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THE GAZETTE OF THE REPUBLIC OF SRI LANKA (CEYLON)

අංක 69 — 1973 ජූලි 20 වැනි සිකුරාදා — 1973.07.20

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PART I: SECTION (IIA)—ADVERTISING

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Posts — Vacant

**GENERAL CONDITIONS APPLICABLE TO APPOINTMENTS IN THE STATE SERVICE
ADVERTISED IN THE "GAZETTE OF THE REPUBLIC OF SRI LANKA (CEYLON)"**

1. General Qualifications required

1:1 Every applicant must furnish satisfactory proof that he is a Ceylonese. A "Ceylonese" is a citizen of Ceylon by descent or by registration as defined in the Ceylon Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination should have a pass in the Sinhala Language obtained at the Senior School Certificate Examination or its equivalent if he is a Sinhalese, educated in the Sinhala medium. (This requirement will not apply to those who are in the State Service from a date prior to January 1, 1961, and who seek appointments to other posts in the State Service).

1:3 Applications from the 'New Entrant' public officers whose probationary/trial appointments have been terminated for failure to pass the prescribed Proficiency Test in Sinhala will not be entertained unless they have obtained the qualifications which would entitle them to seek exemptions from the highest Proficiency Test in Sinhala prescribed for the post or service in terms of Treasury Circular No. 640.

2. Allowances

2:1 In addition to the monthly consolidated salary applicable to the post, all monthly paid married officers in the State Service will be paid a Married Allowance on the basis set out in Section 1 of Chapter VIII of the Establishments Code.

2:2 Monthly paid State Officers in the salary/wage group ranging from Rs. 180 to Rs. 250 per month (inclusive of all allowances), will be paid a Special Allowance of Rs. 7.50 per mensem subject to any adjustments where necessary.

3. Conditions of Service: General

3:1 All officers in the State Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by Government from time to time.

3:2 A State Officer may be required to furnish security in terms of the Public Officers' (Security) Ordinance, in such sum and in such manner as the Secretary to the Ministry concerned may determine.

3:3 A State Officer may be called upon to serve in any part of the Island.

4. Conditions of Service applicable to State Officers holding permanent appointments

4:1 In addition to the conditions referred to in Section 3 above, State Officers holding permanent appointments will be subject to the following further conditions:—

4:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. An appointment may be terminated at any time during the period of probation without a reason being assigned.

IMPORTANT NOTICE

ALL Notices to be published in Part I: Sections (IIA) and (IIB) of the *Weekly Gazette of the Republic of Sri Lanka* will be accepted till 12 noon on the Wednesday, previous to the week of publication. Notices received after the scheduled time and date will not be accepted under any circumstances.

L. W. P. PEIRIS,
Government Printer.

Department of Government Printing,
Colombo, December 15, 1972.

4:1:2 All State Officers who are "New Entrants" to the State Service, for purposes of the official language policy of the State are required to conform to the provisions of the Official Language Act, No. 33 of 1956, and any laws and rules that now exist or may be introduced in the future to give effect to the language policy of the State.

4:1:3 All State Officers are required to acquire a working knowledge of the Official Language during their period of probation.

4:1:4 Confirmation at the expiry of the period of probation will depend, *inter alia*, on the passing of the Grade I proficiency test in Sinhala within one year, Grade II proficiency test within two years and Grade III proficiency test (where applicable, within three years from the date of appointment).

Failure to pass a test within the prescribed period for it, will result in the suspension of increments. Suspension will be converted to stoppage if the test is not passed within a further period of six months beyond the prescribed period, such stoppage operating until the test is passed or until such time as the provisions of section 4:1:5 below apply.

4:1:5 The provisions of Section 12:13 of Chapter II of the Establishments Code will apply if the prescribed standard of proficiency in Sinhala is not reached by the end of the period of probation.

4:1:6 Sections 4:1:3, 4:1:4 and 4:1:5 will not apply to those recruited through the Sinhala medium.

4:1:7 A State Officer already confirmed in a permanent post in the State Service will not normally be required to serve the period of probation on being appointed to another permanent post in the State Service. Such officer may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

4:1:8 Selected candidates (other than those already holding permanent/temporary appointments in the State Service who have already been medically examined) will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

5. Terms of Engagement

5:1 All State Officers appointed to the State Service after 1.1.72 either to posts in the permanent establishment or to posts in the monthly paid temporary cadre (excluding those on daily rates of pay) will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The State will contribute 9% of the consolidated salary paid in at the close of each financial year. The holder of such an appointment may also, if he so desires make

a further voluntary contribution at his option up to 6% of his monthly consolidated salary to the Public Service Provident Fund but no contribution will be made by the State on such contribution.

5:2 Those State Officers who held permanent and pensionable posts in the State Service prior to 31.12.1971, if appointed to a post in the permanent establishment of the State Service after 1.1.1972, will be allowed to retain the pensionability as personal to the holder. Such State Officer will be required to contribute to the Widows & Orphans Pension Scheme as before.

6. War Service Concession

6:1 If they are qualified in all other respects, ex-Servicemen of United Kingdom's Fighting Forces and full-time members of Auxillary Fire, Air Raid Precautions and Civil Defence Services will, provided they had not left these Services of their own accord, be allowed to deduct periods of such service from September 3, 1939 to December 31, 1949, from their age for purposes of obtaining eligibility on grounds of age provided that they had joined the Forces before August 15, 1945, and that such service was satisfactory and continuous.

7. Serving Officers in the State Service

7:1 Applications from officers of the State Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from State Officers holding posts in the permanent establishment in the State Service, the Heads of Departments, in forwarding such applications, should state whether the applicants could be released or not to take up the new appointment, if selected.

7:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

7:3 Any one desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidate.

7:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification, if the inaccuracy is discovered before the selection, and to dismissal, if discovered after the selection.

7:5 Applications not conforming in every respect with the requirements of the advertisement will be rejected.

8. Definition of Salary for the purpose of Eligibility

8:1 Salary for purposes of eligibility means only the consolidated salary and does not include any acting salary, allowances, &c.

MINISTRY OF JUSTICE

Post of Chief Translator (Temporary) in the Criminal Justice Commissions

APPLICATIONS are invited for the post of Chief Translator (Temporary) in the Criminal Justice Commissions. Applications, which should be on printed forms provided by this office, should reach me on or before 15th of August, 1973.

Note.—(1) Requests for the printed form of application by post should be with a self-addressed UNSTAMPED envelope, not smaller than 9 in. x 4 in. in size, and should also indicate very clearly whether the prospective candidate is an officer in the Public Service or not.

(ii) No allegation that an application form or a letter respecting such form has been lost or delayed in the post can be considered. Candidates who delay their applications until the last days will do so at their own risk.

2. Terms of Employment and Conditions of Service.—The post is temporary. Contributions should be made to the Public Service Provident Fund.

3. Salary.—The consolidated salary scale attached to the post in Rs. 8,880 per annum rising to Rs. 14,400 per annum by 6 annual increments of Rs. 360 and 7 annual increments of Rs. 480.

4. Qualifications required.—Every candidate must furnish satisfactory proof that he/she—

- (a) is of excellent moral character and physically sound;
- (b) is not less than 25 years and not more than 45 years of age on 15.08.1973. (The upper age limit will not apply to those already in the Government Service);
- (c) (i) is a Graduate of a recognised University with Sinhala as a subject; or
- (ii) Possesses at least 10 years experience in translating English Legislative Enactments, etc., into Sinhala.

5. Candidate will be required to produce any or all of the following documents when called upon to do so:—

- (a) Certificate of registration of birth. (N.B.—Baptismal Certificate or certificates of birth issued for the purpose of the Code of Regulations for Assisted Schools will not be accepted.)
- (b) Degree or highest educational certificate.
- (c) Two certificates of character, one of which should be from the Director of Studies, College Tutor or Professor.
- (d) Certificates of professional and/or technical qualifications.
- (e) Certificate of highest examination passed in Sinhala, Tamil and English.

Note.—(i) No documents or copies of documents should be attached to the application form.

(ii) Applications of candidates who fail to produce documents when requested to do so will not be considered.

6. Applications from officers in the Public Service or in Corporations must be forwarded through the Heads of their Departments or Corporations. They must, however, notify direct to the Secretary, Ministry of Justice, the date of despatch by them of their applications, to reach him on or before the closing date.

7. Applications and any other communications relating thereto must be addressed to the Secretary, Ministry of Justice, and NOT personally to any officer in this office.

8. Reference is invited to the General Conditions applicable to appointments to posts in the Public Service published at the beginning of Part I: Section (IIA) of this Gazette.

NIHAL JAYAWICKRAMA,
Secretary,
Ministry of Justice.

Ministry of Justice,
Colombo 12, 10th July, 1973.
7-756—Gazette No. 69 of 73.07.20

MINISTRY OF EDUCATION

ONE Year Internal Post-Graduate Course for the Diploma in Education 1974 at the University of Sri Lanka and the Two-Year Postal Post-Graduate Course for the Diploma in Education

WITH reference to the notification published in the Gazette of the Republic of Sri Lanka, No. 65 of 22nd June, 1973, inviting applications for the above course.

2. Paragraph 4d(i) d(ii) and (f) of the above notification is amended to read as follows:—

d(i) possesses 5 years' teaching experience as a Graduate Teacher on the Graduate Scale of Salary in a Government School or in a Government Guru Vidyalaya, or in a Government Technical Education Institution on 1st January, 1974.

Or

d(ii) possesses 10 years of teaching service of which at least 3 years should be teaching experience as a Graduate Teacher on the Graduate Scale of Salary in a Government School, or in a Government Guru Vidyalaya, or in a Government Technical Education Institute on 1st January, 1974.

(f) Teachers who have entered into a bond for the purpose of obtaining study leave will be eligible to apply for the One Year Internal Course only if they complete at least 5 years of obligatory service under the bond on 31st December, 1973. Applications of those who have not completed requisite service will be rejected.

3. Qualifications stipulated under paragraph 4 (d) (i) and (ii) do not apply to Graduate officers in the Ceylon Education Service.

4. The closing date of applications is extended to 4th August, 1973.

5. Written Test for selection will be held on 15.9.1973.

PREMADASA UDAGAMA,
Director-General of Education.

Ministry of Education,
Malay Street,
Colombo 2, July 4, 1973.
7-759—Gazette No. 69 of 73.07.20

RIVER VALLEYS DEVELOPMENT BOARD

APPLICATIONS are invited for the following posts in the Walawe Project:—

I. CHIEF ACCOUNTANT

Applicants should be 30 to 45 years of age and should possess the following qualifications:—

(1) The Final Examination of the Institute of Chartered Accountants or the Institute of Cost and Management Accountants and have a minimum of 5 years post qualification experience in the day to day control of finance, preparation of budgets and integrated cost/financial accounting systems, in a State Corporation or a recognised Mercantile Establishment.

(2) Appointment will be to Gr. II/III of the Board's Service on the salary scale of Rs. 15,840—5 x 400 and 5 x 600—Rs. 21,240 per annum. Appointment to a point in the scale will be considered.

II. CHIEF INTERNAL AUDITOR

Applicants should be 30-45 years of age and possess the following qualifications:—

(1) The Final Examination of the Associate of Chartered Accountants or the Institute of Cost and Management Accountants and have a minimum of 5 years post qualification experience in Internal Auditing in a State Corporation or a recognised Mercantile Establishment. Experience in a construction or production project will be an added qualification.

- (2) Appointment will be to Gr. II/III of the Board's Service on the salary scale of Rs. 15,840—5 × 480 and 5 × 600—Rs. 21,240 per annum. Appointment to a point in the scale will be considered.

Applications for the above posts will also be considered from officers in the Board's Service who have passed the Intermediate Examination of the Institute of Chartered Accountants or Parts I, II, III and IV of the Institute of Cost Management Accountants who possess 10 years total accounting experience at staff officer level.

Applications should be made on forms obtainable from this office. Requests by post for application forms should be sent with a self-addressed stamped envelope.

Applications should be forwarded to the undersigned to reach this office on or before 15th August, 1973.

CHAIRMAN,

River Valleys Development Board.

415, Bauddhaloka Mawatha,
Colombo 7.

7-744—Gazette No. 69 of 73.07.20

BUILDINGS MATERIALS CORPORATION

APPLICATIONS for the following post are invited from citizens of Sri Lanka. Applicants should be not less than 18 years and not more than 45 years of age on the closing date of the applications and should make their applications in the appropriate form obtained from this office.

(1) A. Post.—Store Keeper (Grade IV).

B. Qualifications.—G.C.E. (Ord. Level) with 4 Credits obtained on not more than two sittings and possess at least 3 years experience in Stores work in a recognized Commercial or Technical Institution.

C. Salary Scale.—Rs. 280—10 × 7—Rs. 350.

D. Securities.—Required to furnish a security of Rs. 10,000 out of which Rs. 2,000 should be in cash, and balance should be furnished in a Fidelity Bond.

(2) Candidates may be considered for placement on suitable salary points on the relevant scale in consideration of their qualifications and experience.

(3) Application forms and further details could be had by sending a self-addressed stamped envelope to the undersigned or by calling over personally.

(4) Applicants from Government Departments and State Corporations should forward their applications through their employer.

(5) Applications should reach the undersigned on or before 4.8.1973.

PERSONNEL MANAGER,

Buildings Materials Corporation,
First Floor,
Chartered Bank Building,
Queen Street,
Colombo 1.

7-748—Gazette No. 69 of 73.07.20

DEPARTMENT OF MINOR EXPORT CROPS

Post of Reeling Expert—Sericulture Project

APPLICATIONS are invited for post of Reeling Expert, Sericulture Project in the Department of Minor Export Crops. Applications which should be in the form appended to this notification should reach the Secretary, Ministry of Plantation Industries, P. O. Box 1652, Colombo 1, on or before 15th August, 1973.

Note.—(i) Applications which are not in the form appended will be rejected.

(ii) No allegation that an application or a letter respecting such application has been lost or delayed in the post can be considered. Candidates who delay their applications until the last few days will do so at their own risk.

2. Terms of Employment and Conditions of Service.—

(i) The post is permanent and non-pensionable. Contributions will have to be made to the Public Service Provident Fund. The appointment will, in the first instance, be on probation for three years.

(ii) If a selected candidate is a person holding a permanent and pensionable appointment under the Government, prior to 1st January, 1972, he will in the first instance, be appointed to act for a specified period of time.

3. Salary and Allowances.—The salary scale attached to the post is as follows :—

Consolidated salary.—Rs. 7,440 per annum rising by 10 annual increments of Rs. 360 and 11 of Rs. 480 to Rs. 16,320 per annum (Efficiency Bars will operate at Rs. 11,520 and Rs. 14,880).

Note.—(i) No officer will be entitled to proceed beyond the salary step of Rs. 11,520 per annum on this scale unless he obtains a prescribed Post-Graduate Degree.

(ii) A candidate possessing the stipulated Post-Graduate Degree or Diploma will be placed on the salary point of Rs. 8,520 per annum.

4. Qualifications required.—Every candidate must furnish satisfactory proof that he/she—

(i) (a) is a holder of a Degree in Textile Technology from a recognised University;

OR

(b) is a holder of a First or Second Class Degree in Physics from a recognised University;

OR

(c) has a Post-Graduate Degree in Physics from a recognised University;

OR

(d) is a holder of a Degree in Engineering (Mechanical) from a recognised University or A.M.I.M.E. Certificate;

(ii) is not less than 22 years and not more than 30 years of age on the closing date of the applications; maximum age limit for post-Graduates is 35 years. (These age limits will not apply in the case of candidates who are already in the State Services);

AND

(iii) is of excellent moral character and physically sound.

5. Candidates will be required to produce any or all of the following documents when called upon to do so :—

(a) Certificate of registration of birth (N.B.—Baptismal Certificate or certificates of birth issued for the purpose of the Code of Regulations for Assisted Schools will not be accepted).

(b) Degree or highest educational certificate.

(c) Two certificates of character, one of which should be from the Director of Studies, College Tutor or Professor.

(d) Certificate of professional and/or technical qualifications.

(e) Certificate of highest examination passed in Sinhala, Tamil and English.

Note.—(i) No documents should be attached to the application form.

(ii) Applications of candidates who fail to produce documents when requested to do so will not be considered.

6. Applications from officers in the State Services or Corporations must be forwarded through the Heads of their Departments or Corporations.

7. Applications and any other communications relating thereto must be addressed to the Secretary to the Ministry of Plantation Industries, and NOT personally to any officer in this Ministry.

8. Reference is invited to the General Conditions applicable to appointments to posts in the State Services published at the beginning of Part I : Section (IIA) of this Gazette.

DORIC DE SOUZA,

Secretary,

Ministry of Plantation Industries

Ministry of Plantation Industries,
P. O. Box 1652,
6, Sir Baron Jayatillaka Mawatha,
Colombo 1, 9th July, 1973.

SPECIMEN APPLICATION FORM

APPLICATION FOR POST OF REELING EXPERT—SERICULTURE PROJECT

Department of Minor Export Crops

(No documents should be attached to this application form)

1. Name in full (in block capitals) : _____.
2. Postal address : _____.
(Any change of address should be communicated immediately)
3. (a) Date of birth : _____, Year : _____, Month : _____, Date : _____.
(b) Exact age on the closing date of applications : _____, Years : _____, Months : _____, Days : _____.
4. State whether citizen of Sri Lanka by descent or by registration (If by registration, give particulars) : _____.
5. Place of birth—
(a) of applicant : _____.
(b) applicant's father : _____.
(c) applicant's grandfather : _____.
(d) applicant's great grandfather : _____.
6. (a) Sex : _____.
(b) State whether married, single, widow or widower : _____.
7. Highest examination passed in :—
1. Sinhala : _____.
2. Tamil : _____.
3. English : _____.
8. Schools, Colleges and other Institutions attended since the age of 12 years :—

<i>General Education</i>	<i>Professional Education</i>
School/College	Institution
From/To	From/To
1.	1.
2.	2.
3.	3.

9. Are you free from pecuniary embarrassment? If not, what is the extent of your commitments? :

10. Have you been charged for any criminal offence in a Court of Law? If so, state full particulars with dates, quoting number of case : _____.

11. Academic, professional and technical qualifications (Please give details of all degrees, distinctions, professional and/or technical qualifications, etc. obtained with date, class secured, if any, subjects offered and names of institutions) :—

12. Present occupation and previous appointment, if any :—

Post	From/To	Annual Salary Rs.
1.		
2.		
3.		

(Cause of termination of employment under Government should be stated in cage 13)

13. Any further particulars : _____.

14. Give the names and addresses of two persons known to you from whom particulars about you could be obtained : _____.

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualification if the inaccuracy is discovered before the selection and to dismissal without any compensation to me if it is detected after the appointment.

Signature of Applicant.

Date : _____.

7-665—Gazette No. 69 of 73.07.20

My No. SUBO/AYA/2/17.

DEPARTMENT OF MINOR EXPORT CROPS

Posts of Assistant Farm Manager

APPLICATIONS are invited for posts of Assistant Farm Manager in the Department of Minor Export Crops. Applications, which should be on specimen forms appended, should be sent by registered post to reach the Director, Department of Minor Export Crops, 159, Dharmapala Mawatha, P. O. Box 1524, Colombo 7, on or before the 15th August, 1973. No forms of application will be provided by this office. "Posts of Assistant Farm Manager" should appear on the top left hand corner of the envelope enclosing the application.

2. Terms of Engagement and Conditions of Service.—

(i) The posts are permanent and non-pensionable. Contributions will have to be made to the P. S. P. F. The appointments will, in the first instance, be on probation for three years.

(ii) The selected candidates will not be able to treat public holidays and Sundays as off days as Field Officers of the Department but any day or any time of the day may be taken off, provided arrangements have been made for the proper execution of the work in their absence.

(iii) Within three years of appointment the selected candidates should acquire proficiency in Sinhala and pass prescribed tests in Sinhala. Within the first year, they should acquire a working knowledge of Tamil.

3. Salary and Allowances.—The salary scale attached to the posts is as follows.—

Consolidated salary.—Rs. 3,864—19 x 144 and 4 x 180 Rs. 7,320 per annum. (Efficiency bars will operate at Rs. 4,584 per annum and Rs. 6,024 per annum).

Note.—(i) Graduates in Agriculture of a recognised University and those with the 1st or 2nd Division Senior Certificate of the School of Agriculture, Peradeniya or Kundasale, if selected, will be eligible to the initial salary of Rs. 3,864 per annum in the above scale. They

B 5 e

will be required to pass an oral test in Sinhala/Tamil to be held by the department within one year of their appointment. Failure to pass this Examination within the prescribed period will result in the deferment of the next increment.

(ii) Applicants with only a "Pass" Division Senior Certificate of the School of Agriculture, Peradeniya or Kundasale, and those with G.C.E. (Advanced Level) in relevant subjects, together with 3 years experience as Farm Manager, if selected, will be eligible to receive only Rs. 3,180 per annum until they pass Part I of the qualifying departmental examination for probationers, and thereafter they will be eligible to the initial salary of Rs. 3,864 per annum of the above scale. They will also be required to pass an oral test in Sinhala/Tamil to be held by the department within one year of their appointment. Failure to pass this examination within the prescribed period will result in the deferment of next increment. Those who fail to pass the Part I of the departmental examination for probationers examination within one year should pass the oral test in Sinhala/Tamil as well to be eligible to receive Rs. 3,864 per annum.

4. Qualifications required.—Every applicant must furnish satisfactory proof that he/she—

(a) is a Graduate in Agriculture of a recognised University; or

(ii) is a holder of the Senior School Certificate or the General Certificate of Examination (Ordinary Level) in Sinhala/Tamil, Arithmetic or Mathematics and four other subjects, five of which should have been passed at one and the same examination; or an equivalent or higher examination, and is a holder of the Senior Certificate of the School of Agriculture, or

(iii) is a holder of the General Certificate of Education (Advanced Level) in three science subjects at one sitting, including Chemistry and Botany; and three years experience as Farm Manager.

SPECIMEN FORM OF APPLICATION

Post of Assistant Farm Manager—Department of
Minor Export Crops

(b) is not less than 22 years of age and not more than 35 years on closing date of applications (These age limits will not apply in the case of candidates who are already in Government Service).

(c) is of excellent moral character and physically sound.

5. Applicants should attach to their applications copies (not originals) of—

(a) certificate of registration of birth (N.B.—Baptismal Certificate or certificate of birth issued for the purpose of the code of regulations for assisted schools will not be accepted);

(b) certificate of the highest academic and/or professional qualifications obtained;

(c) certificate of the highest examination passed in Sinhala;

(d) certificate of Farm Management (if applicable);

(e) two recent testimonials of character (candidates who are already in Public Service will not be required to furnish testimonials under this sub-section).

Note.—These copies of certificates of testimonials will not be returned.

6. Applications from officers in the Public Service must be forwarded through the Head of their departments. Such applications received in this office after the prescribed date will not be entertained unless such applications were received by the Head of Department on or before the prescribed date and the Head of Department concerned recommends acceptance *adducing valid reasons for the delay.*

7. Applications and any other communications relating thereto must be addressed to the Director, Department of Minor Export Crops, 159, Dharmapala Mawatha, P. O. Box 1524, Colombo 7, and not personally to any officer in the Department.

8. Reference is requested to the general conditions applicable to appointments in the Public Service published at the beginning of Part I, Section 11 A of this *Gazette.*

9. Applications will not be acknowledged.

DR. E. JAYANETTI,
Director,

Department of Minor Export Crops.

Department of Minor Export Crops,
159, Dharmapala Mawatha,
P. O. Box 1524,
Colombo 7, 7th July, 1973.

1. Name in full : _____
(a) Surname : _____
(b) Other names : _____.
2. Postal address : _____.
3. Date of birth and exact age on 15th August, 1973 : _____
(Copy of Birth Certificate must be attached.)
4. Nationality and how obtained : _____.
5. Place of birth of—
(a) Applicant : _____.
(b) His father : _____.
(c) His parental grandfather : _____.
(d) His parental great-grandfather : _____.
6. (a) Sex : _____.
(b) Married/single/widow/widower : _____.
7. Academic and/or Professional qualifications : _____
(Copy of certificates must be attached.)
8. Examination passed in Sinhala : _____
(Copy of certificates must be attached.)
9. Have you had any previous employment under Government. If so, state in what capacity and reasons for leaving : _____.
10. Particulars of any special claims, qualifications or experience : _____.
11. Names and designations of persons from whom character certificates have been furnished : _____
(Copies of certificates must be attached.)
12. Any other particulars : _____.

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualification if the inaccuracy is discovered before the selection and to dismissal without compensation if it is detected after the appointment.

Signature of Applicant.

Date : _____.

7-664—Gazette No. 60 of 73.07.20

VACANCIES FOR POSTS OF SHIPWRIGHT ARTIFICER (CIVIL) IN THE SRI LANKA NAVY

APPLICATIONS are invited from persons with construction/building experience, for the post of Shipwright Artificers (Civil) in the Regular Force of the Sri Lanka Navy. Candidates should possess the qualifications and satisfy the conditions given below.

2. All applicants must fulfil all the conditions described below :—

(a) be citizens of Sri Lanka;

(b) have passed the Ceylon G. C. E. (Ord. level) Examination in six subjects in not more than TWO sittings, including a pass in;

(i) Sinhalese Language/or Tamil Language; and not less than TWO credit passes in any of the following subjects :—

(i) Pure Mathematics;

(ii) Applied Mathematics;

(iii) Physics;

(iv) Chemistry;

(v) Advanced Maths;

(vi) Geometrical/Mechanical Drawing.

(c) Possess ONE of the undermentioned technical qualifications—

(i) have successfully completed the Junior Technical Officers' Course (Civil) at a Ceylon Technical College (or obtained

equivalent qualifications) AND have three years' experience in a Government Technical Department/Corporation, or with a recognised private contractor carrying out Civil Engineering Works;

OR

(ii) Have successfully completed the Evening Engineering Course in building Construction/Structural Engineering/Sanitary Engineering at a Ceylon Technical College AND have four years' practical experience in supervision of works in a responsible capacity;

OR

(iii) Have successfully completed the Junior Technical Officers' (Civil) Diploma course at a Senior Govt. Technical Institution AND have 3 years' experience in a supervisory capacity in a Govt. Technical Dept./Corporation/Board or private firm;

OR

(iv) Passed Technical Officer's Examination conducted by the Department of Examination for promotion to Sub-Inspector (Civil), in at least FIVE of the following subjects :—

Building Construction and Maintenance
Taking off quantities estimating
Architectural and Plan Drawing
Surveying and Levelling Theory
Surveying and Levelling theory (field work)

Water supply and drainage
Bridges and heavy construction
Road construction and maintenance.

AND have 3 years experience in supervision of heavy re-inforced concrete work/structural steel work/building maintenance work/estimating and preparing bills of quantities/supervision of direct labour work on construction site etc.

- (d) be not less than 20 years and not more than 30 years of age on 1st September, 1973 ;
- (e) possess the following minimum physical requirements :—
 - (i) Height : 5 ft. 4 inches ;
 - (ii) Weight : 105 lbs. ;
 - (iii) Chest (unexpanded) : 32 inches.
- (f) Pass a medical test to the satisfaction of the Captain of the Navy.

3. Candidates may be required to undergo a test prior to selection.

4. Candidates will be given an initial training of 2-4 weeks' duration prior to employment in specialist duties.

5. Conditions of service will be governed by the Seamen's Enlistment and Service Regulations, 1950 (published in *Ceylon Government Gazette* No. 10,187 of December 9, 1950) which are in force on the dates of enlistment and the aforesaid regulations as amended from time to time. The period of original engagement for any seaman in the Regular Naval Force now is 12 years. He may be permitted by the Captain of the Navy to re-engage for a further period of not longer than 20 years. A sailor would normally be permitted to serve for a total period of 22 years.

6. The rates of pay applicable to these posts are in accordance with the Navy Pay Code, 1970. Extracts from the Pay Code, applicable to the posts advertised are as follows :—

	<i>Group I Pay Scale</i>	<i>Special Group Pay Scale</i>
Artificer Cl. III or II ..	Rs. 4,920—10×90	— Rs. 5,820
Artificer Cl. I or Chief Art ..	— ..	Rs. 5,940—10×90—Rs. 6,840
Master Chief Artificer ..	— ..	Rs. 6,480—10×144—Rs. 7,920

The following allowances of pay will be applicable :—

- (a) *Married Allowance*.—On the same terms, rates and conditions as obtaining in Government Service ;
- (b) *Laundry Allowance*.—(i) A sailor accommodated in a mess should be entitled to have his Naval clothing laundered free of charge at Navy expense.
(ii) A sailor living out shall be entitled to such allowance or may be prescribed by the Captain of the Navy for the laundering of his Naval clothing. The current rates for contractual areas is Rs. 4 per mensem.
- (c) *Good Conduct Pay*.—Good conduct pay shall be payable to every sailor in possession of Good Conduct Badges at such one of the following rates as may be appropriate to him.

	<i>Rates per day</i>
	<i>Rs. c.</i>
(i) for one badge on completion of 4 years qualifying service	0 25
(ii) for two badges on completion of 8 years qualifying service	0 50
(iii) for three badges on completion of 12 years qualifying service	0 75

The posts advertised are equivalent in status to Petty Officer (in the Navy) or Sergeant (in the Army). Artificers can rise from this post to that of Master Chief Petty Officers (in the Navy) which is equivalent to Warrant Officers Class I in the Army, while in non-Commissioned rate. They have also the opportunity of being commissioned as Technical Officers, if found suitable to hold a commission.

7. The following rules govern applications for enlistment.—

- (a) Applications must be made in the applicant's own handwriting as per specimen application form appearing at the end of this notice.
- (b) Applications should be addressed to the Recruiting Officer, Sri Lanka Navy, P. O. Box 593, Colombo 1. The envelope should be marked "RECRUITMENT—ARTIFICER BRANCH" on the top left hand corner and should reach Naval Headquarters before 3.30 p.m. on 1st September, 1973. Applications from Government employees should be forwarded through the Head of the Department concerned together with a letter from the Head of the Department stating that the applicant will be released, if selected ;

(c) Applications should be accompanied by copies only of :—

- (i) Certificates of registration of birth or special certificate of age, issued by the Registrar-General in case of applicants whose birth has not been registered ;

Note.—Baptismal certificates, certificates of birth issued for the purpose of the Code of Regulations for Assisted Schools, horoscopes, etc., will NOT be accepted.

- (ii) Certificates of the highest educational qualifications obtained and certificates in proof of the educational requirements at para. 2 (b) of this notice.
- (iii) Certificates, wherever possible, of technical qualifications obtained in terms of the requirements stated in para. 2 (c) of this notice.
- (iv) Four recent testimonials, one of which should be from the Grama Sevaka of the area regarding the applicant's qualifications, character and suitability for appointment ; and one from the present or last employer.

(v) A photograph taken at or after the applicant's last birthday should be enclosed. The applicant should sign on the reverse of the photograph.

Note.—The name of the applicant should be the same as on the application form, the certificate of birth and the educational certificates. The signature on the application and the photograph should be applicant's usual signature.

8. Successful candidates enlisted in the Regular Naval Force should subscribe in writing to the conditions that they will conform to the provision of the official language Act No. 33 of 1956, and any regulations, orders of instructions pertaining to same that may exist at the time of enlistment or which may be issued from time to time thereafter for giving effect to the language policy of the Government.

9. As ex-Servicemen seeking preference for these vacancies must, in addition to the General conditions mentioned above, furnish.

- (i) that he has not less than one year's service in the Armed Forces of the British Commonwealth or the Ceylon Defence Force ;
- (ii) that his military conduct has been graded not less than "Very Good", when discharged from the Armed Forces ;
- (iii) of the exact number of years, months and days of TOTAL MOBILISED SERVICE.

10. Originals of certificates and testimonials should be produced ONLY if and when the applicant is called for an interview. Naval Headquarters, will not be responsible for a loss of any originals of documents if enclosed with the application.

11. No allegation that an application has been lost or delayed in the post will be considered. Candidates who delay submitting their applications will do so at their own risk.

12. All applications received will be acknowledged.

13. Applications forwarded through the Head of the Department and received at this office after the closing date will not be entertained unless the application was received by the Head of the Department before the closing date, and the Head of the Department concerned recommends acceptance adducing valid reasons for the delay.

14. Candidates considered suitable will be required to present themselves for one or more interviews, before the Naval Selection Board, at dates and times which will be indicated by letter. Candidates found suitable for enlistment after interviews will be required to appear in Colombo for one or more medical examinations prior to enlistment. No travelling or other expenses will be paid to those attending interviews or medical examinations.

15. Any person desires of recommending a candidate should do so by giving him a testimonial. Any form of canvassing or attempts to influence the selection of a candidate will render such candidate liable to disqualification.

16. Any statement in the application found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before selection, and to disciplinary action and discharge from the Navy if discovered after enlistment.

D. B. GOONESEKERA,
Commodore,
Captain of the Navy.

Colombo, 4th July, 1973.

Application Form

VACANCIES FOR SAILORS—SRI LANKA NAVY

1. Full name (in block capitals) : _____.
2. Postal Address : _____.
3. Province : _____.
4. Date of Birth : _____.
5. Age as at 1st September, 1973 : _____.

6. Educational qualifications with subjects passed and dates : _____.
7. Schools attended : _____.
8. Any other qualifications : _____.
9. Sports achievements : _____.
10. Occupation since leaving school (give full details) : _____.
11. Present employment : _____.
12. Height : _____, ft. _____, inches.
Weight : _____, lbs. Chest : _____, inches.
13. Nationality : _____.
14. Nearest Police Station : _____.
15. Full details, if any, of all previous Naval, Military, Air Force and Volunteer Service with dates and ranks held : _____.
16. Conduct on release/discharge : _____.
17. Any other relevant details : _____.
18. Names and designations of persons from whom testimonials are submitted—
(a) Gramasevaka of : _____.
(b) _____.
(c) _____.
(d) _____.

I declare on my honour that the particulars I have given above are to the best of my knowledge and belief correct.

Signature of Applicant.

Date : _____.

7—569—Gazette No. 69 of 73.07.20

NATIONAL APPRENTICESHIP BOARD

Vacancy for Accounts Assistant

APPLICATIONS are invited for the above vacancy from candidates possessing the following qualification :—

- (a) Diploma in Accountancy, A.C.M.A. (Parts 1, 2 and 3) equivalent qualifications with at least 3 years working knowledge ;

OR

Officers from Corporations or Boards with over 10 years' service and having done Accounts work ;

- (b) Must possess a very good knowledge of Sinhala ;
(c) Not over 35 years, except in the case of Corporation and Board employees.

2. The salary scale attached to the post is Rs. 550—25—Rs. 850 p.m., all inclusive.

3. Conditions of employment—

- (i) The selected candidate will be required to—
(a) pass a medical examination as to physical fitness ;
(b) acquire proficiency in the Official Language up to the standard prescribed by the Board within his period of probation for giving effect to the Language Policy of the Government ;

- (c) contribute 6 per cent. of his salary to the Employees' Provident Fund. (The Board's contribution will be 9 per cent.)

- (ii) The successful candidates will be appointed on probation for a period of 3 years.

4. Applications should be received not later than 31st July, 1973, and in the case of Corporation and Board employees, should be sent through the Heads of the respective organisations and should be addressed to—

The Assistant Director (Finance),
National Apprenticeship Board,
30, Wijerama Mawatha,
COLOMBO 7.

5. Applications will not be acknowledged and those which do not conform to the requirements to this notification will be rejected.

6. The National Apprenticeship Board reserves to itself the right of not appointing any candidates if it considers it expedient in the interest of the Board to do so.

D. R. L. BALASURIYA,
Chairman,
National Apprenticeship Board.

30, Wijerama Mawatha,
Colombo 7, 5th July, 1973.

7—707—Gazette No. 69 of 73.07.20

ADDITIONAL POST OF INQUIRER INTO SUDDEN DEATHS FOR THE MAYURAWATHI KORALE IN KULIYAPITIYA A.G.A.'S DIVISION IN THE DISTRICT OF KURUNEGALA

APPLICATIONS are hereby invited from those possessing the under-mentioned qualifications for the post of Additional Inquirer into Sudden Deaths for the Mayurawathi Korale of Kuliypitiya A.G.A.'s Division in Kurunegala District.

Applications made substantially in the specimen form given below, should be forwarded to reach the under-mentioned on or before 10.08.1973.

“Government Agent, Kachcheri, Kurunegala.”

2. This post does not carry a fixed salary. However, payment of Rs. 7.50 will be made in respect of each inquiry conducted.

3. Qualifications.—Every applicant should furnish satisfactory proof that he possesses the following qualifications :—

- (a) Age over 30 years and below 60 years at the closing date of applications.
- (b) Excellent character and physically sound.
- (c) A permanent resident within Mayurawathi Korale.
- (d) Should have passed at least in 7th Standard Sinhalese/English.

4. Applicants should attach copies of the following certificates to their applications :—

- (a) Birth Certificate.
- (b) Certificate of the highest examination passed.
- (c) Two recent certificates regarding the applicants character.

5. Public servants, employees in Corporations and members of Local Government Bodies are not eligible to apply for this post. Their applications therefore will not be accepted.

6. Receipt of applications will not be acknowledged. Applications should be sent under registered cover.

CHANDRANANDA DE SILVA,
Government Agent, Kurunegala.

The Kachcheri,
Kurunegala, 05.07.1973.

Specimen Application Form

POST OF ADDITIONAL INQUIRER INTO SUDDEN DEATHS FOR
MAYURAWATHI KORALE IN KULIYAPITIYA A. G. A.
DIVISION IN THE DISTRICT OF KURUNEGALA

1. Name in full : _____
(in block letters.)
2. Address : _____.

3. Place and length of permanent residence : _____.
4. (i) Exact age on the closing date of application : _____.
- (ii) Place and date of birth : _____.
5. Whether married or single : _____.
6. Educational qualifications : _____.
7. Permanent occupation : _____.
8. Particulars of previous employment, if any : _____.
9. Extent and value of properties owned by applicant in detail : _____.
10. Particulars in indebtedness, if any : _____.
11. Whether the applicant had been convicted and punished in a Court of Law : _____.
12. Particulars of special claims, if any : _____.

Applicant's Signature.

Date : _____.

7-656—Gazette No. 69 of 73.07.20

POST OF INQUIRER INTO SUDDEN DEATHS FOR
THE NIKAWEHERA-MADAHAPOLA DIVISIONS IN
IBBAGAMUWA A. G. A. DIVISION IN THE DISTRICT
OF KURUNEGALA

APPLICATIONS are hereby invited from those possessing the under-mentioned qualifications for the post of Inquirer into Sudden Deaths for the Madahapola-Nikawehera Divisions of Ibbagamuwa A. G. A. Division in Kurunegala District.

Applications made substantially in the specimen form given below, should be forwarded to reach the under-mentioned on or before 10.08.1973.

“Government Agent, Kachcheri, Kurunegala.”

2. This post does not carry a fixed salary. However, payment of Rs. 7.50 will be made in respect of each inquiry conducted.

3. *Qualifications.*—Every applicant should furnish satisfactory proof that he possesses the following qualifications :—

- (a) Age over 30 years and below 60 years at the closing date of applications.
- (b) Excellent character and physically sound.
- (c) A permanent resident within the above Divisions.
- (d) Should have passed at least in 7th Standard Sinhalese/English.

4. Applicants should attach copies of the following certificates to their applications :—

- (a) Birth Certificate,
- (b) Certificate of the highest examination passed.
- (c) Two recent certificates regarding the applicants character.

5. Public servants, employees in Corporations and members of Local Government Bodies are not eligible to apply for this post. Their applications therefore will not be accepted.

6. Receipt of applications will not be acknowledged. Applications should be sent under registered cover.

7. Nikawehera Division is comprised with Makulpota, Nikawehera, Henawa, Diddeniya, Kimbulwanaoaya, G. S. Palatha and Madahapola Division is comprised with Keralankadawala, Madahapola, Madahapolakanda, Diyatura, Gurussa G. S. Palatha.

CHANDRANANDA DE SILVA,
Government Agent, Kurunegala.

The Kachcheri,
Kurunegala, 05.07.1973.

Specimen Application Form

POST OF INQUIRER INTO SUDDEN DEATHS FOR NIKAWEHERA-
MADAHAPOLA DIVISIONS IN IBBAGAMUWA A. G. A.
DIVISION IN THE DISTRICT OF KURUNEGALA

1. Name in full : _____
(in block letters.)
2. Address : _____.
3. Place and length of permanent residence : _____.
4. (i) Exact age on the closing date of application : _____.
- (ii) Place and date of birth : _____.
5. Whether married or single : _____.
6. Educational qualifications : _____.
7. Permanent occupation : _____.
8. Particulars of previous employment, if any : _____.
9. Extent and value of properties owned by applicant in detail : _____.
10. Particulars in indebtedness, if any : _____.
11. Whether the applicant had been convicted and punished in a Court of Law : _____.
12. Particulars of special claims, if any : _____.
13. Gramasewaka Palatha : _____.

Applicant's Signature.

Date : _____.

7-655—Gazette No. 69 of 73.07.20

POST OF INQUIRER INTO SUDDEN DEATHS FOR
THE MAELIYA-HATHPOKUNA DIVISIONS IN
IBBAGAMUWA A. G. A. DIVISION IN THE DISTRICT
OF KURUNEGALA

APPLICATIONS are hereby invited from those possessing the under-mentioned qualifications for the post of Inquirer into Sudden Deaths for the Maeliya-Hathpokuna Divisions of Ibbagamuwa A. G. A. Division in Kurunegala District.

Applications made substantially in the specimen form given below, should be forwarded to reach the under-mentioned on or before 10.08.1973.

“Government Agent, Kachcheri, Kurunegala.”

2. This post does not carry a fixed salary. However, payment of Rs. 7.50 will be made in respect of each inquiry conducted.

3. *Qualifications.*—Every applicant should furnish satisfactory proof that he possesses the following qualifications :—

- (a) Age over 30 years and below 60 years at the closing date of applications.
- (b) Excellent character and physically sound.
- (c) A permanent resident within the above Divisions.
- (d) Should have passed at least in 7th Standard Sinhalese/English.

4. Applicants should attach copies of the following certificates to their applications :—

- (a) Birth Certificate.
- (b) Certificate of the highest examination passed.
- (c) Two recent certificates regarding the applicants character.

5. Public servants, employees in Corporations and members of Local Government Bodies are not eligible to apply for this post. Their applications therefore will not be accepted.

6. Receipt of applications will not be acknowledged. Applications should be sent under registered cover.

7. *Maaliya Division* is comprised with Ponnillawa, Doraweruwa, Maaliya, Balagolia, G. S. Palatha and *Hathpokuna Division* is comprised with Galtenwewa, Hathpokuna, Kumbukulawa, Hathigamuwa, G. S. Palatha.

CHANDRANANDA DE SILVA,
 Government Agent, Kurunegala.

The Kachcheri,
 Kurunegala, 05.07.1973.

Specimen Application Form

POST OF INQUIRER INTO SUDDEN DEATHS FOR MAELIYA-HATHPOKUNA DIVISIONS IN IBBAGAMUWA A.G.A. DIVISION IN THE DISTRICT OF KURUNEGALA

1. Name in full : _____
 (in block letters.)
2. Address : _____.
3. Place and length of permanent residence : _____.
4. (i) Exact age on the closing date of application : _____
 (ii) Place and date of birth : _____.
5. Whether married or single : _____.
6. Educational qualifications : _____.
7. Permanent occupation : _____.
8. Particulars of previous employment, if any : _____.
9. Extent and value of properties owned by applicant in detail : _____.
10. Particulars in indebtedness, if any : _____.
11. Whether the applicant had been convicted and punished in a Court of Law : _____.
12. Particulars of special claims, if any : _____.
13. Gramasewaka Palatha : _____.

 Applicant's Signature.

Date : _____.

7-654 —Gazette No. 69 of 73.07.20

POST OF INQUIRER INTO SUDDEN DEATHS FOR THE PARANAGAMA-DAMBADENIYA DIVISIONS IN DAMBADENIYA D. R. O. DIVISION IN THE DISTRICT OF KURUNEGALA

APPLICATIONS are hereby invited from those possessing the under-mentioned qualifications for the post of Inquirer into Sudden Deaths for the Paranagama-Dambadeniya Divisions of Dambadeniya D. R. O. Division in Kurunegala District.

Applications made substantially in the specimen form given below, should be forwarded to reach the under-mentioned on or before 10.08.1973.

“Government Agent, Kachcheri, Kurunegala.”

2. This post does not carry a fixed salary. However, payment of Rs. 750 will be made in respect of each inquiry conducted.

3. *Qualifications.*—Every applicant should furnish satisfactory proof that he possesses the following qualifications :—

- (a) Age over 30 years and below 60 years at the closing date of applications.
- (b) Excellent character and physically sound.
- (c) A permanent resident within the above Divisions.
- (d) Should have passed at least in 7th Standard Sinhalese/English.

4. Applicants should attach copies of the following certificates to their applications :—

- (a) Birth Certificate.
- (b) Certificate of the highest examination passed.
- (c) Two recent certificates regarding the applicants character.

5. Public servants, employees in Corporations and members of Local Government Bodies are not eligible to apply for this post. Their applications therefore will not be accepted.

6. Receipt of applications will not be acknowledged. Applications should be sent under registered cover.

7. *Paranagama Division* is comprised with Parana-gama, Aturuwala, Riligala G. S. Palatha and *Dambadeniya Division* is comprised with Dambadeniya, Marawita, Metiyagane G. S. Palatha.

CHANDRANANDA DE SILVA,
 Government Agent, Kurunegala.

The Kachcheri,
 Kurunegala, 05.07.1973.

Specimen Application Form

POST OF INQUIRER INTO SUDDEN DEATHS FOR PARANAGAMA-DAMBADENIYA DIVISIONS IN DAMBADENIYA D.R.O. DIVISION IN THE DISTRICT OF KURUNEGALA

1. Name in full : _____
 (in block letters.)
2. Address : _____.
3. Place and length of permanent residence : _____.
4. (i) Exact age on the closing date of application : _____
 (ii) Place and date of birth : _____.
5. Whether married or single : _____.
6. Educational qualifications : _____.
7. Permanent occupation : _____.
8. Particulars of previous employment, if any : _____.
9. Extent and value of properties owned by applicant in detail : _____.
10. Particulars in indebtedness, if any : _____.
11. Whether the applicant had been convicted and punished in a Court of Law : _____.
12. Particulars of special claims, if any : _____.
13. Gramasewaka Palatha : _____.

 Applicant's Signature.

Date : _____.

7-653 —Gazette No. 69 of 73.07.20

BUILDINGS DEPARTMENT

Posts of Draughtsmen Class II

FURTHER to the notice published in *Government Gazette* dated 6th July, 1973, calling for applications for posts of Draughtsmen Class II.

The closing date for receipt of applications has been extended to 31st July, 1973.

J. B. WEERARATNA,
for Director, Buildings.

Buildings Department,
7th July, 1973.

7-587—Gazette No. 69 of 73.07.20

POST OF SUB-POSTMASTER OF "KUDAPADUWA" 'B' GRADE SUB-POST OFFICE.

APPLICATIONS are invited for the appointment of a Sub-Postmaster for the Kudapaduwa Sub-Post Office to be opened within the Negombo Municipal Council limits. A minimum monthly allowance of Rs. 50 will be paid for this post.

2. Applicants both male and female should be Ceylonese who are over 21 years and under 45 years of age on 1973.08.31.

3. Applicants should be permanent residents within the Municipal Council limits for 10 years or for a longer period. Applicants who are residing within the Municipal Council Ward in which the Sub-Post Office will be opened, and the adjacent wards will be given preference.

4. Applicants should have passed the Senior School Certificate/General Certificate of Education (Ordinary) Examination in at least three subjects

including Sinhala/Tamil Language and Arithmetic/Pure Mathematics/Commercial Arithmetic/Higher Mathematics/Applied Mathematics/Accountancy.

5. A building suitable for housing the Kudapaduwa Sub-Post Office, should be provided by applicants free of rent.

6. Applications duly perfected on printed application forms obtainable from the Divisional Superintendent of Post Offices, Colombo North Division, Building No. 5, Echelon Square, Colombo 1, should be forwarded to reach him on or before 1973.08.31.

7. Further particulars if required could be obtained from the Divisional Superintendent of Post Offices.

A. R. M. JAYAWARDENE,
Postmaster-General and Director of
Telecommunications.

Colombo, 05.07.73.

7-650—Gazette No. 69 of 73.07.20

DEPARTMENT OF AGRICULTURE

Posts of Research Probationer/Research Officer

APPLICATIONS are invited for Posts of Research Probationer/Research Officer in the Department of Agriculture. Applications, which should be in the form appended to this notification should reach the Secretary, Ministry of Agriculture and Lands, 315, Vauxhall Street, P. O. Box 569, Colombo 2, on or before the following dates :—

(a) Local applications—August 10, 1973.

(b) Overseas applications—August 10, 1973.

Note.—(i) Applications which are not in the specimen form appended will be rejected.

(ii) No allegation that an application form or a letter respecting such form has been lost or delayed in the post can be considered. Candidates who delay their applications until the last day will do so at their own risk.

(iii) Overseas candidates may forward the form of application within the prescribed time, if they so desire, to the office of the Sri Lanka Representative abroad assigned to or nearest to the country of their residence for transmission to the Secretary, Ministry of Agriculture and Lands, Sri Lanka.

(iv) Medical examination and passages.—Ceylonese officers selected abroad for appointment under the Government of Sri Lanka will be required to present themselves for examination to approved Medical Practitioners with a view to it being ascertained whether they are physically fit for service. The fee for such examination as well as the cost of their passage expenses to Sri Lanka shall be paid by the officers themselves.

2. *Terms of engagement and conditions of service.*—

(i) The posts are permanent. Contribution will have to be made to the P.S.P.F. The appointment will, in the first instance, be on trial for 3 years.

(ii) The selected candidates will be required to undergo training for a period of three years during which he/she will be on trial. He/she may be required to undergo a period of training abroad and obtain such further qualifications as may be determined by the Department of Agriculture. On the satisfactory completion of the period of training and on securing such further qualifications as may be determined by the Department, he/she will be confirmed in his/her appointment as Research Officer.

3. *Salary and allowance.*—The consolidated salary scale attached to the post is as follows :—

Rs. 7,440 per annum rising by annual increments 10 of Rs. 360 and 11 of Rs. 480 to Rs. 16,320 per annum. (Efficiency Bars will operate before Rs. 11,520 and Rs. 14,880.)

Note.—(a) The selected candidate will not be entitled to proceed beyond the salary Rs. 11,520 per annum on the above salary scale unless he/she obtains a prescribed post-graduate Degree or Diploma of a high standard in the field of his or her own scientific activity.

(b) Candidates possessing the M.Sc. or Ph.D. Degree in the appropriate subject of a recognized University, if selected, will be eligible to be placed on Rs. 7,800 per annum in the above scale.

4. *Qualifications.*—Every candidate must furnish satisfactory proof that he/she—

(a) is of excellent moral character and physically sound ;

(b) is not more than 30 years of age on 10.08.73 in the case of a candidate with a First or Second Class Honours Degree, and not more than 35 years in the case of a candidate with a post-graduate Degree of a recognised University. (Those already holding appointments in the Public Service will be considered irrespective of these age limits) ;

(c) (i) is a graduate of a recognized University who possesses a First or Second Class Honours Degree either in Agriculture or with any one of the subjects listed below as the principal subject :—

- (a) Botany
- (b) Zoology
- (c) Chemistry
- (d) Agricultural Engineering ;

OR

(ii) has a post-graduate Degree of a recognized University in any one of the following fields :—

- (a) Applied Entomology
- (b) Plant Pathology
- (c) Soil Microbiology
- (d) Soil Science
- (e) Horticulture
- (f) Plant Breeding
- (g) Agricultural Engineering
- (h) Agronomy
- (i) Food Technology ;

OR

(iii) is a departmental officer who counts 10 years' service, has a flair for Research and possesses a degree of a recognised University either in Agriculture or with any one of the subjects listed before as principal subjects :—

- (a) Botany
- (b) Zoology
- (c) Chemistry
- (d) Agricultural Engineering.

Note.—Preference will be given to candidates with experience and/or Post-Graduate qualifications.

5. Candidates will be required to produce any or all of the following documents when called upon to do so:—

- (a) Certificate of registration of birth (N.B.—Baptismal Certificates or certificates of birth issued for the purpose of the Code of Regulations for Assisted Schools will not be accepted).
- (b) Degree or highest educational certificates.
- (c) Two certificates of character, one of which should be from the Director of Studies, College Tutor or Professor.
- (d) Certificates of professional and/or technical qualifications;
and
- (e) Certificate of highest examination passed in Sinhala.

Note.—(i) No documents or copies of documents should be attached to the application form;

(ii) Applications of candidates who fail to produce documents when required to do so will not be considered.

6. Applications from officers in the Public Service must be forwarded through the Heads of Departments. They must, however, notify direct to the Secretary, Ministry of Agriculture and Lands, the date of despatch by them of their application, to reach him on or before the closing date.

7. Applications and any other communications relating thereto must be addressed to the Secretary, Ministry of Agriculture and Lands and NOT personally to any officer in this Department.

8. Reference is invited to the general conditions applicable to appointments to posts in the Public Service published at the beginning of Part 1: Section (IIA) of this Gazette.

9. Applications will be acknowledged. If no acknowledgment is received within 2 weeks from the closing date, it should be promptly brought to my notice.

A. T. M. SILVA,
Secretary,
Ministry of Agriculture and Lands.

Ministry of Agriculture and Lands,
315, Vauxhall Street,
P. O. Box 569,
Colombo 2, 06.07.1973.

SPECIMEN APPLICATION FORM

DEPARTMENT OF AGRICULTURE

Application for Post of Research Probationer/
Research Officer

(No documents should be attached to this Application Form.)

1. Name in full (in block capitals): _____
2. Postal address (any change of address should be communicated immediately): _____
3. (a) Date of birth:—
Year: _____, Month: _____, Date: _____
(b) Exact age on the closing date of applications:
Year: _____, Month: _____, Date: _____
4. Are you a citizen of Sri Lanka? State whether by descent or by registration. If you are a citizen of Sri Lanka by registration, state reference number and the date of certificate of citizenship issued to you: _____
5. Place of birth of:—
(a) Applicant: _____
(b) Applicant's father: _____
(c) Applicant's grand father: _____
(d) Applicant's great grand father: _____

If the applicant was born in Sri Lanka, either (b) or both (c) and (d) should be filled in, in addition to (a). If he/she was not born in Sri Lanka, either (b) and (c) or (c) and (d) should be filled in apart from (a).

6. (a) Sex: _____
(b) State whether married, single, widow or widower: _____
7. Highest examination passed in:—
(1) Sinhala: _____
(2) Tamil: _____
(3) English: _____
8. Schools, Colleges and other Institutions attended since the age of 12 years:—

General Education		Professional Education	
School or College	From To	Institution	From To

- 1.
- 2.
9. Particulars of any sports, distinctions gained and any posts of responsibility that you have held in that sphere: _____
10. Are you free from pecuniary embarrassment? If not, what is the extent of your commitments? _____
11. Have you been charged for any Criminal Offence in a Court of Law? If so, state full particulars with dates, quoting number of case: _____
12. Academic professional and technical qualifications (Please give details of all degrees, distinctions, professional and/or technical qualifications, &c., obtained, with date, class secured if any, subjects offered and names of institutions): _____
13. Present occupation and previous appointments, if any (date of engagement and leaving and the last annual salary received should be indicated)

Designation	From	To	Annual Salary
-------------	------	----	---------------

- 1.
- 2.
- 3.

Important—Cause of termination of employment under Government should be indicated in page 15 below.

14. Special Qualifications.—Do you possess the special qualifications and/or experience specified in the notification? If so, please give full details thereof with dates. (Please see the special requirements, if any, stipulated in the Gazette notification): _____
15. Any further particulars: _____

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualification before the selection and to dismissal without any compensation to me if the inaccuracy is detected after the appointment.

Signature of Applicant.

Date: _____

Report of the Head of the Department, if the candidate is in the State Service.

Signature of the Head of the Department.

Date: _____

No. 2/1/14.

DEPARTMENT OF AGRICULTURE

Posts of Veterinary Surgeon

APPLICATIONS are invited for posts of Veterinary Surgeon in the Department of Agriculture. Applications which should be in the form appended to this notification should reach the Secretary, Ministry of Agriculture and Lands, 315, Vauxhall Street, P. O. Box 569, Colombo 2, on or before the following dates :—

- (a) Local applications: August 10, 1973.
- (b) Overseas applications: August 10, 1973.

Note (i) Applications which are not in the specimen form appended will be rejected.

(ii) No allegation that an application form or a letter respecting such form has been lost or delayed in the post can be considered. Candidates who delay their applications until the last day will do so at their own risk.

(iii) Overseas candidates may forward the form of application within the prescribed time, if they so desire, to the office of the Sri Lanka Representative abroad assigned to or nearest to the country of their residence for transmission to the Secretary, Ministry of Agriculture and Lands, Sri Lanka.

(iv) *Medical Examination and Passages.*—Ceylonese officers selected abroad for appointment under the Government of Sri Lanka will be required to present themselves for examination to approved Medical Practitioners with a view to it being ascertained whether they are physically fit for service. The fee for such examination as well as the cost of their passage expenses to Sri Lanka shall be paid by the officers themselves.

2. *Terms of engagement and conditions of Service.*—The posts are permanent. Contribution will have to be made to the P.S.P.F. The appointment will, in the first instance, be on trial for (3) three years.

3. *Salary and Allowance.*—The Consolidated Salary Scale attached to the post is as follows :—

- (i) For graduates in Veterinary Science of the University of Sri Lanka—Rs. 6,720 per annum rising by 12 annual increments of Rs. 360 and 5 of Rs. 480 to Rs. 13,440 per annum.

Note.—Those who undergo a prescribed post-graduate course at a recognised institution or those who pass the prescribed departmental examination only are allowed to proceed beyond Rs. 11,040 per annum.

- (ii) Graduates in Veterinary Science of other Universities—The salary scale for these candidates will be fixed in consultation with the Director of Establishments.

4. *Qualifications.*—Every candidate must furnish satisfactory proof that he/she :—

- (a) is of excellent moral character and physically sound;
- (b) is not less than 22 years and not more than 35 years of age on 10.08.73. (This age limit does not apply to officers already in the Public Service);
- (c) Possesses a Degree in Veterinary Science of a recognized University.

5. Candidates will be required to produce any or all of the following documents when called upon to do so :—

- (a) Certificate of registration of birth. (N.B.—Baptismal Certificates or certificates of birth issued for the purpose of the Code of Regulations for Assisted Schools will not be accepted);
- (b) Degree or highest educational certificates;
- (c) Two certificates of character, one of which should be from the Director of Studies, College Tutor or Professor;
- (d) Certificates of professional and/or technical qualifications; and
- (e) Certificate of highest examination passed in Sinhala.

Note.—(i) No documents or copies of documents should be attached to the application form;

(ii) Applications of candidates who fail to produce documents when required to do so will not be considered.

6. Applications from officers in the Public Service must be forwarded through the Heads of the Departments. They must, however, notify direct to the Secretary, Ministry of Agriculture and Lands, the date of despatch by them of their application, to reach him on or before the closing date.

7. Applications and any other communications relating thereto must be addressed to the Secretary, Ministry of Agriculture and Lands and NOT personally to any officer in this Department.

8. Reference is invited to the general conditions applicable to appointments to posts in the Public Service published at the beginning of Part : I Section : (IIA) of this Gazette.

9. Applications will be acknowledged. If no acknowledgment is received within 2 weeks from the closing date, it should be promptly brought to my notice.

A. T. M. SILVA,
Secretary,

Ministry of Agriculture and Lands.

Ministry of Agriculture and Lands,
315, Vauxhall Street,
P. O. Box 569,
Colombo 2, 06.07.1973.

SPECIMEN APPLICATION FORM
DEPARTMENT OF AGRICULTURE

Application for post of Veterinary Surgeon

(No Documents should be attached to this Application Form).

1. Name in full (in block capitals) :—
2. Postal Address (any change of address should be communicated immediately) :—
3. (a) Date of Birth :—
Year :—, Month :—, Date :—
(b) Exact age on the closing date of applications :—
Year :—, Month :—, Date :—
4. Are you a Citizen of Sri Lanka? State whether by descent or by registration. If you are a citizen of Sri Lanka by registration, state reference number and the date of certificate of citizenship issued to you :—
5. Place of Birth of :—
(a) Applicant :—
(b) Applicant's Father :—
(c) Applicant's Grand Father :—
(d) Applicant's Great Grand Father :—
If the applicant was born in Sri Lanka either (b) or both (c) and (d) should be filled in, in addition to (a). If he/she was not born in Sri Lanka, either (b) and (c) or (c) and (d) should be filled in, apart from (a)
6. (a) Sex :—
(b) State whether married, single, widow or widower :—
7. Highest Examination passed in :—
(1) Sinhala :—
(2) Tamil :—
(3) English :—

8. Schools, Colleges and other Institutions attended since the age of 12 years :—

<i>General Education</i>	<i>Professional Education</i>
School or College From To	Institution From To

- 1.
- 2.
9. Particulars of any sports, distinctions gained and any posts of responsibility that you have held in that sphere :—
10. Are you free from pecuniary embarrassment? If not, what is the extent of your commitments? :—
11. Have you been charged for any Criminal Offence in a Court of Law? If so, state full particulars with dates, quoting number of case :—

12. Academic professional and technical qualifications:

(Please give details of all degrees, distinctions, professional and/or technical qualifications, &c. obtained, with date, class secured if any, subjects offered and names of institutions).

13. Present occupation and previous appointments, if any (date of engagement and leaving and the last annual salary received should be indicated) :—

Designation	From	To	Annual Salary
-------------	------	----	---------------

- 1.
- 2.
- 3.

Important—Cause of termination of employment under Government should be indicated in cage 15 below.

14. Special Qualifications—Do you possess the special qualifications and/or experience specified in the notification? If so, please give full details

thereof with dates. (Please see the special requirements, if any, stipulated in the Gazette Notification) :—

15. Any further particulars :—

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualification before the selection and to dismissal without any compensation to me if the inaccuracy is detected after the appointment.

Signature of Applicant.

Date :—

Report of the Head of the Department, if the candidate is in the State Service.

Signature of the Head of the Department.

Date :—

7—645/2 —Gazette No. 69 of 73.07.20

Examinations, Results of Examinations, &c.

ADMISSION OF CHILDREN TO GRADE I IN GOVERNMENT SCHOOLS IN 1974

CHILDREN who will be admitted to Grade I in Government Schools in January 1974, should be those who will be completing 6 years of age on 31.1.74. Accordingly those born on or before 31.1.68 will be eligible for admission.

2. There will be no admission test for this grade.
3. The basis of selection will be the proximity of the parent's residence to the school.
4. Applications prepared on the specimen form given below should be sent on or before 31.8.1973 by registered post to the Head of the Government School closest to the parent's residence which conducts Grade I classes. If the application is personally handed over to the Head of the School an acknowledgement to that effect should be obtained.
5. Ananda College, Colombo and Visakha Vidyalaya, Colombo, do not admit children to Grade I. The following schools of Colombo Region will not admit children to Grade I from 1974:—

Nalanda Vidyalaya, Colombo
 Gotthami Balika Vidyalaya, Colombo
 Ananda Balika Vidyalaya, Colombo
 Prince of Wales College, Moratuwa
 Princess of Wales College, Moratuwa
 Moratuwa Maha Vidyalaya, Moratuwa

P. UDAGAMA,
 Secretary to the Ministry of Education
 and Director General of Education.

Ministry of Education,
 Malay Street,
 Colombo 2, 10th July, 1974.

Specimen Form

APPLICATION FOR ADMISSION TO GRADE I AT SCHOOL IN 1974

Particulars of Child :

1. Name :—
2. Whether Male or Female :—
3. Medium of Instruction :—

4. (i) Date of Birth :—
 (ii) Age on 31 January, 1974—
 _____ Years _____ Months _____ Days

Particulars of Parents

	Mother	Father / Legal Guardian
5. Name		
6. (a) Citizenship (b) Nationality		
7. Religion		
8. Place of Residence (Address) No., ... Road, Town, Gramasevaika Division		
9. Shortest Distance from place of residence to the school (in chains)		
10. Date on which residence was taken at the above address.		
11. Address of place of residence prior to date mentioned in Cage 10		
12. Are you the chief occupant ?		
13. If you are not the chief occupant what is your relationship to the chief occupant		

I hereby declare that my child is neither in attendance at any Government or Private or approved school. I declare further that the foregoing particulars are true and agree to furnish satisfactory proof of residence at the address given by me. If any particulars furnished are found to be incorrect, I agree to remove my child from the school and admit him/her to a school in the area nominated by the Department.

Signature of Parent/Legal Guardian.

Date : 1974

7-647—Gazette No. 69 of 73.07.20

EXAMINATION FOR APPOINTMENT TO SEGMENT 'A' OF CLASS II OF THE HOSPITAL CLERICAL SERVICE NOVEMBER, 1972

IT is hereby notified that the following candidates have been selected for appointment to Segment 'A' of Class II of the Hospital Clerical Service in order of merit with effect from 20.11.1972 on the results of the examination held on 20.11.1972 in terms of the D. O. Circular No. 813 of 24.03.72 regarding the implementation of the new structure of the Hospital Clerical Service.

No.	Name	Place of Work
1 ..	Mr. Jayatilake, U. D.	General Hospital, Kandy
2 ..	Miss Senanayake, M. K.	De Soysa Hospital for Women, Colombo
3 ..	Mr. Lionel, N. E.	Office of the Superintendent, Colombo Group of Hospitals, Colombo
4 ..	Mr. Premaratne, H. P.	Colombo South Hospital, Kalubowila
5 ..	Mr. Liyanage, H. A.	General Hospital, Colombo

No.	Name	Place of Work	No.	Name	Place of Work
6	Mr. Kuruppu, D. J.	Mulleriyawa Mental Hospital Angoda	14	Mr. Karunaratne, T.	General Hospital, Kandy
7	Mr. Fernando, W. B. J.	Mental Hospital, Angoda	15	Mr. Ratnapala, H. L.	Office of the Superintendent, Colombo Group of Hospitals, Colombo
8	Mr. Namasena, U. D.	S.H.S., Office, Kegalle	16	Mr. Premadasa, J. A.	Government Hospital, Matara
9	Mr. Premadasa, H. K. M.	S/T.B.C. Office, Colombo	17	Mr. Somadasa, S. K. U.	General Hospital, Colombo
10	Mr. Perera, M. B.	M. R. I., Colombo 8			
11	Mr. Perera, M. J.	General Hospital, Kandy			
12	Mr. Abeyratne Banda, A. R.	District Hospital, Teldeniya			
13	Mr. Wickremaratne, N.	Office of the Superintendent, Colombo Group of Hospitals, Colombo			

G. AMARASENA,
Deputy Director (Administration)
for D.H.S.

Office of the D. H. S.,
Colombo, 9th July, 1973.
7-652—Gazette No. 69 of 73.07.20

No. 1/23/4/17 (G)

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS II—SEGMENT 'A' OF THE GENERAL CLERICAL SERVICE—SEPTEMBER 1973

It is hereby notified that an Efficiency Bar Examination for Officers in Class II—Segment 'A' of the General Clerical Service prescribed in paragraph 15 of the Minute on the General Clerical Service published in the *Government Gazette Extraordinary* No. 14,977/9 dated 29.9.71, as approved by the Public Service Commission, will be held in Colombo by the Commissioner of Examinations on September 29, 1973.

2. *Scheme of Examination.*—The examination will include the following subjects:—

- (i) Office Systems and Procedure.
- (ii) System of Accounts employed in Government offices.

Syllabus.—Candidates will be expected to have a knowledge of the following:—

1. Office Systems and Procedure: (A 2-hour paper).

- (i) Importance of Office Systems;
- (ii) Principles of Office Systems;
- (iii) Essentials of Filing System;
- (iv) Indexing;
- (v) Method of storage and care of records;
- (vi) Filing equipment;
- (vii) System for retention and disposal of records;
- (viii) Handling of inward and outward mail;
- (ix) Correspondence, Registration, action, management and follow-up;
- (x) Work control charts (e.g. Returns, matters due for action on specific dates, etc.);
- (xi) Minuting;
- (xii) Report writing;
- (xiii) Duties of subject clerks, Heads of Branches and Record Keepers;
- (xiv) Duty Lists;
- (xv) Procedure Records;
- (xvi) Revision of forms;
- (xvii) Simplification of procedures;
- (xviii) Standardization of correspondence;
- (xix) Dealing with the Public.

2. System of Accounts employed in Government Offices: (A 3-hour paper).

- (i) Consolidated Fund, Appropriation Law and Special Law (Section 1 of Chap. 1), Annual Estimates (Sections 2, 3, & 4 of Chap. 1; Token Provision (FRR 21,230); Warrants (FR 90) Variations to the Annual Estimates (Chap. 1, Section 5).
- (ii) Advance Accounts, Types, Limits and Variations, Capital Expenditure relating to Advance Accounts (FRR 22, 41,500 to 515).
- (iii) Liabilities, including Deferred Liabilities. (FRR 94 and 447).

(iv) Estimates of Revenue; Revenue collected in stamps, (FRK 84 and 434, FRK 800-871), Refunds from Revenue (FRR 118, 205, 229).

(v) Accounting Officers, Chief Accounting Officers and Revenue Accounting Officers (FRR 124, 125, 127, and 128), Delegation of functions (FRR 135 to 144, and 157); Internal Audit (FR 133), Allocations for expenditure (FRR 146, 208, 449); Appropriation Account and Revenue Account (FR 150 and 151).

(vi) Losses and Waivers (Chap: II, Section 3 and FR 156).

(vii) Procedure relating to receipts, custody and disposal of public funds (Chap: IV); Dishonoured cheques (FR 189 and 466).

(viii) Payments—Procedure (Chap. V, excluding Section 6.)

(ix) Security of Public money, etc., Boards of Survey, Counterfoil Books, Imprests, Bank Accounts (Chap. VI).

(x) Main Books and Registers in Govt. Depts. (Section 2 of Chap: VII).

(xi) General accounting procedure in Kachcheres (Chap. IX, Section 1) Courts and Fiscal Offices (Chap. IX, Sections 5 and 6).

(xii) Deposit Accounts (FRR 206 and 414, and Section 3 of Chap. IX).

(xiii) Works and Service—Construction Depts. (FR 54, and Section 5 of Chapter XI).

(xiv) Procedure in obtaining Supplies; Custody and verification; unserviceable stores (Chap. XI, Sections 2, 3 & 4.)

(xv) Contracts (Sec. 1 of Chap. XI); Deviations from Tender Procedure (Sec. 6 of Chap. XI)

3. Candidates should answer both papers in the language in which they sat the examination to enter the General Clerical Service, or the Sinhala Language. In those cases where recruitment took place without a competitive examination, candidates should answer both papers in the language medium in which they obtain their education, or the Sinhala Language.

4. Candidates may take up each of these subjects if they so desire separately and on different occasions. They must however obtain a minimum of 40 per cent. of the marks in each subject for a pass.

5. (i) A specimen form of application for this examination is published at the end of this notification. Candidates are requested to prepare their own application form strictly in accordance with this specimen form. The application form should be prepared on a half sheet of foolscap paper (and not on paper of any other size). Only one sheet of paper should be used for the purpose. The form may be prepared on a typewriter but it should be filled in correctly and legibly in the candidate's own handwriting.

(ii) Officers who are deemed to be "New entrants" for the purpose of the official language policy should prepare their application forms in the official language and fill them up in that language. "Old-entrant" officers however, have the option of preparing their application forms and filling them up either in the official language or in English.

(iii) Candidates who are sitting this examination for the first time need not pay any examination fee. However, in the case of subsequent sittings, their applications should bear stamps to the value of Rs. 15 if they appear for the whole examination in one sitting, or Rs. 7.50 if they appear for only one subject. These stamps should be duly cancelled by the candidate's signature and dated. No refunds will be made under any circumstances. Fees paid for this examination cannot be transferred to any other examination.

(iv) Applications should be sent through the Heads of Departments by *registered post* to reach the Commissioner of Examinations, Malay Street, Colombo 2, not later than August 25, 1973. The envelope enclosing the applications to the Commissioner of Examinations should bear the name of the examination on the top left-hand corner. Any applications received after the closing date will be rejected.

6. The Commissioner of Examinations will issue Admission Cards together with a copy of the Time Table to all candidates whose applications have been accepted. If a candidate does not receive his Admission Card at least seven days before the day of examination he should communicate without delay with the Commissioner of Examinations, Malay Street, P. O. Box 1503, Colombo 2 (Telegraphic Address: "Exams" Colombo), informing him that he has not received the Admission Card and giving the following information:—

- (1) Name of Examination,
- (2) Full name,
- (3) Full Postal Address,
- (4) Post Office, registration numbers and date of despatch.

7. Heads of Departments are requested to grant to officers of their Department whose applications have been approved by the Commissioner of Examinations, leave as on duty, to present themselves at the examination.

8. Candidates will be required to prove their identity in the examination hall to the satisfaction of the Supervisor for each subject they offer. For this purpose any of the following documents will be accepted:—

- (a) Identity Card issued by the Postmaster-General,
- (b) A valid passport issued not more than three years before the date of this examination.
- (c) Any certificate, licence or other document embodying the photograph of the holder and issued not more than three years before the date of this examination on the authority of a Government Department,
- (d) A passport size photograph (the signature of the candidate should be placed on the reverse of the photograph, and attested by the Head of the Department or by an officer authorised by him to the effect that the photograph and the signature are of the candidate. The name, designation, date and the address of the attestor should be given in it. This photograph will be retained by the Supervisor).

9. Candidates are bound by the rules and regulations prescribed by the Commissioner of Examinations for the conduct of examinations and are liable to any punishment imposed by him for a breach of these rules and regulations. Rules and Regulations for candidates are separately printed at the end of this notification.

10. Subsequent correspondence by candidates who fail to comply with the requirements as laid down in paragraph 6 above will not entertained.

P. H. SIRIWARDENA,
Secretary to the Ministry of Public
Administration, Local Government
and Home Affairs and Acting Director-General of Public Administration.

Department of Public Administration,
Colombo 7, July 09, 1973.

Efficiency Bar Examination for Officers in Class II—
Segment 'A' of the General Clerical Service—
September, 1973

APPLICATION FORM

Note.—This Form should be filled in correctly and legibly in the candidate's own handwriting.

Index No.
(for office use only)

1. (i) Your surname with initials: _____
Names denoted by initials: _____
(in block capitals)
- (ii) Sex: _____
2. Have you changed your name since entering the Public Service? If so, give previous name: _____
3. Date of birth: _____
4. Date of entry to—(i) E.C.C., Grade II of the General Clerical Service: _____
(ii) Segment 'A' of Class II of the General Clerical Service: _____
5. Are you an Old-entrant or a New-entrant for the purpose of the Official Language Policy: _____
6. Name of Department: _____
7. Postal Address (Official address should be given): _____
8. Have you passed in any of the following subjects at a previous sitting of this examination? Accounts; Sinhala (a), (b); Lower Sinhala (a), (b); Tamil (a), (b); Lower Tamil (a), (b); Office systems and procedure. If so, state subject and date of examination: _____
9. If you have been exempted from the subjects Sinhala/Tamil in terms of the provisions of Treasury Circular Letter No. G (98) of December 07, 1965, quote reference to Treasury or Public Administration letter granting such exemption: _____
10. State which subject/subjects you now offer:—
(a) _____
(b) _____
11. The Language medium in which you will sit the Examination: _____
12. (i) State whether you are sitting this examination for the first time: _____
(a) in respect of both subjects?
(b) in respect of Office Systems and Procedure only?
(c) in respect of System of Accounts only?
(ii) If you are *not* sitting this examination for the first time, have you affixed stamps to the value of Rs. 15 or Rs. 7.50.
13. Cage for stamps—

Rs. 15 or Rs. 7.50
as the case may be

Note.—The candidate should affix stamps to the value of Rs. 15 or Rs. 7.50, as the case may be, and cancel them by placing his/her signature and date on them. Stamps should not overlap each other.

I declare that the above particulars are correct and that I am entitled to sit the examination in the language medium indicated in paragraph 11 above. I certify that stamps to the value of Rs. affixed hereto are genuine and have not been used before. I agree to abide by the rules prescribed for this examination.

Signature of Candidate
(see note below).

Date: _____

Note.—The candidates should sign in the presence of the Head of his/her Department or of an office authorised to sign on behalf of such Head of Department, or of his Local Head.

ATTESTATION

I certify that Mr./Mrs./Miss..... who is an officer in my office and who is known to me personally placed his/her signature in my presence thisday of1973.

Signature of person attesting : _____.

Name : _____.

Designation : _____.

Address : _____.

CERTIFICATE OF HEAD OF DEPARTMENT

I certify—

- (i) that the particulars furnished above have been checked and found to be correct ;
- (ii) that the officer is sitting this examination for the first time*/that this application bears stamps to the value of Rs. 15 and Rs. 7.50 * ;
- (iii) that the candidates is eligible to sit this examination.

Signature of Head of Department.

Designation : _____.

Date : _____.

* Delete whichever is inapplicable.

DEPARTMENT OF EXAMINATIONS, SRI LANKA

Rules for Candidates

All candidates are bound by the Rules given below. A candidate who violates any one of them is liable to be punished at the discretion of the Commissioner, in one or more of the following ways :—

- (i) Suspension from the whole or part of the examination or from the whole or part of a paper.
- (ii) Disqualification from a paper or from the examination.
- (iii) Debarment from examination for a period of one or two years.
- (iv) Debarment for life.
- (v) Suspension of certificate for a period.
- (vi) Reporting of the candidate's conduct to his Superior or handing the candidate to or placing the matter in the hands of the Police.

The Commissioner reserves to himself the right to take, before the examination or at any stage of it or thereafter, any action deemed necessary by him and his decision will be final except in the case of examination for recruitment to the Public Service where the Commissioner's decision will be subject to review by the Public Service Commission.

Rules

1. Every candidate should so conduct himself in the precincts of the Examination Hall as not to cause disturbance or inconvenience to the Supervisor or his Staff or to other candidates. In entering and leaving the Hall he should conduct himself as quietly as possible.

2. Candidates are under the authority of the Supervisor and should assist him by carrying out his instructions and those of his Invigilators during the examination and immediately before and after it.

3. Under no circumstances whatsoever will a candidate be admitted into the Examination Hall after the lapse of half an hour from the commencement of a paper. Nor will he be permitted to leave the Hall till this period of time has elapsed. In the case of a Practical or Oral Examination a candidate who is late may be refused admission.

4. Every candidate should sit at the particular desk assigned to him by the Supervisor and at no other. No change should be made without the express permission of the Supervisor. The occupation by a candidate of a seat not assigned to him is liable to be considered as an act motivated by dishonesty.

5. Absolute silence must be maintained in the Examination Hall. A candidate is not permitted to communicate or have any dealings with any other candidate or person inside or outside the Hall other than with the

Examination Staff for any reason whatsoever. In case of urgent necessity the Supervisor's prior permission should be obtained.

6. A candidate should not write his name on his answer-script which should be identified only by his Index Number. A candidate who insert on his script the Index Number of another candidate is liable to be considered as having attempted to cheat, while a candidate whose scripts bears an Index Number which cannot be identified will have it rejected.

7. Candidates should not write on the blotting paper, on the question paper, on the desk or anywhere else other than on the paper supplied to them for the purpose. Disregard to this Rules may be treated as an act with dishonest intentions.

8. No sheet of paper or answer book supplied to a candidate may be torn, crumpled, folded or otherwise mutilated. Every sheet of paper used including any sheet with rough work, outline, etc., must form part of the answer-script. (Such rough work etc., should be neatly crossed out.) Nothing that has been written in the Examination Hall may be removed outside. If the same question has been attempted in more than one place, the answer or answers that are not to be counted should be neatly crossed out. Breach of any of these requirements may be considered as an attempt to cheat.

9. The submission in regard to Mathematical question of correct answers with incorrect or no working, and in regard to Art of work which is identical with or greatly similar to another candidate's in idea, intent, plan, execution, etc., is liable to be interpreted as an act of dishonesty.

10. No writing paper or other material issued to candidates should be removed from the Hall. Such paper and material remain the property of the Commissioner. Disregard of this Rule is liable to be interpreted as an act with dishonest intentions.

11. While the Examination Hall no candidate should have with him or near him anywhere any book, pocket book, note book, exercise book, etc., sheets or pieces of any paper other than what is supplied to him in the Hall, or any hand bag, vanity box, parcels, etc., other than his box of colours or of mathematical instruments when necessary, nor any file cover, cardboard, pad, folded newspaper, brown paper, etc. Any candidate who disregards this Rule is liable to punishment.

12. No candidate in the Examination Hall should have on his person any book or note whatsoever. Should the Supervisor so require, every candidate is bound to declare every thing he has on his person. Any violation of these requirements will be interpreted as an attempt at dishonest practice.

13. Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidates should attempt to look at the script of another candidate. Nor should any candidate either help another candidate or obtain help from another candidate or person whomsoever. Every sheet of paper on which answers have been written should be placed under the sheet on which an answer is being written. No sheet should be left lying about on the desk.

14. During the course of a paper no candidate will be permitted under any circumstances to leave the Examination Hall temporarily. In an emergency, however, the Supervisor will grant such permission, but the candidate will be under the surveillance of an Invigilator and be subject to search both before leaving the Hall and before returning to it.

15. Impersonation whether in the Examination Hall or before the examination is an offence. Tampering with or falsifying Identity Papers or attestation of identity are likewise offences. Candidates are warned against them.

16. Serious notice will also be taken of any dishonest assistance given to a candidate by a person who is not a candidate.

To the Candidate :

You are advised in your own interest to adhere to the following directions :—

- (i) Be in attendance at the Examination Hall well in time, at least 10 or 15 minutes before the time scheduled for a paper to commence. If you are in doubt about the location of the Hall have it settled before the day of the examination.

- (ii) Any doubt regarding your entry for a paper or eligible for it should be settled with the Supervisor before the paper commences. Otherwise your candidature in the subject concerned is liable to be cancelled.
- (iii) If you are a candidate from whom Identity documents are required, you should have them with you in the Examination Hall on every occasion you present yourself for a paper. Your candidature is liable to be cancelled if you do not possess the necessary documents. If you have forgotten your identity documents you should arrange with the Supervisor to produce them before the conclusion of the examination.
- (iv) You should bring your own pen and ink bottle, ruler, Mathematical instruments, lead pencil, eraser, coloured pencils, crayons, water colours, science stencil, etc.
- (v) Standard examination stationery (i.e., writing paper, blotting paper, graph paper, drawing paper, ledger paper, precis paper, etc.,) will be supplied. You should promptly bring it to the notice of the Supervisor if you receive any material which does not conform to the usual pattern. Do not use any paper that has not been issued specially to you. Any excess material should be left behind unutilized on your desk, Log tables, where supplied, should be used with care and left behind on your desk.
- (vi) You should inscribe promptly the title of the examination and your Index Number on every sheet of answer paper or other paper used by you. Write neatly and legibly on both sides of the writing paper. Leave a blank line after the answer to each separate part of a question and a ruled line or several blank lines after the answers to each question. Do not crowd in your work.
- (vii) The left-hand margin of the answer paper supplied is provided for you to insert the numbers of the questions you answer while the right-hand margin which should be left blank is reserved for the use of the Examiner. Number your answers correctly as any error may cause confusion.
- (viii) You should observe very carefully the directions given at the head of each question paper regarding any compulsory questions and the choice of others. Disregard of these instructions is bound to affect you adversely.
- (ix) Give all details, calculations and any rough work in their natural order as part of the working of any Mathematical problem. Diagrams, figures, sketches, etc., should be accurate and sufficiently large. If an answer requiring constant reference to the diagram, figure or sketch is continued overleaf, such diagram, etc., should be repeated.
- (x) At the end of each paper, arrange your answer sheets carefully in the order you wrote them and fasten them closely and securely together and the left-hand top corner (and not at the right-hand top corner) with the string supplied.
- (xi) You should hand over your answer-script personally to the Supervisor or to an invigilator or remain in your seat till it is collected by one of them. Failure to do so may result in the loss of your script and in your being treated as absent for that paper. On no account should your script be handed over to a peon or attendant.
- (xii) If you wish to speak to the Supervisor or an Invigilator or to be served with additional stationery, you should raise your hand and continue to be seated.

Commissioner of Examinations.

Department of Examinations,
Malay Street, Colombo 2.

7-590—Gazette No. 69 of 73.07.20

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Republic of Sri Lanka (Ceylon)* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the dates of publication and the latest time by which notices should be received for publication in the respective weekly *Gazettes*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscriptions for the Government Gazette. Payments should be made direct to the Superintendent, Government Publications Bureau, P. O. Box 500, Secretariat, Colombo 1.

Note.—Payments for inserting Notices in the *Gazette of the Republic of Sri Lanka (Ceylon)* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

**Schedule
1973**

<i>Month</i>	<i>Date of Publication</i>	<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>
JULY	Friday 06.07.73 ..	12.00 Noon Wednesday 27.06.73
	Friday 13.07.73 ..	12.00 Noon Wednesday 04.07.73
	Friday 20.07.73 ..	12.00 Noon Wednesday 11.07.73
	Friday 27.07.73 ..	12.00 Noon Wednesday 18.07.73
AUGUST	Friday 03.08.73 ..	12.00 Noon Wednesday 25.07.73
	Friday 10.08.73 ..	12.00 Noon Wednesday 01.08.73
	Friday 17.08.73 ..	12.00 Noon Wednesday 08.08.73
	Friday 24.08.73 ..	12.00 Noon Wednesday 15.08.73
	Friday 31.08.73 ..	12.00 Noon Wednesday 22.08.73
SEPTEMBER	Friday 07.09.73 ..	12.00 Noon Wednesday 29.08.73
	Friday 14.09.73 ..	12.00 Noon Wednesday 05.09.73
	Friday 21.09.73 ..	12.00 Noon Tuesday 11.09.73
	Friday 28.09.73 ..	12.00 Noon Wednesday 19.09.73

L. W. P. PREBIS,
Government Printer.

Department of Government Printing,
Colombo. August 18, 1972.