or Cpls.
						6 Corporals.
						24 Lance Cpls. (8 unpaid)
						159 Privates
Four Supernumerary Platoons—(m)	—	—	8	116	124	3 Officers 200 other ranks
Total Battalion ..	37	9	52	(n) 918	1016	is maintained in Colombo. When the battalion is mobilized, the Detachment will be absorbed into companies
<i>Band.</i>						The Band is administered and controlled by the battalion. Owing to different terms of enrolment, and to the fact that bandsmen cannot earn capitation, they are exclu- ded from the battalion establishment
Bandmaster ..	—	1	—	—	1	
Bandsmen ..	—	—	1	(r) 23	24	
Total Band ..	—	1	1	23	25	

TABLE VI.

Ceylon Planters' Rifle Corps.

Detail.	Officers.	Warrant Officers	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>Headquarter Wing. (a)</i>						
No. 1 Group—						
Lieutenant-Colonel ..	1	—	—	—	1	(a) Permanent Staff attached :— 1 Adjutant (also Adjutant, C. M. R.) 1 R. S. M. I. 1 R. Q. M. S. I. (also R. Q. M. S. I., C. M. R.) Area Instructors are made available as required
Major (2nd in Command)	1	—	—	—	1	
Captain (Super-numerary) ..	1	—	—	—	1	
Assistant Adjutant (b) .	1	—	—	—	1	
R. S. M. ..	—	1	—	—	1	
Orderly Room Sergeant	—	—	1	—	1	
Signallers ..	(i) 1	—	1	(c) 32	34	
Motor cycle despatch riders ..	—	—	1	5	6	
Buglers ..	—	—	—	2	2	
Total No. 1 Group ..	5	1	3	39	48	
<i>No. 2 Group, M. G. Sec.—(d)</i>						
Subaltern ..	1	—	—	—	1	(b) Captain or subaltern (c) Includes 2 Corporals (d) M. G. Sec. consists of 2 M. Gs. (e) Includes 2 Supernumeraries (f) A. A. L. A. Pl. consists of :— Pl. H. Q. 1 Subaltern 1 Sergeant 1 Orderly 2 secs. each (4 guns) 1 Sergeant 2 Corporals 14 Gun-numbers
Sergeant ..	—	—	1	—	1	
Corporals ..	—	—	—	2	2	
Range taker ..	—	—	—	1	1	
Orderly ..	—	—	—	1	1	
Gun numbers ..	—	—	—	(e) 12	12	
Total No. 2 Group ..	1	—	1	16	18	
<i>No. 3 Group, A. A. L. A. Pl.—(f)</i>						
Subaltern ..	1	—	—	—	1	(g) Includes 4 supernumeraries (h) Corporal (i) Subaltern (j) There will be one L. A. in each rifle platoon In each company there will be one A. A. L. A. mounting, &c. Total L. As. in battalion—20
Sergeants ..	—	—	3	—	3	
Corporals ..	—	—	—	4	4	
Orderly ..	—	—	—	1	1	
Gun numbers ..	—	—	—	(g) 28	28	
Total No. 3 Group ..	1	—	3	33	37	
<i>No. 4 Group—</i>						
Quartermaster ..	1	—	—	—	1	(k) Platoons are organized as follows :— Pl. H. Q. 1 Subaltern 1 Sergeant 1 Orderly 4 secs. each 1 Corporal 8 Riflemen (l) Includes 4 supernumeraries
R. Q. M. S. ..	—	1	—	—	1	
C. Q. M. S. (for wing duties) ..	—	—	1	—	1	
Transport personnel ..	(i) 1	—	1	(h) 1	3	
Total No. 4 Group ..	2	1	2	1	6	
Total Headquarter Wing	9	2	9	89	109	
<i>Three Companies. (j)</i>						
<i>Company Headquarters—</i>						
Major ..	1	—	—	—	1	
Captain ..	1	—	—	—	1	
Subaltern (supernumerary)	1	—	—	—	1	
C. S. M. ..	—	1	—	—	1	
C. Q. M. S. ..	—	—	1	—	1	
Motor cycle despatch riders ..	—	—	—	2	2	
Total Coy. H. Q. ..	3	1	1	2	7	

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
Four platoons each—(k)						
Subaltern ..	1	—	—	—	1	
Sergeant ..	—	—	1	—	1	
Rank and file ..	—	—	—	(l)37	37	
Total Platoon ..	1	—	1	37	39	
Total Company ..	7	1	5	150	163	
Total Battalion ..	30	5	24	539	598	

TABLE VII.
Ceylon Army Service Corps.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
Headquarters. (a)						
Lieutenant-Colonel ..	1	—	—	—	1	(a) Permanent Staff attached—
Major (2nd in command) ..	1	—	—	—	1	1 Adjutant from R. A. S. C. Garrison
(b) Assistant Adjutant and Q. M. (c) ..	1	—	—	—	1	1 R. S. M. I.
R. S. M. ..	—	1	—	—	1	(b) Also S. S. O.
R. Q. M. S. ..	—	1	—	—	1	(c) Captain or subaltern, on mobilization to be Adjutant
Staff Sergeant ..	—	—	1	—	1	(d) Also officer i/c Transport
Sergeant ..	—	—	1	—	1	(e) Driver
Corporals ..	—	—	—	2	2	(f) Includes 4 M. D. Rs. of whom 2 are for C. A. S. C. H. Q.
Privates ..	—	—	—	9	9	(g) Includes 2 fitters
Total Headquarters ..	3	2	2	11	18	(h) On mobilization, the subaltern of No. 2 Sec. will, in addition, carry out administrative duties on Coy. H. Q. until relieved by the subaltern from No. 2 Sec. No. 2 Transport Coy.
No. 1 Transport Company.						
Company Headquarters—						
Major (d) ..	1	—	—	—	1	(i) Includes 1 fitter
C. S. M. ..	—	1	—	—	1	(j) On mobilization, 2 drivers will be M. D. Rs.
C. Q. M. S. ..	—	—	1	—	1	(k) On mobilization the subaltern with No. 1 Sec. will go to C. A. S. C., H. Q., as Asst. Adjutant and Q. M. and for requisitioning duties. The subaltern of No. 2 Sec. after getting the Section working will take over command No. 2 Sec. No. 1 Transport Coy.
Sergeant ..	—	—	1	—	1	(l) One N. C. O. or private to be trained for supervising duties in bakery and butchery
Corporal (e) ..	—	—	—	1	1	
Drivers (f) ..	—	—	—	7	7	
Trumpeter ..	—	—	—	1	1	
Captain ..	1	—	—	—	1	
M. Q. M. S. } Join V. R. D. when formed	—	1	—	—	1	
M. S. S. }	—	—	1	—	1	
Corporals ..	—	—	—	3	3	
Drivers (g) ..	—	—	—	6	6	
Total Coy. H. Q. ..	2	2	3	18	25	
Two Sections each—						
Subaltern (h) ..	1	—	—	—	1	
Corporal ..	—	—	—	1	1	
Drivers ..	—	—	—	2	2	
Total each Section ..	1	—	—	3	4	
Total No. 1 Transport Coy. ..	4	2	3	24	33	
No. 2 Transport Company.						
Company Headquarters—						
Captain ..	1	—	—	—	1	
C. S. M. ..	—	1	—	—	1	
C. Q. M. S. ..	—	—	1	—	1	
Corporals (i) ..	—	—	—	2	2	
Drivers (g) (j) ..	—	—	—	9	9	
Trumpeter ..	—	—	—	1	1	
Total Coy. H. Q. ..	1	1	1	12	15	
Two Sections each—						
Subaltern (k) ..	1	—	—	—	1	
Corporal ..	—	—	—	1	1	
Drivers ..	—	—	—	2	2	
Total each Section ..	1	—	—	3	4	
Total No. 2 Transport Coy. ..	3	1	1	18	23	

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>No. 3 Supply Company Headquarters and No. 1 Section—(l)</i>						
Captain ..	1	—	—	—	1	
S. Q. M. S. ..	—	1	—	—	1	
Sergeants ..	—	—	2	—	2	
Corporals ..	—	—	—	2	2	
Privates ..	—	—	—	10	10	
Trumpeter ..	—	—	—	1	1	
Total Coy., H. Q., and No. 1 Sec. ..	1	1	2	13	17	
<i>Three Sections, each—(l)</i>						
Subaltern ..	1	—	—	—	1	
Sergeant ..	—	—	1	—	1	
Corporal ..	—	—	—	1	1	
Privates ..	—	—	—	4	4	
Total each Section ..	1	—	1	5	7	
Total No. 3 Supply Coy...	4	1	5	28	38	
Total Ceylon Army Service Corps ..	14	6	11	81	112	

TABLE VIII.
Ceylon Medical Corps.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>Headquarters. (a)</i>						
Lieutenant-Colonel ..	1	—	—	—	1	(a) Adjutant is an officer of R. A. M. C. Garrison One instructor is provided from same source (b) Captain or subaltern (c) For Medical Stores
Assistant Adjutant and Quartermaster ..	(b)1	—	—	—	1	
R. S. M. ..	—	1	—	—	1	
R. Q. M. S. ..	—	1	—	—	1	
Staff Sergeant ..	—	—	1	—	1	
Clerk (c) ..	—	—	—	1	1	
Total Headquarters ..	2	2	1	1	6	
<i>Two Companies, each.</i>						
Major ..	1	—	—	—	1	
Captain ..	1	—	—	—	1	
Subalterns ..	2	—	—	—	2	
Staff Sergeants ..	—	—	1	—	1	
Sergeants ..	—	—	5	—	5	
Corporals ..	—	—	—	5	5	
Privates ..	—	—	—	37	37	
Total Company ..	4	—	6	42	52	
Total Ceylon Medical Corps ..	10	2	13	85	110	

TABLE IX.

Ceylon Cadet Battalion.

Detail.	Officers.	Warrant Officers.	Staff Sergeants and Sergeants.	Rank and File.	Total.	Remarks.
<i>Headquarters. (a)</i>						
Lieutenant-Colonel (b) ..	1	—	—	—	1	(a) Permanent Staff attached— 1 Adjutant (also Adjutant, C. L. I.). 1 R. S. M. I. 1 C. S. M. I. (b) Commanding Officer and 2nd in command hold substantive rank, all other cadet officers hold honorary rank (c) Assistant Adjutant and Quartermaster may be Hony. Captains (d) Platoons are organized as follows :— Pl. H. Q. 1 subaltern 1 sergeant 4 secs. each 1 corporal 7 cadets (e) One lance sergeant and four lance corporals are allowed in each platoon (f) The strengths of sections may be restricted from time to time by the Commandant, C. D. F., in accordance with the money available in the Defence Force Vote
Major (2nd in command) (b)	1	—	—	—	1	
Assistant Adjutant (c) ..	1	—	—	—	1	
Quartermaster (c) ..	1	—	—	—	1	
Subaltern (Sports Officer)	1	—	—	—	1	
R. S. M. ..	—	1	—	—	1	
R. Q. M. S. ..	—	1	—	—	1	
Total Headquarters ..	5	2	—	—	7	
<i>Six Companies, each.</i>						
Company Headquarters—						
Captain ..	1	—	—	—	1	
C. S. M. ..	—	1	—	—	1	
C. Q. M. S. ..	—	—	1	—	1	
Total Coy. H. Q. ..	1	1	1	—	3	
<i>Four Platoons, each— (d)</i>						
Subaltern ..	1	—	—	—	1	
Sergeant ..	—	—	1	—	1	
Rank and file ..	—	—	—	32	32	
Total Platoon ..	1	—	1	32	34	
Total Company ..	5	1	5	128	139	
Total Battalion ..	35	8	30	768	841	

Appendix C.

PHYSICAL STANDARDS FOR RECRUITS.

The following minimum measurements are required of a recruit before enrolment :—

Corps.	Height.		Chest. in.
	ft.	in.	
C. G. A. ..	5	6	34
C. E.	5	3	32
C. M. R. ..	5	4	33
C. L. I. ..	5	4	31
C. P. R. C. ...	5	4	33
C. A. S. C. ...	5	4	33
C. M. C. ..	5	4	33
C. C. B. ..	5	0	30

Appendix D.

EXAMINATION OF OFFICERS FOR PROMOTION.

I.—TESTS FOR PROMOTION.

The subjects of examinations, which are shown in detail in II. below, at which officers of each corps are required to qualify before being considered for promotion to higher rank, are :—

(1) *Second Lieutenants for Promotion to Lieutenants* :—

C. G. A.	..	(a) (i.), (b) (i.), (c), (d) (i.).
C. E. Fortress Coys.	..	(a) (ii.), (b) (ii.), (c), (d) (ii.).
C. E. Field Coy.	..	(a) (ii.), (b) (iii.), (c), (d) (iii.).
C. E. Signal Coy.	..	(a) (ii.), (b) (iv.), (c), (d) (iv.).
C. M. R.	..	(a) (iii.), (c), (d) (v.).
Infantry	..	(a) (ii.), (c), (d) (v.).
C. A. S. C.	..	(a) (ii.), (b) (v.), (c), (d) (vi.).

(2) *Lieutenants for Promotion to Captains* :—

C. G. A.	..	(e) (i.), (f), (g) (i.).
C. E. Fortress Coys.	..	(e) (i.), (f), (g) (ii.).
C. E. Field Coy.	..	(e) (i.), (f), (g) (iii.).
C. E. Signal Coy.	..	(e) (i.), (f), (g) (iv.).
C. M. R.	..	(e) (i.), (f), (g) (v.).
Infantry	..	(e) (i.), (f), (g) (vi.).
C. A. S. C.	..	(e) (i.), (f), (g) (vii.).
C. M. C.	..	(e) (ii.), (f), (g) (viii.).

(3) *Captains for Promotion to Majors* :—

All Corps, except C. M. C.	(h) (i.).
C. M. C.	.. (h) (ii.).

II.—SYLLABUS OF EXAMINATION SUBJECTS.

The Field Service Pocket Book may be used at all examinations, but not for answering oral questions.

*Subject (a)—Drill (Practical) Second Lieutenants to Lieutenants.**Sub-head (a) (i.)—C. G. A.*

Standing gun drill of guns in use.
Dismounted cavalry drill.

Sub-head (a) (ii.)—C. E., Infantry and C. A. S. C.

Infantry drill, up to and including platoon (or equivalent) drill.
For infantry only—Guards and sentries. Battle drill.

Sub-head (a) (iii.)—C. M. R.

Cavalry drill up to and including troop drill, both mounted and dismounted.
Stable duties.

*Subject (b)—Technical (Practical) Second Lieutenants to Lieutenants.**Sub-head (b) (i.)—C. G. A.*

General knowledge of guns in use, breech mechanism, ammunition, stores, &c.
Range finding and position finding.

Sub-head (b) (ii.)—C. E. Fortress Coys.

Knowledge of electric defence lights and engines:

Sub-head (b) (iii.)—C. E. Field Coy.

Practical knowledge of field works, including field geometry, demolitions, earthworks, and bridging.

Sub-head (b) (iv.)—C. E. Signal Coy.

Qualify as a Signaller, 1st Class, as laid down in Signal Training (All Arms).

Sub-head (b) (v.)—C. A. S. C.

General knowledge of ammunition, R. A. S. C. stores, &c., and of supply and transport duties in the field.

Subject (c)—Small Arms (Practical) Second Lieutenants to Lieutenants.

All Corps except C. M. C.

Ability to instruct in the rifle and bayonet, including care and mechanism, aiming, firing, and tests of elementary training.

Range practices and discipline.

General knowledge of light automatic gun in use (if any) by the corps.

Note.—Candidates whose corps is not equipped with bayonets, will not be required to instruct in bayonet training.

Subject (d)—Tactics and Map Reading (Practical) Second Lieutenants to Lieutenants.

Sub-head (d) (i.)—C. G. A.

Command of a section of guns.

Map reading.

Sub-head (d) (ii.)—C. E. Fortress Coys.

Practical test on the duties of electric light director.

Map reading.

Sub-head (d) (iii.)—C. E. Field Coy.

Command of a section of a field company in a small tactical scheme without troops.

Map reading and prismatic compass.

Sub-head (d) (iv.)—C. E. Signal Coy.

A small tactical scheme without troops, in which the candidate will be set problems in connection with communications by—

Visual

Cable

W./T.

D. R.

Map reading and prismatic compass.

Sub-head (d) (v.)—C. M. R. and Infantry.

Command of a troop or platoon in a small tactical exercise without troops.

Candidates will be expected to have a good general knowledge of the principles of fire and movement, and mutual support.

Problems may be set on protection, the attack, and defence.

Map reading and prismatic compass.

Sub-head (d) (vi.)—C. A. S. C.

Command of an M. T. section in a small administrative exercise without troops.

Map reading and prismatic compass.

Subject (e)—Duties in the Field (Practical) Lieutenants to Captains.

Sub-head (e) (i.)—All Corps except C. M. C.

Command of a company or equivalent unit in a tactical exercise without troops.

Sub-head (e) (ii.)—C. M. C.

Part I.—Conducted regimentally.

Squad drill. Hand-seat and stretcher drill.

Knowledge of field medical equipment, namely, medical companion, surgical haversack, field medical panniers, field surgical panniers, and first field dressings.

Military hygiene.

Part II.

Practical tests in the solution of problems in connection with the medical services, and especially dealing with regimental medical organization in the field, based on the general tactical scheme set in (e) (i.).

Map reading.

Subject (f)—Defence Force Ordinances and Regulations. Duties in Aid of the Civil Power (written) Lieutenants to Captains.

All Corps.

Time allowed : 1 hour.

Candidates may use "Ceylon Defence Force Regulations" and the pamphlet "Organization against Disturbances in Ceylon".

Subject (g)—Candidate's Arm or Service (written) Lieutenants to Captains.

Time allowed : 1 hour.

A written paper on the candidate's arm or service, calling for a general knowledge of the following training manuals :—

Sub-head (g) (i.)—C. G. A.

Coast Artillery Training Vol. I. and supplement.

Sub-head (g) (ii.)—C. E. Fortress Coys.

Military Electric Lighting Vol. II.

Sub-head (g) (iii.)—C. E. Field Coy.

Engineer Training Vol. II.

Manual of Field Works (All Arms).

Sub-head (g) (iv.)—C. E. Signal Unit.

Signal Training Vol. I.

Signal Training (All Arms).

Sub-head (g) (v.)—C. M. R.

Cavalry Training Vol. II.

Sub-head (g) (vi.)—Infantry.

Infantry Training Vol. II.

Sub-head (g) (vii.)—C. A. S. C.

R. A. S. C. Training Part IV.

Mechanical Transport Maintenance Handbook.

Supply Manual (War).

Field Service Regulations Vol. I., Chs. xi. and xvii. only.

Field Service Regulations Vol. II., Ch. xi. only.

Sub-head (g) (viii.)—C. M. C.

Field Service Regulations Vol. I., sections 68 and 110 to 126 only.

R. A. M. C. Training.

Subject (h)—Duties in the Field (Practical) Captains to Majors.

Sub-head (h) (i.)—All Corps except C. M. C.

Command of a mixed force of all arms in a tactical exercise without troops. The force may consist of all or some of the following,—a troop of cavalry, a battery of artillery, a section of engineers, and an infantry battalion. The exercise will be of such a nature as to test the candidate's capabilities of appreciating a situation, making a definite decision, and issuing his orders briefly, clearly, and quickly.

The exercise will also deal with the administration and supply of the force and the methods of preserving the health and maintaining the morale of the troops.

C. A. S. C. officers will be examined chiefly on the administration and supply of the force.

Sub-head (h) (ii.)—C. M. C.

Practical test in the solution of problems in connection with the medical services, based on the general tactical scheme set in (h) (i.), and in map reading.

III.—GENERAL INSTRUCTIONS FOR THE CONDUCT OF EXAMINATIONS.

1. *Composition of Examining Boards.*—For the examination, promotion from second lieutenant to lieutenant, and sub-head (e)(ii.) Part I. the C. O. of the corps will be president of the board. The Adjutant will be a member. The C. O. may appoint one or more field officers of his corps as additional members.

For all other practical subjects, the board will consist of regular army officers, at least one of which will be of the same arm or service as the candidate. The board will be appointed by the Commandant.

The Commandant will appoint suitable regular army officers as examiners in written subjects.

2. *Instructions for the Guidance of Examining Boards.*—

(i.) *Subjects (e) and (h).*

The object of this examination is to ascertain practically if an officer is fit, as a regimental officer, for promotion to higher rank.

The board are responsible for absolute impartiality to the candidate, and for ensuring that no officer qualifies for a superior command in war unless he shows the knowledge, the quick decision and the clearness in issuing his orders essential to a leader of men in war. The board must win the confidence of candidates. It is their duty to convince junior officers of the value and importance of these practical tests.

A simple tactical scheme dealing with a small force as laid down in the syllabus and involving several situations will be set by the board.

It is usually unnecessary to start the scheme with a general and special idea ; a short narrative should be issued to the candidates overnight, containing everything necessary for them to know.

It will usually be advisable, with a view to making the situation realistic, to consider the force involved as forming a part of a larger force of all arms.

As a rule, the map issued to the candidates should be the tactical map of the area.

The board will work out the problems on the ground previously to the examination, on the general lines laid down in Training Regulations.

The examination will be carried out by consecutive situations, the scheme being carried on by the issue of short narratives. Where the situation for any problem depends upon the solution of a previous problem, it will usually be advisable for the board to issue an official solution to the earlier problem, in order to retain control of the scheme.

Problems and questions should usually be handed to the candidates on printed or hectographed slips, but in such cases a member of the board should ensure that all officers have in their imagination a clear picture of the situation, that they can show the probable position of each part of the forces they are dealing with, and that they can explain what each part may be expected to be doing at that moment.

The time allowed for the problem should be given in each case. All problems will be given on the actual ground.

The exercise should involve :—

- (a) The action of, and co-operation between, the different arms, including the tactical use of ground. It will invariably include the tactical handling of small units on the actual ground.
- (b) Quick decision. To attain this, a time limit will be set for the solution of each problem.
- (c) The rapid issue of clear and concise orders. These may be either verbal or written, but written work should be reduced to a minimum. In the case of verbal orders, candidates should be required to give the actual orders and not a summary.
In both cases, great attention will be given to the time limit, and written orders, even if unfinished, will be collected.
- (d) Topography and map reading. Questions on this subject should be worked into the general scheme and might include the rapid setting of maps by different means, locating positions, selecting covered routes from the map, &c.
- (e) Problems referring to bivouacs, billeting, transport, supply of ammunition, supplies, &c., care of troops, march discipline, military hygiene, &c.
- (f) Candidates will be questioned individually by the board on tactics, map reading and field works connected with the scheme.

The solution of all problems should be worked out on the ground, the board requiring the candidates to explain and give reasons for their dispositions. The tendency frequently shown to refer to dispositions on the map rather than on the ground must be firmly checked. In all cases, verbal answers must be crisp, exact and easily intelligible. Any vague or indefinite solutions must be severely criticized. In situations where dispositions cannot conveniently be shown on the ground, they may be shown diagrammatically on a rough enlargement of the map to a scale not exceeding 4 inches to a mile.

The board should, for instructional purposes, give their solution to each problem, with reasons.

All work will be individual. Each member of the board will take each candidate in at least one situation. The examination may be conducted either by each member of the board taking a group of not more than five candidates in each particular problem, care being taken that each group is eventually taken by each member of the board, or by each member of the board taking successive candidates in particular problems. In the latter case, the members of the board will be placed at different points on the ground from which their problems will be considered, and the candidates will be started at intervals and examined in succession in the various problems.

In cases where large numbers of candidates present themselves for examination, the board will be divided into groups, in the proportion of 3 examiners to each group of 9 candidates. It is left to the discretion of the presidents of boards as to whether the groups of candidates remain throughout the examination with the same group of examiners or are interchanged.

(ii.) *General.*

The board will issue to officers the narrative, note-books and maps. The board should not put questions entailing the memory of formulæ and figures which the candidate would not be expected to retain. With the exception of the Field Service Pocket Book, officers are forbidden to employ or to have in their possession any book or map.

Marks will be allotted by the board to each problem in proportion to its relative importance.

In marking, boards should consider—

- (i.) whether the candidate's arrangements would be likely to achieve success on active service ;
- (ii.) the reasons advanced by the candidate in support of his solution ;
- (iii.) the clearness with which the solution is expressed ;
- (iv.) the time taken in producing the solution.

Officers who do not pass will be so informed by the board, and told generally in what respects they have failed.

At the conclusion of the examination, the board will report to the Commandant the results of the examination, stating the percentage of marks gained by each candidate in each subject.

The names of officers who have qualified for promotion by examination will be notified in C. D. F. General Orders.

IV.—STANDARD OF QUALIFICATION.

Except as provided for below, to pass, an officer will be required to gain 50 per cent. of the maximum marks in each subject, and 60 per cent. of the aggregate for his particular examination.

In the examination, lieutenants for promotion to captains, C. G. A. officers and officers of C. E. Fortress Coy. will only be required to gain 40 per cent. marks in sub-head (c) (i.) and 55 per cent. of the aggregate.

Similarly in the examination, captains for promotion to majors, these officers will only be required to gain 50 per cent. marks.

Appendix E.

EFFICIENCY REQUIREMENTS.

1. The minimum training requirements for efficiency are—

C. G. A. and C. E.—

- (a) Attend 9 parades, and
- (b) Fire the Annual Weapon Training Course prescribed and
- (c) Qualify in the trained soldiers Annual Weapon Training Course, or.
- (d) Be graded as a specialist or tradesman.

C. M. R., C. L. I., C. P. R. C., and C. A. S. C.—

- (a) Attend 9 parades, and
- (b) Qualify in the Annual Weapon Training Course.

C. M. C.—

- (a) Attend 9 parades, and
- (b) Be graded as a specialist or tradesman.

C. C. B.—

- (a) Attend 36 parades, and
- (b) Qualify in the Annual Weapon Training Course.

Reservists.—

Qualify in the Annual Weapon Training Course.

Reservists exempted from firing the Course, see paragraph 2 below, must attend three parades.

Reservists of C. G. A. or C. E. may as an alternative attend a Coast Camp for 3 clear days, or if a member of C. E. one Continuous Run of two nights.

2. *Annual Weapon Training Course : Exemptions.*—The following are exempted from firing the Annual Weapon Training Course :—

All members of C. M. C.

Field Officers.

Quartermasters.

Veterinary Officer.

Chaplains.

Bandsmen, but not members of C. L. I. Drum and Fife Band.

Boys.

3. *Camps.*—Camps consist of—

- (a) Coast Camps.
 - (b) Annual Corps Camps.
 - (c) Week-end Camps exceeding 72 hours.
 - (d) Hospital Training exceeding 72 hours.
 - (e) Attachment for training to any recognized military unit out of the Island.
 - (f) Attendance at any recognized military course of instruction.
- One full day's attendance at Camp, excluding travelling may be reckoned as 3 parades.

4. *Parades.*—Parades consist of—

- (a) Drills.
- (b) Exercises on the Colombo Defences, including combined Mannings and Continuous Runs.
- (c) Route Marches.
- (d) Tactical exercises with or without troops.
- (e) Exercises in connection with Internal Defence Schemes.
- (f) Hospital Training of less than 72 hours.
- (g) Meetings for skill-at-arms.
- (h) Lectures, examinations, and papers.
- (i) Ceremonial Parades.
- (j) Inspections.
- (k) Week-end Drills of less than 72 hours.
- (l) The duties of Adjutants, Quartermasters, Veterinary Officer, and Chaplains.

One complete hour devoted to any sub-head will be reckoned as one parade, provided that not more than 3 parades are counted for any one day.

Appendix F.

ANNUAL WEAPON TRAINING COURSES.

I.—GENERAL.

Units of the C. D. F. will carry out the Weapon Training Courses laid down for the Territorial Army of Great Britain as contained in Small Arms Training, Volume IV., except as modified in these instructions.

2. The term "recruit" means all members in their first training year. "Trained soldiers" include officers, all members in their second or subsequent training year, and reservists.

3. Officers and substantive N. C. Os. will fire the same courses as other trained soldiers.

4. Those exempted from firing an annual weapon training course are shown in Appendix E., paragraph 2.

5. Members of L. A. or M. G. sections who have been classified as Second Class rifle shots or better in a previous year will not fire the Annual Rifle Course in addition to the L. A. or M. G. Course.

6. Firing with .303 inch ammunition may be carried out on a 30 yards range only when it is not practicable to fire on an open range.

7. In order to facilitate reference, the following terms will be used :—

"Recruits' Rifle Course" : Table A, Parts II. and III., and Practice 23 of Part V.

"Trained Soldiers' Rifle Course" : Table A, Part V., less Practices 24, 25, and 26.

2.—ANNUAL RIFLE COURSE.

(a) *C. M. R., C. L. I., C. P. R. C., and C. A. S. C.*

8. *Recruits.*—See S. A. T. IV., Appendix I., section 11, paragraph 1. Wherever practicable, recruits will fire the Empire Test before firing on the open range.

Recruits will fire the Recruits' Rifle Course. Recruits will not be classified, but they must qualify, *i.e.*, obtain at least 58 points in Part III. and Practice 23 of Part V. before they may be posted to a L. A. or M. G. section.

9. *Trained Soldiers.*—See S. A. T. IV., Appendix I., section 11, paragraph 2. All trained soldiers and reservists, less those required to fire an annual L. A. or M. G. Course, will fire the Trained Soldiers' Rifle Course.

A soldier scoring 115 points or more will be classified as a marksman.

(b) *C. G. A. and C. E.*

10. *Recruits.*—Recruits will fire the Empire Test. Recruits for A. A. L. A. and M. G. sections will in addition fire the Recruits' Rifle Course.

11. *Trained Soldiers.*—Except A. A. L. A. and machine gunners, soldiers in their second and subsequent years will fire Table A, Part II., Practices 5, 6, and 10 only. They will not be classified.

At the discretion of the C. O. members may be permitted to fire the Recruits' Rifle Course and the Trained Soldiers' Rifle Course. The extra S. A. A. for these practices must be found from C. Os.' pool. Members who have fired these practices and have qualified in Table A, Part III., and Practice 23 of Part V., will only be required to fire the Empire Test in future years.

(c) *C. C. B.*

12. *Recruits.*—Recruits will fire the Empire Test, and at the discretion of the C. O. selected cadets may fire Table A, Part II.

13. *Trained Cadets.*—Cadets in their second year will fire Table A, Part II., and in their third and subsequent years, Table A, Part III.

At the discretion of the C. O., selected cadets may be permitted to fire the Trained Soldiers' Rifle Course.

Cadet Officers will fire the Trained Soldiers' Rifle Course.

3.—ANNUAL LIGHT AUTOMATIC COURSES.

C. G. A., C. L. I., C. P. R. C., and C. A. S. C.

14. See S. A. T. IV., section 11, paragraphs 3 and 5; sections 12 and 13a.

15. The numbers required to fire the L. A. Course will be a minimum of 6 and a maximum of 8 members for each gun on charge.

16. No member will be permitted to fire the Annual L. A. Course, until he has qualified in the Recruits' Rifle Course.

17. *A. A. L. As.*—No soldier will fire the A. A. L. A. Course unless he has classified as a Second Class L. A. gunner or better in a previous year.

18. A minimum of six (not three) members for each A. A. L. A. on charge will fire the course.

19. If a suitable A. A. L. A. range is not available, A. A. L. A. gunners in their second and subsequent years will fire the practices laid down for first year A. A. L. A. gunners.

20. In the C. L. I. and C. P. R. C. at least one officer in each rifle company will fire the ordinary L. A. or the A. A. L. A. Course.

4.—ANNUAL MACHINE GUN COURSE.

C. G. A., C. L. I., and C. P. R. C.

21. See S. A. T. IV., Appendix II., section 5.

22. A recruit will not be permitted to fire the Annual M. G. Course until he has qualified in the Recruits' Rifle Course.

23. Part III. will only be fired on the authority of the Commandant.

24. Owing to lack of suitable ranges, Practice 8 of Part II. will be modified for Ceylon and the following amendments will be made to S. A. T. IV., Appendix II. :—

(a) Page 18, *delete* lines six to nine and *substitute*—

“Targets—Three small 4-foot (Rifle) targets spaced at 5 feet intervals from centre of target to centre of next target range—400 yards”.

(b) Page 18, line twelve, for “loaded” *substitute* “not loaded”.

(c) Page 18, line fifteen *add* “No. 1, assisted by No. 2 will load and engage the targets commencing from the left”.

(d) Page 18, *delete* line sixteen to nineteen and *substitute*—

“Scoring—on each target, 8 points for one hit, one point for each additional hit up to a maximum of 20 hits. Twelve points to be deducted for every target not hit. Possible 81 points (27 points per target)”.

25. A minimum of six and a maximum of twelve members for each gun on charge will fire the course. In the C. G. A., a total of 1 officer and 16 other ranks will fire the course.

5.—ANNUAL REVOLVER COURSE.

26. The instructions contained in S. A. T. IV., Appendix III., paragraphs 8 to 11, are applicable to the C. D. F. The firing of the course is to be entirely voluntary.

6.—ANNUAL ALLOTMENT OF AMMUNITION.

	303 inch Ammunition Ball.				.455 inch Revolver Ammunition.		22 inch Ammunition.
	Annual Course.	C. Os. Pool.	Total.	Blank.	Ball.	Blank.	
(a) Rifle—							
<i>C. M. R., C. L. I., C. P. R. C., C. A. S. C. :</i>							
For each recruit	65	10	75	10	—	—	20
For each trained soldier	40	10	50	10	—	—	20*
<i>C. G. A., C. E. :</i>							
For each recruit for A. A. L. A. and M G. sections	65	10	75	—	—	—	—
For other recruits, each	—	10	—	—	—	—	25
For each trained soldier	15	20	35	—	—	—	20*
<i>C. C. B. :</i>							
For each recruit	30	10	40	10	—	—	20
For each trained cadet	30	10	40	10	—	—	20
(b) Light Automatic—							
For each soldier	44	16	60	—	—	—	—
(c) A. A. Light Automatic—							
For each soldier	50	10	60	—	—	—	—
(d) Machine Gun—							
For each machine gunner	210	10	220	—	—	—	—
For each gun on charge	—	—	—	500	—	—	—
(e) Revolver—							
For each officer and soldier who fires course	—	—	—	—	14	—	—
For C. M. R.	—	—	—	—	—	500	—
For each team competing in Malcolm Cup up to a maximum of two per corps	—	—	—	—	200	—	—
(f) C. V. R. A.—							
For each fully paid up member	—	—	100	—	—	—	—

* Exclusive of Reservists.

Appendix G.

STANDING ORDERS FOR C. D. F. CAMP, DIYATALAWA, BY THE
COMMANDANT, C. D. F.*Routine.*

1. The normal camp routine will be as follows :—

6	A.M.	Reveille
6.30	A.M.	Sick parade
10.30	A.M.	Inspection of camp by M. O.

Hours for parades and orderly room will be notified in Camp Corps Orders.

6	P.M.	Retreat
9.30	P.M.	First post. Roll call
10	P.M.	Last post. Collection of reports
10.15	P.M.	Lights out

2. If it is desired to make the time of Lights Out later, and to extend the time bars may remain open, the Commandant's authority must first be obtained. Any other alterations in the normal camp routine may be made by C. Os. and notified in Camp Corps Orders.

Bounds.

3. Except when on duty, other ranks will not proceed more than 2 miles from Diyatalawa Post Office unless in possession of a pass signed by their Adjutant.

4. The following villages are out of bounds to all ranks :—

Hingurugamuwa		Gallekande or Galadanda
Alutwela		Malpota (Little England)

5. The wet canteens of the R. N. and R. A. are out of bounds to all members of the C. D. F., unless arrangements to the contrary have been made between the C. Os. concerned. A notification will invariably be made in Camp Corps Orders, as soon as possible after arrival in camp, stating whether the wet canteens of the R. N. and R. A. are in, or out of bounds during the period of the camp.

Regimental Duties.

6. C. Os. are responsible that the number of officers and other ranks required for guards, working parties, and other duties is kept to the lowest practical limit.

7. Guards should be sparingly employed, and may generally be dispensed with between reveille and retreat, their duties being taken by a system of regimental police supervision. In any case, during the day parades, guards and picquets will be reduced as far as possible.

8. The practice of excusing men parades prior to going on or after coming off guards and before or after other duties, is prohibited.

9. Orderly officers, sergeants, and corporals will attend all parades. The corps Q. M. assisted by the regimental police will take general charge of and be responsible for the conduct and safe custody of the camp whenever a unit is absent from its lines.

10. At the discretion of the C. O. the duties of orderly officer may be performed by a warrant officer.

Discipline.

11. All bars and canteens will be shut during parade hours.

12. Under no circumstances will liquor be taken into huts or tents other than messes and canteens.

13. Corps using the swimming bath will detail a picquet, which will be on duty at all times when the bath is in use.

14. All civilian employees brought into camp by a corps, must be in possession of passes. These will be issued by Q. M., C. D. F., on application by the corps. C. Os. will cause orders to be issued to their regimental police to arrest any servant or labourer not in possession of an authorized pass.

15. Bedding and furniture issued to officers and other ranks is for their personal use, and must under no circumstances be used by their servants. If such articles are used by servants, the officer or other rank to whom they were issued will bear the cost of replacement.

Fire Orders.

16. Immediately on arrival in camp, a Fire Picquet, approximate strength 1 officer and 20 other ranks will be detailed for duty in camp. The Fire Picquet will be on duty day and night, and will act immediately on the alarm of fire.

17. Two Fire Parties, each of 1 N. C. O. and 6 men will also be detailed to man, in case of fire, the fire-fighting appliances which are kept in Huts 3 and 31.

18. The Fire Picquet and the Fire Parties may be changed daily at the discretion of the C. O.

19. Two buckets containing water, and one containing sand, will be kept filled in every occupied hut, office, and cook-house.

20. Should an outbreak of fire occur, action will be taken as follows :—

(a) The officer or soldier who discovers the fire will do his utmost to extinguish it.

(b) If it is beyond his power to do so, he will immediately cause the gong situated outside Hut 1 to be sounded, and will then at once take steps to warn the Fire Picquet, the N. C. Os. i/c Fire Parties and the Orderly Officer of the location of the fire.

(c) On hearing the fire alarm gong, the trumpeter or bugler on duty will sound the " Fire Alarm ".

(d) The Fire Picquet will fall in with their arms and accoutrements, proceed to the scene of the fire, and form a cordon to keep away all unauthorized persons.

(e) The Fire Parties will proceed with the fire-fighting appliances to the scene of the outbreak, and fight the fire.

(f) All troops not on duty will fall in under arms on the corps parade ground.

(g) The senior officer present will take command, and will detail such parties to collect and use fire buckets, control the water supply, or take other measures to combat the fire as the occasion demands.

21. A copy of these orders will be posted up in every hut in camp, and will be read out on parade to all troops immediately on arrival in camp.

22. C. O., C. M. R., will issue his own orders for the protection of his stables against fire, and for the removal of his horses as necessary.

Medical.

23. The detachment C. M. C. doing duty with another corps in camp, will conform to the Camp Corps Orders, and will be under the C. O. of that corps for discipline.

24. The C. M. C. officer of the detachment will be M. O. i/c of the camp, and will advise the C. O., on all medical and hygiene matters. The C. O., and not the M. O. is responsible for the sanitation of that part of the camp occupied by his corps, and of the ground in the vicinity.

Particular attention is to be paid to the sanitation of cook-houses, cooking utensils, and latrines.

25. On arrival in camp, the M. O. will take over the Camp Hospital from the Q. M., C. D. F., and will be responsible for all matters in connection with the hospital during the time it is in his charge. On the termination of camp, the hospital will be taken back by the Q. M., C. D. F.

26. The C. O. will arrange with the M. O. for a medical inspection of all troops on the day of arrival in camp. The officer marching this parade, will hand to the M. O. nominal rolls in duplicate of all troops on parade.

Troops arriving in camp subsequent to this inspection, will be paraded for inspection by the M. O. on the first Sick Parade after their arrival in camp.

27. The C. O. will also arrange with the M. O. for a medical inspection of all cooks, servants and followers on the day of arrival in camp. The M. O. will be provided with nominal rolls in duplicate of all servants, &c., sent for medical inspection.

28. The M. O. will give a lecture to all troops on the day after arrival in camp. The subject will normally be camp sanitation and general hygiene, but the actual details to be brought out in the lecture will be decided by the C. O. and the M. O. in collaboration.

29. Soldiers reporting sick will be marched to the Camp Hospital by the Orderly Corporal at the hour fixed for Sick Parade. If a soldier is too ill to march to hospital, he will notify the Orderly Corporal who will report the fact to the M. O.

Urgent cases will be attended to at any time.

30. The M. O. will report any cases of infectious diseases to the local Medical Officer of Health, and to the Medical Officers in charge of the Imperial and Naval Camps.

31. Bed patients will not be permitted to remain in huts, but will be transferred at once to hospital.

32. The M. O. will indent on Q. M., C. D. F., through the corps H. Q. for transport to convey sick who are leaving by train.

33. A member requiring further medical treatment on evacuation from camp, will be told by the M. O. to report to a Government Medical Officer or Government hospital at his home station. He will be warned that if he consults a private medical practitioner, or enters a private hospital, he will do so at his own expense.

Training and Recreation Grounds.

34. Corps wishing to use the R. A. Parade Ground and recreation ground, will apply to O. C. Troops, Diyatalawa. Unless permission has been previously obtained, troops are not to make use of these grounds for any purpose whatever.

35. When two or more corps are present in camp, the allotment of training and recreation grounds, and the swimming bath will be arranged inter-regimentally, or by H. Q., C. D. F., on request.

36. Before goal posts may be erected on the polo ground, the permission of the Q. M., C. D. F., must be obtained. The holes made by the posts will be carefully filled in and turfed over when the posts are removed. No other holes, or pits will be dug on this ground.

37. The Officers' Mess tennis courts are for the use of officers only.

Allotment of Huts.

38. The allotment of huts to corps will be made by the Q. M., C. D. F.

39. The following huts have been permanently allotted for the purposes shown :—

Hut 1	Q. M., C. D. F.
Hut 2	C. M. A. (front). Q. M., C. D. F. (rear)
Hut 3	C. M. C.
Hut 4	Camp Hospital
Hut 5	Corps Camp Office
Hut 6	Corps Store
Hut 7	Reserve office and store
Hut 8	Q. M., C. D. F.
Hut 15	Lecture room and miniature range
Hut 16	Commandant
Hut 17	C. D. F. Office
Hut 24	C. M. R. Sergeants' Mess
Hut 25	Instructors' quarters
Hut 31	Garage
Hut 32	Station Sergeants' Mess
Hut 35	Dining hut
Hut 36	C. M. R.-C. P. R. C. Officers' Mess
Hut 37	Station Officers' Mess
Huts 38-40	Officers' quarters
Hut 41	Instructors' Club
Hut 42	C. P. R. C. Sergeants' Mess
Hut 43	The 43 Club

Reports and Returns.

40. The following reports and returns will be rendered to H. Q., C. D. F., as shown :—

Nature of Return.	When required.
(i.) Estimated numbers of officers and other ranks likely to attend camp	One month before commencement of camp
(ii.) Indents for special stores such as forage, medicines, &c.	do.
(iii.) Programmes of work	do.
(iv.) Names of all officers attending camp	3 clear days before commencement of camp
(v.) Numbers of officers and other ranks	To be telegraphed to Diyatalawa prior to entrainment
(vi.) Marching-in state	Four hours after the time of arrival in camp
(vii.) Parade states	Daily by 10 A.M.
(viii.) Strength return, including cooks, servants, &c., and horses	do.
(ix.) Applications for use of Field Firing Range	14 days before the date of firing
(x.) Applications for use of Rifle Range	do.

Travelling Arrangements.

41. Arrangements regarding transportation by railway, will be made by corps direct with the General Manager, Ceylon Government Railways.

42. The following instructions regarding troop movements by railway will be strictly adhered to :—

- (a) The senior officer, warrant officer, or N. C. O. on the train, will be O. C. Troops on the train. He will be responsible for the maintenance of good order and discipline, and for the general comfort of the troops.
- (b) When travelling by special train, or when the troops occupy more than one carriage, an officer, warrant officer, or N. C. O. will be detailed as O. i/c Train. He will take over the train, or the carriages allotted, from the railway authorities before entrainment, and will hand them back to the railway authorities after detraining, making a careful note of damages and deficiencies caused by the troops.
If an O. i/c Train has not been detailed, his duties will devolve on O. C. Troops.
- (c) All ranks will exercise the greatest care to avoid damaging railway property. Nothing will be thrown out of the windows.
- (d) Entraining and detraining will be carried out as a drill movement in absolute silence.

43. An officer will be detailed to take delivery of all stores at Diyatalawa Station, and to arrange for their conveyance to camp. A similar procedure will be adopted with regard to the return of stores from camp. Stores must on no account be consigned to the Camp Contractor.

Appendix H.

ORDERS OF DRESS AND THE NORMAL OCCASIONS ON WHICH THEY ARE WORN

No. 1. Full Dress (cloth) .. (Officers only)	Levees, State balls, and ceremonies at which the Governor is present wearing the corresponding order of dress Full dress (cloth) will not be worn when on parade with troops
No. 1A. Full Dress (white) .. (Officers and C. M. R. only)	Ceremonies at which the Governor or O. C. Troops Ceylon is present wearing the corresponding order of dress All ranks C. M. R.—on ceremonial occasions Officers not in possession of No. 1 Dress, will wear No. 1A Dress on the occasions enumerated for No. 1 Dress Except for C. M. R., full dress white will not be worn when on parade with troops
No. 2. Review Order ..	On ceremonial occasions Officers not in possession of No. 1 or No. 1A Dress, will wear Review Order on the occasions enumerated for those dresses
No. 2A. Church Parade Order	Church Parades
No. 3. Undress .. (Officers only)	For Mess, when No. 4 or No. 4A are not worn Official afternoon functions
No. 3A. Undress (khaki) .. (Officers only)	Officers not in possession of No. 3 Dress will wear No. 3A on the occasions when No. 3 is ordered
No. 3B. Walking out Dress (Other ranks only)	As for No. 3 and as ordered
No. 4. Mess Dress (cloth) .. (Officers only)	When dining with the Governor, and when that dress is ordered
No. 4A. Mess Dress (white) ..	As for No. 4 if No. 4A Dress is ordered, or if the officer is not in possession of No. 4 Dress When dining with O. C. Troops Ceylon, or the Commandant, or in Naval, Military or Police Messes When attending official functions at night
No. 5. Service Dress— Fighting Order	As ordered
No. 6. Service Dress— Drill Order	As ordered
No. 7. Fatigue Dress ..	As ordered, and for office work

Notes.—(1) An officer invited to dine with the Governor, and not being in possession of mess dress, will inform the A. D. C. and ask for instructions.

(2) Other ranks invited to dine with the Governor will wear plain clothes.

Appendix I.

The following are extracts from the Regulations published in the *Government Gazette* No. 8,029 of January 26, 1934 :—

THE EFFICIENCY DECORATION (CEYLON).**REGULATIONS.**

1. The Efficiency Decoration is a reward to an officer for long and meritorious service of proved capacity in the Authorized Auxiliary Forces of the Empire* (or their Reserves) and is governed by the Royal Warrant† dated 23rd September, 1930.

2. Commissioned officers of the Ceylon Defence Force who on or after 23rd September, 1930, have completed 20 years' qualifying service as hereinafter defined shall be eligible for the award of the Decoration.

3. The subsidiary title of the Decoration awarded to officers who complete the requisite period of qualifying service while serving in the Ceylon Defence Force shall be Ceylon and the word "Ceylon" shall be inscribed on the bar-brooch of the Decoration so awarded.

4. An Officer on whom the Decoration is conferred is entitled to the addition after his name of the letters "E.D."

5. Qualifying service is defined and shall be reckoned as follows :—

A. Commissioned service—

- (i.) on the active list of a corps of the Ceylon Defence Force including commissioned service in the Ceylon Cadet Battalion after attaining the age of 17 years.
- (ii.) in other Authorized Auxiliary Forces of the Empire including their Reserves and associated Cadet or Officers' Training Corps, such service in every case having been qualifying service in accordance with the regulations under the Royal Warrant of 23rd September, 1930, and applicable to the Force in which or with whose Reserves or associated Cadet or Officers' Training Corps the service was rendered.

B. Commissioned service by Europeans in West Africa will reckon two-fold as qualifying service but any period spent on leave therefrom will reckon only as single qualifying service.

C. Half of any time during which an officer may have served on the active list after attaining the age of 17 years—

- (i.) in the ranks of a corps of the Ceylon Defence Force or of any other Authorized Auxiliary Forces of the Empire (including their Reserves), such service to be qualifying service in accordance with the Efficiency Decoration regulations of those Forces ;
- (ii.) in the ranks of the Ceylon Cadet Battalion, provided that he enrolled, or was granted a commission, in a corps of the Ceylon Defence Force within 6 months of leaving the Cadet Battalion and that no service after the age of 18 years shall count.
- (iii.) in the ranks of or as a cadet in any other Cadet Corps or Officers' Training Corps in the Empire in accordance with the Efficiency Decoration regulations applicable to the Force or Forces with which such Corps is associated,

shall reckon as qualifying service.

D. War Service—

- (i.) An officer of the Ceylon Defence Force who was serving in such Force or in any other Authorized Auxiliary Force of the Empire on 4th August, 1914, and who, before 11th November, 1918, served or accepted an obligation to serve on military service beyond the borders of the territory of the Force of which he was a member, will reckon two-fold as qualifying service all embodied service as an officer on the active list given between the dates of embodiment and of disembodiment of the Force in which he was serving, and will reckon all such embodied service in the ranks on the active list as full single qualifying service towards the 20 years required, whether such service was in the Royal Navy, Regular Army, Royal Air Force, Special Reserve, Territorial Force, or Dominion or Colonial Forces.

* The term "Authorized Auxiliary Forces of the Empire" means for the purposes of the Efficiency Decoration the Territorial Army, Royal Naval Volunteer Reserve, and the Auxiliary Air Force in Great Britain, and similar forces in the Dominions, Colonies, and territories under His Majesty's protection to which attach similar obligations for training in peace ; it excludes the Army Reserve and such like forces.

† Reprinted as an annexure to these regulations.

(ii.) Except as provided in the preceding paragraph (i.), commissioned service in the Royal Navy, the Regular Army, or the Royal Air Force, or a Permanent Force of a Dominion or Colony, during the period 4th August, 1914, and 31st December, 1921, provided that the officer was commissioned between 4th August, 1914, and 11th November, 1918, and subsequently obtained a Commission in an Auxiliary Force, shall reckon as single qualifying service; and half the time served on the active list in the ranks of the said Forces during the said period shall reckon as single qualifying service for the Decoration.

E. Nothing in these regulations shall permit any service to reckon more than two-fold as qualifying service for the Decoration.

F. Service requisite to qualify for the Decoration shall not necessarily be continuous.

G. Service on the Permanent Staff of the Ceylon Defence Force by members of the Permanent Forces of the Empire, except such service as may be covered by paragraph D above, shall not reckon as qualifying service for the Decoration.

H. In the case of recipients of the Volunteer Officers' Decoration, the Territorial Decoration, or the Colonial Auxiliary Forces Officers' Decoration, no period of service in the Force in which they qualified for any of the said Decorations shall be reckoned as qualifying service for the Efficiency Decoration.

I. Subject to the provisions of the preceding paragraph H, an officer already in possession of the Volunteer Officers' Decoration, the Territorial Decoration, or the Colonial Auxiliary Forces Officers' Decoration, or any Long Service and Good Conduct or Efficiency Medal and Clasps, will be eligible to receive the Efficiency Decoration and to wear it with them provided that he has completed the full periods of qualifying service for these awards and that no qualifying service towards one award is permitted to count towards the other.

J. Except as admissible under this regulation service in the ranks will not be deemed to be qualifying service.

6. An officer who has the requisite qualifying service must be recommended by the Commanding Officer of the unit in which he completes the period of service requisite to qualify for the Decoration.

7. Applications for the Decoration should be made in writing by the Commanding Officer of the Corps of the Ceylon Defence Force in which the officer recommended for the Decoration is or was serving when he completed the period of qualifying service, and should be supported by a statement of the officer's service in form A*. Commanding Officers will forward their recommendations through the usual channel of correspondence to the Governor, accompanied in each case by a statement certifying that the officer recommended holds (or has held) a Commission in the Ceylon Defence Force, that he has completed the qualifying period of 20 years' meritorious service, that he is an efficient and thoroughly capable officer of proved capacity, and that he is in every way deserving of the Efficiency Decoration.

8. *Grant of the Decoration.*—The Decoration will be awarded on the authority of the Governor or Officer Administering the Government and a notification of its award will be published in the *Ceylon Government Gazette*. A register of awards of the Decoration will be kept at the Headquarters of the Ceylon Defence Force.

9. Honorary Colonels and Chaplains holding Commissions who have the qualifying service are also eligible.

10. *Loss and Replacement.*—When the Decoration has been lost and it is desired to replace it, a declaration must be made before a magistrate stating the circumstances under which the loss occurred, and the rank, name, and Corps of the officer to whom the Decoration belonged. This declaration will be forwarded to the Governor through the usual channel of correspondence in the case of an officer who is still serving, and direct in the case of an officer who has retired. The Decoration will be replaced, on payment, if the explanation as to loss is considered satisfactory.

11. *Forfeiture and Restoration.*—A recipient of the Decoration who suffers death by sentence of a Military Court, or is dismissed or removed from his Corps or regiment for misconduct shall forfeit the Decoration unless the Governor shall otherwise direct.

A recipient of the Decoration who has been convicted of an offence of the following nature, viz., treason, sedition, mutiny, cowardice, desertion, or disgraceful conduct of an unnatural kind (under section 18 (5) of the Army Act), or who, while subject to military law, is convicted by the civil power shall be liable, at the discretion of the Governor, to forfeit the Decoration.

A Decoration forfeited under the preceding Regulations may be restored by the Governor at his discretion.

A notice of forfeiture or of restoration shall in every case be published in the *Government Gazette*.

Annexure.

ROYAL WARRANT.

The Efficiency Decoration.

GEORGE R.I.

GEORGE THE FIFTH, by the Grace of God, of Great Britain, Ireland and the British Dominions beyond the Seas, King, Defender of the Faith, Emperor of India, to all to whom these Presents shall come, Greeting !

WHEREAS Her late Majesty Queen Victoria by a Warrant under Her Sign Manual dated the 25th day of July, 1892, did institute and create a Decoration to be styled and designated "The Volunteer Officers' Decoration" to reward the long and meritorious services of Officers of proved capacity in Our Volunteer Force in Great Britain and did by a Warrant under Her Sign Manual dated the 24th day of May, 1894, extend the grant of such Decoration to Officers of Our Volunteer Forces throughout Our Empire.

AND WHEREAS Her late Majesty by a Warrant under Her Sign Manual dated the 18th day of May, 1899, did institute and create a Decoration to be styled and designated "The Colonial Auxiliary Forces Officers' Decoration" to be awarded to Officers of Our Colonial Auxiliary Forces in recognition of long and meritorious service instead of the aforesaid Volunteer Officers' Decoration.

AND WHEREAS His late Majesty King Edward the Seventh by a Warrant under His Sign Manual dated the 17th day of August, 1908, did institute and create a Decoration to be styled and designated "The Territorial Decoration" to reward the long and meritorious service of Officers of proved capacity in Our Territorial Force.

AND WHEREAS WE are desirous of instituting a new Decoration to replace the aforesaid Decorations in order that throughout Our Empire and territories under Our protection there may be one Decoration to reward the long and meritorious service of Officers of Our Territorial Army in Great Britain, hereinafter referred to as Our Territorial Army, and of the other authorized Auxiliary Military Forces of Our Empire, and territories under Our protection, hereinafter referred to as the other Auxiliary Military Forces of Our Empire, and that thereby the Imperial character of such service may be recognized.

NOW, THEREFORE, it is Our Will and Pleasure that the grant of the aforesaid Decoration shall be discontinued for future service and in lieu thereof We have instituted, constituted and created and by these Presents for Us, Our Heirs and Successors, do institute, constitute and create a new Decoration which We are desirous should be highly prized by the Officers of Our Territorial Army and of the other Auxiliary Military Forces of Our Empire ; and We are graciously pleased to make, ordain and establish the following rules and ordinances for the governance of the same which shall henceforth be inviolably observed and kept :—

Firstly : It is ordained that the Decoration shall be styled and designated "The Efficiency Decoration" and shall consist of an oak wreath in silver tied with gold, having in the centre the Royal Cipher and Crown in gold.

Secondly : It is ordained that the Decoration shall be worn suspended on the left breast from a silver bar-brooch by a green riband one inch and a half in width, with a yellow stripe down the centre.

Thirdly : It is ordained that the Decoration shall in all cases bear a subsidiary title to denote whether at the time the recipient qualified for the award of the Decoration he was serving in Our Territorial Army or in one of the other Auxiliary Military Forces of Our Empire ; such subsidiary title being specified in the regulations hereinafter mentioned and inscribed on the bar-brooch of the Decoration.

Fourthly : It is ordained that the Decoration may be worn by Us, Our Heirs and Successors, Kings and Queens Regnant of Great Britain, Ireland and the British Dominions beyond the Seas ; and that it shall be competent for Us, Our Heirs and Successors, to confer at Our Pleasure the Decoration upon any Princes of the Blood Royal.

Fifthly : It is ordained that the Decoration shall be conferred on duly qualified Commissioned Officers of Our Territorial Army and of any other Auxiliary Military Forces of Our Empire.

Sixthly : It is ordained that the period of service requisite to qualify for the Decoration shall be twenty years' commissioned service on the active list of the aforesaid forces including commissioned service with Our Officers Training Corps, provided always that in the case of recipients of The Volunteer Officers' Decoration, The Territorial Decoration and The Colonial Auxiliary Forces Officers' Decoration no period of service in the force in which they qualified for any of the Decorations aforesaid shall be reckoned as qualifying service for The Efficiency Decoration.

- Seventhly* : It is ordained that half the time served on the active list in the ranks of the aforesaid forces shall reckon as qualifying service for the Decoration, subject to such conditions as may be laid down in the regulations hereinafter mentioned.
- Eighthly* : It is ordained that commissioned service rendered wholly in one of the aforesaid forces ; or partly in Our Territorial Army, partly in one or more of the other Auxiliary Military Forces of Our Empire, or partly in the Naval or Air Auxiliary or Volunteer Forces of Our Empire or territories under Our protection as may be defined in the regulations hereinafter mentioned shall reckon as qualifying service for the Decoration.
- Ninthly* : It is ordained that half the time spent in the ranks of a Cadet force or as a Cadet in an Officers Training Corps, as defined in the regulations hereinafter mentioned, shall reckon as qualifying service for the Decoration subject to such conditions as may be laid down in the regulations hereinafter mentioned.
- Tenthly* : It is ordained that service in West Africa (except that performed by natives of West Africa) shall reckon two-fold as qualifying service for the Decoration, but any period spent on leave therefrom shall reckon only as single qualifying service.
- Eleventhly* : It is ordained that such war service as may be defined from time to time in the regulations hereinafter mentioned shall reckon two-fold as qualifying service, or as single qualifying service towards the twenty years' service required as aforesaid ; and that war service not so defined shall not reckon as qualifying service : Provided that nothing in this Our Warrant shall permit service to reckon more than two-fold as qualifying service for the Decoration.
- Twelfthly* : It is ordained that the service requisite to qualify for the Decoration shall not necessarily be continuous service.
- Thirteenthly* : It is ordained that service on the permanent staff of any of the aforesaid forces by members of the permanent forces of Our Empire, or territories under Our protection, or service in a Reserve or Auxiliary Force involving a liability for service only and no liability for training in peace, shall not reckon as qualifying service for the Decoration.
- Fourteenthly* : It is ordained that the recipient of any Long Service and Good Conduct or Efficiency Medal or Clasps for service in the ranks shall not be permitted to wear such medals or clasps with the Efficiency Decoration until he has completed the full periods of qualifying service in respect of each Medal or Clasp and Decoration.
- Fifteenthly* : It is ordained that an Officer who has the necessary qualifying service must be recommended by the Commanding Officer of the unit in which he completes the period of service requisite to qualify for the Decoration, and be certified by the responsible military authorities as an efficient and thoroughly capable officer in every way deserving of the Decoration.
- Sixteenthly* : It is ordained that the Decoration shall not confer any individual precedence but shall entitle the recipient, if an Officer of Our Territorial Army, to the addition after his name of the letters T.D. and, if an Officer of one of the other Auxiliary Military Forces of Our Empire, to the addition after his name of the letters E.D.
- Seventeenthly* : It is ordained that reproductions of the Decoration in miniature which may be worn on certain occasions by those upon whom the Decoration has been conferred shall be half the size of The Efficiency Decoration and that a Sealed Pattern of the said miniature Decoration shall be deposited and kept in the Central Chancery of Our Orders of Knighthood.
- Eighteenthly* : It is ordained that the names of those upon whom the Decoration is conferred shall be published and a Register thereof kept in the manner prescribed in the regulations hereinafter mentioned.
- Nineteenthly* : It is ordained that it shall be competent for Us, Our Heirs and Successors, by an Order under Our Sign Manual on a recommendation to that effect by or through Our Secretary of State for War to cancel and annul, in respect of any member of Our Territorial Army the award of The Efficiency Decoration to any person and that thereupon his name in the Register shall be erased, but that it shall be competent for Us, Our Heirs and Successors to restore the Decoration when such recommendation has been withdrawn ; provided that such powers shall be exercised by the Governors-General, Governors or Officers administering the Government, as the case may be, in regard to the Auxiliary Military Forces of Our respective Dominions, Colonies, or territories under Our protection : or by Our Viceroy in regard to the Auxiliary Military Forces in India.
- Twentiethly* : It is ordained that the Decoration shall be conferred under such regulations as to grant, forfeiture, restoration, and other matters, in amplification of these Our rules and ordinances as may, with Our approval signified through one of our Principal Secretaries of State, be issued from time to time by Our Army Council in regard to Our Territorial Army, or by the Governors-General, Governors or

Officers administering the Government as the case may be, in regard to the Auxiliary Military Forces of Our respective Dominions, Colonies, or territories under Our protection, or by Our Viceroy in regard to the Auxiliary Military Forces in India.

Lastly : We reserve to Ourselves, Our Heirs and Successors, full power of annulling, altering, abrogating, augmenting, interpreting or dispensing with these rules and ordinances, or any part thereof, by a notification under Our Sign Manual.

Given at Our Court at St. James's, this 23rd day of September, 1930, in the 21st year of Our Reign, and in the year of Our Lord, one thousand nine hundred and thirty.

By His Majesty's command,

T. SHAW.

THE EFFICIENCY MEDAL (CEYLON).

REGULATIONS.

1. The Efficiency Medal and Clasps are awarded as a reward for long and efficient service to warrant officers, non-commissioned officers, and men of the Authorized Auxiliary Forces of the Empire* (and their Reserves); their award is governed by the Royal Warrant† dated 23rd September, 1930.

2. Warrant officers, non-commissioned officers, and men of the Ceylon Defence Force who on or after 23rd September, 1930, have completed 12 years' qualifying service as hereinafter defined shall be eligible for the award of the Medal. A Clasp to be worn on the ribbon of the Medal, will be awarded to those who, having been awarded the Medal, complete a total of 18 years' qualifying service, and a further Clasp on completing 24 years' qualifying service.

3. The subsidiary title of the Medal awarded to warrant officers, non-commissioned officers, and men who complete the requisite period of qualifying service while serving in the Ceylon Defence Force shall be Ceylon and the word "Ceylon" shall be inscribed on the Bar mount of the Medal so awarded.

4. Service as described below shall be regarded as qualifying service, provided that none of it has been previously counted as qualifying service for the grant of any other Long Service, Good Conduct, or Efficiency Medal or Clasp—

A. Service in the ranks on the active list of a corps of the Ceylon Defence Force such service having been efficient in accordance with the regulations governing service in such Force.

B. Service in the ranks of other Authorized Auxiliary, Naval, Military, or Air Forces of the Empire in which training in peace time is a prescribed condition of service, as well as service in any Reserves to these Forces, such service in both cases having been qualifying service in accordance with the regulations under the Royal Warrant of 23rd September, 1930, applicable to the Force in which or with whose Reserves the service was rendered.

C. (i.) Service in the ranks of the Ceylon Cadet Battalion, such service having been efficient in accordance with the regulations governing service in the battalion, provided the cadet enrolled in a corps of the Ceylon Defence Force within 6 months of leaving the Cadet Battalion and that no service before the age of 16 years or after the age of 18 years shall count.

(ii.) Service in the ranks of a Cadet Corps or as a cadet in an Officers' Training Corps in Great Britain or in any of His Majesty's Dominions, Colonies, or territories under His Majesty's protection, such service being qualifying service in accordance with the regulations under the Royal Warrant of 23rd September, 1930, applicable to the Auxiliary Forces of the domain or territory in which the service was rendered.

D. Service on the Permanent Staff of the Ceylon Defence Force by members of the Permanent Forces of the Empire, except such service as may be covered by paragraph E below, shall not reckon as qualifying service for the Medal or Clasps.

* An Authorized Auxiliary Force of the Empire means, for the purpose of the Efficiency Medal, an auxiliary force which is recruited by separate enlistment not forming part of an engagement for a permanent Regular Force, and in which there is a liability for training in peace, as for example, the Territorial Army, Supplementary Reserve, Royal Naval Volunteer Reserve, or Auxiliary Air Force in Great Britain, or similar forces in the Dominions, Colonies, and territories under His Majesty's protection in which there are similar obligations for training in peace; it does not include such forces as the Army Reserve, Royal Fleet Reserve, or the Royal Air Force Reserve, service in which normally follows from enlistment in Regular Forces.

† Reprinted as an annexure to these regulations.

E. War Service—

- (i.) A warrant officer; non-commissioned officer, or a man of the Ceylon Defence Force who was serving in the ranks of such forces or in the ranks of any other Authorized Auxiliary Force of the Empire including their Reserves on 4th August, 1914, and who before 11th November, 1918, served, or accepted an obligation to serve, on military service beyond the borders of the territory of the Force of which he was a member, will reckon two-fold as qualifying service all embodied service on the active list, whether commissioned or in the ranks, given between the dates of embodiment and of disembodiment of the Force in which he was serving, whether such service was in the Royal Navy, Regular Army, Royal Air Force, Special Reserve, Territorial Force, or Dominion or Colonial Forces.
- (ii.) Except as provided in the preceding paragraph E (i.), commissioned service in the case of those men who were commissioned after service in the ranks of an Authorized Auxiliary Force of the Empire during the period of embodiment of the Force consequent upon the outbreak of war on 4th August, 1914, and who, having relinquished their Commissions, re-enrolled in the ranks of an Authorized Auxiliary Force prior to 1st January, 1922, shall count as single qualifying service for the Medal or Clasps.
- (iii.) Except as provided in paragraph E (i.), service in the ranks in the Royal Navy, the Regular Army, Royal Air Force, or a permanent force of a Dominion, Colony, or territory under His Majesty's protection during the period 4th August, 1914, to 31st December, 1921, shall count as single qualifying service for the Medal or Clasps.

F. Service by Europeans in West Africa will reckon double towards qualifying service, but any period spent on leave therefrom will reckon only as single qualifying service.

G. No service shall count more than two-fold towards the award of the Medal and Clasps.

H. Continuity of service—

- (a) Service must have been rendered continuously except—
 - (i.) during the period 4th August, 1914, to 31st December, 1921, or
 - (ii.) when given in different Authorized Auxiliary, Naval, Military, or Air Forces not in the same portion of the Empire, provided that the break does not exceed twelve months, or
 - (iii.) when given in different Authorized Auxiliary, Naval, Military, or Air Forces in the same portion of the Empire, provided that the break does not exceed 6 months, and is not due to any fault of the individual.
- (b) The following periods, although inadmissible as qualifying service (save in the circumstances hereinbefore described) will not be reckoned as breaking continuity of service :—
 - (i.) Service in the Royal Navy, Regular Army, Royal Air Force, or in a Permanent Force of a Dominion, Colony, or territory under His Majesty's protection, or in the Reserves of such Forces, or in the Reserves of any Authorized Auxiliary Force of the Empire.
 - (ii.) Intervals between service in the Royal Navy, Regular Army, Royal Air Force, or in a Permanent Force of a Dominion, Colony, or territory under His Majesty's protection, or in an Authorized Auxiliary Force of the Empire, during the period 4th August, 1914, to 31st December, 1921.
 - (iii.) Service of men of the Ceylon Defence Force whilst released from military service for the purpose of being employed on work of national importance, which will be defined as occasion arises, during a period of embodiment.
 - (iv.) Periods of desertion or absence without leave of men of the Ceylon Defence Force during embodiment or training either in camps or barracks, provided that they continue to serve after their offence has been dealt with.
 - (v.) Periods of detention or imprisonment during annual training or embodiment.

5. The Efficiency Medal will be worn suspended on the left breast by a green ribbon, one inch and a quarter in width, with yellow stripes down the edges, but the recipient of any other Long Service, Good Conduct, or Efficiency Medal will only be permitted to wear the Efficiency Medal (with or without Clasps) with them if he has completed the full period of qualifying service in respect of each Medal or Clasps.

6. *Wearing of Roses.*—In undress and service uniform when ribbons only are worn, the grant of Clasps will be denoted by the wearing on the ribbon of small silver roses, one or more according to the number of Clasps awarded. The rose (or roses) will not be worn on the ribbon when the Medal is worn.

7. *Applications for the Efficiency Medal and Clasps.*—Applications for the Medal and/or Clasps should be made in writing by the Commanding Officer of the Corps of the Ceylon Defence Force in which the warrant officer, non-commissioned officer, or man is or was serving when he completed the period of qualifying service, and should be supported by a statement in Form A.* of his service qualifying for the Medal and/or Clasps. Commanding Officers will forward their recommendations through the usual channel of correspondence to the Governor together with a certificate that the person recommended has completed the qualifying period of 12, 18, or 24 years' efficient service and that he is in every way deserving of the Efficiency Medal or Clasp.

8. *Grant of the Medal and Clasps.*—The Medal and/or Clasps will be awarded on the authority of the Governor or Officer Administering the Government and a notification of such awards will be published in the *Government Gazette*.

9. *Loss and Replacement.*—When a Medal or Clasp has been lost and it is desired to replace it, a declaration must be made before a magistrate stating the circumstances under which the loss occurred, and the rank, name, and corps of the person to whom the Medal or Clasp belonged. This declaration should be forwarded to the Governor through the usual channel of correspondence in the case of a member who is still serving, and direct in the case of a person who has retired. The Medal and any Clasp or Clasps lost therewith will be replaced, on payment, if the explanation as to loss is considered satisfactory.

10. *Forfeiture and Restoration.*—(a) A recipient of the Medal who suffers death by sentence of a Military Court or is dismissed or removed from his corps or regiment for misconduct shall forfeit the Medal, and any Clasp or Clasps awarded to him, unless the Governor shall otherwise direct.

(b) A recipient of the Medal who has been convicted of an offence of the following nature, viz., treason, sedition, mutiny, cowardice, desertion, or disgraceful conduct of an unnatural kind (under section 18 (5) of the Army Act), or who, while subject to military law, is convicted by the civil power shall be liable at the discretion of the Governor to forfeit the Medal and any Clasp or Clasps awarded to him.

(c) A Medal and any Clasps so forfeited may be restored by the Governor at his discretion.

(d) A notice of forfeiture or of restoration shall in every case be published in the *Government Gazette*.

Annexure.

ROYAL WARRANT.

The Efficiency Medal.

GEORGE R.I.

GEORGE THE FIFTH, by the Grace of God, of Great Britain, Ireland and the British Dominions beyond the Seas, King, Defender of the Faith, Emperor of India, to all to whom these Presents shall come, Greeting!

WHEREAS Her late Majesty Queen Victoria was graciously pleased in the year 1894 to institute and create a Medal for the Volunteer Force to be designated "The Volunteer Long Service Medal," and by a Warrant under Her Sign Manual dated the 13th day of June, 1896, did extend the grant of such Medal to Our Indian and Colonial Volunteer Forces and to Volunteer Forces raised for Our Service in countries under Our protection;

AND WHEREAS Her late Majesty by a Warrant under Her Sign Manual dated the 18th day of May, 1899, did subsequently institute and create a Medal for Our Colonial Auxiliary Forces to be designated "The Colonial Auxiliary Forces Long Service Medal," to reward the long and meritorious services of members of such forces;

AND WHEREAS His late Majesty King Edward the Seventh was graciously pleased in the year 1904 to approve of a Medal for long service and good conduct being granted to non-commissioned officers and men of the Militia, which Medal is designated the Militia Long Service Medal, and in the year 1906 to extend the grant of the Medal to certain Militia Forces Overseas;

AND WHEREAS His late Majesty was graciously pleased in the year 1908 to approve of a Medal being granted to non-commissioned officers and men of the Special Reserve, which Medal is designated the Special Reserve Long Service and Good Conduct Medal;

AND WHEREAS His late Majesty was graciously pleased in the year 1908 to approve of a Medal for efficiency being granted to non-commissioned officers and men of the Territorial Force, which Medal is now designated the Territorial Efficiency Medal;

AND WHEREAS We are desirous of instituting a new Medal to replace the aforesaid Medals in order that throughout Our Empire and territories under Our protection there may be one Medal to reward the long and meritorious service of warrant officers, non-commissioned officers and men of Our Militia in Great Britain, hereinafter referred to as Our Militia, of Our Territorial Army in Great Britain, hereinafter referred to as Our Territorial Army, and of the other authorized Auxiliary Military Forces of Our Empire, or territories under Our protection, hereinafter referred to as the other Auxiliary Military Forces of Our Empire, and that thereby the Imperial character of such service may be recognized ;

NOW, THEREFORE, it is Our Will and Pleasure that the grant of the aforesaid Medals shall be discontinued for future service and in lieu thereof We have instituted, constituted and created and by these Presents for Us, Our Heirs and successors, do institute, constitute and create a new Medal which We are desirous should be highly prized by members of Our Militia, of Our Territorial Army and of the other Auxiliary Military Forces of Our Empire ; and We are graciously pleased to make, ordain and establish the following rules and ordinances for the governance of the same which shall henceforth be inviolably observed and kept :—

Firstly : It is ordained that the Medal shall be designated "The Efficiency Medal."

Secondly : It is ordained that the Medal shall be of silver, oval in shape and shall bear in relief on the obverse the Royal and Imperial Effigy and on the reverse the inscription "For Efficient Service."

Thirdly : It is ordained that the Medal shall be worn suspended on the left breast by a green ribbon one inch and a quarter in width with yellow stripes down the edges.

Fourthly : It is ordained that the Medal shall in all cases bear a subsidiary title to denote whether at the time the recipient qualified for the award of the Medal he was serving in Our Militia or in Our Territorial Army or in one of the other Auxiliary Military Forces of Our Empire ; such subsidiary title being specified in the regulations hereinafter mentioned and inscribed on the mount of the Medal.

Fifthly : It is ordained that the Medal shall be awarded to warrant officers, non-commissioned officers and men who complete twelve years' efficient service on the active list of Our Militia, of Our Territorial Army or of the other Auxiliary Military Forces of Our Empire ; and who are recommended by the Commanding Officer of the unit in which the period of service requisite to qualify for the Medal is completed and who are certified by the responsible military authorities as deserving of the Medal.

Sixthly : It is ordained that a Clasp to be worn on the ribbon of the Medal shall be awarded to warrant officers, non-commissioned officers and men who, having been awarded the Medal, complete a total of eighteen years' efficient service as aforesaid, and a further Clasp shall be awarded to those who complete twenty-four years' efficient service as aforesaid.

Seventhly : It is ordained that service in West Africa (except that performed by natives of West Africa), shall reckon two-fold as qualifying service for the Medal or Clasps, but any period spent on leave therefrom shall reckon only as single qualifying service.

Eighthly : It is ordained that such war service as may be defined from time to time in the regulations hereinafter mentioned shall reckon two-fold as qualifying service, or as single qualifying service, towards the period of service required for the award of the Medal or Clasps ; and that war service not so defined shall not reckon as qualifying service : Provided that nothing in this Our Warrant shall permit service to reckon more than two-fold as qualifying service for the Medal or Clasps.

Ninthly : It is ordained that such service rendered in the ranks of a Cadet force as may be defined in the regulations hereinafter mentioned shall count as qualifying service for the Medal or Clasps.

Tenthly : It is ordained that service on the permanent staff of any of the aforesaid forces by members of the permanent forces of Our Empire or territories under Our protection or service in a Reserve or Auxiliary force involving a liability for service only and no liability for training in peace, shall not reckon as qualifying service for the Medal or Clasps.

Eleventhly : It is ordained that the service requisite to qualify for the Medal or Clasps shall be continuous service except in special circumstances and all such exceptions shall be defined in the regulations hereinafter mentioned, provided, nevertheless, that where service is rendered in more than one of the aforesaid forces, such forces not being in the same portion of Our Empire, or territories under Our protection, an interval not exceeding twelve months between any two periods of service, shall not be regarded as breaking the continuity of such service.

Twelfthly : It is ordained that such service in the authorized Naval or Air Auxiliary or Volunteer Forces of Our Empire or territories under Our protection as may be defined in the regulations hereinafter mentioned shall count as qualifying service for the Medal or Clasps.

Thirteenthly : It is ordained that an officer of the aforesaid forces who has in virtue of service in the ranks thereof been awarded the Medal or Clasps shall, if The Efficiency Decoration be subsequently conferred upon him, not be called upon to surrender the Medal or Clasps, but shall not be permitted to wear them until such time as he has completed the full periods of qualifying service in respect of both the Decoration and the Medal or Clasps.

Fourteenthly : It is ordained that any service reckoned as qualifying service for the grant of any Long Service, Good Conduct or Efficiency Medal (or Clasp) which may have been awarded to a member of Our Militia, Our Territorial Army or of the other authorized Auxiliary Military Forces of Our Empire as aforesaid shall not reckon as qualifying service for The Efficiency Medal or Clasps albeit that the recipient of any of the above mentioned Medals (or Clasps) may be permitted to wear them with The Efficiency Medal (with or without Clasps), provided that he has completed the full periods of qualifying service in respect of each Medal or Clasp.

Fifteenthly : It is ordained that it shall be competent for Our Army Council in regard to Our Militia and Our Territorial Army, or for the Governors-General, Governors or Officers administering the Government, as the case may be, in regard to the Auxiliary Military Forces of Our respective Dominions, Colonies, or territories under Our protection, or for Our Viceroy in regard to the Auxiliary Military Forces in India, to cancel and annul the award of the Medal to any person and also to restore a forfeited Medal, under the conditions laid down in the regulations hereinafter mentioned.

Sixteenthly : It is ordained that the Medal shall be awarded under such regulations as to grant, forfeiture, restoration and other matters, in amplification of these Our rules and ordinances as may, with Our approval signified through one of Our Principal Secretaries of State, be issued from time to time by Our Army Council in regard to Our Militia and Our Territorial Army, or by the Governors-General, Governors or Officers administering the Government as the case may be, in regard to the Auxiliary Military Forces of Our respective Dominions, Colonies, or territories under Our protection or by Our Viceroy in regard to the Auxiliary Military Forces in India.

Lastly : We reserve to Ourselves, Our Heirs and Successors, full power of annulling, altering, abrogating, augmenting, interpreting or dispensing with these rules and ordinances, or any part thereof, by a notification under Our Sign Manual.

Given at Our Court at St. James's this 23rd day of September, in the 21st year of Our Reign, and in the year of Our Lord one thousand nine hundred and thirty.

By His Majesty's command,
T. SHAW.

Appendix J.

**FORM OF AGREEMENT IN RESPECT OF C.C.B.
OFFICERS UNIFORM ALLOWANCE.**

CEYLON CADET BATTALION.

Officer's Contract on obtaining Commissions.

I, _____, do hereby undertake to refund the Government of Ceylon, provided I fail to serve for three continuous years from the date of my commission as an officer in the Ceylon Cadet Battalion :—

- (a) The whole of my kit allowance, namely, Rs. 150, if I fail to complete one year's commissioned service.
- (b) The half of my kit allowance, namely, Rs. 75, if I fail to complete two years' commissioned service.
- (c) The quarter of my kit allowance, namely, Rs. 37·50 if I fail to complete three years' commissioned service.

2. I undertake that no refund will be necessary if I complete three years' commissioned service as an officer in the Ceylon Cadet Battalion.

3. I undertake to provide myself with all articles of clothing, arms, and equipment, as laid down for officers of the Ceylon Cadet Battalion by the Officer Commanding, Ceylon Cadet Battalion.

Place : _____.

Date : _____.

Witnesses :—

1. _____.

2. _____.

Signature : _____.

Hony. 2nd Lieut., C. C. B.

Appendix K.

REPORTS AND RETURNS.

(FOR CAMP RETURNS, SEE APPENDIX G, PARA. 40.)

1. Reports and returns will be rendered to H. Q., C. D. F., as follows :—

Return and Form.	By whom rendered.	When due.
Instructors' diaries .. M.S.	Area instructors	<i>Weekly.</i> Wednesdays
Acting adjutants and part-time instructors .. M.S.	C. G. A., C. E., C. A. S. C., C. M. C.	<i>Monthly.</i> 2nd
Strength .. C.D.F. 39	All corps	3rd
Adjutants' diaries .. C.D.F. 5	Permanent adjutants	3rd
Pay lists, Mob. Det., C. L. I. .. M.S.	C. L. I.	3rd
Perfected pay abstracts .. C.D.F. 45	C. M. R.-C. P. R. C.,* C. L. I., C. C. B.	5th
Telephone trunk calls .. M.S.	All corps except C. C. B.	5th
Perfected separation allowance abstracts .. M.S.	C. L. I.	10th
Season and workmen's tickets M.S.	All corps, C. M. A.	15th
Pay abstracts .. C.D.F. 45	C. M. R.-C. P. R. C., C. L. I., C. C. B.	15th
Separation allowance register .. M.S.	C. L. I.	23rd†
Separation allowance abstracts M.S.	C. L. I.	30th
Casualties, Permanent Staff .. M.S.	All corps except C. M. C., C. M. A.	<i>Half-Yearly.</i> 1st Jan.-30th June
Recruits' uniform allowance .. M.S.	All corps	1st Mar.-1st Sept.
Uniform allowance, Mob. Det., C. L. I. .. M.S.	C. L. I.	1st Mar.-1st Sept.
Vickers gun .. C.D.F. 33	C. G. A., C. L. I., C. P. R. C.	31st Mar.-30th Sept.
Lewis gun .. C.D.F. 34	C. G. A., C. M. R., C. L. I., C. P. R. C., C. A. S. C.	31st Mar.-30th Sept.
Public property .. C.D.F. 32	All corps	31st Mar.-30th Sept.
Stationery incidents .. General 23	All corps	1st April-1st Oct.
Addresses of next-of-kin .. M.S.	All corps and C. M. A.	31st May-30th Nov.
Ammunition .. C.D.F. 17	All corps, C. M. A., C. V. R. A.	<i>Yearly.</i> 5th Jan.
Reports on corps .. A.F.E. 657	All corps	10th Jan.
Weapon training .. A.F.E. 569	All corps except C. M. C.	10th Jan.
Resources .. M.S.	All corps, C. V. R. A.	10th Jan.
Capitation claims .. C.D.F. 6	All corps	1st Mar.
Band grant claim .. M.S.	C. L. I.	1st Mar.
Rifle range grant claim .. M.S.	C. M. R., C. P. R. C.	1st Mar.
Minor employees .. M.S.	All corps, C. M. A.	1st April
Indents for forms .. G.P.C. 36	All corps	1st Sept.
Uniform allowance for Band M.S.	C. L. I.	1st Sept.
Secret documents .. M.S.	All corps	1st Oct.
Rent declarations .. General 176	All corps, C. M. A.	<i>Miscellaneous.</i> See F. R. 987
Increment certificates .. General 185	All corps, C. M. A.	See F. R. 176
Efficiency bar certificates .. M.S.	All corps, C. M. A.	See F. R. 853
Addresses of officers .. M.S.	All corps	‡
Regimental and standing orders .. M.S.	All corps	.. As published
Claims for miscellaneous allowances ..	All corps	.. §

* C. M. R.-C. P. R. C. perfected abstracts will be rendered to Kachcheri, Kandy.

† In September and December on 16th.

‡ On first appointment and when a change occurs.

§ Claims will be submitted as received, but travelling claims must reach H. Q., C. D. F., within 30 days of completion of journey.

2. Reports and returns will be rendered by H. Q., C. D. F., as follows :—

Return and Form.	To whom rendered.	When due.
<i>Monthly.</i>		
Permanent Staff dealing with N. A. A. F. I. .. M.S.	(1) Manager, N. A. A. F. I. .. (2) N. A. A. F. I., Echelon Barracks (3) S. & T., Ceylon Command	1st
Half pay and no pay leave, clerks General 96	(1) Deputy Chief Secretary .. (2) Deputy Financial Secretary Auditor-General ..	5th 5th
Leave without pay .. General 96	Command Paymaster ..	5th
Acting adjutants and part- time instructors .. M.S.	Controller of Establishments ..	5th
Persons employed by Govern- ment .. M.S.	(1) Deputy Chief Secretary .. (2) Controller of Establishments (3) Auditor-General	10th
Appointments .. General 202	Deputy Chief Secretary ..	15th
Changes .. General 140	(1) Chief Secretary .. (2) Auditor-General	10th
C. D. F. General Orders ..		<i>Quarterly.</i>
Colonial Reserve S. A. A. .. M.S.	Ceylon Command ..	5th Jan.-5th April 5th July-5th Oct.
Departmental fines .. General 48	Auditor-General ..	10th Jan.-10th April 10th July-10th Oct.
Intelligence Report .. M.S.	Ceylon Command ..	15th Mar.-15th June 15th Sept.-15th Dec.
		<i>Half-Yearly.</i>
Casualties, Permanent Staff .. M.S.	(1) Ceylon Command .. (2) Chief Secretary	1st Jan.-1st July
Return Passages .. General 173	Controller of Establishments ..	1st Jan.-1st July
Red Binders .. M.S.	(1) Chief Secretary .. (2) Ceylon Command (3) Inspector-General, Police	Jan. and July
Strength .. C.D.F. 39	Chief Secretary ..	10th Jan.-10th July
Adjutants' diaries .. C.D.F. 5	Chief Secretary ..	1st Mar.-1st Oct.
Government quarters .. M.S.	Colonial Storekeeper ..	1st April-1st Oct.
Stationery requisitions .. General 23	Chief Secretary ..	June and Dec.
Addresses of next-of-kin .. M.S.		<i>Yearly.</i>
Procedure for selection of candi- dates for employment with Local Forces .. M.S.	Chief Secretary ..	1st Jan.
Officers giving security .. General 183	Controller of Establishments ..	1st Jan.
Resources .. Special	Chief Secretary ..	15th Jan.
Reports on corps .. A.F.E. 657]	Ceylon Command ..	15th Jan.
Weapon Training .. A.F.E. 569]	Chief Secretary ..	25th Jan.
Register of abatements, W. & O. P. F. .. W.P. 3	Secretary, W. & O. P. F. ..	25th Jan.
Reports on clerks .. General 90	Deputy Chief Secretary ..	31st Jan.
Defaulting contractors .. M.S.	Chairman, Tender Board ..	31st Jan.
Indent for Customs forms .. G.P.C. 37	Government Printer ..	1st Feb.
Indent for Treasury, Audit and W. & O. P. F. forms .. G.P.C. 51	Government Printer ..	1st Mar.
Estimates .. Special	Chief Secretary ..	15th Mar.
Estimates, Clerical Service .. M.S.	Deputy Chief Secretary ..	15th Mar.
Instructors, Permanent Staff .. M.S.	Chief Secretary ..	31st Mar.
Estimates of stores .. General 74	Colonial Storekeeper ..	15th June
Indent for Government Printer's forms .. G.P.C. 59	Government Printer ..	1st Sept.
Indent for C. D. F. and stores forms .. G.P.C. 36	Government Printer ..	1st Oct.
Verification of stores .. T. & A. 66	Auditor-General ..	6th Oct.
C. D. F. officers .. M.S.	Under-Secretary, War Office ..	31st Oct.
Indent for General forms .. G.P.C. 39	Government Printer ..	1st Nov.
Secret documents .. A.F.A. 24	Ceylon Command ..	1st Nov.
Reports on Regular Army Officers .. A.F.B. 194	Ceylon Command ..	1st Nov.
Officers 60 years of age .. General 91	Chief Secretary ..	30th Nov.
Pensionable appointments .. M.S.	Chief Secretary ..	1st Dec.
		<i>Miscellaneous.</i>
C. D. F. General Orders ..	All concerned ..	As published

Book.	H. Q.	C. M. A.	C. G. A.	C. E.	C. M. R.	C. L. I.	C. P. R. C.	C. A. S. C.	G. M. C.	C. C. B.	Total.
Coast Defence Range-finding, Manual of ..	—	—	10	—	—	—	—	—	—	—	10
Dress Regulations, Army Drill for Coast Defence Range Finders ..	1	—	1	1	1	1	1	1	1	1	9
Electricity, Notes on ..	—	—	24	—	—	—	—	—	—	—	24
Engineer Training—	—	—	1	—	—	—	—	—	—	—	1
Vol. I. ..	1	—	—	65 ^a	—	—	—	—	—	—	66
Vol. II. ..	1	—	—	65 ^a	—	—	—	—	—	—	66
Engineering, Electrical, Textbook of ..	—	—	—	3	—	—	—	—	—	—	3
Engineering, Field—	—	—	—	—	—	—	—	—	—	—	—
Vol. I. (All Arms) ..	1	—	1	30 ^a	1	10	8	1	1	—	53
Vol. II. (R. E.) ..	—	—	—	3	—	—	—	—	—	—	3
Engineering, Manual of Military, Vol. II. ..	—	—	—	1	—	—	—	—	—	—	1
Vol. III. ..	—	—	—	3	—	—	—	—	—	—	3
Vol. IV. ..	—	—	—	3	—	—	—	—	—	—	3
Vol. V. ..	—	—	—	3	—	—	—	—	—	—	3
Vol. VI. ..	—	—	—	3	—	—	—	—	—	—	3
Vol. VII. ..	—	—	—	1	—	—	—	—	—	—	1
Vol. VIII. ..	—	—	—	1	—	—	—	—	—	—	1
Engineering, Mechanical Textbook of ..	—	—	—	1	—	—	—	—	—	—	1
Equipment Regulations, Part I. ..	—	1	—	—	—	—	—	—	—	—	1
Part III. ..	1	—	—	—	—	—	—	—	—	—	1
Field Service Pocket Book ..	7	1	25 ^d	20 ^d	20 ^d	45 ^d	35 ^d	20 ^d	15 ^d	10	198
Field Service Regulations, Vol. I. ..	3	—	4	4	3	10	8	20 ^d	15 ^d	2	69
Vol. II. ..	7	—	25 ^d	20 ^d	20 ^d	45 ^d	35 ^d	20 ^d	15 ^d	2	209
Gas Casualties, Manual of Treatment ..	—	—	—	—	—	—	—	—	1	—	1
Gas, Defence Against ..	1	—	1	4	1	1	1	4	5	1	19
Gun drill 3", Anti-aircraft Gun Mark III. ..	1	—	13	—	—	—	—	—	—	—	14
Gun drill, B. L. 6" Mark VII. ..	—	—	25	—	—	—	—	—	—	—	25
Gun drill, B. L. 9·2" Mark X. ..	—	—	13	—	—	—	—	—	—	—	13
Gun handbook 3", Anti-aircraft Mark III. on cart, 2 wheel Mark I. ..	1	—	12	—	—	—	—	—	—	—	13
Gun handbook, B. L. 6" ..	—	—	25	—	—	—	—	—	—	—	25
Gun handbook, B. L. 9·2" ..	—	—	13	—	—	—	—	—	—	—	13
Gun handbook, Q. F. 3"—20 cwt ..	—	—	12	—	—	—	—	—	—	—	12
Height and Rangefinder No. 2 Mark II., Handbook of ..	—	—	4	—	—	—	—	—	—	—	4
Horsemastership, Equitation and Driving, Manual of ..	1	—	—	—	10	—	—	—	—	—	11
Infantry Section Leading ..	7	—	—	4	—	170 ^a	120 ^a	4	3	175 ^a	483
Infantry Training, Vol. I. ..	7	—	—	4	—	170 ^a	120 ^a	4	3	80 ^b	388
Vol. II. ..	7	—	2	4	2	55 ^c	45 ^c	4	3	40 ^d	162
Intelligence in the Field, Manual of Military ..	1	—	—	—	—	—	—	—	—	—	1
Kings Regulations ..	1	1	1	1	1	2	1	1	1	1	11
Law, Manual of Military ..	1	—	1	1	1	2	1	1	1	1	10
Magazine Regulations ..	1	—	—	—	—	1	—	—	—	—	2
Manuals, Regulations, &c., Authorized Scales of Issue ..	1	—	—	—	—	—	—	—	—	—	1
Map Reading, Notes on ..	3	—	4	20 ^d	20 ^d	45 ^d	35 ^d	20 ^d	15 ^d	10	172

Book.	H. Q.	C. M. A.	C. G. A.	C. E.	C. M. R.	C. L. I.	C. P. R. C.	C. A. S. C.	C. M. C.	C. C. B.	Total.
Map Reading, Photo Reading and Field Sketching, Manual of	1	—	1	1	1	1	1	1	—	—	7
Medical Diseases in Tropical and Sub-tropical Areas	—	—	—	—	—	—	—	—	1	—	1
Medical Services of the Army, Regulations for	—	—	—	—	—	—	—	—	1	—	1
Medical Stores, Priced List of	—	—	—	—	—	—	—	—	1	—	1
Movement (War) Manual of	1	—	—	—	1	1	1	20d	—	—	24
Nomenclature of Diseases	—	—	—	—	—	—	—	—	1	—	1
Ordnance Manual (War)	—	1	—	—	—	—	—	—	—	—	1
Ordnance Services, Regulations for Army—											
Part I.	—	1	—	—	—	—	—	—	—	—	1
Part II.	—	1	—	—	—	—	—	—	—	—	1
Ordnance Services, Text-book of	—	1	—	—	—	—	—	—	—	—	1
Pay Warrant	1	—	—	—	—	—	—	—	—	—	1
Physical Training, Manual of	1	—	1	1	1	1	1	1	1	1	9
Practice Seawards, Instructions for	1	—	1	—	—	—	—	—	—	—	2
Practice Anti-aircraft, Instructions for	1	—	2	—	—	—	—	—	—	—	3
Predictor Vickers 3" A.A. Gun, Handbook of	1	—	2	—	—	—	—	—	—	—	3
R. A. M. C. Training	—	—	—	—	—	—	—	—	50a	—	50
Range Finder, Infantry No. 2, Handbook of	1	1	1	—	—	1	1	—	—	—	5
Range Finder, Infantry Training in use of	1	—	2	—	—	2	2	—	—	—	7
Range Tables 3", Anti-aircraft Gun Mark III.	1	—	7	—	—	—	—	—	—	—	8
Range Tables, Vickers Machine Gun	1	1	2	—	—	2	2	—	—	—	8
R. A. O. C. Duties and Procedure, Notes on	—	1	—	—	—	—	—	—	—	—	1
R. A. S. C. Training—											
Vol. I.	1	—	—	—	—	—	—	55a	—	—	56
Vol. II.	1	—	—	—	—	—	—	40b	—	—	41
Vol. III.	1	—	—	—	—	—	—	19	—	—	20
Vol. IV.	1	—	—	—	—	—	—	4	—	—	5
Sanitation, Army Manual of	1	—	1	1	1	1	1	1	30b	1	38
Signal Training (All Arms)	1	—	4	24	4	4	4	—	—	—	41
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R. A. V. C.	—	—	—	—	1	—	—	—	—	—	1

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Notes : a Includes one for each officer, warrant officer, sergeant and corporal concerned.

b Includes one for each officer, warrant officer and sergeant concerned.

c Includes one for each officer and warrant officer concerned.

d Includes one for each officer concerned.

Appendix M.

BLAKE SHIELD COMPETITION.

1. *Blake Shield*.—The Blake Shield is competed for annually amongst corps of the C. D. F., and will be held by the company, &c., to which the winning team belongs, for one year.

A miniature shield will be affixed, on which will be engraved the winning team's company, corps and date.

2. *Teams*.—The competition is open to one team of 8 other ranks from each company, &c., in the C. D. F. Officers are not permitted to compete.

3. *Rifles*.—Only S. M. L. E. rifles issued to corps may be used. The sights may not be blackened, marked or coloured. Orthoptics are not allowed. The use of match slides or wind gauge slides is prohibited. The sling is not to be used.

4. *Dates and Place*.—Shooting may take place on any recognized range on any day between the dates notified annually in C. D. F. General Orders. No team is allowed to shoot more than once, and all members of a team must fire on the same day.

5. *Practices*.—There are two practices, the second of which is to be fired immediately after the first.

(a) The following conditions apply to both practices :—

Range	300 yards
Target	Small (4 feet)
Position	Lying (no rests)
Bayonets fixed.				

(b) First practice : 5 rounds slow, and
1 compulsory sighting shot.

(c) Second practice : 5 rounds rapid.
Time 35 seconds, including loading.

After completing the first practice, competitors will remain in the prone position breech of the rifle open, 5 rounds S.A.A. in the pouch or bandolier. On the command or signal "Rapid Fire", competitors will load and fire, the time being taken from the command or signal. 35 seconds later the command or signal "Cease Fire" will be given. Any competitor firing after this command or signal will forfeit from his score 3 points for each shot fired.

6. *Scoring*.—First practice : As for Annual Weapon Training Course.

Second practice : Shots within the inner ring only to count,—value 3 points.

7. *Signalling*.—First practice only. Each shot will be signalled, but spotting discs will not be placed on the target.

8. *Dress*.—Drill order.

9. *Supervising Officers*.—Two commissioned officers, one of whom must belong to another company or corps, must be present throughout the firing, one at the firing point and one in the butts. If an officer of another company or corps is not available, the following may act as one of the supervising officers :—

An officer of the Ceylon Civil Service.

A Superintendent or Assistant Superintendent of Police.

A Provincial or District Engineer, Public Works Department.

On the conclusion of the practices, the senior supervising officer will forward the firing point register and the butt memorandum to H. Q., C. D. F.

10. *Officer at firing point*.—The supervising officer at the firing point will see that the competition is conducted fairly and strictly in accordance with these rules. He will time the rapid practice. He will keep the firing points registers, entering the value of each shot as signalled in ink, and signing each sheet on the completion of the competition.

11. *Officer in the butts*.—The supervising officer in the butts will examine the targets before the firing commences for each practice, to ensure they are of correct dimensions, clean and free from hits.

During the slow practice, he will observe each shot fired, at once entering in ink its value on the butt memorandum, and will direct the markers to signal its value.

After each detail has fired the second practice, he will examine each target, signal the number of hits to the firing point, and enter the value of each shot in the butt memorandum, which he will sign.

12. Arrangements for supervision will be submitted to H. Q., C. D. F. for approval, before the competition is fired.

13. Any doubtful point will be referred to the Commandant, whose decision shall be final.

14. Railway warrants may be issued for the competition but all other expenses must be borne by the corps concerned.

15. Any team not complying with the above conditions will be disqualified.

16. The results of each year's competition will be published in C. D. F. General Orders.

Appendix N.

SCHEME FOR DEFENCE FORCE HORSE INSURANCE.

Note.—This scheme is in abeyance as from 1st January, 1934. Horses will not be accepted for insurance, nor for renewal of insurance on or after that date. Claims in respect of existing policies will be admitted up to and including 31st December, 1934.

1. All matters in connection with the scheme for the insurance of horses shall be under the management of a Committee of the Commanding Officer of the Ceylon Mounted Rifles, the Staff Officer of the Ceylon Defence Force, the Adjutant of the Ceylon Mounted Rifles, the Deputy Chief Secretary, and the Deputy Financial Secretary of the Island for the time being, three to form a quorum, and the senior member present to act as chairman.

2. It shall be compulsory for every member of the Ceylon Defence Force who has to use a horse or horses in the execution of his duty to insure such horse or horses under this scheme. Provided that not more than two horses shall be insured by the same member in any period of twelve months, *i.e.*, if a member insured a horse on April 28, 1912, he can only insure one more horse between April 28, 1912, and April 28, 1913, provided that this shall not apply in the case of replacing casualties under the scheme.

3. The Committee shall from time to time appoint Boards consisting of not less than two officers or other persons to value horses for the purposes of insurance, and no horse shall be insured without a valuation certificate from such Board. The horse or horses shall be registered and insured within one month of being passed by such Board, otherwise the valuation of the Board and proposal of the soldier of the Defence Force to insure his horse shall become null and void.

4. Every horse proposed for insurance shall be insured for the value placed upon it by the Board of Valuers. Provided that in no case shall any horse be insured for a sum exceeding Rs. 750.

5. Horses shall be accepted for first insurance between the ages of 4 and 15 years only. Horses over 15 years of age, which up to that age have been insured under the Scheme, may be accepted for reinsurance provided that the application for renewal of insurance shall in every case, be supported by a valuation certificate, as provided for under rule 3 in the case of first insurance.

6. Every horse on being insured shall be entered with all particulars and a full description of the animal in a register to be kept by the Adjutant of the Ceylon Mounted Rifles.

7. The insurance on any horse shall cease to be in force so soon as the horse ceases to be the property of the insurer; provided, however, that if a horse is sold or transferred to another soldier of the Defence Force, the insurance may also be transferred on payment by the transferee to the Deputy Financial Secretary of a fee of Rs. 5.

8. The insurance shall only indemnify the insurer against the death or permanent disablement of the horse, and no claims shall be admitted in respect of death or permanent disablement of any horse on account of age.

9. Payment of the amount for which the horse is insured will only be made in the case of death (*a*) on a certificate of an officer of the Defence Force who has seen the dead horse, or (*b*) on an affidavit by the owner; and in the case of permanent disablement, of a certificate from (*a*) a duly qualified Veterinary Surgeon, (*b*) an officer of the Board of Valuers, or (*c*) a member of the Committee.

10. No claim will be paid unless the owner can prove (*a*) that death or permanent disablement was not caused by any fault or neglect of himself or his servants; (*b*) that everything possible was done to save the horse.

11. No claim will be paid where the cause of the death or permanent disablement of the horse is in any way attributable to the animal being used for racing or steeplechasing (exclusive of gymkhanas confined to the members of the regular army in Ceylon or to members of the Ceylon Defence Force). Claims arising from the use of the animal for hunting, hacking, and driving will be admitted. Claims for polo will also be admitted, provided that the additional premium required under rule 12 has been paid.

12. The premium to be paid annually by the insurer shall be calculated as follows:—

(*a*) Insurance including polo risks—

5 per cent. on the amount for which the horse is insured.

(*b*) Insurance excluding polo risks—

3 per cent. on the amount for which the horse is insured.

Provided that should a member of the Defence Force insure two horses under this Insurance Scheme, the premium payable on the second horse under (a) and (b) shall be 8 per cent. and 5 per cent. respectively.

13. All premia shall be deemed to be due and payable in advance, and no horse shall be considered to be insured in respect of which the premium has not been paid at due date.

14. The Adjutant of the Ceylon Mounted Rifles shall collect all premia, fees, or other sums due from members of the Defence Force, and shall pay the same to the Deputy Financial Secretary. The Adjutant is empowered to accept payment of premia for a period of fourteen days after the date on which they become due, provided that in no case shall any claim be considered or paid should death or disablement take place between the date on which the premium became due and the actual date on which the premium was received at the Office of the Ceylon Mounted Rifles. The Deputy Financial Secretary shall carry all such sums paid to him to the credit of the General Revenue Accounts of the Island.

15. The Deputy Financial Secretary shall pay out of the General Revenue of the Island any claim on account of the death or permanent disablement of any horse insured upon the production to him of an order by the Committee.

16. The whole scheme of insurance of the horses of the Defence Force should be subject to a proviso that should the percentage of insured horses belonging to members of the Defence Force who are required to use horses at any time fall below 75 per cent. of the number of members actually in the Island at such time, the Government reserves to itself the right to terminate the scheme forthwith, refunding to those members whose horses have been already insured a portion of the premia proportionate to the unexpired period of insurance in full settlement of all claims.

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Numbers in heavy type, *e.g.*, 412, refer to regulations.

Numbers in light type, *e.g.*, 7, refer to the paragraphs in italics of Chapter VI.

Letters in italics refer to Appendices, and if followed by numbers also in italics, the numbers refer to sections or paragraphs of the Appendix, *e.g.*, A 12 is section 12 of the Defence Force Ordinance.

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