

SRI LANKA NATIONAL LIBRARY SERVICES BOARD

COMPILED BY

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SRI LANKA NATIONAL LIBRARY SERVICES BOARD,
INDEPENDENCE AVENUE,

COLOMBO 07.

# CONTENTS

		PAGE
INTRODUCTION		i - xii
INTRODUCTION TO THE SECOND EDITION		xiii
LIST OF ABBREVATIONS		xiv
SRI LANKA TECHNICAL COLLEGE - COLOMBO		1
HARDY SENIOR TECHNICAL INSTITUTE LIBRARY - AMPARA	÷	2
POLYTECHNICAL INSTITUTE LIBRARY - GALLE		3
POLYTECHNICAL INSTITUTE LIBRARY - KANDY		4
POLYTECHNICAL INSTITUTE LIBRARY - BADULLA		5
POLYTECHNICAL INSTITUTE LIBRARY - DEHIWALA		6
POLYTECHNICAL INSTITUTE LIBRARY - WARAKAPOLA		7
POLYTECHNICAL INSTITUTE LIBRARY - JAFFNA		8
JUNIOR TECHNICAL INSTITUTE LIBRARY - KEGALLE		9
JUNIOR TECHNICAL INSTITUTE LIBRARY - KURUNEGALA		1 <del>0</del>
JUNIOR CECHNICAL INSTITUTE LIBRORY - ANURADHAPURA		11
JUNIOR TECHNICAL INSTITUTE LIBRARY - RATMALANA		12
JUNIOR TECHNICAL INSTITUTE LIBRARY - KALUTARA		13
JUNIOR TECHNICAL INSTITUTE LIBRARY - MATARA		14
JUNIOR TECHNICAL INSTITUTE LIBRARY - RATNAPURA		15
JUNIOR TECHNICAL INSTITUTE LIBRARY - KULIYAPITIYA	. ·	16
JUNIOR TECHNICAL INSTITUTE LIBRARY - MATTAKKULIYA		17
JUNIOR TECHNICAL INSTITUTE LIBRARY - HOMAGAMA		18
JUNIOR TECHNICAL INSTITUTE LIBRARY - SAMANTHURAI		19
JUNIOR TECHNICAL INSTITUTE LIBRARY - NUWARA-ELIYA	•	20
JUNIOR TECHNICAL INSTITUTE LIBRARY - HASALAKA		21
APPENDIX - 1.1 COURSES OF THE TECHNICAL INSTITUTION	s	xv - xvii
IN SRI LANKA		
APPENDIX - 1.2 SUBJECTS OF THE TECHNICAL INSTITUTION IN SRI LANKA	ons	xviii -xprvi:

#### INTRODUCTION OF THE FIRST EDITION

This directory of Technical Institution libraries in Sri Lanka is a result of a survey conducted in 1981. Thus the information contained in this Directory is upto the period ending December 1981.

### Technical Institutions:

At the end of 1981, Sri Lanka had 21 technical institutions. These were divided as 8 Polytechnical institutions and 13 Junior technical institutions:

### Polytechnical Institutes:

Sri Lanka Technical College - Colomba Hardy Senior Technical College - Ampara Polytechnical Institute - Galle Polytechnical Institute - Kandy Polytechnical Institute - Badulla Polytechnical Institute - Dehiwela Polytechnical Institute - Warakapola Polytechnical Institute - Jaffna

### Junior Technical Institutes:

- Kegalle Junior Technical Institute Junior Technical Institute - Kurunegala Junior Technical Institute - Anuradhapura Junior Technical Institute - Ratmalana Junior Technical Institute Kalutara Junior Technical Institute Matara Junior Technical Institute - Ratnapura Junior Technical Institute - Kuliyapitiya Junior Technical Institute - Mattakkuliya - Homagama Junior Technical Institute Samanthurai Junior Technical Institute Junior Technical Institute - Nuwara-Eliya Junior Technical Institute Hasalaka

Besides these, there are 2 institutions affiliated to the Polytechnical Institute, Kandy and the Junior Technical Institute, Matara, Namely 1. Pata Dumbara Affiliated Technical Institute.

2. Beliatta Affiliated Technical Institute.

#### Courses:

Courses conducted at technical institutions are divided into 3 main sections, namely Commerce, Engineering Technical and Trade. There are 5 types of courses conducted in the Technical Institutes in Sri Lanka.

1. <u>Higher National Diploma</u> - This is a 4 year course and is equivalent to the University General Degree. The entrance requirement for this course is 4 passes at the G.C.E. 'A' level examination and the course is limited to Commerce and Management fields.

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- 2. National Diploma 3 subjects at the G.C.E. 'A' level examination or 6 subjects at the G.C.E. 'O' level examination in the relevant subjects is the requirement to gain entrance to this course. The duration of the course differ from 2 to 3 years and provides training for the mid level technical staff.
- National Certificate Course 6 subjects at the G.C.E.

  'O' level examination is required to gain entrance to this course.

  This course is meant for the lower grades.
- 4. National Craft (Trade) Certificate Courses These are full time day courses and the entrance requirement is a pass in the grade 8 examination.
- 5. Short courses These are meant for the self employed and they range from 3 months to 1 year.

### Present development and future expansions

Technical education in Sri Lanka was started with the assistance of Missionary Organisations. But setting up of the Ceylon Technical College in 1893 marked the starting point of Technical Education in the country. Although it has a history of nearly a century, in comparison with General education or University education, the development of Technical education has been rather slow upto now. The report of the Committee on Technical Education (Gnanalingam Committee) in 1979 can be considered as an important land mark in the field of technical education. The Hon. Minister of Education appointed this committee in 1978 to examine the various aspects of technical education in the country. The report which was published in 1979 has suggested a number of far reaching proposals for reorganisation. The expansion of the Technical education, the revision of the syllabuc; changes in the institutional framework are the main proposals of the Committee. The objective of the present expansion of technical education is to establish technical institutions in every district and cater to both the national and regional requirements. It was suggested by the Commission to increase the number of technical institutions from 19 to 36. At present there are 22 technical institutions and 3 affiliated institutions.

The future of technical education in Sri Lanka looks promissing. Skilled labour is in great demand for various development projects. Due to a considerable number of skilled labour emmigrating to foreign lands especially to West Asian countries, there is a great need for immediate expansion of the country's technical education. A major reason for the slow development of technical education is the limited capital investment in this field. Only 2.5% of the capital spent on Universities is spent on technical institutions. As a solution to this problem a number of steps have been taken at present to invest considerable local and foreign resources for technical education. Thus it has been decided to spend Rs.116 million spread over the next 4 years; consisting of Rs.20 million in 1983, Rs.30 million in 1984, Rs.53 million in 1985 and Rs.63 million in 1986.

It is intended to introduce N.D.T. courses to 3 main Polytechnics with the assistance from the Asian Development Bank. At present the facilities for these courses are available only at the Moratuwa University and the Hardy Senior Technical Institute. The Work shops and laboratories of the institutes where this course is to be introduced will be developed with modern equipment and other amenities. Apart from this under this aid scheme it is hoped to modernise the work shops of 3 other Polytechnics and 7 Junior technical Institutes and set up a full fledged National Technical Teacher Training Institute to train teachers of technical institutes. Also with the aid of the UNDP and Swedish International Development Agency it is hoped to improve the amenities of a number of Junior technical institutes and with the aid of the United Nation Population Fund to set up a Home -Economic Institute affiliated to the Polytechnic in Dehiwela. Institutes such as the British Council and the Asia Foundation have already provided aid in the form of book donations.

Thus one can expect a wide expansion in the field of technical education during the 1980 decade.

### Technical Education and Libraries:

As can be seen from this directory the present condition of the technical institution libraries do not seem satisfactory. The following statement made 3 years ago, on technical institute libraries in the Gnanalingam Committee Report is somewhat appropriate even at present.

"Only the Polytechnical institutes have provision for librarians in their staff cadre. In the case of the Junior technical institutes, the principal nominates an instructor or senior instructor to function as the librarian, in addition to his normal duties. We are of the opinion that this arrangment is most unsatisfactory and defeats the purpose of having a library. We have received representations from the staff and students of all the Junior technical institutes complaining that this arrangement deprives them of the use of the library for the greater part of the day. The resulting adverse effects are felt most by the bright and keen students and staff.

We are disappointed to observe that, in most of the libraries, the number of books and technical journals were woefully inadequate to meet the needs of the students and staff. This was also true of the space allocated to libraries". (Report of the Committee on Technical Education. p.14)

The Committee suggested that apart from Polytechnical institutes every Junior technical institute should have a librarian and this is being implemented at present. Thus the Gnanalingam Committee has taken a major step towards the development of libraries in technical institutes. One could state that more benefical results could have been obtained from the Committee if the technical institute librarians personally or as a Union or the professional organization such as the Sri Lanka library Association had forwarded their requests to the Committee. It is sad to note that no professional organization or institute in the library field gave evidence to the Committee on behalf of the technical institute libraries.

It is encouraging to observe that the technical education division of the Ministry of Higher Education is focussing more attention on the development of technical institute libraries. The past few years has seen an increasing amount of money allocated on these libraries when compared to previous years. Also special attention is given to the training of librarians and the better organization of the library services. Another commendable aspect is the considerable number of qualified enthusiastic librarians in the technical library field at present. At the first seminar for technical institute librarians held in August, 1981, the deficiencies of these libraries and the methods of improving them were subjected to much discussion. A valuable report was prepared on this discussion by one librarian (V.A. Rangala, Librarian of the Kandy Polytechnical Institute Library)

After this initiative, basic steps that could be taken to develop technical institute libraries were considered. The Organisation of the library collection is one of the basic requirements which needed immediate attention. As most of these libraries did not possess the latest cataloguing and classification codes the British Council has donated 7 D.D.C. Classification Schedules and 22 AACR 2 Cataloguing codes. A sub-committee consisting of a few technical institute librarians has been appointed to develop a scheme of mutual co-operation among the libraries. This sub-committee has already submitted a plan on this subject. Apart from this plan, some other suggestions to improve technical libraries in Sri Lanka is considered below.

A point which needs attention is the academic status of the technical institute librarians. When one considers the status of the technical institute librarians in other countries or the status of the university librarians in this country it is clear that the technical institute librarians must hold a special academic status in their respective institution. In a country like Sri Lanka where the technical institute libraries are still in a state of under development, there appears to be a wide gap between librarians of these institutes and librarians of universities, but in theory it does not have to be so. In U.K. the technical institute librarian is normally an ex-officio member of the overall academic board as is the university librarian.

It is important to explore the possibilities of appointing a library advisor attached to the technical education division of the Ministry of Higher Education. This adviser can overlook the technical institute libraries and advise the ministry as well as the librarians on various matters. Whatever designation is accorded to him (or her) this officer should persess higher academic qualification in the field of library science as well as experience in administration at the libraries of higher academic institution.

The appointment of a special committee to advice the Director, Technical Education on library matters is another aspect that can be considered. This committee must consist of highly qualified librarians who are capable of advising the Director on library planning. It can comprise of 4 members, one each from the National Library Services Board, the Sri Lanka Library Association, University libraries and special technical libraries. A Chief Education Officer of the Technical education division can act as the Secretary to this Committee.

Providing librarians with facilities of further education and training is also essential. It is important to provide them with opportunities to participate in various library education programmes conducted both locally and abroad. A notable deficiency of the local library education programmes is that they do not provide special programmes for technical or special librarians. On the other hand most countries - e.g. India, U.K. Australia, U.S.A. and Canada have various library education programmes to suit the requirements of technical institution librarians. A librarian who obtain one year's suitable training is able to do a great deal of service for his own library as well as the whole technical library field. Also it is important to provide these libraries. the opportunity to participate in that courses and educational tours. At a national level they can be attached to various technical libraries such as the C.I.S.I.R. the I.D.B. Moratuwa University and the Faculty of Engineering at the Peradeniya University for short periods. It would also prove beneficial to give them first hand experience in some of the Polytechnical libraries in the U.K., where such institutes are well developed. With the expansion of the technical institutions and the development of the technical institute libraries there is every possibility that the number of library personnel will increase. Conducting short courses, seminars and conferences for them is important. These can be organised with the assistance of the Sri Lanka National Library Services Board, Sri Lanka Library Association, and the Department of Library Science, Kelaniya University. It is also important to explore the possibilities of training the librarians at the proposed Technical Teachers
Training Institution.

### Standards for Technical Institution Libraries:

An important requirement in the technical institution library development is the formulation of accepted standards. As Sri Lanka does not have such standards finding out about standards of other countries is important.

In the U.K. a number of standards for Polytechnic libraries have been put forward at various times. The first such instance was in 1955, by the Department of Education and Science (1955 Building Bulletin - DES) This was the first time that the requirement of a well planned library for a technical and further educational institution was accepted. For an institution with 3,000 students a library building of 2,0000square feet has been suggested, while attention has been drawn to providing seperate section/for the book collectic as well as the staff and users. The following requirements have been shown according to the standards formulated by the technical college and further education section of the Library Association in U.K. in 1968 for a technical institution with 2,000 full time students studying diverse subjects.

- +Basic book collection of 150,000. Periodical collection of 3,000. +80% of the book collection should be placed on open shelves.
- 90 square feet of space is needed for 1,000 books. The remaining 20% of the book collection should be for restricted one and for each 1,000 of these books a space of 45 square feet should be provided.
- +New periodicals should be displayed and a space of 1 square foot for each of these should be provided.
- +Library users should be provided space according to the different subjects. Thus:- one out of every four science and technical students;

One out of every three students following subjects in all other sections:

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one out of every ten part-time students with no differentiation in subjects should be provided with seating accomodation.

- +when calculating the required space 25 square feet for an undergraduate student and 35 square feet for a post-graduate student is suggested.
- +The following suggestions have been made with regard to the space needed for the library staff.
- 100 square feet for each member of the Cataloguing staff.
- 80 square feet for each member of the book selection staff.
- 150 square feet each for the Librarian, Deputy Librarian and Chief Information Officer.
- +With regard to the annual expenditure on library material a sum of £60,000 for books and periodicals and £10,000 for audio visual equipment has been suggested.

According to the standards for polytechnics published by the Council of National Academic Awards in 1969 the minimum requirements for a polytechnic with 3000 students are:-

A volume of 30,000 books, 750 periodicals; £20,000 to be spent annually for books and periodicals.

Further standards for polytechnics were published again in 1971 by this same institution. It emphasised that when formulating standards subjects taught in each institution and the physical set up of different sections should also be taken into consideration.

- +This suggests 14 square feet for each student. 8½ square feet out of this is for the direct use of the students in the library and the rest is for the indirect uses.
- +Every one out of four full time students should have seating accommodation.
- +Apart from the above mentioned, space should be provided for exhibition, books, periodicals, audio-visual equipment, catalogues, canteen and other needs.

In 1973 the Architural section of this same institute suggested the following standards for polytechnic libraries +when providing seating accommodation the subjects taught and methods of teaching should be taken into consideration.

+The following point system is suggested when providing seating accomodation:

Full time students 1
Part time students 2/9
Students 1/3
Students following evening classes 0

Thus various standards have been prepared for polytechnics in the U.K. As the value of libraries is realised standards which provide more facilities are suggested.

There is no question that these standards cannot be implemented in the same form for technical institution libraries in Sri Lanka. Numerous differences exist in polytechnics of these two countries in the courses and the level of their facilities. The importance here is not adopting these standards in the same form tut understanding how much attention and interest should be given for technical institution libraries. In these countries, libraries are considered an essential feature in a technical institution and is considered on par with other essential facilities of such an institute e.g. laboratories, workshops, teaching in classrooms.

Formulating standards for technical libraries in Sri Lanka is a task which should be given special thought. Here the place held by technical education in the education system, the courses and subjects taught, the ways it hopes to expand in the future, the nature of the students, staff and their teachning methods and research work, the nature of other technical libraries in the country when taken as a whole, the place given to technical institute libraries in the national library system, etc. should be taken into consideration.

Thought not a complete range of technical library standards some important steps which will improve the present situation in these libraries can be suggested here.

## Library Space:

- +A polytechnic should have a library with a minimum space of 10,000 square feet.
- +A library with a minimum space of 3,500 square feet for a Junior technical institute.

# Book Collection:

- +A polytechnic library should have an upto date book collection of at least 20,000 related to the subjects taught in each institute.
- +Junior technical libraries should have an upto date book collection of a minimum of 7,500 related to the subjects taught in each institute.

#### Periodicals:

- +Polytechnic libraries should have a minimum of 75 periodicals related to the subjects taught.
- +Junior technical libraries should have a minimum of 25 periodicals related to the subjects taught.

#### Staff:

- +It is important that the Chief Librarian in a polytechnic should posses/a post-graduate diplome in the library field or have an equivalent qualification. Apart from the librarian a polytechnic library should have a staff with a minimum of 20 persons of whom four should posses/professional qualifications of the rank of librarian.
- +It is important that a Junior technical institute should have a minimum of 8 persons on the staff of whom 3 should posses professional qualifications of the rank of librarians.

These suggestions remain at a lower level than the accepted standards of a technical college library. But it is important to evolve gradually towards this goal in the coming year.s.

Apart from this institutional pattern a number of steps remain to be taken by the librarian in order to improve the library where he is head and also improve his profession. An extensive description of these are included in an article titled "Small technical libraries" by D.J.Campbell. A fact to be borne in mind in that for a successful library service, apart from a suitable institutional framework, a librarian dedicated to his service is also essential.

This report as mentioned earlier is a result of a survey conducted in 1981. Information on the courses and students of different institutions was obtained from the Ministry of Higher Education and the rest of the information obtained from the questionnaire sent to the technical institutions.

I take this opportunity to thank the Chairman and the Director, National Library Services Board and Mr.T.D.D.Gunasekara, an Assistant Director who assisted me in numerous ways. Also Mr.H.L.Hemachandra of the Peoples Bank, Research Department, who assisted me in compiling the Statistical Tables and Mr.Lional Galappatti, Chief Education Officer, Ministry of Higher Education, Mr.S.Dodawatte, Sri Lanka Technical College and Miss Janaki Fernando, Assistant Librarian, National Library Services Board who assisted me in the collection of information and Mr.W.K.Karunaratna, Mrs.Amara Dharmawardena, Miss.Charika Wijewardena, Mr.G.Ariyadasa, Mr.J.V.Ratnasingham, Mrs.S.Muthukumarana, Mrs.N.Malla waarachchi for Typing and Proofreading, and Mr.K.A.P.Appuhamy and Mr.A.P.Premaratna for the Cyclostyling Work.

Upali Amarasiri.

LIBRARY EDUCATION AND TRAINING DIVISION, SRI LANKA NATIONAL LIBRARY SERVICES BOARD, INDEPENDENCE AVENUE, COLOMBO 7. SRI LANKA. 23.08.1982.

### INTRODUCTION TO THE SECOND EDITION

Information and data required for the second edition of the 'Directory of Technical Institute Libraries in Sri Lanka' were collected during 1985. I acknowledge the assistance received from Librarians of Polytechnics and Junior Technical Institutes in this task. I also express my thanks to the staff of the Library Education and Training division who helped in the compilation work.

Upali Amarasiri Deputy Director

April 1986, Sri Lanka National Library Services Board, Independence Avenue, Colombo 07.

#### LIST OF ABBREVIATIONS

A.L.A. Associate of Library Association

B.A. Bachelor of Arts

B.L.S. Bachelor of Library Science

C.N.A.A. Council of National Academic Awards(UK)

D.E.S. Department of Education and Science(UK)

F.T. Full Time

G.A.Q. General Arts Qualifing

G.C.E. 'A' Level General Certificate of Education (Advanced)

Level

G.C.E. 'O' Level General Certificate of Education (Ordinart)

Level

H.N.D. Higher National Diploma

J.T.I. Junior Technical Institute

J.U.Diploma Junior University Diploma in Library Science

K.U.(C) Kelaniya University - Certificate Course in

Libra J Science

K.U.(HC) Kelaniya University - Higher Certificate

Course in Library Science

N.D. National Diploma

N.D.T. National Diploma in Technology

P.T. Part Time

sq. ft. Square Feet

S.L.L.A. Sri Lanka Library Association

S.L.L.A.(P) Sri Lanka Library Association

Preliminary Examination in Library Science

S.L.L.A.(I) Sri Lanka Library Association

Intermediate Examination in Library Science

S.L.L.A.(F) Sri Lenka Library Association

Final Examination in Library Science

S.S.C. Senior School Certificate

# SRI\_LANKA TECHNICAL COLLEGE LIBRARY

Maradana, Colombo 10. Tel. 24176/ 24177

Established in 1933. opening hours 9.00 a.m. - 5.00 p.m. week days

<u>USERS</u>: Teaching Staff 183 (Full time 63, Part time 120); Students 2210 (Commerce; Full time 801, Part time 1218; Trade: Full time 107, Part time 185); Total 2393.

LIBRARY STAFF: D.G.S.Dodawatta, Librarian, gr. i, B.A., S.L.L.A.(F); S.R.Wijayaratne (Mrs), Librarian, gr. ii, B.A., K.U.(H.C.); P.R.S. Samarakkody (Mrs), Librarian, gr. iii, B.Sc., S.L.L.A.(F); Nandani Adhikari (Mrs), Library Attendant, G.C.E.(Ordinary) Level; G.L. Jayawardane (Miss), Library Attendant, G.C.E.(Advanced) Level.

LIBRARY COLLECTION: Books 19048 (Sinhala 5708, English 13242, Tamil 98); Periodicals 89 (Sinhala 21, English 68); Newspapers 15 (Sinhala 09, English 06).

SYSTEM OF PROCESSING THE COLLECTION: Classification DDC 18th edition; Cataloguing AACR.

SERVICES PROVIDED: Reference, Lending, Inter library loans, Newspaper cuttings, Pass papers.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Part of the main building. Space 5889 sq. ft.; Book shelves (close) 990 linear feet, 25 Reading tables, 93 seating accommodation, 01 catalogue cabinet.

## ANNUAL EXPENDITURE (For library material):

1981 - Rs. 15,000

1982 - Rs. 25,000

1983 - Rs. 100,000

1984 - Rs. 100,000

# HARDY SENIOR TECHNICAL INSTITUTE LIBRARY

Ampara

Tei. 2056 (Ampara)

Established in 1956. opening hours 8.30 a.m. - 4.15 p.m. week days.

<u>USERS</u>: Teaching Staff 23; Students 447 (Commerce: Full time 74, Pratt time 64; Technical: Full time 116; Trade: Full time 41, Part time 14; English: Full time 84; Other 31); Total 470.

LIBRARY STAFF: W.S.Punyawardana, Librarian - griii, B.L.S.; V.Hemananda, Librarian - griii, M.Sc. (USSR); B.M.Jayasekara, Librarian - gr. iii, G.C.E. (Ordinary) Level, K.U. (C.ii); Y.D.A. Wijesekara, Library Attendant.

LIBRARY COLLECTION: Books 11479 (Sinhala 1728, Tamil 220, English 9531); Periodicals 12 (Sinhala 05, Enghlish 07); Newspapers 08 (Sinhala 04, English 04).

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 16th a filter; edition; The collection is not catalogued.

SERVICES PROVIDED: Reference, Lending, Newspapers and Periodicals Division.

LIBRARY PREMISES FURNITURE AND EQUIPMENT: Library premises part of the main building, Space 2145 sq. ft.; Bookshelves (open) 540 linear feet, Bookshelves (close) 180 linear feet, Periodical shelves 50 linear feet, 09 Reading tables, 100 seating accommodation, 09 catalogue cabinets.

# ANNUAL EXPENDITURE (for library material)

1981 - Rs. 10.000

1982 - Rs. 20.000

1983 - Rs. 100,000

1984 - Rs. 100,000

# POLYTECHTICAL INSTITUTE LIBRARY GALLE

Kaluwella, Galle

Tel. 09 - 2871 / 09 - 3051

Established in 1971

opening hours 8.30 a.m. - 5.15 p.m.

week days.

USERS: Teaching Starf 74 (Full time 38, Part time 36); Students 600 (Commerce: Full time 243, Part time 161; Technical: Full time 33, Part time 107; Trade: Full time 42, Part time 14); Total 674.

LIBRARY STAFF: K. Samaraweera (Miss), Librarian, gr.i, B.A., S.L.L.A.(F); J.W.Jayantha, Librarian, gr.ii, G.C.E.(ordinary) Level, K.U (H.C.); H.T.Nanada Dayawathie, Librarian, gr.iii, B.A., K.U.(C.ii).

LIBRARY COLLECTION: Books 11606 (Sinhala 4650, English 6956); Periodicals 25 (Sinhala 10, English 15); Newspapers 06 (Sinhala 04, English 02).

SYSTEM C PROCESSING THE COLLEC ION: Classification - DDC 18th Edition; Cataloguing - AACR 1967.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library Premises - 2 Class rooms. Space 1194 sq.ft.; Book shalves (close) 400 linear feet, Periodical shelves 60 linear feet, 04 reading tables, 20 seating accommodation, 02 Catalogue cabinets, 02 Counters / Issue desks.

### ANNUAL EXPENDITURE (For library material)

1981 - Rs. 10.000

1982 - Rs. 25,000

1983 - Rs. 100,000

1984 - Rs. 100.000

### POLYTECTICAL INSTITUTE LIBRARY - KANDY

Aruppola, Kandy

Tel. 08 - 24063

Established in 1975

opening hours: 8.30 a.m. - 4.00 p.m. week days.

USERS: Teaching Staff 64; Students 2786 (Commerce: Full time 720, Part time 426; Technical: Full time 512, Part time 236; Trade: Full time 502, Part time 390); Total 2850.

LIBRARY STAFF: V.A. Rangala, Librarian gr.i, S.S.C., A.L.A.;
H.M.T. Herath (Miss), Librarian gr.ii, B.L.S.; C. Sugathapala (Mrs.),
Librarian gr.iii, S.L.L.A.(P).

LIBRARY COLLECTION: Books 8099 (Sinhala 2108, English 5906, Tamil 85); Periodicals 26 (Sinhala 03, English 23); Newspapers 04 (Sinhala 03, English 01).

SYSTEM C. PROCESSING THE COLLECTION: Classification - DDC 19th edition; Cataloguing - AACR 1967.

SERVICES PROVIDED: Reference, Lending

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library Premises - Part of the main building. space 3060 sq.ft.; Book shelves(close) 1500 linear feet, 05 Reading tables, 30 Seating accommodation.

## ANNUAL EXPENDITURE (For library material):

.1981 - Rs. 10,000

1982 -- Rs. 10,000

1983 - Rs. 10,000

1984 - Rs. 10,000

## POLYTECH I CAL INSTITUTE LIBRARY - BADULLA

Kailagoda, Badulla Tel. 2413 (Badulla)

Established in 1962 opening hours: 9.00 a.m. - 5.00 p.m.

From Tuesday to Saturday.

USERS: Teaching Staff 108 (Full time 26, Part time 82); Studen 1417 (Commerce: Full time 625, Part time 250; Technical: Full time 50, Part time 210; Trade: Full time 148, Part time 134); Total 1525.

LIBRARY STAFF: E.M. Karunaratna, Librarian greiii, G.A.Q., S.L.L.A.(I); W.M. Weerasooriya, Librarian greiii, B.A., S.L.L.A.(I); M.K. Fathirana (Miss), Librarian, greiii, G.C.E. (ordinary) Level, S.L.L.A.(I); H.M. Nandawathi (Miss), Office labourer, G.C.E. (ordinary) Level.

LIBRARY COLLECTION: Books 10695 (Sinhala 4958, Tamil 07, English 5730); Periodicals 25 (Sinhala 10, English 15); Newspapers 12 (Sinhala 08, English 04).

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 19th edition; The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library Premises - a class room. Space 1200 sq.ft., Bookshelves (open) 32 linear feet, Bookshelves (close) 400 linear feet, Periodical shelves 48 linear feet, 03 Reading tables, 40 Seating accommodation, 02 catalogue cabinets, 01 Display Cupboard, 01 cloak room shelve.

# ANNUAL EXPENDITURE (For library material ):

1981 - Rs. 4.000

1982 - Rs. 7,500

1983 - Rs. 100, 2000 | ...

1984 - Rs. 125.000

## POLYTECICICAL INSTITUTE LIBRARY - DEHIWALA

Waidya Road, Dehiwala Tel. 71 - 7349

Established in 1968 opening hours: 8.45 a.m. - 4.00 p.m. week days.

USERS: Teaching Staff 21 (Full time 07, Part time 14); Students 476 (Commerce: Full time 261, Part time 152; Trade: Part time 63); Total 497.

LIBRARY STAFF: W.K.B.N.Wickramasinghe (Mrs), Librarian, gr.i, G.C.E. (Advanced) Level, K.U.(H.C.); S.Wadutantri (Miss), Librarian, gr.ii, B.A., K.U.(H.C.); S.H.Dulsi (Mrs), Library Attendant, G.C.E.(ordinary) Level.

LIBRARY COLLECTION: Books 9704 (Sinhala 2450, English 7254);
Periodicals 20 (Sinhala 10, English 10); News papers 07 (Sinhala 05, English 02).

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 18th edition; Cataloguing AACR 1967.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Separate library building. Space 1632 sq.ft., Bookshelves (open) 60 linear feet, Bookshelves (close) 368 linear feet; Periodical Shelves 50 linear feet, 08 Reading tables, 41 Seating accommodation, 03 Catalogue cabinets, 01 Issue desk/Counter, 02 Newspaper stands.

# ANNUAL EXPENDITURE (For Library material):

1981 - Rs. 7.500

1982 - Rs. 15.000

1983 - Rs. 50.000

1984 - Rs. 100,000

### POLYTECHNICAL INSTITUTE LIBRARY - WARAK APOLA

Warakapola

Tel. 523 (Warakapola)

Established 1980

opening hours: 8.30 a.m. \$\infty\$ 5.00 p.m. week days.

<u>USERS:</u> Teaching staff 94; Students 1256 (Commerce: Full time 413, Part time 225; Trade: Full time 171, Part time 76; Technical: Full time 35, Part time 249; English: Full time 46, Part time 41); Total 1350.

LIBRARY STAFF: R.N.Jayasekara (Miss), Librarian, griii, S.L.L.A.(I); P.M.N.Gunaseeli (Mrs), Library Attendant, G.C.E.(Ordinary) Level.

LIBRARY COLLECTION: Books 4892 (Sinhala 2358, English 2533, Tamil 01); Periodicals 06 (Sinhala 02, English 04); News papers 03 (Sinhala 02, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC; The collecation is not catalogued.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Separate library building, Space 700 sq. ft.; Bookshelves (close) 129 linear feet, 06 Reading tables, 35 Seating accommodation.

# ANNUAL EXPENDITURE (For library material):

1981 - Rs. 10,000

1982 - Rs. 13.708 . 27 988.

11983 - Rs. 51,474

19**84 - Rs.** 95,000

#### POLYTECHI CAL INSTITUTE LIBRARY - JAFFNA

Brown Road, Kokuvil, Jaffna Tel. 22167 (Jaffna)

Established in 1968 opening hours: 8.15 - 5.15 week days.

USERS: Teaching Staff 125; Students 1564 (Commerce: 860; Technical: 440; Trade: Full time 89, Part time 175); Total 1689.

LIBRARY STAFF: S.S. Sabaratnam, Librarian, gr.i, B.A., S.L.L.A.(F); S.Thayanathan, Librarian gr.ii, S.L.L.A.(I); K.V. Ranganathan, Library Attendant.

LIBRARY COLLECTION: Books 10200 (Tamil 500, English 9700); Periodicals 15 (Tamil 01, English 14); Newspapers 04 (English 02, Tamil 02).

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 19th edition; The collection is not catalogued.

SERVICES PROVIDED: Reference, Lending

LIBRARY PREMISES, FURNITURE AND R TPMENT: Library Premises a class room, Space 1660 sg. ft.; Bookshelves (open) 250 linear feet, Bookshelves (close) 570 linear feet, 40 seating accommodation.

### ANNUAL EXPENDITURE (For library material):

1981 - Rs. 10.000

1982 - Rs. 10,000

1983 - Rs. 100,000

1934 - Re. 100,000

£. 550,00 (From British Council)

### JUNIOR T HNI CAL INSTITUTE LIBRA 2 KEGALLE

Kegalle

Tel. 441 (Kegalle)

Established in 1964

opening hours: 8.15 a.m. - 4.15 p.m. from Tuesday to Saturday

<u>USERS:</u> Teaching Staff 64; Students 780 (Commerce: Full time 227, Part time 97; Technical: Full time 190; Trade: Full time 38, Part time 228); Total 844.

Exam (University of London), S.L.L.A.(I); W.A.Jayaweera, Library Labourer, G.A.Q.

LIBRARY COLLECTION: Books 5370 (Sinhala 2242, English 3128); Periodicals 15 (Sinhala 09, English 06); Newspapers 03 (Sinhala 02, English 01).

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 16th edition, Cataloguing - AACR 1967.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library premises - a class room, Space 1080 sq. ft., Bookshelves (close) 300 linear feet; 05 Reading tables, 22 seating accommodation.

ANNUAL EXPENDITURE (For library material):

# JUNIOR TUCHNICAL INSTITUTE LIBRARY - KURUNEGALA

Kurunegal a

Tel. 23264

Established in 1966

opening hours: 8.30 a.m. - 4.30 p.m. week days.

USERS: Teaching Staff 100, Students 1280 (Commerce: Full time 463, Part time 129; Technical: Full time 265, Part time 105; Trade: Full time 277, Part time 41); Total 1380.

LIBRARY STAFF: D.N. Amarasinghe (Mrs), Librarian, gr.ii, B.A., S.L.L.A.(F); H.M.Tikiri Menike Hearth (Miss), Librarian gr.iii. B.A.; R.M.Ajantha Ranasinghe Menike (Miss), Library Attendant, G.C.E.(Advanced) Level.

LIBRARY COLLECTION: Books 4146 (Sinhala 1697, English 2449); Periodicals 14 (Sinhala 05, English 09); Newspapers 03 (Sinhala 02, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification → DDC 16th edition, The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Part of the main building, Space 1280 sq. ft., Book shelves (close) 14, 06 Reading tables.

84 Seating accommodation.

# ANNUAL EXPENDITURE (For library material):

1984 - Rs. 40,000

### JUNIOR TI INICAL INSTITUTE LIBRAE - ANURADHAPURA

Anu radhapu ra

Tel. 2666 (Anuradhapura)

Established in 1965.

opening; hours: 8.30 a.m. - 4.15 p.m.

week days.

USERS: Teaching staff 81 (Full time 26, Part time 55); Students: 844 (Commerce: 339, Technical: 207, Trade: 298); Staff 17: Total 942.

LIBRARY STAFF: B.P.J. Perera (Mrs.), Librarian, gr.iii, G.C.E. (Advanced) Level, S.L.L.A. (F)

LIBRARY COLLECTION: Books 3600 (Sinhala 1000, English 2600)
Periodicals 13 (Sinhala 05, English 08); Newspapers 06 (Sinhala 04, English 02)

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 16th edition, The collection is not catalogued.

SERVICES PROVIDED: Reference, Lending, Newspaper cuttings

LIBRARY PREWISES, FURNITURE AND EQUIPMENT: Library premises - a class room. Space 600 sq. ft., Bookshelves (close) 210 linear feet, 08 Regding tables, 38 seating accommodation.

# ANNUAL EXPENDITURE (for library material):

1982 - Rs. 10; 000

1983 - Rs. 30, 000

# JUNIOR T. HNICAL INSTITUTE LIBRAI - RATMALANA

Ratmalana

Tel. -71 - 3479

Established in 1967

opening hours: 8.30 a.m. - 4.15 p.m.

week days.

<u>USERS</u>: Teaching staff 86 (Full time 21, Part time 65); Students 751 (Trade: Full time 251, Part time 500); Total 837.

LIBRARY STAFF: I.P. Jinadasa, Librarian, grei, B.A., Post graduat? Diploma in Library Science.

LIBRARY COLLECTION: Books 4073 (Sinhala 1232, English 2841); Periodicals 11 (Sinhala 05, English 06); News papers 05 (Sinhala 03, English 02)

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 16th edition. The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PERMISES, FURNITURE AND EQUIPMENT: Separate library building; space 1400 sq. ft., Book shelves (close) 100 linear feet, 04 Reading tables, 50 seating accommodation.

ANNUAL EXPENDITURES (for library material):

1984 - Rs. 75,000

# JUNIOR TECHNICAL INSTITUTE LIBRARY - KALUTARA

Kalutara

Tel. 042 - 2325

Established in 1974.

opening hours: 8.30 a.m. - 4.30 p.m. week days (till 6.00 p.m.

Monday & Wednesday)

USERS: Teaching staff 40 (Full time 22, Part time 18); Students 484 (Commerce: Full time 130, Part time 79; Technical: Full time 85, Part time 20; Trade: Full time 82, Part time 88); Staff 10; Total 534.

LIBRARY STAFF: M.P. Shiranthi Cooray (Mrs.), Librarian, gr.ii, G.C.E. (Advanced) Level, Junior University Diploma in Library Science; H.T.K. Anura, Librarian, gr.iii, G.C.E. (Advanced) Level, S.L.L.A.(P)

LIBRARY COLLECTION: Books 4963 (Sinhala 2967, English 1996); Periodicals 22 (Sinhala 10, English 12); News papers 05.

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 16th edition; The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library premises - a class room, space 1180 sq. ft., Book shelves (close) 168 linear feet, 05 Reading tables, 20 seating accommodation, 01 catalogue cabinet.

# ANNUAL EXPENDITURE ( for library material):

1981 - Rs. 7,500

1982 - Rs. 10,000

1983 - Rs. 30,000

## JUNIOR TE "INICAL INSTITUTE LIBRAR" - MATARA

Matara

Tel. 041 - 2565

Established in 1974. opening hours: 8.00 a.m. - 4.15 p.m. week days.

<u>USERS:</u> Teaching staff 30; Students 340 (Commerce: Full time 70, Part time 112; Technical: Full time 20, Part time 70; Trade: Full time 28, Part time 40); Total 370

LIBRARY STAFF: N.N.W. Kulathilaka (Miss), Librarian, graiii, G.C.E. (Advanced) Level, K.U.(Caii)

LIBRARY COLLECTION: Books 4000 (Sinhala 2500, English 1500); Periodicals 07 (Sinhala 03, English 04); Newspapers 02 (Sinhala 01, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification DDC 18th edition; The collection is not calalogued.

SERVICES PROVIDED: Reference, Lending

a class room, Space 80 sq. ft., Book shelves (close) 128 linear feet, 01 Reading table, 20 seating accommodation, 01 catalogue cabinet. 01 Newspaper stand.

# ANNUAL EXPENDITURE ( for library material):

1981 - Rs. 7,500.00 1982 - Rs. 7,342.50 1983 - Rs. 7,182.15 1984 - Rs. 8,831.50

### JUNIOR TICHNICAL INSTITUTE LIBRAF - RATNAPURA

Hidellana, Ratnapura

Tel. 045 - 2441

Established in 1976.

opening hours: 8.30 a.m. - 4.15 p.m.

week days.

USERS: Teaching staff 46 (Full time 16, Part time 30); Students 708 (Commerce: Full time 166, Part time 198; Technical: Full time 81, Part time 153; Trade 40; Trainees of National Apprenticeship Board 70); Staff 15, Total 769.

LIBRARY STAFF: P.M. Akarawita (Miss), Librarian, gr.ii, B.A.(Hon), S.L.L.A.(F)

LIBRARY COLLECTION: Books 2800 (Sinhala 1310, English 1490);
Periodicals 12 (Sinhala 06, English 06); Newspapers 02 (Sinhala 01, English 01) Weekly newspapers 03, Gazzette paper, pass papers, newspaper cuttings, special collection on Gemology.

SYSTEM OF PROCESSING TIE COLLECTION: Classification - DDC 19th edition; Cataloguing - AACR

SERVICES PROVIDED: Reference, Lending

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Separate library building with 36' x 20' Reading room and 145' x 6' Reference room, Space 804 sq. ft., Book shelves (close) 225 linear feet, Periodical shelves 80 linear feet, 06 Reading tables, 32 seating accommodation, 01 Newspaper stand, 01 catalogue cabinet.

# ANNUAL EXPENDITURE ( for library material)

1981 - Rs. 7,500

1982 - Rs. 15,000

1983 - Rs. 30,000

### JUNIOR TECHNICAL INSTITUTE LIBRAF" - KULIYAPITIYA

Kuliyapitiya

Tel. 241 (Kuliyapitiya)

Established in 1971.

opening hours: 8.00 a.m. - 4.15 p.m. week days.

<u>USERS</u>: Teaching staff 34 (Full time 22, Part time 12) Students 407 (Trade: Full time 334, Part time 73); Total 441,

LIBRARY STAFF: A.A. Wijayaratna, Librarian, gr. i, B.A., S.L.L.A.(F), P.A. Wajirawansa, Librarian, gr. ii, K.U.(H.C.), N.M. Ariyasena, Library Attendant.

LIBRARY COLLECTION: Books 7316 (Sinhala 2877, English 4427, French (2); Periodicals 17 (Sinhala 06, English 11); Newspapers 10 (Sinhala 06, English 04)

SPECIAL COLLECTION: Collection of books on Sri Lanka, Pass papers, Newspaper cutting, collection of books on English for specific purposes.

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 18th edition; Cataloguing - AACR 1978, and add.

SERVICES PROVIDED: Reference, Ready - reference - lending, lending the reference books during the weekends & night.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Separate library building, space 2600 sq. ft., Book shelves (open) 240 linear feet, Bookshelves (close) 320 linear feet, 04 Reading tables, 54 seating accommodation, 01 issue desk, 01 catalogue cabinet.

# ANNUAL EXPENDITURE ( for library material):

1981 - Rs. 7,500

1982 - Rs. 10,000

1983 - Rs. 30,000

# JUNIOR TECHNICAL INSTITUTE LIBRAF - MATTAKKULIYA

Mattakkuliya, Colombo 15. Tel. 35152

Established in 1978. coming hours: 8.30 a.m. - 4.15 p.m. week days.

<u>USERS:</u> Teaching staff 44 (Full time 14, Part time 30); Students 338 (Trade: Full time 64; Technical: Full time 34, Part time 240); Total 382.

LIBRARY STAFF: K.I.Ponnameruma (Mrs.), G.C.E. (Advanced) Level, K.U.(H.C.)

LIBRARY COLLECTION: Books 3810 (Sinhala 970, English 2840); Periodicals 07 (Sinhala 02, English 05); Newspapers 04 (Sinhala 03, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC 17th edition. The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library premises part of the main building. Space 1500 sq. ft., Bookshelves (close) 200 linear feet, 05 Reading tables, 30 seating accommodation.

# ANNUAL EXPENDITURE ( for library material):

1981 - Rs. 7,500

1982 - Rs. 7,500

1983 - Rs. 25,000

1984 - Rs. 60,000

# JUNIOR TECHNICAL INSTITUTE LIBRARY - HOMAGAMA

Homagama.

Tel. 555315

Established in 1979.

opening hours: 9.00 a.m. - 4.00 p.m.

Tuesday to Saturday

USERS: Teaching Staff 32; Students 471 (Commerce: Part time 48; Technical: Full time 74; Trade: Full time 112, Part time 237); Total 503.

LIBRARY STAFF: D.G.W.S. Wijesooriya, Librarian, gr. i, B.A., S.L.L.A.(I); W.M.A. Swarnalatha (Mrs.), Librarian, gr. i, K.U.(H.C.), S.L.L.A.(I)

LIBRARY COLLECTION: Books 1805 (Sinhala 429, English 1376); Periodicals 12 (Sinhala 03, English 09); Newspapers 06 (Sinhala 05, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC. The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library premises part of the main building, space 750 sq. ft., Bookshelves (open)
25 linear feet, Bookshelves (close) 60 linear feet, 06 reading tables, 30 seating accommodation.

ANNUAL EXPENDITURE ( for 11 scary material):

1984 - Rs. 60,000

# JUNIOR T. HNI CAL INSTITUTE LIBRAF - SAMMANTHURAI

Sammanthurai -

Tel. 067 - 2338

Established in 1976

opening hours: 8.00 a.m. - 4.30 p.m. week days and week ends.

<u>USERS</u>: Teaching staff 42; students 422 (Commerce: FMM1 time 55, Part time 140; Technical: Full time 52, Part time 140; Trade: Full time 35); Total 464

LIBRARY STAFF: P. Sriskandadevi (Miss), Librarian, gr. ii, G.C.E. (Advanced) Level, Associateship of Sri Lanka Library Association; M.M. Rowfeek, Library Attendent, G.C.E. (ordinary) Level.

LIBRARY COLLECTION: Books 1800 (Pamil: 350, English 1450);
Periodicals 08 (Tamil 01, English 07); Newspapers 03 (Tamil 02, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification DDC 18th edition, Cataloguing AACR 1967.

SERVICES PROVIDED: Reference, Lending

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Part of the main building, space 840 sq. ft. Book shelves 100 linear feet, 7 reading tables, 70 seating accommodation.

ANNUAL EXPENDITURE (for library material):

#### DIRECTORY OF TECHNICAL INSTITUTE LIBRARIES IN SRI LANKA

## JUNIOR THE HNICAL INSTITUTE LIBRAR - NUWARABLIYA

Nuwara Eliya Tel: 658 (Nuwera Lliya)

Established in 1979. opening hours: 8.30 a.m. - 4.15 p.m.

Week days.

USERS: Teaching staff 12 (Full time 06, Part time 06); Students 7770 (Technical: Full time 20; Trade: Full time 150); Total 182.

LIBRARY STAFF: K.D.P.K.M. Senaviratna (Mrs.), Librarian, gr. ii, G.C.E. (ordinary) Level, S.L.L.A.(I).

LIBRARY COLLECTION: Books 2289 (Sinhala 377, English 1912)
Periodicals 16 (Sinhala 06, English 10); Newspapers 07
(Sinhala 04, English 03)

SYSTEM OF PROCESSING THE COLLECTION: Classification DDC; The collection is being catalogued.

SERVICES PROVIDED: Reference, Lending.

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library premises part of the main building. Space 250 sq. ft., Bookshelves (close) 96 linear feet, Periodical shelves 24 linear feet, 04 Reading tables, 14 seating accommodation, 01 newspaper stand, 01 catalogue cabinet.

ANNUAL EXPENDITURE (for library material):

1984 - Rs. 60,000

#### DIRECTORY OF TECHNICAL INSTITUTE LIBRARIES IN SRI LANKA

## JUNIOR TE HNICAL INSTITUTE LIBRAF - HASALAKA

Hasalaka

Tel: 539 (Hasalaka)

Established in 1981

USERS: Teaching staff 09; Students 116 (Commerce: Full time 60;

Trade: Full time 21, Part time 35); Total 125

LIBRARY STAFF: A.G. Kamalawathi (Mrs.), Librarian, gr. ii, B.A.; H.M.Leelawathi Kumarihami (Mrs.), Librarian, gr. iii, G.C.E. (Advanced) Level.

LIBRARY COLLECTION: Books 1310 (Sinhala, 538, English 772); Periodicals collection 76; Newspapers 04 (Sinhala 03, English 01)

SYSTEM OF PROCESSING THE COLLECTION: Classification - DDC. The collection is not catalogued.

SERVICES ROVIDED: Reference, Loding

LIBRARY PREMISES, FURNITURE AND EQUIPMENT: Library premises part of the main building. Bookshelves (close) 84 linear feet,
04 Reading tables, 20 seating accommodation.

# ANNUAL EXPENDITURE (for library material):

1984 - Rs. 50,000

1985 - Rs. 25,000

#### Appendix 1.1

### TECHNICAL INSTITUTIONS IN SRI LANKA

### COURSE INDEX

## 1. Higher National Diploma Courses - (H.N.D.)

- 1.1 H.N.D. in Commerce
- 1.2 H.N.D. in Accountancy
- 1.3 H.N.D. in Valuation

## 2. National Diploma Courses - (N.D.)

- 2.1 National Diploma in Tchnology N.D.T.
- 2.1.1 N.D.T. Civil Engineering Technology
- 2.1.2 N.D.T. Mechanical Engineering Technology (General)
- 2.1.3 N.D.T. Mechanical Engineering Technology (Automotive)
- 2.1.4 N.D.T. Electrical Power Engineering Technology
- 2.1.5 N.D.T. Electronics and Telecommunication Engineering
  Technology
- 2.1.6 N.D.T. Chemical Engineering Technology
- 2.1.7 N.D.T. Textile Technology
- 2.1.8 N.D.T. Rubber Technology
- 2.1.9 N.D.T. Marine Engineering Technology
- 2.2.1 N.D. in Agriculture
- 2.2.2 N.D. in Business Studies
- 2.2.3 N.D. in Home Econocmics
- 2.2.4 N.D. in English
- 2.2.5 N.D. in Co-operative Management

#### 3. National Certificate Courses (N.C.)

- 3.1 N.C. in Business Studies
- 3.2 N.C. in Business Studies Part time evening
- 3.3 Stenographers Certificate Full time day
- 3.4 Stenographers Certificate Part time evening
- 3.5 Advanced Stenographers Certificate
- 3.6 Salesmanship + Sales Management
- 3.7 N.C. in Technology

3.8	- N.C. in Civil Engineering Technology
3•9	- N.C. in Mechanical Engineering Technology
3 <b>. 1</b> 0	- N.C. in Electrical and Electronic Engineering Technology
3.11	- N.C. in Quantity Surveying
3• 12	- Draughtsman Apprentices Certificate
3-13	- N.C. in Gem Industry
3-14	- Certificate in Foreign Languages
3• 15	- N.C. in Co-operative Management
3.16	- N.C. for Junior Supervisors in Building Trades
3-17	- Bankers Training
3.18	<ul> <li>N.C. in English for Commmerce, Industry and Further Education - Full time day</li> </ul>
3. 19	<ul> <li>N.C. in English for Commerce, Industry and Further Education - Part time evening</li> </ul>
3. 20	- Preliminary Engineering Science Certificate
3.21	- N.C. in Secretariab Practice

# 4. National Craft (Trade) Certificate Courses - (N.C.C.)

-		
4.1		N.C.C. ir Machine Shop, Practice
4.2		N.C.C. in General Fitting
4.3	-	N.C.C. in Automotive Mechanics
4-4	-	N.C.C. in Electrical Installation in Building
4.5	-	N.C.C. in Electrical Mechanics
4.6		N.C.C. in Wood-work
4.7		N.C.C. in Building Trade (Masonry)
4.8	-	N.C.C. in Radio and Electronic Mechanics
4.9	_	Capenters Drawing
4.30	_	Plumbing
4-11	_	Electrical Wiring
4.12	-	Radio Servicing
4.13	-	Pattern making
4.14		Foundry Practice
4.15	_	General Fitting - Part time evening
4.16	-	Machine Shop Practice - Part time evening
4.17	_	Composing - Part time evening
4•18		Letter Press Machine Work - Part time evening
4•19		Book Binding - Part time evening
4.20	-	Tractor Mechanics - Part time evening

4.21	_	Motor Vehicle Electrical Course
4.22	_	Welding Practice
4.23	-	Agri cul ture
4.24	_	Agriculture and Animal Husbandry
4.25		Sheet Metal Work and Spray Painting
4.26	_	Sheet Metal Work
4.27	-	Textile and Furnishing Manufacture

#### 5. Short Courses ( 3 months to 1 year ) - mainly intended for self-employment 5.1 Wood Carving 5.2 Musical Instrument Making Welding Practice Part time day 5.3 Toy making 5.4 Tailoring (Gents) 5.5 5.6 Machine Embroidery Batiks and Textile Printing (one year) 5.7 5.8 Batiks and Textile Printing (six months) Artificial flower and doll making 5.9 5.10 Repair to Water Pumps 5.11 Anthuriam and Orchid Culture Rubber Planting and Processing 5.12 5.13 Dress Making 5.14 Ceremics 5.15 Jewellery Making Kandyan Arts (Brass and Copper Foundary Art, Carvings 5.16 on sheets work craft) Hand paper Making (six months) 5.17 Hand Paper Making (one year) 5.18 Maintenance and repair to Motor Vehicles 5.19 Tea Industry Office Staff Training 5.20 Tea Industry Staff Training (Lower Ranks) 5.21 Tea Industry Staff Training 5.22 Tea Industry Trade Course 5.23 Owner Drivers 5.24 5.25 Macrome Production of Leather Goods 5.26

#### Appendix 1.2

## SUBJECTS OF THE TECHNICAL INSTITUTIONS IN SRI LANKA

## 1. SRI LANKA TECHNICAL COLLEGE - COLOMBO

Commerce

Accountancy

Valuation

Business Studies

English Language.

Stenography

Salesmanship & Sales management

Machining

General fitting

Automotive mechanics

Electrical installation in buildings

Carpentry and Fitting

Building Trade (Masonry)

Radio Servicing

Plumbing

Printing

Electrical wiring

Pattern making

Book binding

Musical instrument making

Wood carving

Welding practice

Draughtmanship

# 2. HARDY SENIOR TECHNICAL INSTITUTE - AMPARA

Civil Engineering technology

Mechanical Engineering technology

Electrical Engineering technology

Agriculture

Business studies

Stenography

Electrical wiring

Automotive mechanics

General Fitting

English

#### 3. POLYTECHNICAL INSTITUTE - GALLE

Commerce

Accountancy

Audi ting

Salesmanship & Sales management

Co-operative management

Stenography

Civil Engineering technology

Mechanical Engineering technology

Electrical Engineering technology

Draughtsmanship

Automotive mechanics

Electrical installation in buildings

Carpentry

## 4. POLYTECHNICAL INSTITUTE - KANDY

Commerce

**Accountancy** 

Auditing

Business Studies

English

Salesmanship & Sales management

Draughtsmanship

Stenography

Civil Engineering technology

Mechanical Engineering technology

Electrical Engineering technology

Quantity Serveying

Preliminary Engineering Science

Machine shop practice

General Fitting

Automotive mechanics

Electrical installation in buildings

Plumbing

Electrical wiring

Radio servicing

Wood carving

Book binding
Musical instrument making
Welding practice
Batik and textile printing
Artificial Flowers and Doll making
Repairs to Motor Vechicles
Jewellery making
Kandyan arts (Brass and Copper Fundary art)

## 5. POLYTECHNICAL INSTITUTE - BADULLA

Commerce

Accountancy

Business Studies

Stenography

English

Civil Engineering technology

Mechanical Engineering technology

Electrical Engineering technology

Draughtsmanship

Machining

General Fitting

Automotive mechanics

Electrical installation in buildings

Carpentry and Fitting

Building trade (Masonry)

Welding pratice

Electrical wiring

Furniture and wood carving

Motor vechicle Electrical course

Batik and textile printing

Preliminary Engineering Science

Plumbing

## 6. POLYT HNICAL INSTITUTE - DEH JALA

Home Science
Accountancy
Business studies
Dress making
Secretarial practice

## 7. POLYTECHNICAL INSTITUTE - WARAK APOLA

Commerce Accountancy Business studies Stenography English Mechanical Engineering technology Electrical Engineering technology Civil Engineering technology Preliminary Engineering Science Draughtsmanship Automotive mechanics Radio Servicing ' Radio and Electronic mechanics Carpentry Electrical wiring Motor vechicle Electrical course Tailoring (Gents) General Fitting Building trade (Masonry) Electrical installation in buildings Hand paper making

Repairs to Motor vehicles

## 8. POLYTECHNICAL INSTITUTE - JAFFNA

Commerce

Accountancy

Salesmanship & Sales management

Business Studies

Stenog raphy

English

Civil Engineering technology

Mechanical Engineering technology

Mostrical Engineering technology

Draughtsmanship

Preliminary Engineering Science

Welding practice

General Fitting

Automotive mechanics

Blootrical installation in Buildings

Carpentry

Building trade (Masonry)

Radio Servicing

Plumbing

Electrical wiring

Repair to motor vechicles

mantity Screening

## 9. JUNIOR TECHNICAL INSTITUTE - KEGALLE

Business Studies

Stenography

Mechanical Engineering technology

Civil Engineering technology

Quantity Serveying

Draughtsmanship

English

Machining

Automotive mechanics

General Fitting

Electrical installation in buildings

Wood carving

Preliminary Engineering Science

Rubber planting and processing

## 10. JUNIO TECHNICAL INSTITUTE - KURUNEGALA

Commerce

Accountancy

Business studies

English

Stenography

Mechanical Engineering technology

Civil Engineering technology

Electrical Engineering technology

Quantity Serveying

Draughtsmanship

Electrical installation in buildings

Carpentry and Fitting

Machining

Automotive mechanics

#### 11. JUNIOR TECHNICAL INSTITUTE - ANURADHAPURA

Commerce

Business studies

Draughtsmanship

Preliminary Engineering Science

Labour tax reports

Stenography

English

Civil Engineering technology

Mechanical Engineering technology

Electrical Engineering technology

Machining

Carpentry.

Building trade (Masonry)

Electrical wiring

Radio servicing

Tractor mechanics

Repairs to motor vehicles

Welding practice

General Fitting

Motor vehicle Electrical course

# 12. JUNICE TECHNICAL INSTITUTE - RATMALANA

Civil Engineering technology Mechanical Engineering technology Electrical Engineering technology Quantity Serveying Preliminary Engineering Science English Welding practice Carpentry and Fitting Building trade (Masonry) Machining Automotive mechanics General Fitting Electrical installation in buildings Draughtsmanship Basic Electronic Refrigeration and Air Conditioning mechanics

## 13- JUNIOR TECHNICAL INSTITUTE - KALUTARA

Business Studies
Salesmanship and Sales management
Draughtsmanship
English
Preliminary Engineering Science
Electrical Engineering technology
General Fitting
Electrical installation in buildings
Automotive mechanics
Machining
Carpentry
Building trade (Masonry)
Welding practice

## 14. JUNIOR TECHNICAL INSTITUTE - MATARA

Business Studies
Draughtsmanship
Civil Engineering technology
Mechanical Engineering technology
Preliminary Engineering Science
English
Stenography
Automotive mechanics
General Fitting
Electrical installation in buildings

## 15. JUNIOR TECHNICAL INSTITUTE - RATNAPURA

Accountancy
Business studies
Civil Engineering technology
Mechanical Engineering technology
Preliminary Engineering Science
English
Stenography
Automotive mechanics
Gen Industry
Electrical installation in buildings
Carpentry and Fitting
Building trade (Masonry)
Tailoring (Gents)
Quantity Serveying

### 16. JUNIOR TECHNICAL INSTITUTE - KULIYAPITIYA

Machining
Automotive mechanics
Electrical Engineering technology
Agriculture
Textile and Furnishing manufacture
General Fitting
Draughtsmanship
Electrical wiring
English

## 17. JUNIOR TECHNICAL INSTITUTE - MATTAKKULIYA

Civil Engineering technology

Mechanical Engineering technology

Electrical Engineering technology

Draughtsmanship

Preliminary Engineering Science

Machining

Automotive mechanics

General Fitting

Electrical installation in buildings

## 18. JUNIOR TECHNICAL INSTITUTE - HOMAGAMA

Preliminary Engineering Science
Draughtsmanship
English
Civil Engineering technology
Mechanical Engineering technology
Electrical Engineering technology
Machining
Ge ral Fitting
Automotive mechanics

## 19. JUNIOR TECHNICAL INSTITUTE - SAMANTHURAI

Commerce

Accountancy

Stenography

Draughtsmanship

Co-operative management

English

General Fitting

Electrical wiring

Carpentry

Building trade (Masonry)

Electrical installation in buildings

## 20. JUNIOR TECHNICAL INSTITUTE - HUWARATLIYA

Preliminary Engineering Science
General Fitting
Electrical installation in buildings
Carpentry
Building trade (Masonry)

## 21. JUNIOR TECHNICAL INSTITUTE - HASALAKA

Preliminary Engineering Science
Building trade (Masonry)
Carpentry
Welding practice
General Fitting
Stenography
Electrical installation in buildings
Carpenters Drawing

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