



SUPPLEMENT TO THE
CEYLON GOVERNMENT
GAZETTE

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GOVERNMENT NOTIFICATION.

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REGULATIONS made by the Officer Administering the Government by virtue of the powers vested in the Governor by section 10 (1) of the Ceylon Naval Volunteer Ordinance, No. 1 of 1937.

By His Excellency's command,

M. M. WEDDERBURN,
Chief Secretary.

Chief Secretary's Office,
Colombo, November 25, 1937.

REGULATIONS.

1. The constitution of the Force is governed by Ordinance No. 1 of 1937. (See Appendix A.) Constitution.
2. The numerical establishment of the Force and the grades, ranks, and ratings therein shall be in accordance with the table set out in Appendix B. Establishment.
3. The Force will be under the orders of a Commander appointed by the Governor to be the Commanding Officer of the Force. The Commanding Officer will be responsible to the Captain in Charge, or Senior Naval Officer, Ceylon, for the discipline and training of the Force. Command.
4. The permanent staff of the Force will be selected by the Admiralty in consultation with the Colonial Office and will consist of one officer and one Chief Petty Officer. Permanent Staff.

- Training year.** 5. The training year will begin on January 1 and end on December 31.
- Principles of training.** 6. (1) Officers will be given general instructions in navigation and pilotage, minesweeping, communications, and elementary gunnery.
(2) Ratings will be given instruction in seamanship and particularly in minesweeping duties.
(3) Engine Room ratings will be given instruction in the care and maintenance of machinery and in war duties.
(4) Probationers will be given instruction in 12 pounder gun drill, fire control, signals including Naval and International Codes, morse code and semaphore, elementary seamanship, squad drill and ceremonial.
(5) Members of the Force in the accounts branch will be given instruction in the general duties of accounting and victualling, and in stores and secretarial work.
- Obligatory training.** 7. Training will be carried out both ashore and afloat. Officers and ratings will be required to carry out a minimum of 14 days' training afloat during each year. Probationers will be required to carry out a minimum of 7 days' training afloat and perform in addition a minimum of 21 drills ashore during each year.
- Calculation of training period.** 8. A day's training afloat will consist of a continuous period of not less than four hours at sea on any one day.
- Drills.** 9. A drill shall consist of one hour's instruction in any of the subjects mentioned in Regulation 6 : Provided that no period of instruction undertaken on any one day may be reckoned as more than two drills.
- Annual inspection.** 10. The Captain in Charge, or Senior Naval Officer, Ceylon, will arrange for the annual inspection of the Force and for holding the qualifying examinations and efficiency tests for all ranks and ratings in accordance with the provisions of Appendices C and D.
- Attendance at annual inspection.** 11. Every member of the Force shall attend the annual inspection of the Force unless he has been granted special leave of absence by the Commanding Officer. Every member requiring such leave shall make application in writing to the Commanding Officer stating the reasons for his application, and shall, where leave is requested on the ground of illness, attach a medical certificate.
- Annual tests.** 12. Officers, ratings, and probationers will be required to pass annually the efficiency tests specified respectively in paragraphs (1), (2), and (3) of Appendix D.
- First Commissions.** 13. First commissions will normally be granted to members selected from probationers and other ratings and will be appointed to the rank of Sub-Lieutenant : Provided that the Governor may appoint persons with special experience to any rank in the Force.
- Probation.** 14. Every appointment to commissioned rank and every promotion will be on probation for one year in the first instance. No officer will be confirmed in any rank unless he has passed the qualifying examination for the rank in question in accordance with the provisions of Appendix C, and is recommended as suitable by the Captain in Charge, or Senior Naval Officer, Ceylon. The period of probation may be extended for a further period of one year on the recommendation of the Captain in Charge, or Senior Naval Officer, Ceylon.
- Officers' commissions, promotions, &c.** 15. Every recommendation for any commission, and for the promotion, transfer, removal or retirement of any officer, will be submitted by the Commanding Officer of the Force through the Captain in Charge, or Senior Naval Officer, Ceylon, and the Chief Secretary, for the approval of the Governor.

16. The Governor's approval of the confirmation, promotion, transfer, removal or retirement of any officer, and the Governor's acceptance of the resignation of any officer, will be notified in the *Gazette*. Notification of Governor's appointments, &c.
17. Probationary appointments and promotions of officers will be submitted to the Governor for approval, but such approval will not be notified in the *Gazette*. Probationary appointments.
18. No officer shall be allowed to take charge of a watch at sea unless the Commanding Officer has signed a certificate that the officer is competent to take charge of a watch at sea. Certificates of competency to take charge of watch.
19. A confidential report on every officer of the Force will be rendered by the Commanding Officer annually to the Captain in Charge, or Senior Naval Officer, Ceylon. A statement will be attached to this report showing the number of days' sea training undergone and the number of drills attended by the officer concerned. Confidential reports.
20. Petty officers and leading ratings will be selected from among the ratings on the authorized establishment by the Commanding Officer if they have passed the qualifying examination specified in Appendix C. Preference will be given to those who have a good command over men. They will be rated as Acting Petty Officers or Leading Seamen and may be confirmed in that rate at the end of six months. The acting period may be extended at the discretion of the Commanding Officer. A petty officer or rating may be reverted for unsuitability or at his own request. Qualifications for promotions of ratings.
21. A service certificate shall be prepared for each rating of the Force immediately after his enrolment and there shall be recorded in such certificate a full description of the rating and particulars of his service. Service certificates.
22. The Officer Instructor will be responsible for ensuring that all Government stores and equipment in charge of the Force are kept in good order. Responsibility for stores.
23. Officers and ratings of the various ranks of the Force take precedence after the corresponding ranks of the R.N., R.N.R., and R.N.V.R. irrespective of seniority. Precedence.
24. A member of the Ceylon Defence Force may be transferred to the Ceylon Naval Volunteer Force if the Commanding Officer of his Defence Force unit certifies that such member is of good character and that there is no objection to his transfer. Every member who is so transferred must declare his former service, and such service, if it satisfies other conditions, will count for the award of medals and decorations. A member of the Ceylon Naval Volunteer Force may similarly be transferred to the Ceylon Defence Force. Every member of the Ceylon Naval Volunteer Force so transferred shall hand in, in good order and repair, any kit issued to him. Transfer.
25. In case of great national emergency, or in case of actual or apprehended invasion of or attack on the Island, or of rebellion, insurrection or other civil disturbance the Governor may by proclamation in the *Gazette* call out the Force or any portion thereof into actual service. Every officer and rating so called into actual service shall be bound to assemble at such place as may be directed by the Governor, and to perform such service as may be required under the orders of the Captain in Charge or Senior Naval Officer, Ceylon. The period of such service shall continue so long as the Governor shall consider necessary, and shall end on a date to be appointed by the Governor by proclamation in the *Gazette*. Actual service.

APPENDIX A.

CEYLON.

Ordinance No. 1 of 1937.

**An Ordinance to provide for the establishment of a
Volunteer Naval Defence Force.**

[Date of Governor's assent : February 12, 1937.]

R. E. STUBBS.

BE it enacted by the Governor of Ceylon, with the advice and consent of the State Council thereof, as follows :—

Short title.

1 This Ordinance may be cited as the Naval Volunteer Ordinance, No. 1 of 1937, and shall come into operation on such date as the Governor shall appoint by proclamation in the Gazette.

Governor may raise a naval force.

2 It shall be lawful for the Governor to raise and maintain for the naval defence of the Island of Ceylon within its territorial waters a force of volunteers to be called the Ceylon Naval Volunteer Force.

Force to be maintained at public expense.

3 The Force shall be raised and maintained at the expense of the Island of Ceylon out of moneys provided by the State Council.

Period of service.

4 Every member of the Force shall be entered for a term of three years, and shall during such term be subject to the provisions of this Ordinance, and at the expiration of every third year of the period of his service as a volunteer he shall be entitled to claim his discharge : Provided that if he is then in actual service his right to claim his discharge shall be suspended until the cessation of such service.

Force to consist of units.

5 The Force shall consist of such units as the Governor may appoint from time to time by notification in the Gazette.

Constitution of Force.

6 The Force shall consist of such numbers of officers and men as the Governor may from time to time decide. The officers of the Force shall receive either commissions or warrants from the Governor, and such commissions or warrants shall not be deemed to be vacated by the death or retirement from office of the Governor by whom the same were issued.

Every member of Force to be a British subject.

7 Every member of the Force must be a British subject between the ages of eighteen and fifty domiciled in Ceylon or resident in Ceylon for a period of not less than twelve months in the eighteen months next preceding the date of enrolment in the Force.

Governor may dispense with services.

8 The Governor may at any time dispense with the services of any member of the Force.

Instruction.

9 The Governor may cause any member of the Force to be instructed, trained and exercised on shore or on board any ship or vessel or partly on shore and partly on board any ship or vessel within the limits of the Island of Ceylon including therein its territorial waters : Provided that no member of the Force shall under this Ordinance be required to be in attendance for the purpose of instruction, training and exercise on more than twenty-eight days in any one year.

10 (1) The government, organisation, administration and training of the Force shall be prescribed by regulations made by the Governor. Such regulations may in particular provide for all or any of the following matters or things :—

Organisation, conditions of service, &c. to be prescribed by regulations.

- (a) the numerical establishments of units of the Force, and the grades, ranks and ratings therein ;
- (b) the training and inspection of the Force, the formation of training camps, the establishment of depots or stations of the Force, and the holding of manœuvres and exercises for the Force ;
- (c) the attendance of members of the Force for the purpose of instruction, training or exercise ;
- (d) the seniority of officers of the Force, and the appointment to, promotion to and tenure of commissioned or warrant rank in the Force ;
- (e) the advancement to or reversion from petty officer rating of men of the Force ;
- (f) the conditions as to physical fitness and efficiency on which members of the Force may continue to serve in the Force after completing their first term of service ;
- (g) the calling into actual service of the members of the Force ;
- (h) the issue and care of arms, accoutrements, ammunition, supplies, clothing and equipment for members of the Force ;
- (i) returns, books, forms and correspondence relating to the Force ;
- (j) the establishment and conduct of institutions for providing recreation and refreshment to members of the Force ;
- (k) generally for the better carrying out of the provisions of this Ordinance.

(2) Notwithstanding the provisions of sub-section (1), any regulation prescribing the qualifications for entry into or conditions of service in the Force shall be made by the Chief Secretary but shall not have effect until approved by the State Council and ratified by the Governor. Notification of such approval and ratification shall be published in the Gazette.

11 Any person who wilfully obstructs any portion of the Force or any member thereof in the performance of any service or duty under this Ordinance or the regulations made thereunder shall be guilty of an offence.

Obstructing the Force.

12 Any person who—

- (a) agrees with, or induces or attempts to induce any member of the Force to neglect or to act in conflict with his duty as a member of the Force, or
- (b) who is a party to, or aids or abets, or incites to the commission of, any act whereby any lawful order given to any member of the Force or any law or regulation with which it is the duty of any member of the Force to comply may be evaded or infringed, or

Aiding or inducing member of Force to dereliction of duty.

(c) who supplies or is a party to supplying any member of the Force with intoxicating liquor when such member is on duty and prohibited by regulations or instructions from receiving or taking intoxicating liquor,

shall be guilty of an offence.

Failure to attend training in Force.

13 Any member of the Force who fails without just cause (the proof whereof shall lie upon him) to attend at any time or place lawfully appointed by proper authority for instruction, training or exercise shall be guilty of an offence.

Wrongful disposal of property.

14 Any member of the Force who, without proper authority and permission, gives, sells, pledges, lends, or otherwise disposes of any arms, ammunition, accoutrements, clothing, supplies or any other article entrusted to or held by him for the service of the Force shall be guilty of an offence, and, in addition to any other penalty which may be imposed under this Ordinance, he may be ordered by the court convicting him to make good the loss or deficiency caused by such gift, sale, pledge, loan or other disposition.

Wrongful detention of property.

15 Any person who on discharge from the Force fails or neglects to render up any arms, ammunition, accoutrements, clothing, supplies or other article supplied to him as a member of the Force on demand being made to him by the proper authority shall be guilty of an offence, and in addition to any other penalty which may be imposed under this Ordinance he may be ordered by the court convicting him to make good the loss or deficiency caused by such failure or neglect.

Penalties.

16 Any person who is guilty of an offence under this Ordinance shall, on conviction after summary trial before a Police Magistrate, be liable to a fine not exceeding five hundred rupees, and in default of payment, to imprisonment for a term not exceeding three months.

Interpretation.

17 In this Ordinance, unless the context otherwise requires—

22 Vic., c. 40.
3 Ed. VII. c. 6.

“ actual service ” has the same meaning as in the Royal Naval Reserve Volunteer Act, 1859, of the Imperial Parliament as incorporated in the Naval Forces Act, 1903, of the Imperial Parliament ;

“ Force ” means the Ceylon Naval Volunteer Force raised under this Ordinance.

Repeal.

18 The Ceylon Royal Naval Volunteer Reserve Ordinance, No. 15 of 1934, is hereby repealed.

Passed in Council the Twenty-sixth day of January, One thousand Nine hundred and Thirty-seven.

E. W. KANNANGARA,
Clerk of the Council.

Assented to by His Excellency the Governor the Twelfth day of February, One thousand Nine hundred and Thirty-seven.

E. R. SUDBURY,
Secretary to the Governor.

APPENDIX B.

ESTABLISHMENT.

I. Rank.	No.	II. Duties.
<i>Officers.</i>		
Commander ..	1	Commanding Officer
Lieutenant Commanders or Lieutenants.	4	In command of craft
Lieutenants or Sub-Lieute- nants ..	4	Executive Officers of craft
Sub-Lieutenants ..	4	Watchkeepers
Lieutenant Commander or Lieutenant E. ..	1	Flotilla Engineer Officer
Paymaster Lieutenant or Sub-Lieutenant ...	2	Pay, Victualling, Stores (One Officer) Secretary to Commanding Officer (One Officer)
Total Officers ..	16	
<i>Ratings.</i>		
Petty Officers ..	4	Coxswains
Leading Seamen ..	8	In charge of watches
Able Seamen ..	36	Minesweeping duties
Stoker Petty Officers ..	4	In charge of machinery
Stoker Petty Officers ..	4	} Engine Room Duties
Leading Stokers ..	4	
Stokers ..	16	} Base duties
Probationary Writers ..	2	
Probationers ..	28	Signalling and Gunnery
Cooks ..	8	
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APPENDIX C.

Qualifying Examinations.

(I) FOR SUB-LIEUTENANT.

(i) *Seamanship.*

(a) Anchor and cable work as applicable to auxiliary craft.

(b) General duties of an officer on the Watch both at sea and in harbour.

(c) Naval and International Codes, Semaphore and Morse. (15 words a minute for Semaphore and 10 words a minute for Morse.)

(d) Rule of the Road.

(e) Station Keeping.

(ii) *Navigation.*

(a) Chart reading, shaping course allowance for tide and methods of fixing.

(b) Lights and buoyage.

(c) Use of tide tables.

(d) Instruments, including sounding machines, sextants, and compasses.

(iii) *Gunnery.*

- (a) General knowledge of the guns and mountings supplied to the Force.
- (b) Ability to drill and instruct Guns' Crew.
- (c) Adjustment of sights.
- (d) Elementary Fire Control.
- (e) General knowledge of fireworks and ammunition supplied to the Force.
- (f) Squad and small arms drill.

(iv) Minesweeping.

- (a) Elementary knowledge of mines and their moorings.
- (b) Methods employed and gear required for minesweeping.

(II) FOR LIEUTENANT.

The same examination as for Sub-Lieutenant except that a much higher standard of proficiency will be required in sections (ii) and (iv).

(III) FOR LEADING SEAMAN.

Practical tests in

- (i) Bends and hitches, knots, and splices.
- (ii) Compass and helm.
- (iii) Methods of taking soundings.
- (iv) Rule of the road.
- (v) Working Minesweeping gear.
- (vi) Anchors and cables.
- (vii) Taking charge of small parties of men.

(IV) FOR PETTY OFFICER.

Same as for Leading Seaman but a higher standard will be required in all subjects. In addition practical tests in

- (viii) use of the Boatswain's call.
- (ix) general knowledge of a coxswain's duties in a small vessel.

(V) FOR LEADING STOKER.

Practical tests in

- (i) Firemen's duty when boilers are working at full power.
- (ii) Attending to and lubricating bearings.
- (iii) Use of the principal tools in the Engine Room Department.
- (iv) Running of auxiliary machinery.

(VI) FOR STOKER PETTY OFFICER.

- (i) Taking charge of an Engine Room watch.
- (ii) Working of main engines at full power.
- (iii) Repairing damage under way.

APPENDIX D.

ANNUAL EFFICIENCY TESTS.

(1) *Officers.*

Officers other than engineer officers must satisfy the Commanding Officer as to—

- (1) Proficiency in elementary navigation and pilotage.
- (2) Knowledge of methods of minesweeping.
- (3) Ability to take charge of and instruct men in the following subjects :—
 - (i) Seamanship.
 - (ii) Gun drill and control.
 - (iii) Squad drill and rifle exercises.
 - (iv) Semaphore, Morse, Naval, and International Codes.

Engineer Officers must pass such tests as may be prescribed by the Commanding Officer.

(2) *Ratings.*

Ratings must satisfy the Commanding Officer as to their knowledge of all branches of Seamanship in which they have undergone instruction.

In addition Petty Officers and Leading Seamen must satisfy the Commanding Officer that they are capable of taking charge of parties of men in minesweeping duties.

(3) *Probationers.*

Probationers must satisfy the Commanding Officer that they have—

(i) a thorough knowledge of Semaphore, Morse, Naval, and International Code ;

(ii) a good knowledge of 12 pounder gun drill and mechanism ;

(iii) an elementary knowledge of squad and rifle drill ; and

(iv) an elementary knowledge of seamanship.

Note.—Accountants Branch and Cooks will be required to pass such tests as the Commanding Officer may from time to time prescribe.